CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL AGENDA

Mayor Dave Potter, Council Members Jeff Baron, Karen Ferlito, Bobby Richards, and Carrie Theis
Contact: 831.620.2000 www.ci.carmel.ca.us

All meetings are held in the City Council Chambers
East Side of Monte Verde Street
Between Ocean and 7th Avenues

REGULAR MEETING
Tuesday, March 2, 2021

Governor Newsom's Executive Order N-29-20 has allowed local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Also, see the Order by the Monterey County Public Health Officer issued March 17, 2020. The health and well-being of our residents is the top priority for the City of Carmel-by-the-Sea. To that end, this meeting will be held via teleconference and web-streamed on the City's website ONLY.

To attend via Teleconference; 1-510-946-0036 PIN: 123 285 133# or attend via GoogleMeet meet.google.com/khm-shrm-iod

The public can also email comments to cityclerk@ci.carmel.ca.us. Comments must be received 2 hours before the meeting in order to be provided to the legislative body. Comments received after that time and up to the beginning of the meeting will be added to the agenda and made part of the record.

OPEN SESSION
4:30 PM

CALL TO ORDER AND ROLL CALL

EXTRAORDINARY BUSINESS

A. American Red Cross Month Proclamation

PUBLIC APPEARANCES

Members of the Public are invited to speak on any item that does not appear on the Agenda and that is within the subject matter jurisdiction of the City Council. The exception is a Closed Session agenda, where speakers may address the Council on those items before the Closed Session begins. Speakers are usually given three (3) minutes to speak on any item; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Applicants and appellants in land use matters are usually given more time to speak. If an individual wishes to submit written information, he or she may give it to the City Clerk. Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

ANNOUNCEMENTS

A. City Administrator Announcements

B. City Attorney Announcements

C. Councilmember Announcements

CONSENT AGENDA

Items on the consent agenda are routine in nature and do not require discussion or independent action. Members of the Council, Board or Commission or the public may ask that any items be considered individually for purposes of Council, Board or Commission discussion and/ or for public comment. Unless that is done, one motion may be used to adopt all recommended actions.

1. February 2, 2021 Special and Regular Meeting Minutes

2. Monthly Reports for January: 1) City Administrator Contract Log; 2) Community Planning and Building Department Reports; 3) Police, Fire, and Ambulance Reports; 4) Public Records Act Requests, and 5) Public Works Department Report

3. January 2021 Check Register Summary

4. Resolution 2021-010 approving a Funding Agreement with the Transportation Agency of Monterey County (TAMC) for the Wayfinding Sign Program

5. Resolution 2021-011 approving a budget amendment to the Fiscal Year 2020-2021 adopted budget for a Monterey Peninsula Water Management District Grant to install a demonstration rain garden

ORDERS OF BUSINESS

Orders of Business are agenda items that require City Council, Board or Commission discussion, debate, direction to staff, and/or action.

6. Consider authorizing staff to issue a Request for Proposals for the leasing of the historic Forest Theater for theatrical programming and facility management

7. Receive an update on Special Events for 2021

8. Receive an update on the City's unfunded pension liability, discuss pension mitigation options, including the development of a pension funding policy, and provide direction to staff

9. Update on the Climate Committee and discussion of State requirements for climate action

10. Exceptions to uniform 10pm closure time for parklets

PUBLIC HEARINGS

11. Consideration of an Appeal of the Forest and Beach Commission decision regarding fee assessment and mitigation for unauthorized tree removals at the northwest corner of Junipero Street and Thirteenth Avenue

FUTURE AGENDA ITEMS

ADJOURNMENT

12. The City Council meeting will be adjourned in memory of Barbara Livingston

13. Correspondence Received After Agenda Posting

This agenda was posted at City Hall, Monte Verde Street between Ocean Avenue and 7th Avenue, outside the Park Branch Library, NE corner of Mission Street and 6th Avenue, the Carmel-by-the-Sea Post Office, 5th Avenue between Dolores Street and San Carlos Street, and the City's webpage http://www.ci.carmel.ca.us in accordance with applicable legal requirements.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the City Council regarding any item on this agenda, received after the posting of the agenda will be available for public review at City Hall located on Monte Verde Street between Ocean and Seventh Avenues during regular business hours.

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at 831-620-2000 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting (28CFR 35.102-35.104 ADA Title II).

CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL
PROCLAMATION

A PROCLAMATION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DESIGNATING MARCH AS AMERICAN RED CROSS MONTH

WHEREAS, March is American Red Cross Month, a special time to honor the kindness of our neighbors who aid families in need every day in Monterey County, across the United States and around the world. Their dedication touches millions of lives each year as they carry out the organization's 140-year mission of preventing and alleviating suffering; and

WHEREAS, During the trying times of the coronavirus pandemic, people have stepped up to help others in need, whether it was responding to this year's record-breaking disasters across the country or rolling up their sleeves to give blood when our country faced a severe blood shortage; and

WHEREAS, Here in Monterey County, local families have relied on Central Coast Chapter volunteers for comfort and hope while coping with wildfires and floods. As a recent example, in response to the evacuation of some 15,000 people in the Central Coast area due to dangerously wet and windy storms, the Red Cross mobilized 100 disaster responders to support those in need. In the days following the evacuation orders, the Red Cross and our partners provided more than 1,200 total overnight stays in hotel accommodations for those that were displaced, provided 2,655 meals and snacks to those forced to evacuate their homes, and made more than 167 individual care contacts to support the health and mental health needs of those affected. Volunteers also helped 20 households affected by home fires in Monterey County by addressing their urgent needs such as food, lodging, and recovery support; and

WHEREAS Central Coast Chapter volunteers (192 from Monterey) have supported local families in other ways too. Last year in Monterey County, the Red Cross installed 377 smoke alarms, making 146 homes safer. Our Pillowcase Project and Prepare with Pedro initiatives reached 150 children. Over 850 county residents enrolled in health and safety training classes, and over 1300 blood donations were made. In addition, services were provided to 298 members of the armed forces; and

WHEREAS This lifesaving work is vital to strengthening our community's resilience. Nearly 200 years since the birth of American Red Cross founder Clara Barton, we dedicate this month of March to all those who continue to advance her noble legacy, and we ask others to join in their commitment to care for people in need.

NOW, THEREFORE, BE IT PROCLAIMED THAT I, Dave Potter, Mayor of the City of Carmel-by-the-Sea, on behalf of the City Council and the citizens of Carmel hereby proclaim March 2021 as Red Cross Month. I encourage all Americans to reach out and support its humanitarian mission.

_____

David Potter, Mayor

CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL
Staff Report

March 2, 2021
CONSENT AGENDA

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Britt Avrit, City Clerk
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	February 2, 2021 Special and Regular Meeting Minutes

RECOMMENDATION:

Approve February 2, 2021 Special and Regular Meeting Minutes as presented.

BACKGROUND/SUMMARY:

The City Council routinely approves the Minutes of its meetings.

FISCAL IMPACT:

None for this action.

PRIOR CITY COUNCIL ACTION:

None for this action.

ATTACHMENTS:

February 2, 2021 Special Meeting Minutes
February 2, 2021 Meeting Minutes

CITY COUNCIL SPECIAL MEETING
Tuesday, February 2, 2021
3:00 PM

This meeting was held via teleconference due to the Shelter in Place Order issued by Monterey County and Governor Newsom's Executive Order N-29-20

CALL TO ORDER AND ROLL CALL

Mayor Potter called the meeting to order at 3:00 p.m.

Present: Council Members Baron, Ferlito, Theis, Mayor Pro Tem Richards, Mayor Potter

PUBLIC APPEARANCES

None

CLOSED SESSION

Item A: Conference with Real Property Negotiators pursuant to Government Code Section 54956.8. Property: Forest Theater (Lots One to Fifteen inclusive in Block 85 as designated on the map of Addition Number 5 to Carmel-by-the-Sea). Agency Negotiators: City Administrator Chip Rerig, Assistant City Administrator Maxine Gullo, Library and Community Activities Director Ashlee Wright, Public Works Director Robert Harary and City Attorney Brian Pierik; Negotiating Parties:Sunset Cultural Center; Under Negotiation: Lease price and terms of payment

Item B: Conference with Legal Counsel – Anticipated Litigation; Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) - One Case

ADJOURNMENT

APPROVED:

_____
Dave Potter, Mayor

ATTEST:

_____
Britt Avrit, MMC
City Clerk

REGULAR MEETING
Tuesday, February 2, 2021
4:30 PM

This meeting was held via teleconference due to the Shelter in Place Order issued by Monterey County and Governor Newsom's Executive Order N-29-20

CALL TO ORDER AND ROLL CALL

Mayor Potter called the meeting to order at 4:30 p.m.

Present: Council Members Baron, Ferlito, Theis, Mayor Pro Tem Richards, Mayor Potter

EXTRAORDINARY BUSINESS

Item A: Employee Introduction - Brandon Swanson, Community Planning & Building Director

Item B: SB1383, Food Waste Reduction and Organics Recycling Regulations

Item C: Receive a Presentation from the Public Works Director regarding the City's Storm Drain Master Plan

PUBLIC APPEARANCES

The following members of the public spoke:

Parker Logan
Nicola Riley
Michael McWalters
Lisa

ANNOUNCEMENTS

Item A: City Administrator Announcements

The City Administrator thanked the Police Department, Fire Department, Paramedics, Public Works Department and everyone involved for the hard work during the recent storm. The City Administrator discussed the results from Council's direction from the January 20, 2021 Special City Council meeting related to outdoor dining in the parklets specifically related to insurance, the County's view of picnicking and consumption of alcohol in the parklets; discussed upcoming Outdoor Seating Ad Hoc Committee public meeting; discussed universal closing times related to outdoor dining and parklets.

Item B: City Attorney Announcements

The City Attorney stated the City Council met in Closed Session on February 2, 2021 and discussed the matters listed on the agenda with no reportable action.

Item C: Councilmember Announcements

Mayor Pro Tem Richards stated he is looking forward to being part of the Ambulance and Fire Ad Hoc Committee; discussed the difference between ad hoc committees and standing committees.

Council Member Baron thanked Marnie Waffle for her hard work over the past year; thanked Police Department, Public Works and CERT volunteer teams for all the work done during the recent storm; discussed upcoming Climate Committee meeting.

Council Member Ferlito discussed attending various meetings; discussed the condition of Highway 1, the noticeable litter and the increase in homeless encampments; stated the website keepmontereycountyclean.org can be used to report litter.

Council Member Theis discussed her relief that the stay at home order has been lifted and requested restaurants follow the rules regarding their permits to allow the Police Department to focus their efforts on criminal activity.

Mayor Potter stated he has received many phone calls and emails stating appreciation for the Library's excellent service even with the doors closed; discussed difficulties involved with collaborative governing.

CONSENT AGENDA

On a motion by Mayor Pro Tem Richards and seconded by Council Member Theis, the City Council approved the Consent Agenda by the following roll call vote:

AYES: BARON, FERLITO, THEIS, RICHARDS, POTTER
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Item 1: January 4, 2021 Special Meeting Minutes, January 5, 2021 Meeting Minutes and January 20, 2021 Special Meeting Minutes

Item 2: Monthly Reports for December: 1) City Administrator Contract Log; 2) Community Planning and Building Department Reports; 3) Police, Fire, and Ambulance Reports; 4) Public Records Act Requests, and 5) Public Works Department Report

Item 3: December 2020 Check Register Summary

Item 4: Resolution 2021-007 adopting the Fiscal Year 2021-2022 budget schedule.

ORDERS OF BUSINESS

Item 5: Mid-year status update regarding the Fiscal Year 2020-2021 Adopted Budget; budget amendments to the Fiscal Year 2020-2021 Adopted Budget; and direction to staff regarding the Council discretionary grant program for Fiscal Year 2021-2022

The Director of Budgets and Contracts provided the staff report for this item.

Item 5 continued…
Discussion among the City Council and staff included discussion of current fund balances, budget projections and use of savings from debt service to fund certain projects. Extensive discussion took place regarding not knowing the impact of the pandemic on the current budget and discussion of concerns with funding projects as opposed to bringing staff back or giving sacrificed raises or giving back the salary reductions that staff sacrificed. Discussion took place regarding the need for funding to complete a mandated climate report. Additional discussion took place regarding the need to find new revenue sources including paid parking and the need to spend money to attract visitors. Discussion took place regarding providing more information to the Council and the public before making a decision related to the mandated report. Direction was given to staff to bring back information regarding the mandated report before a decision is made to fund the project.

Mayor Pro Tem Richards made a motion to adopt Resolution 2021-008 approving budget amendments to the Fiscal Year 2020-2021 Adopted Budget and Mayor Potter seconded. Mayor Potter requested an amendment to the motion to include discussion and a staff report for March 2, 2021 on the climate report discussed at this meeting. Mayor Pro Tem agreed to the amendment.

On a motion by Mayor Pro Tem Richards and seconded by Mayor Potter, the City Council adopted Resolution 2021-008 approving budget amendments to the Fiscal Year 2020-2021 Adopted Budget and requested a staff report be provided on March 2, 2021 on the climate report discussed at this meeting, by the following roll call vote:

AYES: BARON, FERLITO, THEIS, RICHARDS, POTTER
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Discussion took place regarding the Council Discretionary Grant Program and whether the various organizations should submit applications for grant funding if the funding may not be available. Direction was given to staff to begin the process even though it is not known if funding will be available next fiscal year.

On a motion by Mayor Pro Tem Richards and seconded by Council Member Ferlito, the City Council gave direction to staff to open the process for the Council Discretionary Grant Program, by the following roll call vote:

AYES: BARON, FERLITO, THEIS, RICHARDS, POTTER
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Item 6: Review and provide direction regarding Fire Services RFP Process

The Public Safety Director provided the staff report for this item.

Item 6 continued…
Discussion among the City Council and staff included discussion of including the Ad Hoc Committee for input in the new contract and discussion for room for improvement with regard to the contract for fire services. Discussion took place regarding potentially including quarterly presentations to residents as part of the contract.

On a motion by Mayor Pro Tem Richards and seconded by Council Member Theis, the City Council adopted Resolution 2021-009, authorizing the City Administrator to negotiate with the City of Monterey a twelve (12) month extension of the existing fire services contract while a new contract is developed for fire protection with City of Monterey Fire Department and use the Ad Hoc Committee on Ambulance Service for input, by the following roll call vote:

AYES:	BARON, FERLITO, THEIS, RICHARDS, POTTER
NOES:	NONE
ABSENT:	NONE
ABSTAIN:	NONE

FUTURE AGENDA ITEMS
Council Member Theis requested the topics of paid parking and mail delivery service and street addresses be discussed in the future.

Mayor Pro Tem Richards stated he would like to discuss potentially eliminating city cell phones.

Council Member Baron requested a memo be prepared regarding the status of the Carmel Resort Project.

ADJOURNMENT
Mayor Potter adjourned the meeting at 7:25 p.m.

APPROVED: ATTEST:

_____ _____
Dave Potter, Mayor Britt Avrit, MMC
City Clerk

CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL
Staff Report

March 2, 2021
CONSENT AGENDA

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Britt Avrit, City Clerk
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Monthly Reports for January: 1) City Administrator Contract Log; 2) Community Planning and Building Department Reports; 3) Police, Fire, and Ambulance Reports; 4) Public Records Act Requests, and 5) Public Works Department Report

RECOMMENDATION:

Review and receive monthly reports.

BACKGROUND/SUMMARY:

This is a monthly series of reports.

Based upon Council direction provided during the April 7, 2020 meeting, staff have added a new section to the monthly staff report regarding the home mail delivery program.

The invoice submitted by Peninsula Messenger Service for the month of January shows 187 residents are receiving mail delivery service.

FISCAL IMPACT:

None for this action.

PRIOR CITY COUNCIL ACTION:

Monthly approvals.

ATTACHMENTS:

Attachment #1 - City Administrator Contract Log
Attachment #2 - Community Planning & Building Report for January 2021
Attachment #3 - Police, Fire & Ambulance Report
Attachment #4 - Public Records Act Request Logs
Attachment #5 - Public Works and Forester's Report for January 2021

City Administrator Contract Log

Nothing to report for January, 2021

CITY OF CARMEL-BY-THE-SEA
Monthly Report

January 2021

Community Planning and Building Department

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Marnie R. Waffle, AICP, Senior Planner
SUBMITTED ON:	February 17, 2021
APPROVED BY:	Brandon Swanson, Community Planning & Building Director

JANUARY 2021 – DEPARTMENT ACTIVITY REPORT

I. PLANNING APPLICATIONS:

In January of 2021, **28** planning permit applications were received.

II. BUILDING PERMIT APPLICATIONS:

In January of 2021, **28** Building Permit applications were received.

III. CODE COMPLIANCE CASES:

In January of 2021, **9** new code compliance cases were initialized.

IV. ENCROACHMENT APPLICATIONS:

In January of 2021, **16** encroachment permit applications were received.

V. YEAR-TO-DATE TRENDS

Table 1 includes the January 2021 totals, for planning and building permit applications, encroachments and code compliance cases with a comparison to January 2020 totals. As shown in the table, in 2021 there was a **24% decrease** in planning permit applications, a **35% decrease** in building permit applications, **57% decrease** in code compliance cases, and a **41% decrease** in encroachment permit applications compared to the same period 2020.

Table 1. Permit Application Totals

	Planning	Building	Code Compliance	Encroachments
2020 Totals	37	43	21	27
2021 Totals	28	28	9	16
% Difference	-24%	-35%	-57%	-41%

Planning Permit Report

01/01/2021 - 01/31/2021

Permit #	Permit Type	Project Description	Address/Location	Date Received	Date Approved	Status
21031	Preliminary Site Assessment	1) Main Residence - Interior remodel, new addition. 2) Garage - To be demolished, rebuilt, relocated	Dolores 5 NW of 2nd	1/27/2021		Pending Assignment
21030	Business License	Consignment, Retail Ladies Clothing and Accessories	San Carlos 2 SW of 5th	1/29/2021		In Review
21029	Design Study	Replacement of an existing window with a new wood patio door and sidelights. The project also includes a new 24 S.F. fully permeable spaced IPE deck landing and step to grade at new door. All colors and materials to match existing.	Carmelo St. 4 SE of 2nd			Pending Assignment
21027	Design Study	Demolition of minor interior non-load bearing walls, remodel of existing kitchen and master bath. Remove glass patio doors on fires and second floors and reinstall new glass patio doors. Removal of one kitchen door to be replaced by like-sized window in same location. Relocation of existing front entry door. All exterior work no visible from ROW	Monte Verde 6 SW of 10th	2/2/2021		Pending Assignment
21026	Business License	This business license BL 21-026 (Carmel's Barber Shop) authorizes use of a 300 square foot commercial business space offering the following goods and services. Primary Use: This use is classified as a barber shop (NAICS 812111): This U.S. industry comprises establishments known as barber shops or men's hair stylist shops primarily engaged in cutting, trimming, and styling men's and boys' hair; and/or shaving and trimming men's beards.	Lincoln bet 7th and 8th	1/29/2021	2/2/2021	Corrections Required
21025	Design Study	Proposed interior remodel, Proposed door and window changes, proposed landscape plan, repair existing guardrail and dry rot at balcony.	Monte Verde 3 SW of 12th Ave.	1/29/2021		Pending Assignment

21024	Design Review	Remodel existing house, replace ADU, add on-site parking	Scenic Road 6 SE of Ocean Avenue			In Review
21023	Landscape Plan Check/Inspection	Landscape renovation in the front yard. Removing old existing vegetation in the front yard, amending the soil and planting a new tree, adding some stepping stones, installing drip irrigation and new plant material as indicated on the drawing	Crespi Ave, 8 SE of Mountain View			In Review
21022	Historic Evaluation	Add second floor	Ocean 3 NE of Guadalupe	1/26/2021		In Review
21021	Historic Evaluation	Remove 2 fireplaces and interior wall, new gas fireplace, new panoramic door	Lincoln 3 NW of 3rd	2/2/2021		Pending Assignment
21020	Business License	This business license authorizes the change in ownership from Old Mill Properties LLC (BL 19-090) to Brevet Partners LLC of a legally established short term rental unit. The rental unit, Unit #1, may be rented for a period of time that is less than 30 days. The number of units shall not be increased unless a separate application is submitted to the City.	San Carlos 3 SE of 7th	1/25/2021	1/26/2021	Approved
21019	Design Review	Int. Remodel of 38 guest rooms and lobby; relocate 4 existing guest rooms to bldg B; Exterior improvements including energy efficient window & Doors, New balconies & enhanced wall treatments; enclose trash area; add multi-purpose room, covered parking and storage space; site improvements including new courtyards, trellis, reconfigure parking spaces and new paths of travel.	San Carlos and 5th			Pending Assignment
21018	Design Study	Construction of a new two story single family dwelling with a lower level basement and attached one car garage. Proposing 556 sq. ft. of hardscape.	Mission 3 N/E of 10th, Carmel	1/19/2021		In Review
21017	Business License	This business license authorizes use of an 800 square foot, first floor commercial space offering the following goods and services: a. Primary Use: The Primary Use shall be classified as Retail - Home Furnishings and Decor (NAICS 442299): Engaged in the retail sale of new home furnishings. Under this classification the sale of fine art is prohibited. b. Ancillary Use: One Ancillary Use is authorized with this approval, classified as Furniture Store (NAICS 442110): Primarily engaged in retailing new furniture. The Ancillary use shall be limited to no more than 10 percent of the floor area of the established primary use, and 10 percent of the window display area(s).	Dolores 5 SE of 5th	1/19/2021	1/27/2021	Approved

21016	Historic Evaluation	Historic Evaluation	Ocean 4 NE Guadalupe	1/15/2021		Open
21015	Preliminary Site Assessment	Development of new single family residence on a vacant lot	NWC 5th and Carpenter	1/19/2021		In Review
21014	Business License	This business license BL 21-014 (Carmel Belle) authorizes an ownership change of an approximately 2,300 square foot business offering the following goods and services. a. Primary Use: This use is classified as a Full-Line Restaurant (NAICS 722511): i. This U.S. industry comprises establishments primarily engaged in providing food services to patrons who order and are served while seated (i.e., waiter/waitress service) and pay after eating. These establishments may provide this type of food service to patrons in combination with selling alcoholic beverages, or providing carryout services.	San Carlos bet Ocean and 7th	1/14/2021	1/20/2021	Approved
21013	Design Study	Remodel and minor addition to single family dwelling	Lobos Street, 2 SE of 3rd Avenue	1/14/2021		In Review
21012	Use Permit	Extend hours of operation to 7:00 am to 9:00 p.m. 7 days per week	Ocean Avenue & Mission Street dbh Carmel Plaza	1/21/2021		In Review
21011	Historic Evaluation	Staff historic evaluation in association with DS 20-083 (Carmel Presbyterian)	Junipero, 2 SE of Ocean Avenue	10/2/2020	1/19/2021	Approved
21009	Preliminary Site Assessment	Second Story Addition	NE Corner Carpenter and 4th	1/13/2021		In Review
21008	Design Review	Remodel of the Carmel Lodge	San Carlos and 5th			In Review
21007	Historic Evaluation	Historical Evaluation	San Carlos, 3 SE of 5th Avenue	12/8/2020		In Review
21005	Design Review	The replacement of 7 original, divided-light, steel windows with new Sierra Pacific, divided-light, wood clad with aluminum windows. The grid of the divided light windows will be simulated divided light with a 7/8" "Contemporary Wood" style grid with both interior and exterior grills and an interior spacer to imitate true divided light grid windows. All new windows will be installed in the same footprint as the original windows, with	San Carlos, 3 SE of 5th Avenue	12/8/2020	1/25/2021	In Review

		no changes in window location or size. The four windows on the front east upper-floor deck will be terra-cotta in color and the three windows on the north side elevation will be tan colored, both to match existing.				
21004	Design Study	Demo rear portion of E SFR & Rebuild as two story addition. Demo carport and rebuild 1 car garage	Mission 3 SW of Rio Road	2/2/2021		In Review
21003	Sign	Sign for new Real Estate Office	NW Corner of Ocean & Dolores	1/5/2021	1/28/2021	Approved
21002	Business License	This business license authorizes use of an existing office space located in the Central Commercial (CC) Zoning District providing the following goods and services: 2. Primary Use: This use is classified as an Office of a Real Estate Agent or Broker (NAICS 531210): Engaged in acting as agents and/or brokers in one or more of the following: (1) selling real estate for others; (2) buying real estate for others; and (3) renting real estate for others.	NW Corner of Ocean and Dolores	1/5/2021	1/12/2021	Approved
21001	Design Review	Replace existing Living Room Window, combine existing Nook and Dining Window into one new Kitchen Window, remove one side window and move side door	Perry Newberry Way			In Review

Total Records: 28 2/5/2021

Building Permit Report

01/01/2021 - 01/31/2021

Permit #	Date Submitted	Date Approved	Project Description	Valuation	Permit Type	Property Location
210028	1/29/2021	1/29/2021	Residential. Replace furnace with new 80% efficient Bryant 801SA036045. Contact: R&S Heating & Sheetmetal (831) 917-0096	6,813	Mechanical	Junipero 3 SW of 8th
210027	1/29/2021		Residential. Re-pipe supply lines, replace (e) accessible galvanized piping with PEC pipe with copper stub-outs. Install new water heater. Replace (e) ductwork using (e) air return and registers, install a new high-efficiency furnace. Replace (e) knob and tube wiring, update all outlets to tamper-resistant devices, add dedicated circuits as required by code. Remove 40 linear feet of ducting, register boots, and return to abate asbestos.	42,000	Building	Mission 3 NE of 11th
210026	1/29/2021		Residential. Remove (e) hot tar roof and replace with new 80 mil PVC membrane. 1,000 sf, 1 story house. Roof pitch 0:12. Contact: Premo Roofing Company (831) 443-3605	14,500	Roofing	Dolores 3 NW of 4th
210025	1/28/2021	1/28/2021	Residential. Upgrading electrical overhead service to an underground service. Upgrading electrical panel to 200 amps.	5,000	Electrical	Lincoln 3 SW of 13th
210024	1/29/2021		Residential. Addition of window and turn 1/2 bath into full bath (remodel). Contact: South Coast Construction (831) 512-6379	30,000	Building	NE Corner Monte Verde & 13th
210023	1/22/2021		Residential. Addition of a new ADU which includes the remodel of the (e) garage.	175,000	Building	Santa Fe 2 NW of 3rd
210022	1/22/2021		Residential. Interior remodel of subordinate unit. Convert storage area to bedroom with 48 sf addition.	15,000	Building	26011 Ridgewood Road
210021	1/22/2021		Residential. Installation of an outdoor fire pit and gas line. Contact: KS Masonry Inc (831) 601-9913	5,000	Building	NE Corner Guadalupe & 5th
210020	1/21/2021	1/21/2021	Residential. Support beam at (e) carport structure has dry rotted and broke in half. Carport is now deflecting down and needs to be replaced. EMERGENCY WORK AUTHORIZED. CONDITION: FULL BUILDING PERMIT AND PLAN SETS BE SUBMITTED BEFORE FINAL INSPECTION MAY BE PERFORMED. Contact: Millette Construction (831) 277-8101	0	Building	8th 2 SE of Monte Verde
210019	1/21/2021		Residential. Addition of deck. Contact: Lehman Design Studio (831) 747-4718	10,000	Building	Guadalupe 2 NE of 7th

210018	1/19/2021	1/26/2021	Residential. Tear off (e) comp shingle roof and install new Certainteed Class A Landmark Pro Composition Shingles. Contact: Scudder Roofing (831) 373-7212	30,915	Building	SE Corner Casanova & 2nd
210017	1/15/2021	1/15/2021	Commercial. Repair of broken water pipe. APPROVED FOR EMERGENCY WORK. CONDITION: SINGLE LINE DIAGRAM TO BE SUBMITTED PRIOR TO PROJECT FINAL. Contact: JT's Plumbing (831) 632-0139	1,161	Plumbing	8th 2 SW of Monte Verde
210016	1/14/2021	1/20/2021	Residential. Replace (e) wall heaters with two radiant floor heating systems. Contact: Peninsula Hydrolics, Inc (831) 899-0600	38,681	Mechanical	Casanova 8 SE of 12th
210015	1/14/2021		Residential. Retroactive permit to legalize installation of toilet and shower into an existing room. Contact: Braddock and Logan (925) 736-4000	5,500	Plumbing	SW Corner San Antonio & 13th
210014	1/14/2021		Residential. Install 4 Tesla Powerwalls, two gateways and 1 125-amp subpanel. Contact: Scudder Solar (831) 364-1500	52,850	Electrical	Scenic 7 NW of 8th
210013	1/13/2021	1/13/2021	Residential. Remove & replace 50 gal water heater, Bradford white BRG250L6N. Contact: A&R Plumbing (831) 394-7221	3,000	Plumbing	Camino Real 4 NW of Ocean
210012	1/12/2021	1/12/2021	Residential. Upgrade electrical meter panel on exterior of house. Contact: CB Electric (831) 392-7644	3,500	Electrical	Mission 3 NE of 11th
210011	1/12/2021	1/12/2021	Residential. Remodel kitchen - install new white shaker cabinets, stone counters and appliances. No electrical, plumbing, or structural work to be done under this notice. Contact: Masterwork Builders (831) 229-8628	0	Exempt Work	Lopez 5 NE of 4th
210010	1/12/2021	1/13/2021	Residential. Tear off (e) comp roof system down to original sheathing. Install new CertainTeed Landmark TL shingles. Contact: Scudder Roofing (831) 373-7212	19,265	Roofing	Carmelo 4 NE of 12th
210009	1/8/2021	1/11/2021	Residential. Replace (e) windows with in-kind windows. All windows to remain same size. Contact: Draper Construction (831) 521-5375	0	Building	SE Corner Forest & 8th
210008	1/7/2021	1/8/2021	Residential. Tear off (e) composition roofing and install a new GAF Timberline Ultra HD Composition roofing system. Contact: Knox Roofing (831) 461-0634	14,000	Roofing	4th 3 SE of Torres
210007	1/6/2021		Residential. Addition of bathroom sink and toilet.	5,500	Plumbing	SW Corner San Antonio & 13th
210006	1/6/2021	1/7/2021	Residential. Remove shakes and install plywood and CertainTeed landmark TL shingles color Moire Black. Contact: D Cooper Roofing (831) 455-9168	18,700	Roofing	5013 Lobos
210005	1/5/2021	1/6/2021	Residential. Remove (e) shingles and install new 72 lb capsheet, 30lb felt paper and cedar wood shingles. Contact: Coast Custom Roofing (831) 578-9436	50,000	Roofing	Carmelo 3 NE of Santa Lucia

210004	1/5/2021	1/5/2021	Residential. Remove & replace 60k BTU 95% high efficiency furnace in crawl space of home. Contact: Wilson's Plumbing (831) 375-4591	6,000	Mechanical	NW Corner of Camino Real & 11th
210003	1/4/2021	1/11/2021	Residential. Tear off existing roof replace with comp roof. Contact: Wolfy's Roofing (831) 262-5521	28,000	Roofing	Monte Verde 2 NW of 10th
210002	1/4/2021	1/4/2021	Residential. Replace (e) stone patio in same footprint/coverage. (e) patio is uneven and unsafe, creating tripping hazards. Patio is in the rear of the property. Replace (e) baserock and reuse and reset individual stones in concrete with gaps to create level and safe patio. No change to site coverage ratios.	0	Exempt Work	Casanova 2 NE of 7th
210001	1/4/2021	1/7/2021	Commercial. New eco-grip kitchen flooring, replace (e) walk-in cooler and freezer, replace (e) kitchen cooking equipment, replace (e) refrigeration compressors, replace some refrigeration doors and gasket seals, replace (e) wine refrigerators with new ones. Contact: Draper Constriction (831) 521-6375	0	Exempt Work	NE Corner Monte Verde & 7th

Total Records: 28

2/5/2021

Code Compliance Report

01/01/2021 - 01/31/2021

Case #	Case Type:	Status	Location	Problem Description	Date Received	Date Closed
21009	Building Violation	Open	Junipero 3 SW of 8th	Furnace replacement without permit	1/29/2021	1/1/1900
21008	Public Nuisance	Open	Torres SW of 8th	Garage Sale Violations	1/29/2021	
21007	Building Violation	Open		Furnace replacement without permit, water heater change out with permit, piping and plumbing work without permit, rewiring of entire house without permit.	1/22/2021	
21006	Planning Violation	Open	6th SE of Dolores	Parklet Construction	1/21/2021	
21005	Skin Care Complaint	Open	Ocean NE of Dolores	Soliciting sales outside of business	1/14/2021	1/1/1900
21004	Planning Violation	Open	Forest 2 SW of 7th	Fence height	1/13/2021	
21003	Skin Care Complaint	Closed	Ocean NE of Dolores	Soliciting sales outside of business	1/8/2021	1/9/2021
21002	Building Violation	Closed	San Antonio SE of 4th	Construction activity	1/8/2021	1/8/2021
21001	Planning Violation	Open	SEC Junipero and 8th	Fence replacement without planning approval. Grape stake fencing was being replaced with 1 x 6 fencing.	1/6/2021	

Total Records: 9

2/5/2021

Encroachment Permit Report

01/01/2021 - 01/31/2021

Permit #	Permit Date	Permit Type	Owner Name	Date Submitted	Project Description	Parcel #
210016	1/29/2021	Temp Ench	Beck & Carol Lutz	1/29/2021	Replace sewer lateral using pipe bursting. Contact: Rooter King (831) 394-5315	010092005000
210015	1/26/2021	Driveway	John Souza	1/26/2021	Remove (e) pavers in driveway area. Removal of (e) tree roots from large tree that has been cut down. Reinstall pavers in driveway. Contact: Jim Young Masonry Inc (831) 601-6537	010029021000
210014	1/21/2021	Temp Ench	Art & Farah Chadwick	1/26/2021	PG &E Gas connection. Contact: Doble & Son Custom Homes, Inc (925) 922-3970	010312026000
210013	1/19/2021	Temp Ench	Pacific Gas & Electric	1/19/2021	PG&E to trench and backfill, PG&E to abandon gas service. PG&E to install new gas service. Applicant to trench and backfill for gas install. PM#35221866 & 35205893. Contact: PG&E (408) 478-1894	
210012	1/15/2021	Temp Ench	Dev Patel	1/15/2021	Replace sewer lateral using pipe bursting. CONDITION: FLAGGERS MUST BE USED TO DIRECT TRAFFIC AROUND JOB SITE. 811#W101500050. Contact: Rooter King (831) 394-5315	010135002000
210011	1/14/2021	Temp Ench	Josie Ybarra	1/14/2021	Digging for sewer line replacement. Perkins Grading and Underground (831) 236-1101	010106006000
210010	1/13/2021	Driveway	Carmel Presbyterian Church	1/13/2021	Replacement of driveway. Contact: Chad Brown (831) 392-7788	010084022000
210009	1/12/2021	Perm Ench	Cheryl & Paul Sallomi	1/12/2021	Construct new driveway to access garage, replace (e) wood retaining walls with stone walls, replace (e) brick steps with stone steps, install new flagstone entry walk, repour (e) sidewalk to conform to new drive, replace (e) light fixtures	010253021000

					with new LED lighting. Contact: Eric Miller Architects (831) 372-0410	
210008	1/12/2021	Perm Ench	Craig & Diana McCallister	1/12/2021	Move proposed fence/gate from the property line to the street so the gate is operable. The lot slopes away from the street so in order for a mechanized gate to work, it needs to be at street level. Contact: Masterwork Builders (831) 595-2541	010312014000
210007	1/11/2021	Temp Ench	Pacific Gas and Electric	1/11/2021	PG&E to trench and backfill all. PG&E to abandon gas service at main. PM #35219595. Contact: PG&E (408) 478-1894	
210006	1/11/2021	Temp Ench	Mark Garibaldi	1/11/2021	New curb for gutter and sidewalk. Contact: KS Masonry Inc (831) 601-9913	010268012000
210005	1/7/2021	Temp Ench	California American Water	1/7/2021	4'x10' Asphalt Patch at intersection. CalAm Job# 0643. Contact: Coastal Paving & Excavating (831) 809-8991	
210004	1/7/2021	Temp Ench	Cohen	1/7/2021	Gas trenching. Contact: Coastal Paving and Excavating (831) 809-8991	010091009000
210003	1/6/2021	Temp Ench	Jeffery Higginbotham	1/6/2021	Replace 45' of clay sewer drain line 7' deep in the middle of street using the trenchless system. Contact: Chris Wilson Plumbing & Heating (831) 393-9321	009161014000
210002	1/5/2021	Temp Ench	Liberi Family Trust	1/5/2021	Sewer lateral replacement, install SRV & BWV. 811# X100500112. Contact: Easy Drains Plumbing (831) 521-6882	010301020000
210001	1/4/2021	Temp Ench	Chinden Star, LLC	1/4/2021	Replace sewer lateral using pipe bursting. 811# W100400185. Contact: Rooter King (831) 394-5315	010088005000

Total Records: 16

2/5/2021

CITY OF CARMEL-BY-THE-SEA
Monthly Report

Public Safety

January 2021

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Paul Tomasi, Director of Public Safety
APPROVED BY:	Chip Rerig, City Administrator

AMBULANCE REPORT

Summary of Carmel Fire Ambulance January Calls for Service

AMBULANCE PERFORMANCE MEASURE

The performance goal for Code-3 (life threatening emergency-lights & siren) ambulance calls with a response time of 5 minutes or less from dispatch to arrival is 95%. For the month of January 2021 the ambulance was able to meet the performance measure. The response time was 96% with (1) code-3 call over 5 minutes.

57 Calls for service in CBTS Average response time: 3:24min.
25 Code 3 medical calls for service –One call over 5:00 min.

MONTEREY FIRE REPORT

Summary of Monterey Fire January Calls for Service

FIRE PERFORMANCE MEASURE

The performance goal for Code-3 (life threatening emergency-lights & siren) fire calls with a response time of 5 minutes or less from dispatch to arrival is 95%. For the month of January 2021 the fire department was able to meet the performance measure. The response time was 98% with (1) code-3 call over 5 minutes.

94 total calls for service in CBTS Average response time: 3:48 min.
64 total Code-3 calls

BEACH FIRES

There were 4 illegal beach fire recorded during the month of Janaury.

*The performance goal for Code-3 (life threatening emergency-lights & siren) ambulance calls with a response time of 5 minutes or less from dispatch to arrival is 95%.

RESPONSE SUMMARY REPORT BY DISTRICT

27015 CARMEL-BY-THE-SEA FIRE AMBULANC

Alarm Dates: 1/01/2021 to 1/31/2021

MEDICAL RESPONSES CARMEL CITY

INCIDENT	PRIORITY	DATE	ALARM	ARRIVAL	RESPONSE	CALL CLEARED	STREET
210101-CFA00002	Emergent	1/1/2021	5:30:37 AM	5:34:25 AM	0:03:48	6:18:45 AM	OCEAN AVE / FOREST RD
210103-CFA00012	Emergent	1/3/2021	11:55:03 AM	11:58:00 AM	0:02:57	12:59:35 PM	6TH AVE / MISSION ST
210103-CFA00013	Emergent	1/3/2021	2:13:51 PM	2:16:25 PM	0:02:34	3:15:58 PM	OCEAN AVE / SAN ANTONIO /
210104-CFA00019	Emergent	1/4/2021	1:52:27 PM	1:56:48 PM	0:04:21	3:30:00 PM	CAMINO REAL ST / 13TH AVE
210106-CFA00024	Emergent	1/6/2021	3:51:56 PM	3:55:00 PM	0:03:04	4:20:00 PM	LINCOLN ST / 7TH AVE
210109-CFA00039	Emergent	1/9/2021	4:40:22 PM	4:43:03 PM	0:02:41	5:22:55 PM	SANTA FE ST / 6TH AVE
210111-CFA00049	Emergent	1/11/2021	3:55:46 PM	3:59:19 PM	0:03:33	4:50:00 PM	OCEAN AVE / SCENIC RD
210114-CFA00061	Emergent	1/14/2021	1:10:27 PM	1:12:26 PM	0:01:59	2:15:07 PM	GUADALUPE ST / OCEAN AVE
210114-CFA00063	Emergent	1/14/2021	7:19:43 PM	7:23:03 PM	0:03:20	7:45:48 PM	VIZCAINO / FLANDERS WAY
210115-CFA00065	Emergent	1/15/2021	11:28:27 AM	11:32:06 AM	0:03:39	1:26:59 PM	25985 RIDGEWOOD RD
210117-CFA00075	Emergent	1/17/2021	12:26:16 PM	12:29:56 PM	0:03:40	1:10:00 PM	MONTE VERDE ST / 7TH AVE
210118-CFA00079	Emergent	1/18/2021	7:18:32 AM	7:21:12 AM	0:02:40	7:58:33 AM	5TH AVE / DOLORES ST
210119-CFA00089	Non-Emerge	1/19/2021	11:00:57 PM	11:05:05 PM	0:04:08	11:40:47 PM	DOLORES ST / 4TH AVE
210122-CFA00099	Emergent	1/22/2021	9:56:35 AM	10:03:15 AM	0:06:40	10:43:57 AM	7TH AVE / CAMINO REAL ST
210124-CFA00106	Emergent	1/24/2021	4:48:29 PM	4:50:12 PM	0:01:43	5:45:00 PM	LINCOLN ST / 7TH AVE
210125-CFA00109	Emergent	1/25/2021	10:52:44 AM	10:54:13 AM	0:01:29	12:00:00 PM	DOLORES ST / 5TH AVE
210129-CFA00140	Emergent	1/29/2021	1:01:09 PM	1:03:28 PM	0:02:19	2:20:00 PM	4TH AVE / MONTE VERDE ST
210129-CFA00141	Emergent	1/29/2021	7:49:59 PM	7:51:15 PM	0:01:16	9:01:53 PM	6TH AVE / MISSION ST
210130-CFA000152	Emergent	1/30/2021	10:40:00 PM	10:41:00 PM	0:01:00	11:31:00 PM	SAN CARLOS/OCEAN
210130-CFA00146	Emergent	1/30/2021	10:31:20 AM	10:33:02 AM	0:01:42	11:26:00 AM	7TH AVE / MISSION ST
210131-CFA00153	Emergent	1/31/2021	2:29:30 AM	2:33:40 AM	0:04:10	3:25:00 AM	7TH AVE / DOLORES ST
210131-CFA00155	Emergent	1/31/2021	12:43:26 PM	12:45:19 PM	0:01:53	1:47:11 PM	LINCOLN ST / 7TH AVE
210131-CFA00156	Emergent D	1/31/2021	2:17:45 PM	2:20:32 PM	0:02:47	8:35:02 PM	OCEAN AVE / SCENIC RD
210131-CFA00157	Emergent	1/31/2021	7:23:54 PM	7:28:53 PM	0:04:59	8:35:02 PM	2655 FRASER WAY
210131-CFA00158	Emergent	1/31/2021	9:52:53 PM	9:56:38 PM	0:03:45	10:11:52 PM	VIZCAINO / S MOUNTAIN VIE

NUMBER OF EMS INCIDENTS 25 AVERAGE RESPONSE 0:03:03

FIRE RESPONSES CARMEL CITY

INCIDENT	PRIORITY	DATE	ALARM	ARRIVAL	RESPONSE	CALL CLEARED	STREET
210102-CFA00010	Emergent	1/2/2021	8:26:34 PM	8:29:35 PM	0:03:01	10:08:34 PM	JUNIPERO AVE / 6TH AVE
210103-CFA00011	Emergent	1/3/2021	8:59:45 AM	9:04:08 AM	0:04:23	9:09:32 AM	CASANOVA ST / 11TH AVE
210103-CFA00014	Emergent	1/3/2021	3:32:48 PM	3:37:16 PM	0:04:28	3:39:35 PM	5TH AVE / SAN CARLOS ST
210104-CFA00020	Non-Emerge	1/4/2021	7:08:58 PM	7:14:02 PM	0:05:04	7:22:26 PM	SAN ANTONIO AVE / 11TH AV
210106-CFA00025	Non-Emerge	1/6/2021	4:41:18 PM	4:42:54 PM	0:01:36	4:50:18 PM	GUADALUPE ST / OCEAN AVE
210109-CFA00035	Emergent	1/9/2021	7:33:12 AM	7:36:43 AM	0:03:31	7:49:10 AM	2ND AVE / SAN CARLOS ST
210109-CFA00037	Emergent	1/9/2021	1:37:58 PM	1:40:40 PM	0:02:42	1:42:13 PM	OCEAN AVE / DOLORES ST
210114-CFA00064	Emergent	1/14/2021	9:02:07 PM	9:04:27 PM	0:02:20	9:10:59 PM	VIZCAINO / FLANDERS WAY
210115-CFA00067	Emergent	1/15/2021	8:25:42 PM	8:29:13 PM	0:03:31	8:34:55 PM	LINCOLN ST / 7TH AVE
210117-CFA00074	Emergent	1/17/2021	7:53:55 AM	7:57:59 AM	0:04:04	8:09:07 AM	PERRY NEWBERRY WAY / 5TH
210117-CFA00077	Emergent	1/17/2021	3:38:48 PM	3:42:23 PM	0:03:35	3:43:52 PM	FRASER WAY / CASANOVA ST
210119-CFA00084	Emergent	1/19/2021	8:17:24 AM	8:21:02 AM	0:03:38	8:35:55 AM	11TH AVE / CARMELO ST
210119-CFA00085	Emergent	1/19/2021	8:49:49 AM	8:53:01 AM	0:03:12	9:00:08 AM	JUNIPERO AVE / 6TH AVE
210120-CFA00090	Emergent	1/20/2021	4:48:55 AM	4:53:07 AM	0:04:12	5:11:12 AM	SAN CARLOS ST / 13TH AVE
210120-CFA00092	Emergent	1/20/2021	3:41:02 PM	3:44:24 PM	0:03:22	3:45:21 PM	LINCOLN ST / 7TH AVE
210124-CFA00107	Emergent	1/24/2021	5:52:30 PM	5:55:27 PM	0:02:57	6:05:55 PM	GUADALUPE ST / OCEAN AVE
210125-CFA00110	Emergent	1/25/2021	2:32:19 PM	2:35:47 PM	0:03:28	2:36:54 PM	LINCOLN ST / 2ND AVE
210127-CFA00118	Emergent	1/27/2021	12:23:17 AM	12:31:34 AM	0:08:17	12:37:03 AM	SAN ANTONIO AVE / 11TH AV
210127-CFA00119	Emergent	1/27/2021	1:14:55 AM	1:20:10 AM	0:05:15	1:23:26 AM	MISSION ST / VISTA AVE
210127-CFA00120	Non-Emerge	1/27/2021	5:30:31 AM	5:36:27 AM	0:05:56	5:48:17 AM	CAMINO REAL ST / 13TH AVE
210127-CFA00121	Emergent	1/27/2021	6:02:23 AM	6:06:46 AM	0:04:23	6:17:54 AM	CARMELO ST / 9TH AVE
210127-CFA00122	Emergent	1/27/2021	9:04:04 AM	9:06:34 AM	0:02:30	9:22:27 AM	N CASANOVA ST / 2ND AVE
210127-CFA00123	Non-Emerge	1/27/2021	10:10:43 AM	10:13:28 AM	0:02:45	10:16:16 AM	SANTA FE ST / S MOUNTAIN
210127-CFA00124	Emergent	1/27/2021	11:01:22 AM	11:02:08 AM	0:00:46	11:27:12 AM	DOLORES ST / 4TH AVE
210127-CFA00126	Emergent	1/27/2021	5:32:17 PM	5:34:55 PM	0:02:38	5:40:00 PM	MISSION ST / 4TH AVE
210127-CFA00127	Emergent	1/27/2021	6:32:34 PM	6:35:50 PM	0:03:16	6:41:17 PM	DOLORES ST / 4TH AVE
210128-CFA00132	Non-Emerge	1/28/2021	8:01:03 AM	8:04:19 AM	0:03:16	8:12:00 AM	MONTE VERDE ST / 4TH AVE
210128-CFA00133	Emergent	1/28/2021	12:04:02 PM	12:10:19 PM	0:06:17	12:10:39 PM	CAMINO REAL / FRASER WAY
210128-CFA00134	Emergent	1/28/2021	1:19:50 PM	1:24:18 PM	0:04:28	1:32:17 PM	TORRES ST / 10TH AVE
210128-CFA00135	Non-Emerge	1/28/2021	3:26:25 PM	3:29:36 PM	0:03:11	3:40:21 PM	4TH AVE / MONTE VERDE ST
210129-CFA00138	Emergent	1/29/2021	11:06:59 AM	11:09:30 AM	0:02:31	11:15:26 AM	DOLORES ST / 13TH AVE
210130-CFA00149	Emergent	1/30/2021	3:27:23 PM	3:30:18 PM	0:02:55	3:35:23 PM	OCEAN AVE / FOREST RD

NUMBER OF FIRE INCIDENT	**32**	**AVERAGE RESPONSE**	**0:03:40**

TOTAL CARMEL CITY INCIDE	**57**	***AL AVERAGE RESPONSE TIME***	**0:03:24**

RESPONSES BY DISTRICT

INCIDENT	PRIORITY	DATE	ALARM	ARRIVAL	RESPONSE	CALL CLEARED	STREET
CARMEL HIGHLANDS							
INCIDENT							
210109-CFA00036	Emergent	1/9/2021	10:33:44 AM	10:45:16 AM	0:11:32	11:41:27 AM	184 VAN ESS WAY
210109-CFA00038	Emergent	1/9/2021	2:31:59 PM	2:40:15 PM	0:08:16	3:56:54 PM	1 POINT LOBOS STATE RESEF
210115-CFA00066	Emergent	1/15/2021	2:32:07 PM	2:43:24 PM	0:11:17	3:33:48 PM	95 YANKEE POINT DR
210117-CFA00078	Emergent	1/17/2021	6:07:10 PM	6:13:16 PM	0:06:06	8:00:00 PM	HWY 1 / RIBERA RD
210120-CFA00093	Emergent	1/20/2021	7:45:35 PM	7:52:38 PM	0:07:03	8:20:26 PM	27953 SAN JOSE CREEK CAN
210120-CFA00094	Emergent	1/20/2021	10:05:35 PM	10:13:06 PM	0:07:31	10:18:50 PM	27953 SAN JOSE CREEK CAN
210131-CFA00154	Emergent	1/31/2021	9:26:17 AM	9:32:15 AM	0:05:58	10:18:22 AM	2952 CUESTA WAY
210131-CFA00159	Emergent	1/31/2021	11:04:20 PM	11:15:00 PM	0:10:40	12:09:17 AM	98 YANKEE POINT DR
Subtotal		**7**	**Average Response Time**		**0:08:07**		**Carmel Highlands**

Attachment 3

CYPRESS FIRE							
INCIDENT							
210101-CFA00001	Emergent	1/1/2021	3:16:29 AM	3:23:12 AM	0:06:43	4:20:00 AM	26245 CARMEL RANCHO BLVI
210101-CFA00005	Emergent	1/1/2021	10:06:20 PM	10:13:55 PM	0:07:35	11:09:32 PM	25343 CARMEL KNOLLS DR
210102-CFA00006	Emergent	1/2/2021	10:47:29 AM	10:52:26 AM	0:04:57	11:28:30 AM	RIO RD / VIA NONA MARIE
210102-CFA00007	Emergent	1/2/2021	4:18:05 PM	4:23:13 PM	0:05:08	5:00:28 PM	26188 CAMINO REAL
210104-CFA00017	Emergent	1/4/2021	11:39:52 AM	11:49:20 AM	0:09:28	11:49:40 AM	4000 RIO RD
210104-CFA00018	Emergent	1/4/2021	11:49:40 AM	11:49:42 AM	0:00:02	12:44:42 PM	4000 RIO RD
210106-CFA00023	Emergent	1/6/2021	3:30:04 AM	3:40:00 AM	0:09:56	3:56:52 AM	24805 OUTLOOK CT
210110-CFA00040	Emergent	1/10/2021	8:24:54 AM	8:30:08 AM	0:05:14	9:10:00 AM	26135 CARMEL RANCHO BLVI
210110-CFA00041	Emergent	1/10/2021	1:35:32 PM	1:40:51 PM	0:05:19	1:48:48 PM	26358 CARMEL RANCHO LN
210111-CFA00045	Emergent	1/11/2021	11:52:59 AM	11:55:00 AM	0:02:01	11:58:35 AM	HWY 1 / RIO RD
210112-CFA00050	Non-Emerge	1/12/2021	9:06:15 AM	9:11:57 AM	0:05:42	10:00:00 AM	3563 TREVIS WAY
210112-CFA00053	Emergent	1/12/2021	2:36:19 PM	2:43:33 PM	0:07:14	3:40:00 PM	24525 OUTLOOK DR
210112-CFA00055	Emergent	1/12/2021	4:43:38 PM	4:48:48 PM	0:05:10	4:49:32 PM	HWY 1 / HANDLEY DR
210113-CFA00059	Emergent	1/13/2021	9:45:43 PM	9:54:13 PM	0:08:30	11:00:00 PM	25260 ARRIBA DEL MUNDO D
210114-CFA00060	Emergent	1/14/2021	11:52:27 AM	11:58:17 AM	0:05:50	12:32:29 PM	3850 RIO RD
210116-CFA00069	Emergent	1/16/2021	1:24:20 PM	1:28:46 PM	0:04:26	2:20:00 PM	3224 PICO AVE
210116-CFA00072	Non-Emerge	1/16/2021	9:30:12 PM	9:38:37 PM	0:08:25	10:05:23 PM	3850 RIO RD
210118-CFA00080	Emergent	1/18/2021	10:19:51 AM	10:25:47 AM	0:05:56	10:59:26 AM	48 HWY 1
210118-CFA00082	Emergent	1/18/2021	2:38:47 PM	2:42:17 PM	0:03:30	3:32:57 PM	26277 ATHERTON DR
210119-CFA00083	Emergent	1/19/2021	12:26:03 AM	12:33:12 AM	0:07:09	1:45:00 AM	3850 RIO RD
210119-CFA00087	Emergent	1/19/2021	5:33:55 PM	5:39:15 PM	0:05:20	6:34:49 PM	24520 OUTLOOK DR
210121-CFA00096	Emergent	1/21/2021	7:53:49 AM	8:01:06 AM	0:07:17	8:45:00 AM	3604 EASTFIELD CT
210121-CFA00098	Emergent	1/21/2021	2:57:44 PM	3:04:58 PM	0:07:14	3:31:10 PM	25240 ARRIBA DEL MUNDO D
210122-CFA00100	Emergent	1/22/2021	3:38:58 PM	3:47:20 PM	0:08:22	4:36:45 PM	25343 CARMEL KNOLLS DR
210123-CFA00103	Emergent	1/23/2021	3:40:00 PM	3:45:00 PM	0:05:00	4:24:00 PM	HWY 1 / HOLMAN HWY NB OF
210124-CFA00105	Emergent	1/24/2021	11:15:17 AM	11:20:48 AM	0:05:31	12:13:58 PM	5315 CARMEL VALLEY RD
210126-CFA00113	Emergent	1/26/2021	10:27:49 AM	10:31:34 AM	0:03:45	10:57:52 AM	CARPENTER ST / HWY 1
210126-CFA00115	Emergent	1/26/2021	1:46:27 PM	1:53:31 PM	0:07:04	2:47:54 PM	24970 OUTLOOK DR
210126-CFA00116	Emergent	1/26/2021	3:01:00 PM	3:06:09 PM	0:05:09	3:48:34 PM	3226 CAMINO DEL MONTE
210126-CFA00117	Emergent	1/26/2021	5:59:54 PM	6:03:47 PM	0:03:53	6:47:14 PM	3535 OAK PL
210127-CFA00125	Emergent	1/27/2021	3:46:14 PM	3:51:49 PM	0:05:35	4:45:25 PM	24729 UPPER TRL
210127-CFA00129	Emergent	1/27/2021	8:17:40 PM	8:21:55 PM	0:04:15	8:27:36 PM	HWY 1 / VALLEY WAY
210128-CFA00131	Emergent	1/28/2021	6:43:12 AM	6:50:30 AM	0:07:18	7:28:24 AM	7 CARMEL CENTER PL
210128-CFA00136	Emergent	1/28/2021	4:18:00 PM	4:27:12 PM	0:09:12	5:02:12 PM	280 DEL MESA CARMEL
210129-CFA00139	Emergent	1/29/2021	11:20:05 AM	11:25:03 AM	0:04:58	12:36:44 PM	4000 RIO RD
210130-CFA00142	Emergent	1/30/2021	2:32:13 AM	2:37:00 AM	0:04:47	4:13:00 AM	26600 OLIVER RD
210130-CFA00143	Emergent	1/30/2021	6:47:32 AM	6:54:00 AM	0:06:28	7:42:04 AM	24520 OUTLOOK DR
210130-CFA00150	Emergent	1/30/2021	4:38:00 PM	4:44:00 PM	0:06:00	5:25:00 PM	25390 CARMEL KNOLLS DR
Subtotal		**38**	**Average Response Time**		**0:05:56**		**CYPRESS FIRE**

PEBBLE BEACH

INCIDENT							
210101-CFA00003	Emergent	1/1/2021	7:03:51 AM	7:16:33 AM	0:12:42	8:15:00 AM	2925 BIRD ROCK RD
210107-CFA00027	Emergent	1/7/2021	2:57:01 AM	3:10:08 AM	0:13:07	4:03:31 AM	3217 SEVENTEEN MILE DR
210111-CFA00044	Emergent	1/11/2021	10:34:31 AM	10:45:06 AM	0:10:35	11:38:08 AM	1512 BONIFACIO RD
210111-CFA00046	Emergent	1/11/2021	12:07:08 PM	12:14:09 PM	0:07:01	12:21:38 PM	1498 CYPRESS DR
210113-CFA00056	Emergent	1/13/2021	9:56:39 AM	10:02:52 AM	0:06:13	10:52:10 AM	1462 SUSAN WAY
210119-CFA00088	Emergent	1/19/2021	9:01:33 PM	9:08:51 PM	0:07:18	10:07:42 PM	1448 RIATA RD
210121-CFA00095	Emergent	1/21/2021	12:32:05 AM	12:40:10 AM	0:08:05	1:15:18 AM	4127 SUNRIDGE RD
210130-CFA00148	Emergent	1/30/2021	12:14:46 PM	12:29:30 PM	0:14:44	12:41:00 PM	1516 VENADERO RD
Subtotal		**8**	**Average Response Time**		**0:09:58**		**PEBBLE BEACH**

MID COAST

INCIDENT							
210108-CFA00034	Emergent	1/8/2021	9:15:37 PM	9:32:14 PM	0:16:37	10:13:28 PM	36648 HWY 1
210119-CFA00086	Emergent	1/19/2021	11:57:01 AM	12:09:19 PM	0:12:18	12:23:42 PM	HWY 1 / SOBERANES CREEK
Subtotal		**2**	**Average Response Time**		**0:14:28**		**MID COAST**

Marina

INCIDENT							
210107-CFA00030	Emergent	1/7/2021	4:26:08 PM	4:39:13 PM	0:13:05	5:45:00 PM	2930 2ND AVE
210112-CFA00052	Emergent	1/12/2021	12:05:41 PM	12:22:50 PM	0:17:09	1:24:25 PM	491 MELVILLE AVE
210117-CFA00073	Emergent	1/17/2021	3:24:06 AM	3:42:29 AM	0:18:23	4:31:37 AM	3106 LAKE DR
Subtotal		**3**	**Average Response Time**		**0:16:12**		**Marina**

SEASIDE/SAND CITY

INCIDENT							
210113-CFA00057	Emergent	1/13/2021	12:35:51 PM	12:47:31 PM	0:11:40	1:54:00 PM	1618 HIGHLAND ST
210113-CFA00058	Emergent D	1/13/2021	4:07:52 PM	4:25:25 PM	0:17:33	5:19:45 PM	1865 LA SALLE AVE
210124-CFA00108	Emergent	1/24/2021	6:42:24 PM	6:51:47 PM	0:09:23	7:45:11 PM	2000 CALIFORNIA AVE
Subtotal		**3**	**Average Response Time**		**0:12:52**		**SEASIDE/SAND CITY**

PACIFIC GROVE

INCIDENT							
210111-CFA00048	Emergent	1/11/2021	1:16:41 PM	1:29:05 PM	0:12:24	2:12:00 PM	BENTLEY ST / LIGHTHOUSE A
Subtotal		**1**	**Average Response Time**		**0:12:24**		**PACIFIC GROVE**

MONTEREY

INCIDENT							
210102-CFA00009	Emergent D	1/2/2021	6:18:02 PM	6:23:00 PM	0:04:58	7:20:00 PM	53 MONTE VISTA DR
210103-CFA00016	Emergent	1/3/2021	10:05:26 PM	10:14:51 PM	0:09:25	11:06:50 PM	1110 CASS ST
210105-CFA00022	Emergent	1/5/2021	3:13:00 PM	3:22:00 PM	0:09:00	4:42:00 PM	1501 SKYLINE DR
210107-CFA00029	Emergent	1/7/2021	1:22:33 PM	1:30:19 PM	0:07:46	2:30:00 PM	PEARL ST / ADAMS ST
210108-CFA00031	Emergent	1/8/2021	10:05:30 AM	10:13:16 AM	0:07:46	10:54:32 AM	1501 SKYLINE DR
210108-CFA00032	Emergent D	1/8/2021	2:47:13 PM	2:54:38 PM	0:07:25	3:40:00 PM	2020 DEL MONTE AVE
210110-CFA00042	Emergent	1/10/2021	4:43:06 PM	4:48:39 PM	0:05:33	4:58:52 PM	SOLEDAD DR / MUNRAS AVE
210117-CFA00076	Emergent	1/17/2021	1:23:33 PM	1:31:21 PM	0:07:48	2:20:00 PM	200 GLENWOOD CIR
210123-CFA00102	Emergent	1/23/2021	11:37:26 AM	11:45:03 AM	0:07:37	12:50:00 PM	200 IRIS CANYON RD
210126-CFA00112	Emergent	1/26/2021	5:05:30 AM	5:07:30 AM	0:02:00	5:30:00 AM	200 IRIS CANYON RD
210129-CFA00137	Emergent	1/29/2021	9:44:06 AM	9:56:42 AM	0:12:36	11:05:07 AM	200 LIGHTHOUSE AVE
210130-CFA00145	Emergent	1/30/2021	8:52:47 AM	8:55:41 AM	0:02:54	10:00:00 AM	200 GLENWOOD CIR
Subtotal		**12**	**Average Response Time**		**0:07:04**		**MONTEREY**

TOTAL All CALLS	**131**	***AL AVERAGE RESPONSE TIME***	**0:05:43**	

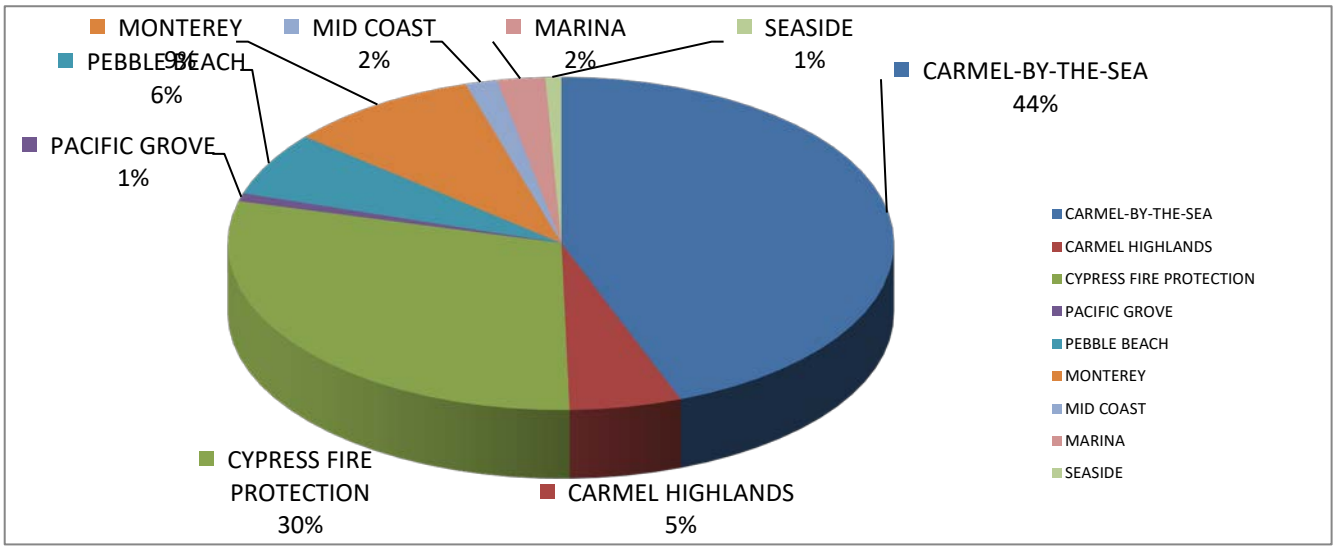
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CITY OF CARMEL - FIRE AMBULANCE DEPARTMENT
January 2021

Response Summary Report by District Type

District Response	Number	Average Response Time
CARMEL-BY-THE-SEA	57	0:03:24
CARMEL HIGHLANDS	7	0:08:07
CYPRESS FIRE PROTECTION	38	0:05:56
PACIFIC GROVE	1	0:12:24
PEBBLE BEACH	8	0:09:58
MONTEREY	12	0:07:04
MID COAST	2	0:14:28
MARINA	3	0:16:12
SEASIDE	1	0:12:24
Total Responses	131	0:05:43

Percent of code 3 medical responses < 5min 96.00%



RESPONSE SUMMARY REPORT BY INCIDENT TYPE
27060 CARMEL-BY-THE-SEA
Alarm Date From: 1/1/2021 To: 1/31/2021

Incident	Alarm Date	Incident Number	Response Time	Combined Address	Cross Street	Priority
100 Series (Fires)						
Building fire	1/9/2021 7:31 AM	210109-MNT00169	0:03:32	SAN CARLOS AVE	2ND AVE	3
Passenger vehicle fire	1/20/2021 4:48 AM	210120-MNT00402	0:03:50	SAN CARLOS ST	13TH AVE	3
Outside equipment fire	1/2/2021 8:25 PM	210102-MNT00035	0:02:53	JUNIPERO AVE	6TH AVE	3
		3	***0:03:25***			
300-321 Series (EMS)						
Medical assist, assist EMS crew	1/27/2021 5:29 AM	210127-MNT00558	0:04:44	CAMINO REAL ST	13TH AVE	3
Medical assist, assist EMS crew	1/27/2021 6:01 AM	210127-MNT00559	0:04:51	CARMELO ST	9TH AVE	3
EMS call, excluding vehicle accident with injury	1/1/2021 5:29 AM	210101-MNT00002	0:03:49	OCEAN AVE	FOREST RD	3
EMS call, excluding vehicle accident with injury	1/3/2021 11:54 AM	210103-MNT00046	0:03:18	6TH AVE	MISSION ST	3
EMS call, excluding vehicle accident with injury	1/3/2021 2:13 PM	210103-MNT00047	0:02:09	OCEAN AVE	SAN ANTONIO AVE	3
EMS call, excluding vehicle accident with injury	1/4/2021 1:51 PM	210104-MNT00065	0:04:23	CAMINO REAL ST	13TH AVE	3
EMS call, excluding vehicle accident with injury	1/6/2021 3:47 PM	210106-MNT00109	0:02:35	LINCOLN ST	7TH AVE	3
EMS call, excluding vehicle accident with injury	1/11/2021 3:56 PM	210111-MNT00222	0:01:50	OCEAN AVE & SCENIC DR		3
EMS call, excluding vehicle accident with injury	1/14/2021 1:09 PM	210114-MNT00267	0:02:20	GUADALUPE ST	OCEAN AVE	3
EMS call, excluding vehicle accident with injury	1/14/2021 1:53 PM	210114-MNT00270	0:03:26	10TH AVE	CASANOVA ST	3
EMS call, excluding vehicle accident with injury	1/14/2021 7:18 PM	210114-MNT00278	0:03:28	VIZCAINO	FLANDERS WAY	3
EMS call, excluding vehicle accident with injury	1/17/2021 12:25 PM	210117-MNT00334	0:04:54	MONTE VERDE ST	7TH AVE	3
EMS call, excluding vehicle accident with injury	1/18/2021 7:17 AM	210118-MNT00356	0:02:48	5TH AVE	DOLORES ST	3
EMS call, excluding vehicle accident with injury	1/22/2021 9:55 AM	210122-MNT00431	0:03:12	7TH AVE	CAMINO REAL ST	3
EMS call, excluding vehicle accident with injury	1/24/2021 4:47 PM	210124-MNT00481	0:02:16	LINCOLN ST	7TH AVE	3
EMS call, excluding vehicle accident with injury	1/24/2021 5:40 PM	210124-MNT00484	0:02:09	MISSION ST	5TH AVE	3
EMS call, excluding vehicle accident with injury	1/24/2021 7:28 PM	210124-MNT00490	0:02:04	DOLORES ST	3RD AVE	3
EMS call, excluding vehicle accident with injury	1/25/2021 10:51 AM	210125-MNT00501	0:00:14	DOLORES ST	5TH AVE	3
EMS call, excluding vehicle accident with injury	1/29/2021 1:00 PM	210129-MNT00651	0:02:09	4TH AVE	MONTE VERDE ST	3
EMS call, excluding vehicle accident with injury	1/29/2021 7:48 PM	210129-MNT00660	0:01:24	6TH AVE	MISSION ST	3
EMS call, excluding vehicle accident with injury	1/30/2021 10:30 AM	210130-MNT00671	0:01:53	7TH AVE	MISSION ST	3
EMS call, excluding vehicle accident with injury	1/31/2021 2:29 AM	210131-MNT00682	0:04:45	7TH AVE	DOLORES ST	3
EMS call, excluding vehicle accident with injury	1/31/2021 12:42 PM	210131-MNT00688	0:02:19	LINCOLN ST	7TH AVE	3
EMS call, excluding vehicle accident with injury	1/31/2021 7:23 PM	210131-MNT00700	0:20:22	2655 FRASER WAY		2
		24	***0:03:38***			
322-399 Series (Rescues)						
Surf rescue	1/18/2021 2:27 PM	210118-MNT00368	0:02:48	OCEAN AVE	SCENIC RD	3
Rescue or EMS standby	1/9/2021 4:39 PM	210109-MNT00180	0:03:16	SANTA FE ST	6TH AVE	3
Rescue or EMS standby	1/15/2021 11:27 AM	210115-MNT00291	0:02:30	25981 RIDGEWOOD RD		3
		3	***0:02:51***			

Incident	Alarm Date	Incident Number	Response Time	Combined Address	Cross Street	Priority
400 Series (Hazardous Material)						
Gasoline or other flammable liquid spill	1/20/2021 3:40 PM	210120-MNT00410	0:02:44	LINCOLN ST	7TH AVE	2
Gas leak (natural gas or LPG)	1/4/2021 3:11 PM	210104-MNT00067	0:04:40	CARMELO ST	10TH AVE	3
Gas leak (natural gas or LPG)	1/9/2021 10:44 AM	210109-MNT00174	0:04:40	CASANOVA ST	12TH AVE	3
Gas leak (natural gas or LPG)	1/15/2021 1:38 PM	210115-MNT00292	0:02:59	JUNIPERO AVE	VISTA AVE	3
Gas leak (natural gas or LPG)	1/27/2021 8:59 AM	210127-MNT00570	0:04:59	CASANOVA ST	2ND AVE	3
Electrical wiring/equipment problem, other	1/19/2021 8:16 AM	210119-MNT00385	0:04:58	11TH AVE	CARMELO ST	3
Electrical wiring/equipment problem, other	1/27/2021 1:44 AM	210127-MNT00548	0:02:06	DOLORES ST	9TH AVE	3
Electrical wiring/equipment problem, other	1/27/2021 2:11 AM	210127-MNT00551	0:00:00	SAN CARLOS ST	SANTA LUCIA AVE	3
Electrical wiring/equipment problem, other	1/27/2021 4:17 AM	210127-MNT00557	0:04:32	FOREST RD	7TH AVE	3
Overheated motor	1/17/2021 7:52 AM	210117-MNT00328	0:04:45	PERRY NEWBERRY WAY	5TH AVE	3
Power line down	1/26/2021 11:52 PM	210126-MNT00538	0:02:30	CAMINO REAL ST	8TH AVE	3
Power line down	1/27/2021 12:52 AM	210127-MNT00544	0:03:50	2ND AVE	DOLORES ST	3
Power line down	1/27/2021 1:13 AM	210127-MNT00545	0:00:10	MISSION ST	VISTA AVE	2
Power line down	1/27/2021 2:04 AM	210127-MNT00550	0:04:12	MONTE VERDE ST	3RD AVE	3
Power line down	1/27/2021 7:07 AM	210127-MNT00565	0:06:08	10TH AVE	CAMINO REAL ST	2
Power line down	1/27/2021 7:13 AM	210127-MNT00566	0:00:18	3RD AVE	MISSION ST	2
Power line down	1/27/2021 7:38 AM	210127-MNT00567	0:04:57	OCEAN AVE	SCENIC RD	2
Power line down	1/27/2021 8:09 AM	210127-MNT00568	0:03:05	CASANOVA ST	7TH AVE	2
Power line down	1/27/2021 10:05 AM	210127-MNT00579	0:06:31	3RD AVE	TORRES ST	2
Arcing, shorted electrical equipment	1/26/2021 10:20 PM	210126-MNT00533	0:04:45	CARPENTER ST	2ND AVE	3
Biological hazard, confirmed or suspected	1/3/2021 3:32 PM	210103-MNT00049	0:02:57	5TH AVE	SAN CARLOS ST	2
Biological hazard, confirmed or suspected	1/16/2021 2:44 PM	210116-MNT00314	0:03:14	SAN CARLOS ST	5TH AVE	2
Accident, potential accident, other	1/25/2021 2:31 PM	210125-MNT00508	0:03:26	LINCOLN ST	2ND AVE	3
Accident, potential accident, other	1/27/2021 12:22 AM	210127-MNT00541	0:05:14	SAN ANTONIO AVE	11TH AVE	3
		24	***0:03:39***			
500 & 600 Series (Service Calls)						
Person in distress, other	1/6/2021 4:40 PM	210106-MNT00111	0:00:43	GUADALUPE ST	OCEAN AVE	2
Lock-out	1/22/2021 8:02 AM	210122-MNT00430	0:02:18	GUADALUPE ST	4TH AVE	2
Lock-out	1/28/2021 2:37 PM	210128-MNT00627	0:05:42	8TH AVE	CARMELO ST	2
Water or steam leak	1/4/2021 7:45 PM	210104-MNT00074	0:07:24	SAN ANTONIO	11TH AVE	2
Water or steam leak	1/23/2021 4:06 PM	210123-MNT00464	0:04:45	DOLORES ST	1ST AVE	2
Water or steam leak	1/23/2021 9:37 PM	210123-MNT00470	0:04:23	DOLORES ST	1ST AVE	2
Water or steam leak	1/28/2021 1:19 PM	210128-MNT00620	0:06:03	TORRES ST	10TH AVE	2
Water or steam leak	1/30/2021 3:26 PM	210130-MNT00675	0:03:03	OCEAN AVE	FOREST RD	2
Assist police or other governmental agency	1/4/2021 7:08 PM	210104-MNT00073	0:05:18	SAN ANTONIO	11TH AVE	2
Assist police or other governmental agency	1/27/2021 2:03 AM	210127-MNT00549	0:04:06	CASANOVA ST	13TH AVE	3
Police matter	1/27/2021 6:32 PM	210127-MNT00603	0:03:40	DOLORES ST	4TH AVE	3
Public service	1/7/2021 10:30 AM	210107-MNT00123	0:07:47	TORRES ST	10TH AVE	2
Public service	1/27/2021 11:56 AM	210127-MNT00582	0:03:50	CAMINO REAL ST	12TH AVE	3
Public service	1/27/2021 1:04 PM	210127-MNT00586	0:04:06	2ND AVE	TORRES ST	3
Assist invalid	1/11/2021 4:38 PM	210111-MNT00215	0:03:00	GUADALUPE ST	OCEAN AVE	2
Assist invalid	1/24/2021 4:57 PM	210124-MNT00482	0:07:20	GUADALUPE ST	OCEAN AVE	2
Assist invalid	1/24/2021 5:48 PM	210124-MNT00485	0:06:58	GUADALUPE ST	OCEAN AVE	2
Assist invalid	1/27/2021 3:52 PM	210127-MNT00594	0:00:00	CAMINO REAL ST	13TH AVE	3
Assist invalid	1/28/2021 3:25 PM	210128-MNT00629	0:03:55	4TH AVE	MONTE VERDE ST	2

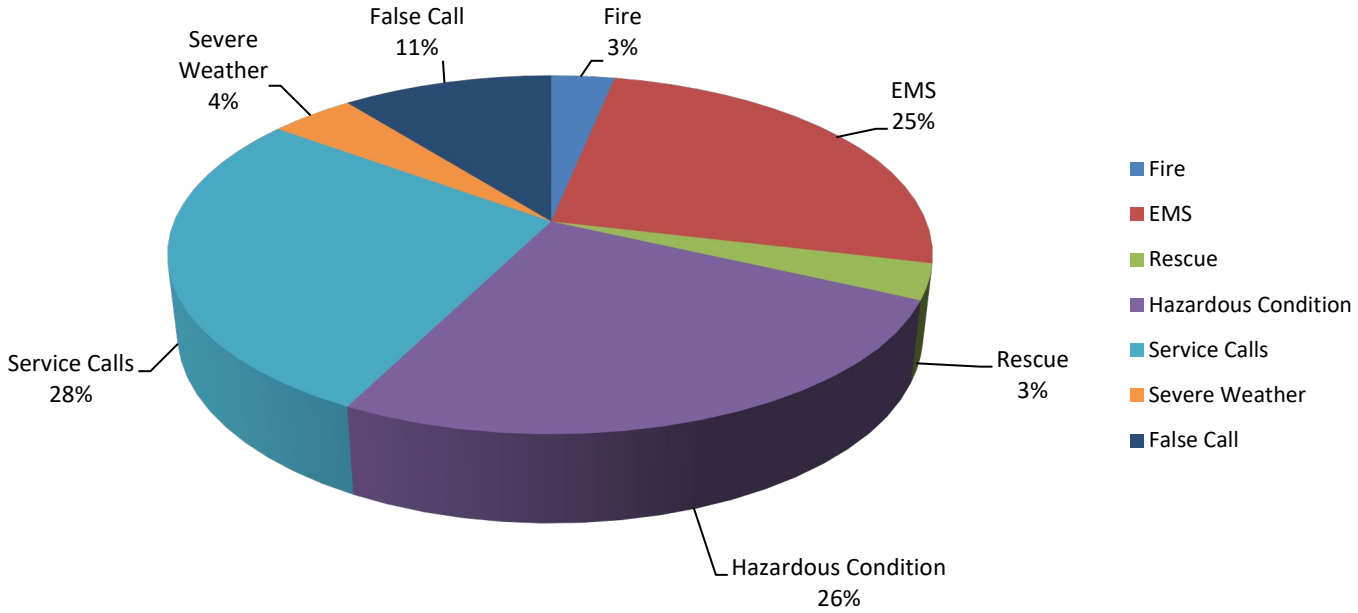
Incident	Alarm Date	Incident Number	Response Time	Combined Address	Cross Street	Priority
Cover assignment, standby, moveup	1/17/2021 8:45 AM	210117-033150-MNT	0:10:00	6TH AVE	MISSION	2
Dispatched & canceled en route	1/14/2021 9:01 PM	210114-MNT00282	0:02:45	VIZCAINO	FLANDERS WAY	3
No incident found on arrival at dispatch address	1/17/2021 3:36 PM	210117-MNT00343	0:04:55	FRASER WAY	CASANOVA ST	3
No incident found on arrival at dispatch address	1/25/2021 8:56 AM	210125-MNT00499	0:03:24	1ST AVE	DOLORES ST	3
No incident found on arrival at dispatch address	1/27/2021 12:21 AM	210127-MNT00540	0:03:55	MONTEREY ST	3RD AVE	3
No incident found on arrival at dispatch address	1/31/2021 2:17 PM	210131-MNT00692	0:02:49	OCEAN AVE	SCENIC RD	3
Smoke scare, odor of smoke	1/9/2021 1:35 PM	210109-MNT00177	0:02:58	OCEAN AVE	DOLORES ST	3
		26	***0:04:29***			
700 Series (False Alarms)						
Heat detector activation due to malfunction	1/27/2021 6:23 AM	210127-MNT00560	0:01:48	MISSION ST	4TH AVE	3
Alarm system sounded due to malfunction	1/19/2021 8:49 AM	210119-MNT00388	0:01:54	JUNIPERO AVE	6TH AVE	3
Alarm system sounded due to malfunction	1/27/2021 10:58 AM	210127-MNT00581	0:02:44	DOLORES ST	4TH AVE	3
Alarm system sounded due to malfunction	1/27/2021 5:31 PM	210127-MNT00602	0:02:55	MISSION ST	4TH AVE	3
Alarm system sounded due to malfunction	1/29/2021 11:04 AM	210129-MNT00648	0:04:02	DOLORES ST	13TH AVE	3
CO detector activation due to malfunction	1/31/2021 9:51 PM	210131-MNT00702	0:03:54	VIZCAINO	S MOUNTAIN VIEW AVE	3
Smoke detector activation, no fire - unintentional	1/3/2021 8:58 AM	210103-MNT00043	0:04:26	CASANOVA ST	11TH AVE	3
Smoke detector activation, no fire - unintentional	1/21/2021 9:18 AM	210121-MNT00417	0:02:31	CAMINO REAL ST	11TH AVE	2
Alarm system activation, no fire - unintentional	1/30/2021 5:33 PM	210130-MNT00676	0:04:00	SAN ANTONIO AVE	4TH AVE	3
Alarm system activation, no fire - unintentional	1/31/2021 1:33 PM	210131-MNT00689	0:02:44	SAN CARLOS ST	7TH AVE	3
		10	***0:03:06***			
800 Series (Severe Weather)						
Flood assessment	1/27/2021 5:18 PM	210127-MNT00600	0:00:00	DOLORES ST	4TH AVE	2
Wind storm, tornado/hurricane assessment	1/27/2021 10:34 PM	210127-MNT00609	0:06:12	SAN ANTONIO AVE	7TH AVE	2
Wind storm, tornado/hurricane assessment	1/28/2021 8:00 AM	210128-MNT00614	0:04:43	MONTE VERDE ST	4TH AVE	2
Wind storm, tornado/hurricane assessment	1/28/2021 12:03 PM	210128-MNT00619	0:06:45	CAMINO REAL	FRASER WAY	2
		4	***0:04:25***			

Over 5 Minute Response Times Cause of Delay: Code 3 Responses
210127-MNT00541 Road blocked by Carmel PD

Code 2 Calls	**30**
Code 3 Calls	**64**
Total # of Incidents	**94**
% Under 5 Minute Response Time	**98.4%**

CARMEL-BY-THE-SEA
JANUARY 2021
Response Summary Report by Incident Type

Type of Call	Number	Average Response Time
Fire	3	3:25
EMS	24	3:38
Rescue	3	2:51
Hazardous Condition	24	3:39
Service Calls	26	4:29
Severe Weather	4	3:06
False Call	10	4:25
Total Responses	94	3:48



Total Code 3 Calls:	64
Response Times for Code 3 Calls ≤ 5 minutes:	98.4%

CITY OF CARMEL-BY-THE-SEA
Monthly Report

January 2021

City Clerk's Office

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Britt Avrit, City Clerk
SUBMITTED ON:	February 8, 2021
APPROVED BY:	Chip Rerig, City Administrator

In the month of January, the City handled 17 requests for public records.

	This Month	Calendar YTD
City Clerk's Office	4	4
Police Department	13	13
TOTAL REQUESTS/RESPONSES	**17**	**17**

January 2021 PRA

request number	Date Requested	10-day due date	records requested	requestor	date completed	notes
2021-001	1/6/2021	1/19/2021	all copies the city has of the "REVIEW OF DEVELOPMENT ASSOCIATED WITH MALPASO WATER" forms that have been filled out and provided by applicants for development.	Asaf Shalev, Monterey County Weekly	1/19/2021	
2021-002	1/22/2021	2/1/2021	I am requesting the City of Carmel-By-The-Sea's Zoning Shapefile.	Dylan Han	1/26/2021	
2021-003	1/28/2021	2/8/2021	shapefiles containing City Council Districts, Zoning and Land Use Designation	Tabata Medina	1/29/2021	
2021-004	1/29/2021	2/8/2021	Please provide any and all permits and permit application related documents regarding the below referenced permit. MPWMD numbers 352.40 and 252.41. The permit would be related to property commonly known as NE Corner of Lincoln St & 6th Ave, Carmel, California 93921 (APN 010-138-022; -023) and/or Lincoln Street, 2 NE of 6th Ave, Carmel, CA 93921 (APN 010-138-009).	Law Office of Eric John Nelson		

Request No.	Request Date & Received By	10-Day Due Date	14-Day Ext. Date	Date Completed by PSO	Requestor	Phone	Info Requested	Status	Date & PSO Mailed
2020-0001	**1/1/2021**	**1/11**		**1/1**	**LEXISNEXIS**	**800-934-9698**	**CA2000589**	**MAILED**	**1-1-21 SB**
2020-0002	1/1/2021	1/11/2021		1-Jan	LEXISNEXIS	800-934-9698	CC200642	MAILED	1-1-21 SB
2020-0003	1/4/2021	1/14/2021		1/21/21 DA	Spencer Carr	831-277-8166	CG1100405	mailed	1/21/21 DA
2020-0004	1/5/2021	1/15/2021		01-5 MJR	ATT, Aaron Dilbeck	805-239-0140	CA2000512	MAILED	01-5 MJR
2020-0005	01/05 mw	1/15/2021		1/25 DA/PT	Cornwall Family Law (Jennifer Cordier)	831-515-6577	reports,audio	denied	1/25, court proceeding already happened, attorney will contact us if she still needs
2020-0006	01/09 MJR	1/19/2021		1/21/21 DA	James Tarantino	541-515-0554	CG2100016	mailed	1/21/21 DA
2020-0007	1/13/21 sb	1/23/2021		1/13/21 sb	David Hutchings	408-761-4800	CG2100009	picked up counter	01-17 MJR
2020-0008	1/13/21 sb	1/23/2021		1/13/21 sb	LEXISNEXIS	800-934-9698	CA2100011	MAILED	1/13/21 SB
2020-0009	1/12/21 SB	1/23/2021		1/13/21 sb	LEXISNEXIS	800-934-9698	CC2100001	MAILED	1/13/21 SB
2020-0010	1/19 MJR	1/29/2021		1/20/21 DA	Bobby Corliss	831 521-8246	CG2100020	mailed	1/20/21 DA
2020-0011	1/21/21 DA	1/31/2021		1/21/21 DA	Gary Brown	831-419-5683	CG2000028	mailed	1/21/21 DA
2020-0012	1/22/2021	2/1/2021		1/22/21 DA	Lexis Nexis		CG2000511	completed	mailed by DA
2020-0013	1/25 MR	2/5/2021			Theresa Buccola	415-812-3635	CG2000329	being reviewed by City Attorney	Extension-still working to release;2/4/21 Extension letter emailed PT;

Attachment 4

CITY OF CARMEL-BY-THE-SEA
Monthly Report

Public Works Department Report – January 2021

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Robert Harary, P.E., Director of Public Works
SUBMITTED ON:	February 1, 2021
APPROVED BY:	Chip Rerig, City Administrator

City Council Meeting of January 5, 2021

- Adopted a resolution accepting over a dozen donations valued at $86,441 from Carmel Cares, including a utility vehicle with water tank, sidewalk cleaner, and public safety iPhones.
- Received a presentation and rejected a citizen's request for intermittent closures along Scenic Road for recreational purposes.

Forest and Beach Commission Meeting of January 14, 2021

- Welcomed new Commissioner Brian Sours. The Commission selected Darleen Mosley as the new Chair and JC Meyers as the new Vice Chair, effective the February meeting.
- Conditioned lifting a Stop Work Order at the northwest corner of Junipero and Thirteenth, where 3 trees were removed without a permit, upon payment of $4,700 representing the value of two of the three trees, replanting three trees, and submittal of a tree management plan and landscape plan for approval by the City Forester. Subject to Council appeal.
- Reviewed a developer's request to remove 28 trees on 16 contiguous parcels to construct 8 single family homes and a hotel. Forester rejected removal of 10 of the trees. Commissioners subsequently toured the site together on January 26th for decision at the next meeting.
- Public Works Director's report included a synopsis of ongoing challenges of maintaining sand over the sandstone near the Del Mar parking area and volleyball courts.

Climate Action Committee Meeting of January 21, 2021

- Monterey Regional Waste Management District's presentation reviewed actions that the District is taking to reduce greenhouse gas emissions and address climate change.
- Monterey Peninsula Water Management District's (MPWMD) presentation addressed the state of the local water system and its resiliency to climate change.

Historic Resources Board Meeting of January 25, 2021

- Regarding the WWI Memorial Arch, the HRB approved staff's recommendation to recommend to the Planning Commission to allow up to 9 posts and a chain across the east side of the monument, replacement up-lighting on the ends of the monument, and the placement of bollards to protect the monument from vehicles. The exact number and location of bollards will be further reviewed with the applicant.

Public Works Department Report – January 2021

Public Works Administration

- For the heavy winter storms of January 26th to 28th, ensured storm preparations and resources were ready, tracked and reported on damages, and supported the Police Department.
- Met with the Carmel Area Wastewater District to discuss their preliminary plans to perform a sewer pipe bursting project along Scenic Road, from Ocean Avenue to Martin Way. Likely to start in fall 2022. Project will include public outreach as the design progresses.
- Held weekly meetings with Carmel Cares to coordinate Scenic Pathway, Devendorf Park, and median upgrades. The team was pleased that Mayor Potter attended one such meeting.
- Supported preparation of a Request for Proposals for theatrical programming and facility management of the Forest Theater.

Environmental Programs

- Coordinated the initial energy efficiency assessment with SiteLogiQ of all City buildings. Next step is for their engineers to evaluate the feasibility of projects with the greatest cost saving potential.
- Consultants obtained runoff water samples during the storm in late January, for lab testing and confirming water quality for discharge into Carmel Bay's Area of Special Biological Significance.
- Authorized Schaaf and Wheeler to provide budget-level cost estimates for three projects recommended in the MTNP Stream Stability Study and funded by the Parks Per Capita Grant.
- Coordinated MPWMD's installation of the steelhead-counting weir in the lower Carmel River via Rio Park.
- Continued removing piles of twigs, ivy, weeds, and debris from the MTNP and coordinated new projects with the Friends of MTNP.

Facility Maintenance

- California Fire Protection, Inc. generously serviced 75 fire extinguishers and replaced eight extinguishers at no cost to the City.
- Supported the Community Activities Department by removing holiday lighting along the Ocean Avenue median islands and decorations in and surrounding Devendorf Park.
- At the Fire station, repaired a roll-up door, replaced entry door lock, and fixed the dishwasher.
- Paid for by Carmel Cares, coordinated with an electrician to install an automated light, switch, receptacles, and USB ports in the CERT container at Sunset Center's north parking lot.
- Using in-house Public Works crews: replaced the Public Works water heater, installed a sewer cleanout for Piccadilly Park restroom, and patched a hole on the Police building roof.

Street Maintenance

- Prior to the late January storms, ensured all drainage channels and culverts were cleared out, sandbags were placed at known problem areas, and sand bags were stacked behind the Youth Center. Post storms, the crews again cleared drainage facilities, cleaned up localized flooded areas, and repaired wind-damaged traffic signs and fences.
- Rebuilt a unique, but heavily deteriorated wooded drainage catch basin and a broken beach stair rail with in-house labor.
- Saved $3,000 by replacing the street sweeper's foam-filled bald tires with new, air-filled tires.
- An unprecented amount of trash was generated during the New Year's Day holiday weekend, predominantly due to take out food service containers. More staff and resources were made available for the Martin Luther King holiday weekend to minimize the excessive trash problem.

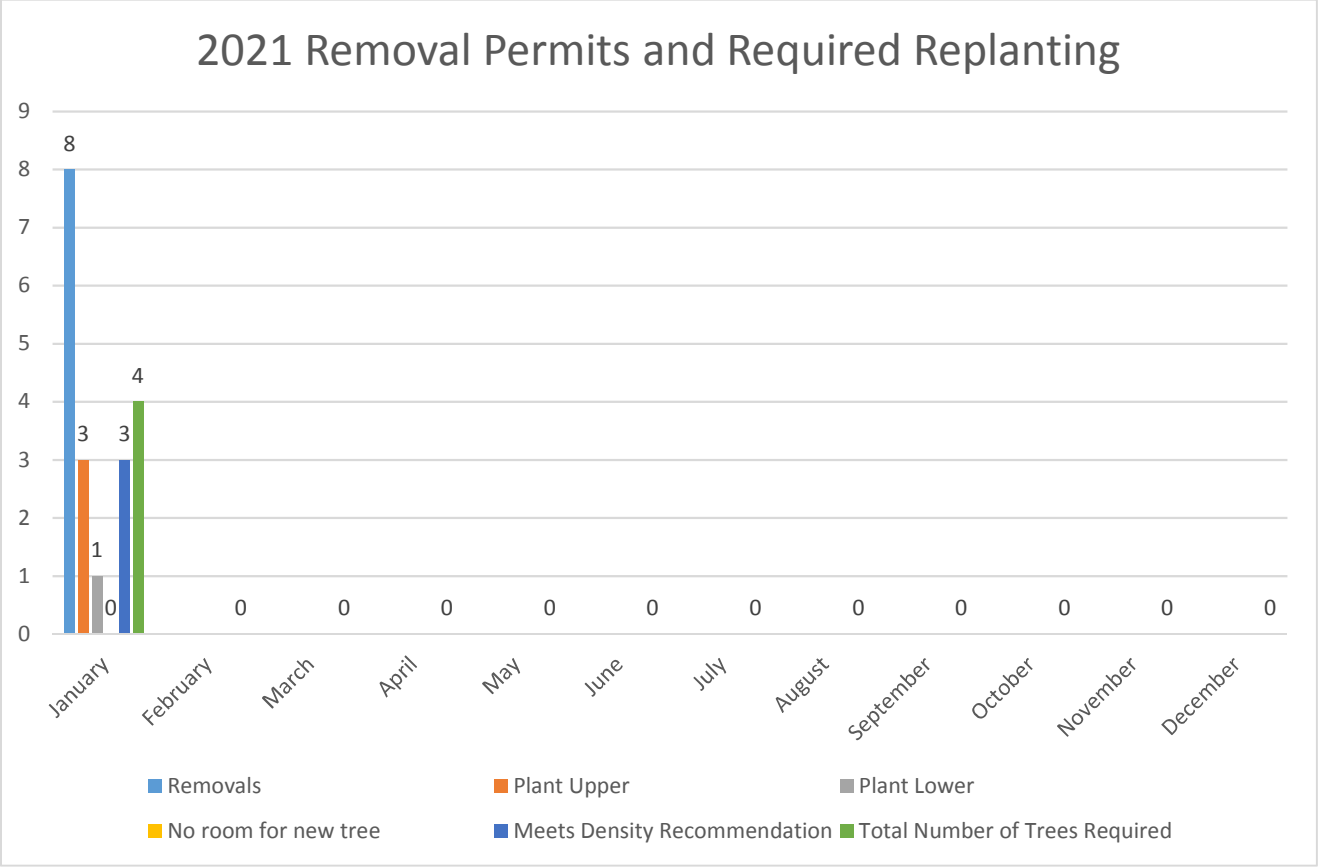
Public Works Department Report – January 2021

- Started sidewalk cleanings using the Sidewalk Scrubbing machine donated by Carmel Cares.
- Completed the annual sidewalk inspection survey and began making repairs where needed.
- Repaired a water leak at Sunset Center tracked down to a broken pipe below surface pavers and an underlying concrete slab.

Forestry, Parks and Beach (Forester's Report)

- Storm event of January 27th and 28th.
  - Staff worked over night to keep the streets clear for emergency vehicles
  - At the end of the event 20 trees had limb failures and eight trees fell. Three of the trees that fell were young trees that were replanted
- 2,668 trees have been inventoried in TreeKeeper as of February 4, 2021. Staff is inventorying trees as work and inspections are performed.
- Pitch canker is flaring up. Damage can be seen on Junipero Street and Ocean Avenue.
- No Stop Work Orders were issued in January.
- Carmel Cares activities were on hold during the shelter in place order.
- Coordinated with PG&E for the removal of 5 sycamore trees and pruning of other trees to clear power lines.

Private and Development Activities



Public Works Department Report – January 2021

2021 Permitted removals and required planting						
	Removals	Plant Upper	Plant Lower	No room for new tree	Meets Density Recommendation	Total Number of Trees Required
January	8	3	1	0	3	4
February						0
March						0
April						0
May						0
June						0
July						0
August						0
September						0
October						0
November						0
December						0
2021 totals	8	3	1	0	3	4

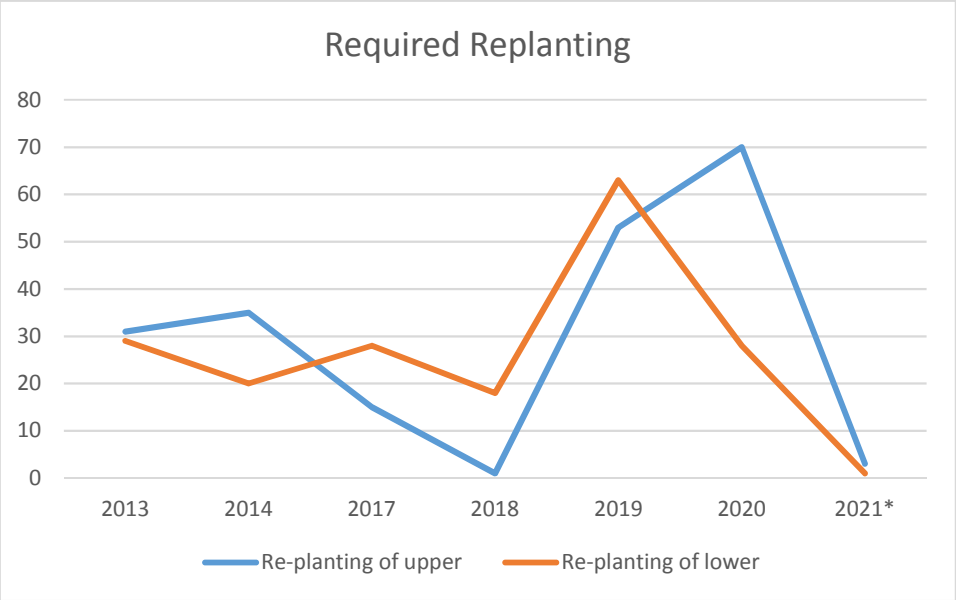
Three trees were removed at a development site that will require new planting when the landscape plan is approved in the future.

Historic permitted removals and required planting

	Removal Permits	Removal of upper	Removal of lower	Replanting Required	Replanting of upper	Replanting of lower	Replanting %
2012	96			20			20.83%
2013	123	60	63	59	31	29	47.97%
2014	145	64	81	49	35	20	33.79%
2016	90			37			41.11%
2017	119	50	69	43	15	28	36.13%
2018	77	37	60	20	1	18	25.97%
2019	170	107	63	116	53	63	68.24%
2020	175	57	41	120	67	26	68.57%
2021*	8	7	1	4	3	1	50.00%

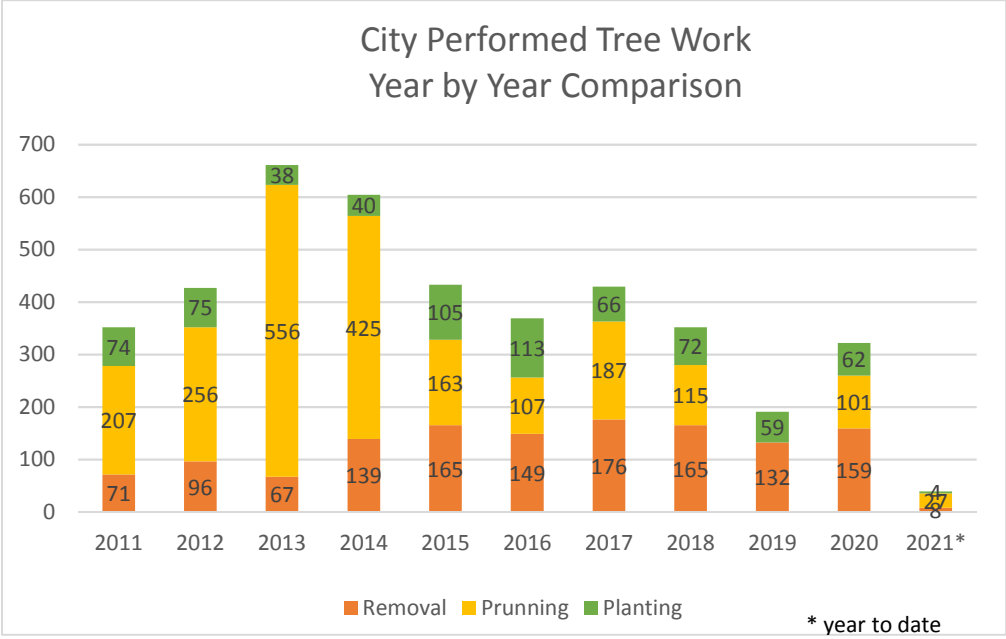
*year to date

Public Works Department Report – January 2021



City Forestry, Parks, and Beach Activities

City Tasks January 2021	
Work Type	Count
Inspection	41
Pruning	27
Removals	8
Failures	28
Planting	4



CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL
Staff Report

March 2, 2021
CONSENT AGENDA

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Robin Scattini, Finance Manager
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	January 2021 Check Register Summary

RECOMMENDATION:

Approve the check register for January 2021.

BACKGROUND/SUMMARY:

The check register is produced from the City's financial system. The report groups the checks by the respective department or function. The check register includes the check number, the name of the vendor, a description of the purchase, the check issue date and the amount of the check. Per the California Supreme Court's decision in the case of Los Angeles County Board of Supervisors v. Superior Court (Dec. 29, 2016) (2016 WL 7473802), the check register excludes the specific invoice payments for legal services incurred for pending and active investigations, pending and active litigation, as well as recently concluded matters. The Supreme Court has ruled that these specific invoices are protected under attorney-client privilege and need not be disclosed under the Public Records Act.

On the last page of the report, staff have included the contract balance for the respective vendors that were paid in January.

FISCAL IMPACT:

The check register summary for January 2021 totals $670,662.

PRIOR CITY COUNCIL ACTION:

Council ratified the December 2020 check register at its February 2 regular meeting.

ATTACHMENTS:

January 2021 check register

January 2021 Check Register

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 110 City Council				
46299	Peninsula Messenger LLC	Mail service: Sort and delivery	01/07/2021	7,667.00
46394	US Bank	Registration fee: League of California Cities Ferlito	01/22/2021	250.00
		Total for Department: 110 City Council		7,917.00
Department: 111 City Administration				
46272	AT&T	Telephone service citywide	01/07/2021	1,384.64
46273	AT&T	Police department router and telecommunication services	01/07/2021	711.80
46280	Carmel Office Supply	Shipping fees for IT	01/07/2021	82.50
46281	Carmel Pine Cone	Legal noticing	01/07/2021	135.00
46283	Coastal TPA, Inc	Dental and vision reimbursement claims	01/07/2021	808.87
46284	Comcast	Business cable services-City Hall	01/07/2021	68.54
46285	Community Hospital of the Monterey Peninsula	Staff stress management classes: 11/18 & 12/10/20	01/07/2021	300.00
46286	Corbin Willits System	MOM software support	01/07/2021	720.79
46288	Digital Deployment	Maintenance and security updates for website	01/07/2021	700.00
46293	Liebert Cassidy Whitmore	Employment Relations Consortium annual membership	01/07/2021	3,525.00
46301	SESAC -	Sunset Center annual music performance license	01/07/2021	483.00
46304	T-Mobile	Usage: voice, messaging, data	01/07/2021	1,459.01
46305	Toshiba Financial Service	Copier contract Admin ESTUDIO 5506ACT	01/07/2021	373.06
46306	US Bank	Admin subscriptions	01/07/2021	33.00
46323	California Society of Municipal Finance Officers	2021 membership dues	01/22/2021	110.00
46325	Carmel Pine Cone	Legal noticing	01/22/2021	555.00
46329	Coastal TPA, Inc	Dental and vision reimbursement claims	01/22/2021	1,977.56
46330	Code Publishing Company	Muni Code updates - paper and electronic	01/22/2021	285.00
46333	Digital Deployment	Maintenance and security updates for website	01/22/2021	700.00
46340	Iron Mountain	Records management and storage fees	01/22/2021	179.08
46346	Office Depot, Inc.	Office supplies	01/22/2021	41.44
46351	Prism Public Risk Innovation	FY 2020-2021 Employee Assistance Program	01/22/2021	681.60
46366	Zoom Imaging Solutions, Imc.	Admin copier usage fees	01/22/2021	252.18
46371	AT&T	Telephone service citywide	01/22/2021	83.09
46376	Carmel Pine Cone	Legal noticing	01/22/2021	270.00
46379	Code Publishing Company	Muni Code updates - paper and electronic	01/22/2021	321.60
46383	Hinderliter, De Llamas & Associates	Sales tax audit and review services	01/22/2021	1,620.97
46385	IT Management Corp	3 Year renewal Verdada camera licenses	01/22/2021	1,796.40
46389	Office Depot, Inc.	Office supplies	01/22/2021	59.40
46393	Toshiba Financial Service	Copier contract Admin ESTUDIO 5506ACT	01/22/2021	373.06
46394	US Bank	HR & IT subscriptions & supplies, ergo furniture, GFOA	01/22/2021	5,265.19
		Total for Department: 111 City Administration		25,356.78

Department: 115 Community Planning & Building

46283	Coastal TPA, Inc	Dental and vision reimbursement claims	01/07/2021	465.00
46326	Carmel Towing & Garage	Fuel for Building Inspector vehicle	01/22/2021	39.12
46346	Office Depot, Inc.	Office supplies	01/22/2021	304.30
46355	Ryan Ranch Printers	Envelopes	01/22/2021	241.16
		Total for Department: 115 Community Planning & Bu		1,049.58

Department: 116 Police

46270	American Lock & Key	New keys for PD	01/07/2021	76.47
46271	American Messaging	Messaging services	01/07/2021	2.50
46274	Axon Enterprise, Inc	Fleet 2 Unlimited Package: Evidence storage plan	01/07/2021	8,455.95
46277	California Department Of Justice	Fingerprinting services	01/07/2021	49.00
46278	Caltronics Business Systems, Inc.	Copy machine usage fee per contract	01/07/2021	142.63
46283	Coastal TPA, Inc	Dental and vision reimbursement claims	01/07/2021	1,142.25
46284	Comcast	Cable TV/High Speed Internet for PD	01/07/2021	187.54
46285	Community Hospital of the Monterey Peninsula	Blood Draws for DUI Drivers	01/07/2021	54.00
46290	Dooley Enterprises, Inc	Ammunition	01/07/2021	3,090.52
46292	Legal Notification Services Inc	Subpoena services	01/07/2021	129.97
46298	Pacific Gas & Electric	Video cameras citywide	01/07/2021	172.03
46303	T2 Systems Canada Inc.	Digital Iris Services	01/07/2021	125.00
46306	US Bank	Safety equipment, supplies, trainings, patrol car washes	01/07/2021	2,412.26
46307	Verizon Wireless	Air Cards for PD Vehicles	01/07/2021	360.81
46322	California Animal Welfare Association	Annual membership	01/22/2021	100.00
46329	Coastal TPA, Inc	Dental and vision reimbursement claims	01/22/2021	1,500.00
46331	County of Monterey IT Dept	PD Cellular access/telephone calling and access	01/22/2021	530.93
46359	Transunion Risk & Alterna	Investigative searches	01/22/2021	50.00
46368	Alhambra	Bottle Water Service for PD	01/22/2021	143.62
46369	American Lock & Key	New keys for PD	01/22/2021	53.43
46370	American Messaging	Messaging services	01/22/2021	5.00
46375	Carmel Office Supply	Shipping fees	01/22/2021	191.92
46377	Carmel Towing & Garage	Fuel for PD	01/22/2021	2,786.48
46380	Comcast	Cable TV/High Speed Internet for PD	01/22/2021	62.76
46381	Comcast	Cable TV/High Speed Internet for PD	01/22/2021	166.14
46384	Interstate All Battery Center	Car batteries-PD	01/22/2021	155.16
46388	Monterey County Sheriff-Coroner	FY 2020-21 Criminal Justice Information System	01/22/2021	39,780.77
46389	Office Depot, Inc.	Office supplies	01/22/2021	70.02
46391	Silke Communications	Radio repair and maintenance	01/22/2021	470.50
46395	US Bank Voyager Fleet	Fuel for PD	01/22/2021	94.24
		Total for Department: 116 Police		62,561.90

Department: 117 Fire

46269	Alhambra	Bottle Water Service for Fire Dept	01/07/2021	166.78
46282	City Of Monterey	Fire Admin Services	01/07/2021	217,409.76
46295	Mission Linen Service	Linen maintenance	01/07/2021	110.16
46326	Carmel Towing & Garage	Fuel purchases for fire vehicles	01/22/2021	301.61
46331	County of Monterey IT Dept	Fire Dept:Cellular access/telephone calling and access	01/22/2021	149.04
46342	Mission Linen Service	Linen maintenance	01/22/2021	213.14
46386	Mission Linen Service	Linen maintenance	01/22/2021	208.72
		Total for Department: 117 Fire		218,559.21

Department: 118 Ambulance

46275	Bound Tree Medical LLC	Medical supplies	01/07/2021	1,281.05
46282	City Of Monterey	Ambulance administration	01/07/2021	1,672.41
46283	Coastal TPA, Inc	Dental and vision reimbursement claims	01/07/2021	575.00
46287	De Lage Landen Financial	Copier lease and usage	01/07/2021	226.49
46300	Peninsula Welding & Medical Supply, inc.	Oxygen cylinder rentals	01/07/2021	140.74
46307	Verizon Wireless	Air Cards for Ambulance	01/07/2021	280.35
46326	Carmel Towing & Garage	Fuel purchases for ambulance	01/22/2021	780.42
46372	Bound Tree Medical LLC	Medical supplies	01/22/2021	196.54
46378	City Of Monterey	City of Monterey OT Coverage for Ambulance Department I	01/22/2021	32,328.98
46382	Cypress Coast Ford/Lincoln	Engine replacement: Ambulance	01/22/2021	25,382.20
46390	Peninsula Welding & Medical Supply, inc.	Oxygen cylinder rentals	01/22/2021	139.36
46392	Teleflex LLC	Medical supplies	01/22/2021	337.25
46396	Verizon Wireless	Cell Phone Service for Ambulance	01/22/2021	14.04
		Total for Department: 118 Ambulance		63,354.83

Department: 119 Public Works

46283	Coastal TPA, Inc	Dental and vision reimbursement claims	01/07/2021	782.86
46291	First Alarm	Burglar alarm monitoring	01/07/2021	275.94
46294	Metropolitan Transportation Commission	StreetSaver annual subscription 11/1/2020-10/31/2021	01/07/2021	1,500.00
46318	Ailing House Pest Control	Pest control services	01/22/2021	724.00
46319	Airtec Inc	Boilers serviced	01/22/2021	304.00
46320	Alhambra	Water service Public Works	01/22/2021	107.31
46324	Caltronics Business Systems, Inc.	Copy machine usage fee per contract	01/22/2021	36.64
46326	Carmel Towing & Garage	December fuel	01/22/2021	1,656.91
46327	Cintas Corporation	Uniforms for PW	01/22/2021	529.04
46328	City Of Monterey	Charges for sweeper & repair to chipper	01/22/2021	15,902.74
46329	Coastal TPA, Inc	Dental and vision reimbursement claims	01/22/2021	202.87
46332	De Lage Landen Financial	Copier lease and usage	01/22/2021	205.39
46334	Edges Electrical Group	Electrical Supplies	01/22/2021	94.59

46335	Enviro-Master of Northern California	COVID sanitation spray services	01/22/2021	800.00
46337	Granite Rock Company	Supplies for PW	01/22/2021	182.49
46338	Greenwaste Recovery Inc	565 gallon food waste cart-service to December 2020	01/22/2021	109.61
46339	Griggs Nursery Inc	Plants, trees and supplies	01/22/2021	4,215.96
46341	John Ley's Tree Service	Tree work citywide	01/22/2021	1,953.00
46343	MJ Murphy Lumber and Hardware	Lumber supplies for PW	01/22/2021	229.45
46344	Monterey Bay Air Resources District	Annual renewal	01/22/2021	1,373.00
46350	Poe's Plumbing & Backflow	Picadilly Park service	01/22/2021	95.00
46352	PSTS, Inc.	Maint. pump the oil-water separator	01/22/2021	595.00
46353	Pureserve Building Service	Janitorial Services	01/22/2021	15,695.75
46354	Quinn Company Inc	Mirror for loader	01/22/2021	44.21
46356	Scarborough Lumber & Building	Forestry supplies	01/22/2021	172.78
46357	Sentry Alarm Systems	Monitoring:Burglar alarm systems all city buildings	01/22/2021	568.97
46358	Tope's Tree Service Inc.	Tree work citywide	01/22/2021	6,480.50
46360	Tree Stuff Lockbox No 639707	Rigging equipment	01/22/2021	760.85
46361	Uline Inc.	N95 masks	01/22/2021	291.01
46362	US Bank	Batteries, farners market compost bags	01/22/2021	657.28
46363	West Coast Arborists Inc .	Tree work citywide	01/22/2021	1,103.40
46365	Zee Medical Service Co.	Medical supplies for first aid kit	01/22/2021	84.89
		Total for Department: 119 Public Works		57,735.44

Department: 120 Library

46348	Pacific Grove Self Storage	Storage unit for city art	01/22/2021	279.00
		Total for Department: 120 Library		279.00

Department: 121 Community Activities

46283	Coastal TPA, Inc	Dental and vision reimbursement claims	01/07/2021	131.54
46296	Monterey Lighting	Holiday lighting	01/07/2021	3,920.93
46362	US Bank	Canva subscription, holiday decorating supplies	01/22/2021	3,981.22
		Total for Department: 121 Community Activities		8,033.69

Department: 122 Economic Revitalization

46279	Carmel Chamber of Commerce	FY20-21 Visitor Center operation support	01/07/2021	7,500.00
46302	Sunset Cultural Center Inc.	FY20-21 Sunset Center Operating Grant: Q3	01/07/2021	144,375.00
46387	Monterey County Convention & Visitors Bureau	FY20-21 Jurisdiction Investment: Q3	01/22/2021	30,010.00
46397	Visit Carmel	FY20-21 Regional destination marketing contribution: Q3	01/22/2021	24,000.00
		Total for Department: 122 Economic Revitalization		205,885.00

Department: 130 Non-Departmental

46276	Cal-Am Water Company	Water service citywide	01/07/2021	9,339.74
46298	Pacific Gas & Electric	Gas & electric service citywide	01/07/2021	214.20
46347	Pacific Gas & Electric	Gas & electric service citywide	01/22/2021	9,011.55
46374	Cal-Am Water Company	Water service citywide	01/22/2021	198.89
		Total for Department: 130 Non-Departmental		18,764.38

Department: 411 Debt Service

46345	MUFG Union Bank, N.A.	Pension bond annual administration fee	01/22/2021	1,165.00
		Total for Department: 411 Debt Service		1,165.00
		Grand Total		**670,661.81**

January Contract Payments:

Vendor	Contract Amt	Paid through January	Contract Balance	
Pen Messenger	$ 58,000.00	$ 15,211.00	$ 42,789.00	
Pureserve	$ 198,349.00	$ 109,870.25	$ 88,478.75	
City of Monterey	$2,493,245.00	$ 1,304,458.56	$1,188,786.44	Fire admin services
West Cst Arborists	$ 25,000.00	$ 7,208.35	$ 17,791.65	
J. Ley's Tree Svc.	$ 25,000.00	$ 7,003.00	$ 17,997.00	
Tope's Tree Svc	$ 25,000.00	$ 6,480.50	$ 18,519.50	

CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL
Staff Report

March 2, 2021
CONSENT AGENDA

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Robert Harary, P.E, Director of Public Works
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Resolution 2021-010 approving a Funding Agreement with the Transportation Agency of Monterey County (TAMC) for the Wayfinding Sign Program

RECOMMENDATION:

Adopt Resolution 2021-010, approving a Funding Agreement with the Transportation Agency of Monterey County (TAMC) for the Wayfinding Sign Program and authorizing the City Administrator to execute the Agreement on behalf of the City.

BACKGROUND/SUMMARY:

In May 2016, the TAMC Board of Directors adopted the Regional Pedestrian and Bicyclist Wayfinding Plan for Monterey County ("Wayfinding Plan") and authorized the submission of grant applications to implement the Wayfinding Plan. In 2020, TAMC was awarded $1,931,000 in Local Transportation Funds and State SB1 Local Partnership Program funds for development and implementation of the Wayfinding Plan within TAMC's boundaries.

The City of Carmel desires to improve driver, bicyclist, and pedestrian safety by conforming to TAMC's Wayfinding Plan. Implementing uniform wayfinding signage throughout Monterey County will provide an effective tool for all, especially visitors, and encourage active transportation, by designating clear directions and distances to various assets in the City.

The attached Wayfinding Agreement provides for reimbursement for actual City expenses associated with implementing the Project. The Project consists of identification of appropriate locations and verbiage for Wayfinding signage, and fabrication, installation, and maintenance of such signage.

As shown in Exhibit B to the Agreement, Carmel's proposed signs will be designed to be as consistent as possible to the regional standards, each with a multi-colored topper sign. The signs will generally be at the locations shown in Exhibit C. Each sign verbiage, legends, and distances will be unique for each location. When completed, there will be 15 to 20 new signs.

Note that the standard, County-wide signs were intended to be made of aluminum and mounted on metal or wooden posts, like most traffic signs. However, to create a more natural, warm, and upscale feel for Carmel,

staff requested, and received, approval from TAMC to fabricate these signs entirely out of wood. In exchange, the City will have to submit status reports initially and every three years. Reimbursement is also dependent on following the regional standards for uniform signs.

The estimated reimbursement value of this Project to Carmel is $18,500. Should the City go above this amount by using wood rather than aluminum sign panels, any additional cost would be borne by the City. Volunteer groups for the City have expressed an interest in supporting the Project and may help defer any costs for the City.

FISCAL IMPACT:

None for this action.

Once the site-specific final wayfinding signage is designed by City staff and approved by TAMC, the City will be eligible for reimbursement. Preliminarily, approximately $18,500 would be recovered. The City will be able to recover the equivalent cost of metal signage; thus, the differential in cost would be borne by the City. Should volunteers assist with the sign making and installation process, there may be little to no out of pocket costs for the City.

PRIOR CITY COUNCIL ACTION:

None.

ATTACHMENTS:

Attachment #1 - Resolution 2021-001
Attachment #2 - Wayfinding Program Agreement

CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL

RESOLUTION NO. 2021-010

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA APPROVING A FUNDING AGREEMENT WITH THE TRANSPORTATION AGENCY OF MONTEREY COUNTY FOR THE WAYFINDING SIGN PROGRAM

WHEREAS, in May 2016, the Transportation Agency of Monterey County (TAMC) Board of Directors adopted the Regional Pedestrian and Bicyclist Wayfinding Plan for Monterey County; and

WHEREAS, in 2020, TAMC was awarded Local Transportation funds and State SB1 Local Partnership Program funds for development and implementation of the Wayfinding Plan; and

WHEREAS, the City of Carmel desires to improve driver, bicyclist, and pedestrian safety by conforming to TAMC's regional, uniform wayfinding signage; and

WHEREAS, the Project consists of identification of appropriate locations and unique verbiage for Wayfinding signage, and fabrication, installation, and maintenance of an estimated total of 15 to 20 new signs; and

WHEREAS, to create a more natural, warm, and upscale feel for Carmel, staff requested, and received, approval from TAMC to fabricate these signs entirely out of wood rather than aluminum and metal; and

WHEREAS, the estimated reimbursement value of this Project to Carmel is $18,500; however, should the City go above this amount by using wood sign panels, any additional cost would be borne by the City.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES HEREBY:

Approve the Funding Agreement with the Transportation Agency of Monterey County and authorizes the City Administrator to execute said Agreement on behalf of the City.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 2nd day of March, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

_____
Dave Potter
Mayor

_____
Britt Avrit, MMC
City Clerk

REGIONAL FUNDING AGREEMENT
between the
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
AND
CITY OF CARMEL-BY-THE-SEA

PEDESTRIAN AND BICYCLE WAYFINDING PROGRAM

This Regional Funding Agreement for Pedestrian and Bicycle Wayfinding Program ("Agreement") is effective the _____ of _____, 2021, and is entered into by and between the Transportation Agency for Monterey County ("TAMC") and the City of Carmel-by-the-Sea ("RECIPIENT").

RECITALS

1. On May 25, 2016, the TAMC Board of Directors adopted the Regional Pedestrian and Bicyclist Wayfinding Plan for Monterey County ("Wayfinding Plan") and authorized the submission of grant applications to implement the Wayfinding Plan.

2. The Wayfinding Plan was determined to be exempt from CEQA under 14 CCR Section 15301: Existing Facilities, as affecting minor alterations to existing public structures and facilities. All applicable statutes of limitations concerning the approval of the Wayfinding Plan under CEQA have been exhausted.

3. TAMC has been awarded Local Transportation Funds and State SB1 Local Partnership Program funds in the amount of One Million Nine Hundred Thirty-one Thousand Dollars ($1,931,000) for the development and implementation of the Wayfinding Plan within TAMC's jurisdictional boundaries.

4. RECIPIENT desires to improve bicycle and pedestrian safety within its jurisdiction, and concurrent with this Agreement, has also determined that TAMC's Regional Pedestrian and Bicyclist Wayfinding Plan is one means to achieve that desire.

5. This Agreement delineates the obligations of the Parties to this Agreement with respect to the implementation of the Regional Pedestrian and Bicyclist Wayfinding Plan, adopted by the TAMC Board, within the jurisdiction of RECIPIENT.

NOW, THEREFORE, it is mutually agreed by and between the Parties as follows:

Article I:
Covenants of Recipient

1.1. Project Description. The complete Project Description is specified in Exhibit "A" and incorporated herein by this reference. The Project consists of the acceptance of Wayfinding signage, the identification of appropriate locations for Wayfinding signage and the installation and maintenance of such signage.

1.2. Change In Project Scope. No change in the Project scope as described in Exhibit A may be approved or implemented until it has been reviewed and approved in writing by an amendment to this Agreement approved by the TAMC Board of Directors.

1.3. Eligible Costs. Eligible costs to be funded by TAMC pursuant to this Agreement are those related to the solicitation and award of one or more contract by TAMC for the manufacture and installation of Wayfinding signage approved by RECIPIENT, as set forth below. RECIPIENT shall bear all costs related to Recipient's actions related to this Agreement, including the issuance of permits, and the maintenance and repair of Wayfinding signage within its jurisdiction.

1.4. Acceptance of Signage. RECIPIENT hereby accepts the designs relative to the Wayfinding "Sign Topper" portion of the signage as shown in Exhibit "B," and incorporated herein by this reference. RECIPIENT shall allow the placement of at least 15 and up to 20 signs within its jurisdiction, generally at the locations designated in Exhibit "C," and incorporated herein by this reference. RECPIENT agrees to work diligently and in good faith to provide and issue necessary permits for such signage at or near the designated locations, as physical conditions permit.

1.6. Timing of Installation. RECIPIENT shall permit and allow the installation of at least 15 signs within the first six (6) months after notification by TAMC.

1.7. Maintenance and Repair. RECIPIENT shall, at its cost, maintain the installed signage in good repair and visibility throughout the period of this Agreement.

1.8. Status Reports. RECIPIENT shall provide written reports on the status of the installed signage, starting no later than the first year anniversary of the effective date of this Agreement, and continuing in three-year increments throughout the period of this Agreement.

Article II:
Covenants of TAMC

2.1. TAMC shall develop, award and fund one or more contracts for the fabrication and installation of Wayfinding Signage in generally the following manner:

2.1.1. A customized "Sign Topper" portion approved by RECIPIENT that incorporates agreed upon logos and color scheme that helps to establish a regional wayfinding brand. A rendering of the Jurisdictional Sign Topper selected by RECIPIENT is shown as Exhibit B.

2.1.2. Installation of Wayfinding Signage, suitable to the location and manner of installation of such Wayfinding signage. Such installation may be by new post(s) or pole(s), or installation on an existing structure.

2.1.3. In addition, a standardized "confirmation" portion shared by all Wayfinding signage pursuant to the TAMC Pedestrian and Bicyclist Wayfinding Plan that indicates travelers are on a designated regional route. A rendering of the Confirmation signage is shown as Exhibit B.

2.2. In entering into a contract for the fabrication and installation of Wayfinding Signage for RECIPIENT, TAMC shall call for the fabrication of one and one-half (1.5) times the number of Jurisdictional Sign Toppers. The additional Jurisdictional Sign Toppers above the number to be installed pursuant to this Agreement shall be directed to be delivered to RECIPIENT for use in RECIPIENT's maintenance responsibilities.

Article III:
Mutual Covenants

3.1. Term. This Agreement shall remain in effect until discharged or terminated as provided in Section 3.2 or Section 3.15.

3.2. Discharge/Termination. This Agreement shall be subject to discharge as follows:

3.2.1. Termination by Mutual Consent. This Agreement may be terminated at any time by mutual consent of the Parties. At the time of any such mutual termination, TAMC shall receive or retain any Jurisdictional Sign Toppers and standardized Directional signs which may be the subject of an executed contract as described in Section 2.1, but not yet installed.

3.2.2. Discharge Upon Completion of Project. Except as to any rights or obligations which survive discharge as specified in Section 3.14, this Agreement shall be discharged, and the Parties shall have no further obligation to each other, upon completion of the Project, which shall continue for a ten (10) year period after installation of the last Wayfinding Sign pursuant to this Agreement.

3.3. Mutual Indemnity.

3.3.1 RECIPIENT Indemnity Requirements. It is mutually understood and agreed that RECIPIENT shall, to the full extent permitted by law, fully defend, indemnify and hold harmless TAMC, its Board and Directors, and any officer, agent, or employee of TAMC, against any damage or liability occurring by reason of anything done or omitted to be done by RECIPIENT under the Agreement. It is also fully understood and agreed that, pursuant to Government Code Section 895.4, RECIPIENT shall fully defend, indemnify and hold TAMC, its Board and Directors, its officers, agency and employees, harmless from any liability imposed for injury as defined by Government Code Section 810.8 occurring by reason of anything done or omitted to be done by RECIPIENT under this Agreement or in connection with any work, authority, or jurisdiction delegated to RECIPIENT or funded by RECIPIENT under this Agreement.

3.3.2 TAMC Indemnity Requirements. It is mutually understood and agreed that TAMC shall, to the full extent permitted by law, fully defend, indemnify and hold harmless RECIPIENT, its elected officials, and any officer, agent, or employee of RECIPIENT, against any damage or liability occurring by reason of anything done or omitted to be done by TAMC under the Agreement. It is also fully understood and agreed that, pursuant to Government Code Section 895.4, TAMC shall fully defend, indemnify and hold RECIPIENT, its elected officials, its officers, agency and employees, harmless from any liability imposed for injury as defined by Government Code Section 810.8 occurring by reason of anything done or omitted to be done by TAMC under this Agreement or in connection with any work, authority, or jurisdiction delegated to TAMC or funded by TAMC under this Agreement.

3.4. Liability. As TAMC is only acting with the approval of RECIPIENT with respect to the design, designated location and installation of Wayfinding signage herein identified, TAMC is not liable for any loss, cost, liability, damage, claim, lien, action, cause of action, demand or expense which may arise as a result of the acts or omissions solely caused by RECIPIENT or its agents, contractors, consultants, engineers, or representatives. Nor shall TAMC be liable for any loss, cost, liability, damage, claim, lien, action, cause of action, demand or expense which may arise as a result of TAMC's provision of funds or materials which may be utilized in, but not limited to the acquisition of, the design, implementation, or construction of the Project herein described.

3.5. Notices. Any notice which may be required under this Agreement shall be in writing and shall be given by personal or electronic (delivery receipt enabled) service, or by certified or registered mail, return receipt requested, to the addresses set forth below:

TAMC	RECIPIENT
Debra L. Hale	Robert M. Harary, P.E.
Executive Director	Director of Public Works
55B Plaza Circle	P.O. Box CC

Salinas, California 93901
debbie@tamcmonterey.org

Carmel, CA 93921
rharary@ci.carmel.ca.us

Either Party may change its address by giving notice of such change to the other party in the manner provided in this Section 3.5. All notices and other communications shall be deemed communicated as of actual receipt or after the second business day after deposit in the United States mail.

3.6. Additional Acts and Documents. Each Party agrees to do all such things and take all such actions, and to make, execute and deliver such other documents and instruments, as shall be reasonably requested to carry out the provisions, intent, and purpose of the Agreement.

3.7. Integration. This Agreement, together with the Pedestrian and Bicyclist Wayfinding Plan, represents the entire Agreement of the Parties with respect to the subject matter hereof. No representations, warranties, inducements, or oral agreements have been made by any of the Parties except as expressly set forth herein, or in other contemporaneous written agreements.

3.8. Amendment. This Agreement may not be changed, modified, or rescinded except in writing, signed by all Parties hereto, and any attempt at oral modification of this Agreement shall be void and of no effect.

3.9. Independent Agency. RECIPIENT renders its services under this Agreement as an independent agency and TAMC is also an independent agency under the Agreement. None of the RECIPIENT's agents or employees shall be agents or employees of TAMC and none of TAMC's agents or employees shall be agents or employees of RECIPIENT.

3.10. Assignment. The Agreement may not be assigned, transferred, hypothecated, or pledged by any Party without the express written consent of the other Party.

3.11. Binding on Successors. This Agreement shall be binding upon the successor(s), assignee(s) or transferee(s) of TAMC or RECIPIENT, as the case may be. This provision shall not be construed as an authorization to assign, transfer, hypothecate or pledge this Agreement other than as provided above.

3.12. Severability. Should any part of this Agreement be determined to be unenforceable, invalid, or beyond the authority of either Party to enter into or carry out, such determination shall not affect the validity of the remainder of this Agreement which shall continue in full force and effect; provided that, the remainder of this Agreement can, absent the excised portion, be reasonably interpreted to give effect to the intentions of the Parties.

3.13. Counterparts. This Agreement may be executed in one or more counterparts and shall become effective when one or more counterparts have been signed by the Parties; each counterpart shall be deemed an original, but all counterparts shall constitute a single document.

3.14. Survival. The following provisions in this Agreement shall survive discharge:

As to both Parties, the following section shall survive discharge: Section 3.3. (indemnity) and Section 3.4 (Liability), until the expiration of all relevant statutes of limitations.

3.15. Time. Time is and shall be of the essence of this Agreement and each of its provisions in which performance is a factor.

3.16. Remedies Cumulative. No remedy or election of remedies provided for in this Agreement shall be deemed exclusive but shall be cumulative with all other remedies at law or in equity. Each remedy shall be construed to give the fullest effect allowed by law.

3.17. Applicable Law. This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of California.

3.18. Captions. The captions in this Agreement are for convenience only and are not a part of this Agreement. The captions do not in any way limit or amplify the provisions of this Agreement and shall not affect the construction or interpretation of any of its provisions.

3.19. No Continuing Waiver. The waiver by any Party of any breach of any of the provisions of this Agreement shall not constitute a continuing waiver or a waiver of any subsequent breach of the same, or of any other provision of this Agreement.

3.20. No Rights in Third-Parties. Nothing in this Agreement, express or implied, is intended to confer any rights or remedies on any third-party, nor is anything in this Agreement intended to relieve or discharge the obligation or liability of any third-party to any Party to this Agreement, nor shall any provision of this Agreement give any third-party any right of subrogation or action over or against any Party to this Agreement.

3.21. Signatory's Warranty. Each Party warrants to each other that he or she is fully authorized and competent to enter into this Agreement in the capacity indicated by his or her signature and agrees to be bound by this Agreement as of the day and year first mentioned above upon the execution of this Agreement by each other Party.

3.22. List of Exhibits. This Agreement contains the following Exhibits:

Exhibit A: Project Description

Exhibit B: Wayfinding Sign Designs
Exhibit C: General Locations of Wayfinding Signs

**** SIGNATURES ON THE NEXT PAGE ****

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement on the day and year first written above.

RECIPIENT:

By: _____
Chip Rerig
City Administrator

TRANSPORTATION AGENCY FOR MONTEREY COUNTY:

By: _____
Debra L. Hale
Executive Director

APPROVED AS TO FORM:

By: _____
Brian A. Pierik
City Attorney

By: _____
Katherine A. Hansen
TAMC Counsel

EXHIBIT A

PROJECT DESCRIPTION

Installation and maintenance of signs at the locations generally described in Exhibit C, in order to encourage and facilitate active transportation to and around locations in Monterey County, with an emphasis on the City of Carmel-by-the-Sea.

EXHIBIT B

WAYFINDING SIGN DESIGN ACCEPTED BY RECIPIENT

1. CUSTOMIZED SIGN TOPPERS (to be used in conjunction with confirmation and direction signs) (Jurisdiction to select either Full Color or Two Color sign topper)



Full Color



Two Color

2. CONFIRMATION SIGNS





3. DIRECTION SIGNS

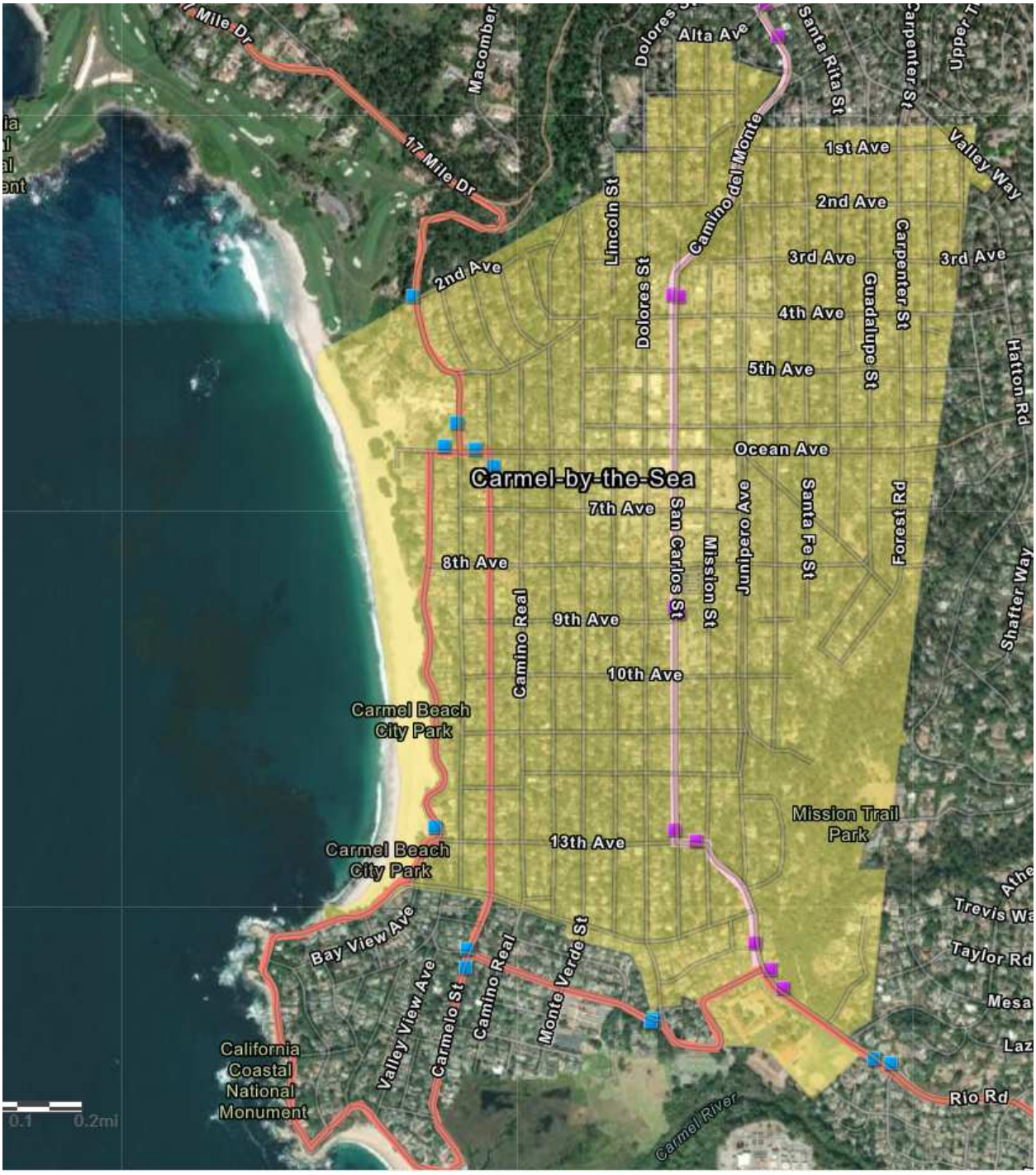






EXHIBIT C

GENERAL LOCATION OF WAYFINDING SIGNS



CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL
Staff Report

March 2, 2021
CONSENT AGENDA

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Agnes Martelet, Manager, Environmental Compliance
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Resolution 2021-011 approving a budget amendment to the Fiscal Year 2020-2021 adopted budget for a Monterey Peninsula Water Management District Grant to install a demonstration rain garden

RECOMMENDATION:

Adopt Resolution 2021-011, approving a budget amendment to the Fiscal Year 2020-2021 adopted budget for a Monterey Peninsula Water Management District Grant to install a demonstration rain garden.

BACKGROUND/SUMMARY:

In January 2020, the Public Works Department submitted a $3,950 funding request to the Monterey Peninsula Water Management District (MPWMD) to implement a demonstration rain garden project that will showcase better practices in drainage management to reduce potable water use and runoff pollution, and to utilize native, drought-tolerant landscaping (Attachment 2). The funding request was approved at MPWMD's February 19, 2020 Board Meeting (Attachment 3).

The project has been delayed as a result of COVID-19; however, it is now ready to move forward. The project will be located in front of the City's Public Works building on Junipero Street. The proposed project will create a rain garden that collects building roof runoff and infiltrates it into the landscape. The rain garden and surrounding landscape areas will be vegetated with native drought-tolerant plants.

The project also includes installation of a 150-gallon rain barrel to collect roof runoff for supplementary irrigation of the new landscaping during dry periods. In addition, an interpretive sign will be installed recognizing the partnership of MPWMD and the City. In order to reduce costs and provide in-house training, the project was designed and will be constructed by Public Works staff.

FISCAL IMPACT:

The proposed budget amendment will increase the amount of Fiscal Year 2020-2021 budgeted revenue by $3,950 to offset increased expenditures up to the same amount within the Public Works Department's operating budget to purchase rain garden materials and supplies.

PRIOR CITY COUNCIL ACTION:

None.

ATTACHMENTS:

Attachment 1: Resolution 2021-011
Attachment 2: Rain Garden Funding Request
Attachment 3: February 19, 2020, MPWMD Meeting Minutes

CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL

RESOLUTION NO. 2021-011

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA APPROVING A BUDGET AMENDMENT TO THE FISCAL YEAR 2020-2021 ADOPTED BUDGET FOR A MONTEREY PENINSULA WATER MANAGEMENT DISTRICT GRANT TO INSTALL A DEMONSTRATION RAIN GARDEN

WHEREAS, the City Council adopted Resolution 2020-040 approving the Fiscal Year 2020-2021 Adopted Budget on June 16, 2020; and

WHEREAS, throughout the course of the fiscal year adjustments are required to be made to the adopted budget due to unplanned and unbudgeted changes in expenditures; and

WHEREAS, at their February 19, 2020 meeting, the Monterey Peninsula Water Management District Board approved a funding request by the City's Public Works Department for $3,950 to install a demonstration rain garden; and

WHEREAS, the proposed budget amendment will increase the amount of Fiscal Year 2020-2021 budgeted revenue to offset increased expenditures within the Public Works Department's operating budget to purchase rain garden materials and supplies.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES HEREBY:

Approve a budget amendment to increase the Fiscal Year 2020-2021 Adopted Budget by $3,950 as shown in the attached Exhibit A.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 2nd day of March, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED: ATTEST:

_____ _____

Dave Potter
Mayor

Britt Avrit, MMC
City Clerk

EXHIBIT A

General Ledger Account and Description	Purpose	FY 2020-21 Adopted Budget	Adjustment Amount	FY 2020-21 Amended Budget
101-000-00-35011 General Fund Revenue-Grants	Increase Grants revenue to recognize receipt of MPWMD rain garden grant	$241,330	$3,950	$245,280
101-119-43-42105 General Fund Expenditures Public Works Department Environmental Compliance Division Materials and Supplies	Increase Material and Supplies budget to purchase rain garden materials and supplies	$76,330	$3,950	$80,280

City of Carmel-by-the-Sea
DEPARTMENT OF PUBLIC WORKS
POST OFFICE BOX CC
CARMEL-BY-THE-SEA, CA 93921
(831) 620-2070

Water Demand Committee
Monterey Peninsula Water Management District
Building G, 5 Harris Court
Monterey, CA 93940

RE: Funding request for City of Carmel Demonstration Rain Garden Project

Dear Members of the Water Demand Committee,

The City of Carmel-by-the-Sea is submitting this request for funding to implement a demonstration rain garden project that will showcase better practices in drainage management to reduce potable water use and runoff pollution, and to utilize native, drought-tolerant landscaping.

Project Description

The project will be located in a very visible location in front of the City's Public Works building, along Junipero Street between Fourth and Fifth Avenues. The proposed project area is shown in the attached photographs. Currently, runoff from the roof of the Public Works building drains to the slope on the side of the building, which causes some erosion of mulch and sediment onto the street. The proposed project will create a rain garden that collects this runoff and infiltrates it into the landscape.

The rain garden and surrounding landscape areas will be vegetated with native drought-tolerant plants. The plant palette for the rain garden area, including yarrow, native iris, and rushes, is also tolerant of wet soil conditions, as recommended by the Central Coast Low-Impact Development Initiative. Pea gravel will be used as ground cover in the rain garden to minimize erosion during storms, while mulch will be used on surrounding landscape areas. The project also includes installation of a 150-gallon rain barrel to collect roof runoff for supplementary irrigation of the new landscaping during dry periods.

In order to reduce costs and provide in-house training, the project was designed and will be constructed by Public Works staff. Attached is the design plan concept. An attractive interpretive sign will be posted in a visible location to provide information to the public on the benefits of rain gardens.

Project Budget

The City estimated a budget of $3,950 for supplies to complete this project, as shown in the table below. If we encounter any cost savings, any remaining funds will be used to implement a demonstration native drought-tolerant landscape on the other side of the walkway to the Public Works Department.

Item	Cost
Native drought tolerant plants	$700
Boulders and rocks	$400
Pea gravel / river rock	$600
Soil	$300
Rain barrel (150 gallon) w/ anchor, hose adaptor valve, and overflow outlet	$450
Interpretive signage	$1,000
Contingency	$500
TOTAL	**$3,950**

The City of Carmel-by-the-Sea greatly appreciates your support with this exciting demonstration project. Finally, we would like to recognize the District's assistance and logo on the interpretive sign for the rain garden.

Sincerely,

Robert M. Harary

Robert M. Harary, P.E.
Public Works Director

Attachments: Project Location Photographs
Project Plan

Project Location Photographs





Project location viewed from sidewalk and Public Works Department walkway





Project location viewed from the roof of the Public Works Department and from the south side of the proposed rain garden location, looking north.

Project Plan



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT

FINAL

MINUTES
Regular Meeting
Board of Directors
Monterey Peninsula Water Management District
February 19, 2020

CALL TO ORDER/ROLL CALL

Board Chair Edwards called the meeting to order at 6:00 pm in the MPWMD conference room.

Directors Present:
Alvin Edwards, Chair - Division 1
Jeanne Byrne, Vice Chair – Division 4
George Riley - Division 2
Molly Evans – Division 3
Gary D. Hoffmann, P.E. – Division 5
Mary Adams – Monterey County Board of Supervisors Rep.

Directors Absent: David Potter – Mayoral Representative

General Manager present: David J. Stoldt

District Counsel present: David Laredo

PLEDGE OF ALLEGIANCE

The assembly recited the Pledge of Allegiance.

ADDITIONS AND CORRECTIONS TO AGENDA

Director Byrne requested that Item 16 – Consider Change to Placement on Salary Schedule – Administrative Services Manager – 2019 MOU Confidential Staff Unit, be moved to the Consent Calendar.

General Manager Stoldt reported that a correction needed to be made to Item 24 – Monthly Water Supply and California American Water Production Report, page 133 of the packet, 2nd paragraph, 3rd line, the sentence should read "Estimated unimpaired runoff through January totaled **5,789** acre-feet (not 13,072).

Evans offered a motion that was seconded by Riley to make the change to Item 24 and to move agenda Item 16 to the Consent Calendar. The motion was approved on a unanimous vote of 6 – 0 by Evans, Riley, Adams, Byrne, Edwards and Hoffmann. Potter was absent.

ORAL COMMUNICATIONS

The following comments were presented under Oral Communications. **(a) Susan Schiavone**, a resident of Seaside, thanked Supervisor Adams and Director Edwards for attending the February 18, 2020 California Public Utilities Commission (CPUC) hearing on California American Water Company's (Cal-Am) rate requests. She stated that Supervisor Adams did a wonderful job presenting

her information and advocating for customers. Ms. Schiavone also congratulated all those involved with the Pure Water Monterey Project and stated everyone should be proud of the milestone they have met with bringing this project to fruition. Additionally, she expressed support for a 20 percent cap on surcharges on the Cal-Am bill and asked that the Board support that effort as well. **(b) Melodie Chrislock**, representing Public Water Now, shared information from the February 19, 2020 CPUC hearing and expressed concern about the annual increase in surcharges proposed for Cal-Am customers. She stated she submitted additional information to District staff which was provided in their meeting materials.

CONSENT CALENDAR

On a motion by Byrne and second by Evans, the Consent Calendar was approved except for items 4, 5, 6, and 7 that were pulled for separate consideration. The motion was approved on a unanimous vote of 6 – 0 by Byrne, Evans, Adams, Edwards, Hoffmann and Riley. Potter was absent.

Adopted.

1. Consider Adoption of Minutes of the January 23, 2020 Regular and Special Board Meeting and February 3, 2020 Special Board Meeting

Adopted.

2. Confirm Appointment to Ordinance No. 152 Oversight Panel

Adopted

3. Consider Purchase of Internet License for Water Wise Gardening in Monterey County

Adams offered a motion that was seconded by Riley to approve the purchase of a Ford F150 4x4 Truck. The motion was approved on a vote of 6 – 0 by Adams, Riley, Byrne, Edwards, Evans and Hoffmann. Potter was absent.

4. **Consider Approval of Expenditure for Purchase of Ford F150 4x4 Truck**

Edwards offered a motion that was seconded by Byrne to approve the purchase of water conservation equipment. The motion was approved on a vote of 6 – 0 by Edwards, Byrne, Adams, Evans, Hoffmann and Riley. Potter was absent.

5. Consider Purchase of Water Conservation Equipment

Hoffman offered a motion that was seconded by Evans to sponsor the demonstration garden at the City of Carmel-by-the-Sea's Public Works Department. The motion was approved on a vote of 6 – 0 by Hoffmann, Evans, Adams, Byrne, Edwards and Riley. Potter was absent.

6. Consider Sponsorship of Demonstration Garden at City of Carmel-by-the-Sea's Public Works Department on Junipero Street in Carmel

Riley offered a motion that was seconded by Byrne to approve an expenditure of funds for preparation of a 20-year summary report of bioassessment sampling. The motion was approved on a vote of 6 – 0 by Riley, Byrne, Adams, Edwards, Evans and Hoffmann. Potter was absent.

7. Consider Expenditure of Funds for Preparation of a 20-Year Summary Report of Bioassessment Sampling

Adopted.

8. Consider Adoption of Treasurer's Report for December 2019

Received.

9. Receive and File Second Quarter Financial Activity Report for Fiscal Year 2019-2020

Approved.

10. Consider Approval of Second Quarter Fiscal Year 2019-2020 Investment Report

GENERAL MANAGER'S REPORT

11. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision

A summary of General Manager Stoldt's presentation is on file at the District office and can be viewed on the agency's website. He reported that for the period of October 1, 2019 to January 31, 2020 water production within the Monterey Peninsula Water Resources System was 164 acre-feet above the production target and improving every month. Rainfall received in January 2020 was approximately 1.25 inches which is low for January, but the District is still at 103 percent of its long-term average. Stoldt noted that ASR injection ceased January 21, 2020 and restart of injection has not occurred due to the need to meet permit conditions.

12. Update on District's Investment in Reclamation Project Tank Rehabilitation

General Manager Stoldt presented photos displaying the repairs of the Reclamation Storage Tank Rehabilitation Project. This project was approved by the Board on May 20, 2019. The goal is to have the project done by the end of March 2020.

DIRECTORS' REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)

13. Oral Reports on Activities of County, Cities, Other Agencies/Committees/ Associations

Director Edwards thanked the General Manager and the Pure Water Monterey staff for his tour at the plant. He also thanked Maureen Hamilton, Water Resources Engineer, for the tour of the injection well site. He thanked Supervisor Adams for her comments at the February 18, 2020 CPUC Public Participation Hearings in Seaside.

ACTION ITEMS

14. Receive 2019 Ordinance 152 Oversight Panel Annual Report

Evans offered a motion that was seconded by Adams to receive the report. The motion was approved on a unanimous vote of 6 – 0 by Evans, Adams, Byrne, Edwards, Hoffmann and Riley.

The following comments were directed to the Board during the public comment period on this item. **(a) Paul Bruno**, representing the Monterey Peninsula Tax Association, thanked staff for the report and for allowing members to participate and engage in discussion. He noted the report is fair and accurately represents action taken by the Oversight Panel.

Evans offered a motion that was seconded by Adams to: (1) adopt the Findings of Approval to allow delayed payment of Capacity Fees for the Peninsula Shelter Project at 1292 Olympia Avenue in Seaside, and (2) approve an interest rate of 4% as the amount of interest that would be charged in the event the project transfers to a for-profit organization in the future. The motion was approved on a unanimous vote of 6 – 0 by Evans, Adams, Byrne, Edwards, Hoffmann and Riley. Potter was absent.

15. Consider Request for Delay of Payment of Capacity Fees Payment for Non-Profit Public Benefit Project – Peninsula Shelter Project, 1292 Olympia Avenue, Seaside

Amy Stoker, Finance Director, Gathering for Women, addressed the Board during the public comment period on this item. She stated the importance of the Peninsula Shelter Project and that it was fortunate to receive the HEAP funding. She stated the project developers were previously unaware of the District's fees, and that they intend to be a sustainable project.

Approved by motion as part of the Consent Calendar.

16. Consider Change to Placement on Salary Schedule – Administrative Services Manager – 2019 MOU Confidential Staff Unit

There was no discussion of these items.

INFORMATIONAL ITEMS/STAFF REPORTS

17. Report on Activity/Progress on Contracts Over $25,000
18. Monthly Progress Report – Santa Margarita Water Treatment Facility
19. Letters Received
20. Committee Reports
21. Monthly Allocation Report
22. Water Conservation Program Report
23. Carmel River Fishery Report for January 2020
24. Monthly Water Supply and California American Water Production Report

The meeting was adjourned at approximately 7:12 pm.

ADJOURNMENT

Arlene M. Tavani

Sara Reyes, Sr. Office Specialist

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CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL
Staff Report

March 2, 2021
ORDERS OF BUSINESS

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Ashlee Wright, Director, Libraries & Community Activities
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Consider authorizing staff to issue a Request for Proposals for the leasing of the historic Forest Theater for theatrical programming and facility management

RECOMMENDATION:

Authorize staff to issue a Request for Proposals for the leasing of the historic Forest Theater for theatrical programming and facility management.

BACKGROUND/SUMMARY:

In 2017 the City entered into a 30-year lease agreement with Sunset Center Cultural Inc. for programming and facility management of the Sunset Center and the Forest Theater. Sunset Center Cultural, Inc. has notified the Council that it wishes to terminate the lease for the management of the Forest Theater under that agreement. Sunset Center has stated that it will continue to perform under the current lease until such time as the City identifies and enters into a new lease agreement with an individual or organization for the management of the Forest Theater.

In order to determine a new lessee for the management of the Forest Theater, staff is recommending that Council authorize the issuance of a Request for Proposals (RFP) for the leasing of the Forest Theater for theatrical programming and facility management. The Forest Theater is an integral part of the cultural fabric of Carmel-by-the-Sea and has been since its founding in 1910. As such, staff is proposing an aggressive RFP timeline and process (Attachment 1).

This process will include public outreach for input that will be used to inform the RFP process in the form of a community survey distributed online, a special meeting of the Community Activities Commission, and survey at the Farmers' Market. In addition, once the RFP is completed and ready for release, staff will conduct outreach to experienced professionals within the theater community based locally and in the surrounding bay area to raise awareness of this unique opportunity and to encourage a diverse group of qualified respondents.

The timeline is proposed to culminate with the approval of a lease agreement at the Council's July or August regular meeting.

FISCAL IMPACT:

None for this action.

PRIOR CITY COUNCIL ACTION:

Council entered into a lease agreement for the management of the Forest Theater with Sunset Center Cultural, Inc. in July 2017.

ATTACHMENTS:

Attachment - RFP Timeline

DRAFT - FOREST THEATER RFP TIMELINE

Attachment 1

Tuesday, March 2, 2021 - City Council Open Session Meeting

Friday, March, 5, 2021 - Release Community Survey

Tuesday, March, 9, 2021 - Community Activities Commission Regular meeting

Thursday, March, 11, 2021 - Staff and Community Activities conduct survey at the Farmers' Market

Thursday, March, 18, 2021 - Community Activities Commission Special meeting

Wednesday, March, 24, 2021 - Close Community Survey

Friday, April 2, 2021 - Open RFP for submissions

Friday, April 23, 2021 - Mandatory pre-proposal walkthrough

Friday, May 7, 2021 - Clarifications question submittals due

Friday, May 14, 2021 - City responses to submitted questions

Friday, May 28 2021 - Proposals due by 5:00 p.m.

August or September 2021 enter into lease agreement

CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL
Staff Report

March 2, 2021
ORDERS OF BUSINESS

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Ashlee Wright, Director, Libraries & Community Activities
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Receive an update on Special Events for 2021

RECOMMENDATION:

Receive an update on Special Events for 2021.

BACKGROUND/SUMMARY:

In compliance with State and local regulations the City cancelled all of the City's special events and did not issue any special event permits to any non-city event organizers in 2020.

The City organizes and hosts a number of recurring events throughout the year (Attachment 1). At this point in time the City is not issuing permits for large scale events in compliance with State and County restrictions. At the time of the writing of this staff report, Monterey County remains in the purple tier of the State's Blueprint for a Safer Economy and is receiving limited numbers of vaccines for those in tiers 1a and 1b.

In addition, White House health advisor Dr. Anthony Fauci has announced that he expects most Americans will have access to a COVID-19 vaccine by mid- to late May or early June. That's a slight delay from previous predictions of late March to early April. With this adjustment to the vaccine timeline it is anticipated that mass vaccination in the U.S. will not occur until late summer or early fall.

Non-City Events

While it is unclear as to when the restrictions for large-scale gatherings will be lifted, staff are working with event organizers whose events occur later in the spring and into the summer to prepare application materials for Council approval with a "TBD" date.

A number of event organizers have cancelled their events for 2021 including: Carmel Host Lions Breakfast With the Bunny, Run in the Name of Love, and Monterey County Vintners Annual Winemakers' Celebration. Organizers for the Carmel Art Festival and Surfabout have not yet cancelled their events and staff are working with these event organizers as to whether they will reschedule or cancel.

Staff is also working with Car Week event organizers on their events occurring mid-summer and will continue to monitor the State and local restrictions regarding large-scale gatherings and the local vaccine

rate, including exploring options for scaling events if possible. In addition staff are working with events organizers on the impacts of the parklets to event layouts.

City Events
Staff is recommending that the City's Memorial Day ceremony and 4th of July celebration be cancelled again. Staff also recommends that the Community Activities Commission (CAC) continue its efforts to mark special events and holidays at the Farmers' Market and its work with local community groups through the spring and summer.

The CAC "Pumpkins on Parade", "Lights-by-the-Sea", "Shop local. Shop Homecrafters" campaigns were well received by the community. In addition partnerships with Carmel Cares, who decorated for Memorial Day, 4th of July and Veteran's Day, and the Post 512 Ladies Auxiliary for the placement of Memorial Day and Veteran's Day bouquets were quite successful, and staff intends to reach out to both groups again this year.

The City's remaining events for fall / winter 2021 include: Sandcastle Contest, Pumpkin Roll, Homecoming, City Birthday Parade and lunch, Veteran's Day Ceremony, Homecrafters' Marketplace and the annual Holiday Celebration. These events range in attendance from 75 at the Veteran's Day Ceremony to over 1,000 at the Homecrafters' Marketplace.

Staff will continue to assess how to organize and execute the City's special events, including the potential necessity to scale or cancel events in compliance with State or local restrictions.

FISCAL IMPACT:

None for this action.

PRIOR CITY COUNCIL ACTION:

At its August 2020 regular meeting, Council approved staff's recommendation to cancel all of the City's special events through calendar year 2020 in response to the COVID-19 pandemic.

ATTACHMENTS:

Attachment - 2021 Tentative Event List

2021 EVENTS IN OR AROUND THE CITY OF CARMEL-BY-THE-SEA

January

- Friday, January 1 – Rio Resolution Run – CANCELLED

February

- Monday to Sunday, February 8-14 - Annual AT&T Pebble Beach Pro-Am – NO SPECTATORS (shuttles)

April

- Saturday, April 3 – Carmel Host Lions Club Annual Breakfast with the Bunny - CANCELLED

May

- Monterey County Vintners & Growers Annual Winemakers' Celebration - CANCELLED
- TBD – Carmel Art Festival
- Monday, May 31 – Memorial Day Ceremony

June

- TBD – Annual Carmel Surfabout
- Sunday, June 21 – Annual Run in the Name of Love – CANCELLED

July

- Sunday, July 4 – Annual Independence Day Celebration

August

- Tuesday, August 10 – Annual Carmel-by-the-Sea Concours on the Avenue
- Thursday, August 12 – Pebble Beach Tour d'Elegance Vintage Car Parade and Display

September

- TBD – Annual selection of vendors for the Homecrafters' Marketplace
- TBD – Annual Sandcastle Contest

October

- TBD – Annual Pumpkin Roll
- TBD – Carmel High School Homecoming Parade
- Saturday, October 30 – Annual Birthday/Halloween/Parade and Luncheon

November

- Wednesday, November 11 – Veteran's Day Ceremony
- Saturday, November 20 – 50th Annual Homecrafters' Marketplace

December

- Friday, December 3 – Annual Holiday Celebration of Events in the City of Carmel-by-the-Sea

CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL
Staff Report

March 2, 2021
ORDERS OF BUSINESS

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Sharon Friedrichsen - Director, Contracts and Budgets
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Receive an update on the City's unfunded pension liability, discuss pension mitigation options, including the development of a pension funding policy, and provide direction to staff

RECOMMENDATION:

Receive an update on the City's unfunded pension liability, discuss pension mitigation options, including the development of a pension funding policy, and provide direction to staff.

BACKGROUND/SUMMARY:

The California Public Employees' Retirement System ("CalPERS") is the largest pension fund in the country and manages investments for nearly 2 million members on behalf of the State, schools and various public agencies. The City is a public agency member of CalPERS and has two primary CalPERS plans, one for its miscellaneous members and one for safety. Together the City's plans represent approximately 260 covered members, which includes approximately 74 active members, based upon the most recent actuarial data.

As a member agency, the City makes two types of payment to CalPERS: (1) the annual cost for current employees ("normal cost") and (2) the unfunded accrued liability ("UAL"). The UAL is the actuarial liability less the actuarial value of the assets. In other words, it is the difference between the dollar amount CalPERS needs in order to pay for retirement benefits when people retire as compared to the amount that CalPERS currently has on hand to pay for the estimated costs of the retirement benefits. Ideally, this ratio is 100%; however, the current funded status is 67.4% for safety and 71.5% for miscellaneous members. As a result, the City's UAL is currently projected at $24.7 million as of 6/30/2021. The Fiscal Year 2020-2021 UAL payment of approximately $1.6 million will increase to $1.8 million in Fiscal Year 2021-2022. Similar to other public agencies, the City's pension costs have been on the rise and are projected to continue to increase, especially given the recent return on investments due to the economic impact of COVID-19.

Over the last decade, the City has used a combination of strategies to help mitigate the costs associated with pension liability. These strategies have included the issuance of pension obligation bonds; negotiating employee contributions toward the employer's cost of pensions; and prepaying the annual UAL payment, rather than making quarterly payments, to reduce the amount of interest paid to CalPERS. More recently,

City Council has been exploring additional strategies to address rising pension costs including:

- A fresh start amortization and new amortization schedule with CalPERS;
- Refinancing other City debt;
- Using cash reserves to establish and fund a Pension Rate Stabilization Program (e.g. Section 115 Trust) dedicated to pension and/or other post-employment benefit costs;
- Using cash reserves to make a lump sum payment to CalPERS to pay down the UAL;
- Issuing new pension obligation bonds and/or restructuring the remaining debt service payments (the pension obligation bond matures in June 2023);
- Establishing a new internal reserve fund dedicated to pension liability, similar to the Other Post Employment Benefit (OPEB) reserve created by the City in 2003; and
- Developing a pension financial policy that would specify a dollar amount or percentage of one-time monies, annual surplus revenue and/or debt savings for pension mitigation.

The environment has changed dramatically since Council's last discussion on this topic, including the passage of the local sales tax initiative (Measure C), the emergence of the coronavirus pandemic and its associated economic impacts, and the refinancing of the Sunset Center Lease Revenue Bond. Therefore, the purpose of this agenda item is to receive a presentation from NHA Advisors regarding an update on the City's UAL based upon updated actuarial reports; discuss pension cost management strategies, including the development of a pension financial policy, and provide direction to staff. In particular, the discussion regarding the creation of a framework for a pension funding policy is timely given that there are four months remaining within the current fiscal year and the development of the Fiscal Year 2021-2022 budget is underway. For example, the establishment of a pension policy could provide direction to staff regarding setting aside any fiscal year-end surplus toward pension mitigation and/or could direct staff to include funding for pension mitigation, beyond the required UAL payment, as part of the Fiscal Year 2021-2022 budget.

FISCAL IMPACT:

The development of pension mitigation strategies are intended to help mitigate the City's pension liability as the City's UAL is currently projected at $24.7 million.

PRIOR CITY COUNCIL ACTION:

Council received presentations on the City's pension liability on April 8, 2018 and December 4, 2018. On January 8, 2019, Council adopted a resolution endorsing participation in a pension rate stabilization program and authorized staff to issue a Request for Proposals for a Section 115 Trust. On January 7, 2020, Council received a presentation on various pension cost migration strategies, including the use of a Section 115 trust and making additional payments to CalPERS to reduce the amount of the unfunded accrued liability.

ATTACHMENTS:

CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL
Staff Report

March 2, 2021
ORDERS OF BUSINESS

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Agnes Martelet, Manager, Environmental Compliance
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Update on the Climate Committee and discussion of State requirements for climate action

RECOMMENDATION:

Receive update on the Climate Committee and discussion of State requirements for climate action.

BACKGROUND/SUMMARY:

Climate Committee Update

The Climate Committee continues to make great progress on the Climate Project, which includes Climate Action and Adaptation planning. The group developed a list of stakeholders to contact to gather and share information. Committee members reached out to many community organizations, including the Rotary Club, Carmel Residents' Association, Friends of Mission Trail Nature Preserve, Chamber of Commerce, and local high schools and universities. The Committee also reached out to utilities, regional agencies, and professional organizations including the Carmel Area Wastewater District, Monterey Peninsula Water Management District, PG&E, Central Coast Community Energy, Monterey Chapter of the American Institute of Architects, United States Geological Survey, Monterey Fire Department, and Association of Monterey Bay Area Governments (AMBAG).

Since September 2020, the Committee has been holding a series of monthly presentations from partner agencies and experts on various Climate Action and Adaptation topics. Since the last update to City Council in December 2020, the Climate Committee has hosted the following presentations:

- United States Geological Survey on a model of sea level rise and coastal storm impacts on the Carmel Coast
- Public Works Director on the Storm Drain Master Plan and readiness of the drainage system for climate change
- Monterey Regional Waste Management District on their greenhouse gas reduction strategies
- Monterey Peninsula Water Management District on the resilience of our water supply system
- Association of Monterey Bay Area Governments on the 2018 greenhouse gas inventory
- Central Coast Community Energy on their climate action efforts and energy procurement strategy

The Climate Committee has continued to formulate summaries of the issues and data gaps identified in those presentations. The Committee determined that there are two areas where further progress and decision-making will require consultant technical support:

1. To forecast greenhouse gas emissions and quantify emission reduction strategies, as required to develop a CEQA-certified Climate Action Plan (CAP), and
2. To evaluate the resilience of the City's coastal infrastructure to sea level rise, including sea walls, revetments, and bluffs.

The Committee also discussed which consultant technical support should be a higher priority. The Committee determined that the greenhouse gas forecast and emission reduction quantification was a higher priority because the Climate Action planning part of the project is on hold until such technical support is obtained, as shown in the work plan in Attachment 1.

State Mandates and Guidelines for Climate Action

The impacts of climate change pose a growing threat to California's economy, environment, and public health. As a result, the State has established greenhouse gas (GHG) emissions reduction targets in Assembly Bill (AB) 32, the California Global Warming Solutions Act of 2006, which were further expanded by Senate Bill (SB) 32 in 2016. These targets include:

- 40% reduction in GHG emissions from 1990 levels by 2030
- 80% reduction in GHG emissions from 1990 levels by 2050

These targets were strengthened by Executive Order B-55-18, which established a goal of carbon neutrality by 2045, consistent with the latest Intergovernmental Panel on Climate Change Report.

The State also established that California communities need to respond to climate change both through policies that promote adaptation and resilience, and by significantly reducing GHG emissions. In 2007, with the passage of SB 97, the Legislature guided the Office of Planning and Research (OPR) to amend California Environmental Quality Act (CEQA) guidelines to require the consideration of greenhouse gas emissions in public projects. These guidelines went into effect in 2010 and were expanded in 2018.

Specifically, the CEQA guidelines require that municipalities evaluate GHG emission impacts against a set of emission targets as part of the CEQA analysis prepared for their General Plan updates, and to take affirmative, decisive action to reduce and control these emissions. GHG emission reduction plans can be either a stand-alone Climate Action Plan or directly part of the General Plan itself.

This GHG analysis will be required for our next General Plan update. As elements of the City's General Plan are approaching 20 years old and the Plan's Housing Element is due to be updated in 2023, it would be beneficial to have a CAP completed prior to that in order to guide the Housing Element update and any subsequent elements to be updated. While a standalone CAP is not required to meet the CEQA Greenhouse Gas Emissions analysis requirement, it provides a comprehensive approach that meets the requirement in a streamlined and efficient manner. A CAP also minimizes the potential for internal conflicts within the General Plan.

A CAP meeting the CEQA Guidelines Section 15183.5(b) can also be utilized to streamline the GHG emissions analysis for plans and projects with buildout years through the plan's target year. Projects that are consistent with the demographic forecasts and land use assumptions used in the CAP would be able to utilize the City's CEQA GHG Emissions Analysis to demonstrate consistency with the CAP's GHG emissions reduction strategy. If deemed consistent, these projects would be found to result in less-than-significant impact to community GHG emissions.

Consultant Support Needed
The Climate Committee will need consultant support for the following technical tasks that cannot be completed by staff or Committee members:

- Develop a forecast of future emissions under a business-as-usual scenario.
- Evaluate and summarize the impact of anticipated regional, state, and federal policies and programs on GHG emission reductions and incorporate those into the forecast as appropriate.
- Assist in identification and selection of appropriate GHG reduction strategies for the City.
- Quantify/forecast GHG reduction strategies selected by the Committee.
- Summarize emissions inventory and forecasting methodology and findings in a concise GHG emissions study report.
- Present the results of the report to the Climate Committee and City Council.

Climate Action in other Municipalities
The following municipalities of the Monterey Bay area already have Climate Action Plans, which incorporate GHG emissions studies:

- City of Santa Cruz (adopted in 2012, update in 2021)
- City of Capitola (adopted in 2015)
- County of Santa Cruz (adopted in 2013)
- City of Watsonville (adopted in 2015, in process of being updated)
- City of Monterey (adopted in 2016)
- County of Monterey (adopted in 2013, in process of being updated)
- City of Gonzales (adopted in 2013, updated in 2018)

The following municipalities do not currently have completed Climate Action Plans:

- City of Salinas (the City released a Request For Proposals for developing a Climate Action Plan and Environmental Impact Report for comprehensive General Plan Update in January 2021).
- City of Marina (General Plan adopted in 2000 with section amendments up to 2010; Local Coastal Plan update in process is incorporating climate change analysis).
- City of Seaside (General Plan adopted in 2004; update currently in progress)
- City of Pacific Grove (General Plan adopted in 1994)

FISCAL IMPACT:

The project is currently being conducted entirely using Committee volunteer resources and staff.

Staff estimates that we have spent approximately 757 hours managing, coordinating, and prepping for this project and the public meetings since it's inception.

PRIOR CITY COUNCIL ACTION:

In June 2019, the City Council adopted the Fiscal Year 2019-2020 Capital Improvement Plan, which included a Climate Change Plan. In April 2020, Council eliminated funding for this and all other capital projects not under construction due to revenue shortfalls resulting from the COVID-19 Pandemic. In December 2020, staff presented a project update to the City Council.

ATTACHMENTS:

Attachment 1: Climate Action Work Plan

Attachment 1

Climate Action Plan
WORK PLAN
February 18, 2021 Update

Project Phase	Tasks	Suggested Lead(s)	Done?	Timeline: Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
Phase I - Project Definition and Initiation				**Phase I**																					
	Create a Climate Action Plan Advisory Committee	Council	✓																						
	Identify desired project outcomes (mission)	Committee	✓																						
	Education: Background on GHG Inventory	Staff	✓																						
	Education: Climate Action Planning Guideance	Staff	✓																						
	Work Plan & Discuss the Scope of the Plan	Staff	✓																						
**	Identify & make contact with community organizations to engage with for information sharing and coordination	Committee	✓																						
**	Identify & make contact with regional partners to engage with for information and coordination	Council	✓																						
**	Identify sources of support & timing of support where applicable (e.g. grants)	Staff	✓																						
**	Identify opportunies for community workshops and educational outreach (continious)	Council/Committee																							
**	Council Update on Phase I progress	Staff	✓																★						
Phase II (Option A) - Baseline Assessments & Target Adoption (Community Only)																**Phase II (Option A)**									
	Establish/Adopt Community Inventory Baseline (2015, 2018) - *AMBAG to deliver community Inventory (Date TBD)*	Committee	✓																						
	Identify Goals and GHG Emissions Reduction Targets	Committee	✓																						
++	Estimate trends through an emissions forecast	Staff*																							
**	Council Update on Inventories and Forcasting	Staff																							★
	Identify opportunies for community workshops and educational outreach (continious)	Council/Committee																							
Phase II (Option B) - Baseline Assessments & Target Adoption (Community & Municipal)														**Phase II (Option B)**											
	Establish/Adopt Community Inventory Baseline (2015, 2018) - *AMBAG to deliver community Inventory (Date TBD)*	Committee	✓																						
	Establish/Adopt Municipal Inventory Baseline	Staff*																							
	Identify Goals and GHG Emissions Reduction Targets	Committee																							
++	Estimate trends through an emissions forecast	Staff*																							
**	Council Update on Inventories and Forcasting	Staff																							★
	Identify opportunies for community workshops and educational outreach (continious)	Council/Committee																							
Phase III - Develop Climate Action Plan																									
	Identify Greenhouse Gas Emissions Reduction Strategies	Committee*																							
	Review and prioritize strategies	Committee*																							
	Conduct Analysis and Assemble Plan Strategies	Staff*																							
	Create Implementation Framework and Timeline	Council*																							
	Workshops to develop and gather feedback on proposed strategies & implementation timeline	Council/Committee*																							
	Council Review of Prioritized Strategies	Council*																							
Phase IV - Action Plan Implementation & Adoption																									
**	Assemble Climate Action Plan Report	Staff*																							
**	Review and Finalize Report	Staff*																							
**	Council Review and Adoption of the Plan	Council																							

* denotes item that could be conducted by consultant
** shared task with Adaptation Plan
++ Decision Point: Will require consultant to complete. If consultant assistance is unavailable, cannot have certified CAP. If unable to proceed, options include: waiting until funding is available (date unknown), prepare an uncertificed climate analysis without forecasts

Climate Action Plan
WORK PLAN
February 18, 2021 Update

Project Phase	Tasks	Suggested Lead(s)	Done?	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22
Phase I - Project Definition and Initiation																
	Create a Climate Action Plan Advisory Committee	Council	✓													
	Identify desired project outcomes (mission)	Committee	✓													
	Education: Background on GHG Inventory	Staff	✓													
	Education: Climate Action Planning Guideance	Staff	✓													
	Work Plan & Discuss the Scope of the Plan	Staff	✓													
**	Identify & make contact with community organizations to engage with for information sharing and coordination	Committee	✓													
**	Identify & make contact with regional partners to engage with for information and coordination	Council	✓													
**	Identify sources of support & timing of support where applicable (e.g. grants)	Staff	✓													
**	Identify opportunies for community workshops and educational outreach (continious)	Council/Committee														
**	Council Update on Phase I progress	Staff	✓													
Phase II (Option A) - Baseline Assessments & Target Adoption (Community Only)																
	Establish/Adopt Community Inventory Baseline (2015, 2018) - *AMBAG to deliver community Inventory (Date TBD)*	Committee	✓													
	Identify Goals and GHG Emissions Reduction Targets	Committee	✓													
++	Estimate trends through an emissions forecast	Staff*														
**	Council Update on Inventories and Forcasting	Staff														
	Identify opportunies for community workshops and educational outreach (continious)	Council/Committee														
Phase II (Option B) - Baseline Assessments & Target Adoption (Community & Municipal)																
	Establish/Adopt Community Inventory Baseline (2015, 2018) - *AMBAG to deliver community Inventory (Date TBD)*	Committee	✓													
	Establish/Adopt Municipal Inventory Baseline	Staff*														
	Identify Goals and GHG Emissions Reduction Targets	Committee														
++	Estimate trends through an emissions forecast	Staff*														
**	Council Update on Inventories and Forcasting	Staff														
	Identify opportunies for community workshops and educational outreach (continious)	Council/Committee														
Phase III - Develop Climate Action Plan				**Phase III**												
	Identify Greenhouse Gas Emissions Reduction Strategies	Committee*														
	Review and prioritize strategies	Committee*														
	Conduct Analysis and Assemble Plan Strategies	Staff*														
	Create Implementation Framework and Timeline	Council*														
	Workshops to develop and gather feedback on proposed strategies & implementation timeline	Council/Committee*														
	Council Review of Prioritized Strategies	Council*														
Phase IV - Action Plan Implementation & Adoption											**Phase IV**					
**	Assemble Climate Action Plan Report	Staff*														
**	Review and Finalize Report	Staff*														
**	Council Review and Adoption of the Plan	Council														

* denotes item that could be conducted by consultant
** shared task with Adaptation Plan
++ Decision Point: Will require consultant to complete. If consultant assistance is unavailable, cannot have certified CAP. If unable to proceed, options include: waiting until funding is available (date unknown), prepare an uncertificed climate analysis without forecasts

CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL
Staff Report

March 2, 2021
ORDERS OF BUSINESS

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Brandon Swanson, Community Planning & Building Director
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Exceptions to uniform 10pm closure time for parklets

RECOMMENDATION:

Receive report and provide direction

BACKGROUND/SUMMARY:

Executive summary:

The outdoor dining program has been evolving since it began at the start of the pandemic due to ever changing state regulations, and efforts to ensure consistency with the character of the Village. The Council is being asked to consider whether to make two case-specific changes to the current uniform closure time of 10:00pm. These potential changes include extending the hours of Sades Cocktails and the other two permitted drinking establishments, and considering separate uniform hours for wine tasting rooms.

Discussion:

Overview

At the December 8, 2020 City Council meeting, a consensus decision was made that a uniform closure time should be put in place for all of the 60-plus "parklet" spaces which include restaurants, wine tasting rooms, and bars operating as restaurants. Following that direction, a 10:00pm closure time (all guests gone by 11:00pm) was established by the Community Planning and Building Department for all parklet types. This time was chosen to strike a balance which would help businesses in the downtown area to generate revenue, while also protecting the tranquility of the village and welfare of the residents.

On December 13, 2020, all outdoor dining was mandated to be closed and restaurants were limited to take-out and delivery only based on a shelter in place order from the Governor. What was originally expected to be a 3-week closure of outdoor dining, ended up lasting nearly a month longer. On January 25, 2021, the Governor's order was lifted, and outdoor dining was once again allowed with social distancing measures, and the new uniform closure time in place.

Ad-Hoc Committee

With the dynamic nature of outdoor dining and the need to consider what it may look like into the future, an Ad-Hoc Committee consisting of Mayor Potter and Councilmember Richards was recently established to create a dialogue with business operators and the general public alike. There have now been two public meetings of the "Outdoor Seating Ad-Hoc Committee", on February 8th and February 16th. The Ad-Hoc Committee will continue to meet with the goal of providing recommendations to the full City Council about a permanent outdoor seating program, post-pandemic.

Sades Request for Exception

At both public ad-hoc meetings, Parker Logan, the owner of Sades Cocktails, requested that his parklet be granted an exception to the 10:00pm uniform closure time. He stated that the 10:00pm closure was detrimental to the livelihood of Sades, asserting that his unique business largely caters to patrons after they have eaten dinner in the village. During normal times, the Use Permit for Sades allows for the business, which is fully indoors, to remain open until 2:00am. Mr. Logan requested that Sades be allowed to seat people outdoors until 12:30am, with all guests needing to be completely gone by 1:00am. At the February 16th Ad-Hoc Committee, there was a general consensus among the larger group that Sades was a unique operation, and should be allowed to operate past 10:00pm. Overall, the Ad-Hoc and larger group felt that the proposal from Mr. Logan was reasonable. As part of their recommendation, the Ad-Hoc Committee reinforced that food must be served during all operating hours, which is a condition of Sades being able to operate as a "restaurant" under the outdoor dining program. Bars, in the strict sense, are not allowed to operate until tier 4 (yellow) under the State guidelines. The Ad-Hoc Committee also made it clear that Sades would be strictly responsible to ensure that the additional hours did not impose on the peace and tranquility of the downtown area. The Ad-Hoc recommended that if the additional hours created a nuisance, Sades would need to immediately return to earlier hours.

It should be noted that there are two other permitted drinking establishments in the village, Barmel and A.W. Shucks. These two businesses, like Sades Cocktails, also have Use Permits that allow service until 2:00am under normal times. If the Council opts to allow an exception for Sades to stay open, they could choose to also grant this exception for A.W. Shucks and Barmel. A.W. Shucks currently has a parklet, but has not requested to stay open past the 10:00pm closure time. Barmel has not applied for a parklet under their name, but the adjacent restaurant, Pescadero (same ownership), currently has an application for a parklet in review with Community Planning. If the Council grants an exception to these two other businesses, they would still need to get approval from State ABC and continue to serve food during all hours of operation to be in compliance.

Wine Tasting Rooms

Another consequence of the uniform closure time across all of the parklets, is that wine tasting rooms are now able to stay open until 10:00pm. This is several hours later than the closure time required by their use permits, which for many is around 6:00pm. Wine tasting rooms are not required to sell food along with their service of alcohol. In that sense, wine tasting rooms are more like a bar than a restaurant, since guests are only drinking wine, not eating a meal. Staff is requesting the Council consider whether or not to create a separate and different uniform closure time for wine tasting rooms given the unique nature of these businesses. A modified closure time for tasting rooms was not discussed by the Ad-Hoc Committee, but the Community Planning and Building Department has received a handful of calls from residents about excessive evening noise from tasting rooms, which is the impetus for this discussion item.

Questions for Council:

Given that the direction to create a uniform closure time came from City Council, it was not appropriate for exceptions/modifications to be granted at the staff level. So, the Ad-Hoc Committee recommended that it be brought to the full City Council for consideration. With that in mind, staff is requesting direction on the

following specific questions:

1. Should Sades receive an exception to the uniform closure time of 10:00pm? If yes, would the Council like to follow the Ad Hoc recommendation of allowing Sades to seat people in their parklet until 12:30am, with all guests out by 1:00am or some other alternative?

2. If the Council grants an exception for Sades to stay open past the 10:00pm closure time, should this apply to the other two permitted drinking establishments (A.W. Shucks, Barmel) if they met the criteria set forth by the State ABC?

3. Should a separate uniform closure time be established for wine tasting rooms? If yes, does the Council want to select 6:00pm as the closure time, or some other alternative?

Based on direction from City Council, staff will amend the program as needed and provide written communication to all parklet operators to ensure operators are aware of any modifications.

FISCAL IMPACT:

Encroachment Permits and Design Review permits associated with outdoor seating are being issued as "no-fee" permits. Costs associated with staff time to manage and enforce the outdoor seating program are covered by the General Fund. It is worth noting that allowing parklets to stay open past 10:00pm could create additional compliance work for police officers.

PRIOR CITY COUNCIL ACTION:

At the June 2, 2020 meeting the City Council adopted Resolution 20-038 updating the City's insurance requirements. Insurance is required for most encroachment permit applications including outdoor seating in the public way.

On June 16, 2020, the City Council provided direction on modifications to the outdoor seating program.

On July 7, 2020, the City Council expanded the outdoor seating program to include wine tasting rooms and made other minor modifications to the program.

On August 4, 2020, the City Council adopted Urgency Ordinance 2020-005 for the enforcement of provisions and conditions of Encroachment Permits for outdoor dining and authorized the Code Compliance Officer to issue citations. The Council also received a report on the outdoor seating program and provided direction on a number of topics.

On December 8, 2020, Staff provided an update on the outdoor seating program. City Council came to a consensus decision that a uniform closure time should be enacted for all outdoor dining parklet spaces.

ATTACHMENTS:

CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL
Staff Report

March 2, 2021
PUBLIC HEARINGS

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Sara Davis, City Forester
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Consideration of an Appeal of the Forest and Beach Commission decision regarding fee assessment and mitigation for unauthorized tree removals at the northwest corner of Junipero Street and Thirteenth Avenue

RECOMMENDATION:

Uphold the decision of the Forest and Beach Commission, and require payment of the appraised value of two of the three Pittosporum trees removed without a permit, of $4,700, to be deposited in the City's Reforestation Fund. Also, require the owner to reimburse the City for the cost of the Arborist Report in the amount of $1,103.40.

In addition, require mitigation including replanting of at least three trees on the property, and submittal of a tree management plan and a landscaping plan, subject to approval of the City Forester.

BACKGROUND/SUMMARY:

On November 10, 2020, the City Building Official visited the Northwest Corner of Junipero Street and Thirteenth Avenue to perform a routine inspection of interior renovations for a building permit. During the inspection, it was discovered that three trees had been cut down. (See map and photos in Attachment #1.) Two individuals were observed digging out the stumps by hand, and there was a chainsaw nearby. Both workers were unable to identify a licensed tree care company that they were employed by.

The owner of the property, Dr. Vivian Price, was on site and expressed that they were new to Carmel-by-the Sea and unaware that a permit was required for removal of trees. A Stop Work Order was issued by the Building Official for violation of Municipal Code Section 12.28.172 along with other building-related violations.

Municipal Code Section 12.28.172 states:

"B. Except upon issuance of a permit as provided for in this chapter, it is unlawful to cut down, remove or otherwise destroy, or to authorize the cutting down, removal or destruction, of any species of tree capable of growing to a minimum of 25 feet in height growing on private property and having:

1. *A diameter equal to or greater than 10 inches; or*
2. *A circumference greater than 32 inches."*

The tree stumps are believed to be Pittosporum undulatum. This tree has mature heights of 30 to 40 feet. Two of the stumps measured 12 inches in diameter, and one measured nine inches at the base. With the trees removed, a measurement at the required height of 4.5 feet above grade was unable to be made.

Based on the information available, the City's third party consulting arborist, West Coast Arborists, calculated the appraised value for the three trees totalling $6,300. Their report is included as Attachment #2.

A Public Hearing regarding this issue was held at the Forest and Beach Commission meeting on January 14, 2021. Attachment #3 is the staff report to the Commission, and Attachment #4 is the minutes of that meeting (see Item 3). The Commission ruled that the applicant should pay the appraised value of two of the three trees removed at a combined appraised cost of $4,700. One of the three removed trees was not considered for payment because it was slightly below the size criteria for significant trees. The Commission also ruled that the owner reimburse the City for the actual cost of the appraisal, which was $1,103.40.

In addition, the Forest and Beach Commission requested additional, appropriate mitigation as follows:

A) Replanting of three (or more) trees on the property.

B) Submit a Tree Management Plan, prepared at the owner's expense, which would set forth details of caring for the remaining and future trees to include irrigation, pest management, and pruning regimes, and subject to approval by the City Forester.

C) Submit a landscaping plan, including trees and other landscaping, adhering to the City's landscaping guidelines and subject to approval by the City Forester.

Dr. Price submitted a letter dated February 8, 2021 (Attachment #5).

FISCAL IMPACT:

If the City Council upholds the ruling by the Forest and Beach Commission, the property owner will be required to submit a payment of $4,700 for the value of two of the three trees removed without a permit, and reimburse the City for the actual cost of the appraisal report prepared by West Coast Arborists in the amount of $1,103.40. These funds will be deposited in the Reforestation Account.
The property owner paid the fee of $1,375 to appeal the Forest and Beach Commission's decision to the City Council.

PRIOR CITY COUNCIL ACTION:

None.

ATTACHMENTS:

Attachment 1-Map and Photos
Attachment #2 - Appraisal from West Coast Arborists, dated December 4, 2020
Attachment #2 - Staff Report for Forest and Beach Commission January 14, 2021
Attachment #4 - Minutes of Forest and Beach Commission Meeting January 14, 2021
Attachment #5 - Price Letter February 8, 2021

Northwest Corner of Junipero Street and Thirteenth Avenue

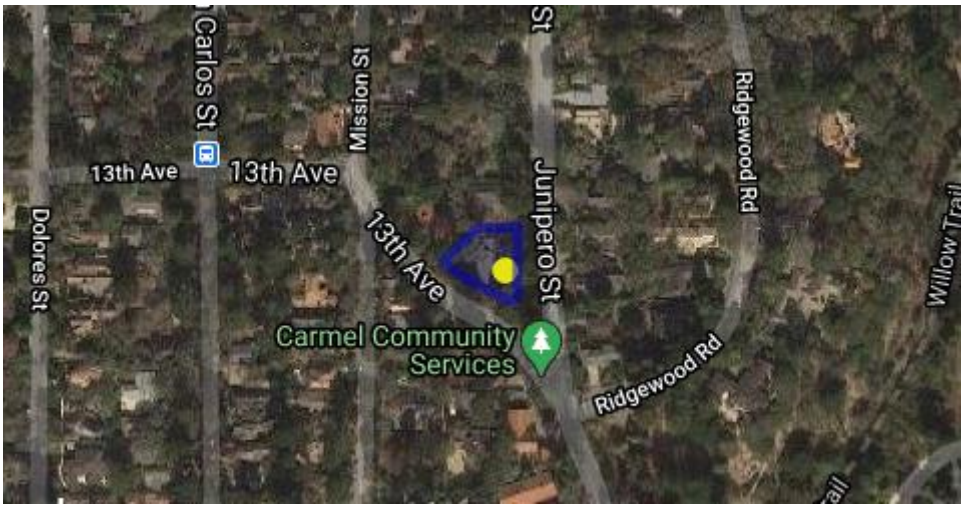




Figure 1 View of removed trees - stumps under hand ex



Figure 2 Trunk and root debris



Figure 3 Stump excavation



Figure 4 Trunk measurement



Figure 5 Trunk measurement



Figure 6 Trunk measurement

Attachment 2

West Coast Arborists Inc.
390 Martin Ave
Santa Clara, CA 95050
(408) 855-8660
Wcainc.com

December 4, 2020

Prepared for:
Sara Davis
City Forester
City of Carmel-by-the-Sea
P.O. Box CC
Carmel by the Sea, CA 93921

Re: Pittosporum - Tree Appraisal

The City of Carmel-by-the-Sea has contracted West Coast Arborists (WCA) for arborists services. Sara Davis, Camels' City Arborist requested that an appraisal of three trees that had been removed. Limited information was provided for the project and this appraisal is limited to the attached photos provided by the city in this report and the measurements shown in them. I used the Reproduction Method by Trunk Formula Technique, from the *Guide for Plant Appraisal 10th edition* and *The Species Classification and Group Assignment 9th Edition,* to establish an estimate of value for the trees. The value of the tree is determined by extrapolating the purchase cost of a nursery-grown tree up to the size of the size of the subject trees being appraised.

Measurements provided of the stump may not reflect an accurate value of the subject tree due to trunk flare at the base of the tree, which would result in a larger diameter than usually collected at 4.5-feet above grade. Typically, a survey of surrounding trees of the same species would be necessary to calculate the difference of the measurements, however this was not requested for this assessment. I was also not able to evaluate the condition of the trees removed there fore a "Fair" rating of 60% was used for the condition and Functional/External limitation ratings were set to "Minor Impact" of 80%. Based on my professional opinion the assignment result of $6,300.00 for all three trees is a reasonable estimate of value with the provided information. The value does not include the cost for arborist services, or any legal fees associated with the claim. Pages 2-4 show my appraisal calculations and 5-7 show images provided by the City.

Thank you for the opportunity to assist you in your tree assessment needs, respectfully,

Glenn O. Whitlock-Reeve
Registered Consulting Arborist #704
Board Certified Master Arborist WE-10177BTM

Attachment 2

West Coast Arborists Inc. - 390 Martin Ave Santa Clara, CA 95050 - (408) 855-8660 Wcainc.com

Appraisal Calculations Tree-1

Species: Pittosporum (*Pittosporum spp.*)

1. **Trunk Diameter:**	**12-in**
2. **Cross- Sectional Area:** (Line 1) ^{2} x 0.7854:	**113-in^2**
3. **Condition Rating:**	**60%**
(Lowest Individual rating to establish overall condition rating)	
a. **Health: 60%**	
b. **Structure: 60%**	
c. **Form: 60%**	
4. **Functional Limitations:** Minor Impact	**80%**
5. **External Limitations:** Minor Impact	**80%**

Replacement Tree

6. **Trunk Diameter:**	**2.46-in**
7. **Cross-Sectional area** (line 6) ^{2} x 0.7854:	**4.75-in^2**
8. **Replacement Tree Cost** (24-in Box):	**$172.73**

(*Lines 6-8 Source: Species Classification and Group Assignment 9th Edition*)

Calculations

9. **Unit tree cost** (Line 8 / Line 7):	**$36.36**
10. **Basic reproduction cost** (line 2 x line 9):	**$4,108.68**
11. **Depreciated reproduction cost:**	**$1,577.73**
(line 10 x line 3 x line 4 x line 5)	

Additional Costs

Clean up:	**(not factored)**
Replacement Tree Installation: (city tree planting rate)	**$250.00**
Aftercare: (weekly watering for 1 year during summer months)	**$600.00**

(*Additional costs are low estimates sourced from previous experience and similar projects*)

12. **Total additional costs:**	**$850.00**
13. **Total reproduction cost** (line 11 + line 12):	**$2,427.73**
14. **Rounded:**	**$2,400.00**

Attachment 2

West Coast Arborists Inc. - 390 Martin Ave Santa Clara, CA 95050 - (408) 855-8660 Wcainc.com

Appraisal Calculations Tree-2

Species: Pittosporum (*Pittosporum spp.*)

1. **Trunk Diameter:**	**8.5-in**
2. **Cross- Sectional Area:** (Line 1) ^{2} x 0.7854:	**56.74-in^2**
3. **Condition Rating:**	**60%**
(Lowest Individual rating to establish overall condition rating)	
a. **Health: 60%**	
b. **Structure: 60%**	
c. **Form: 60%**	
4. **Functional Limitations:** Minor Impact	**80%**
5. **External Limitations:** Minor Impact	**80%**

Replacement Tree

6. **Trunk Diameter:**	**2.46-in**
7. **Cross-Sectional area** (line 6) ^{2} x 0.7854:	**4.75-in^2**
8. **Replacement Tree Cost** (24-in Box):	**$172.73**

(*Lines 6-8 Source: Species Classification and Group Assignment 9th Edition*)

Calculations

9. **Unit tree cost** (Line 8 / Line 7):	**$36.36**
10. **Basic reproduction cost** (line 2 x line 9):	**$2,063.06**
11. **Depreciated reproduction cost:**	**$792.21**
(line 10 x line 3 x line 4 x line 5)	

Additional Costs

Clean up:	**(not factored)**
Replacement Tree Installation: (city tree planting rate)	**$250.00**
Aftercare: (weekly watering for 1 year during summer months)	**$600.00**

(*Additional costs are low estimates sourced from previous experience and similar projects*)

12. **Total additional costs:**	**$850.00**
13. **Total reproduction cost** (line 11 + line 12):	**$1,642.21**
14. **Rounded:**	**$1,600.00**

Attachment 2

West Coast Arborists Inc. - 390 Martin Ave Santa Clara, CA 95050 - (408) 855-8660 Wcainc.com

Appraisal Calculations Tree-3

Species: Pittosporum (*Pittosporum spp.*)

1. **Trunk Diameter:**	**11.5-in**
2. **Cross- Sectional Area:** (Line 1) ^{2} x 0.7854:	**103.86-in^2**
3. **Condition Rating:**	**60%**
(Lowest Individual rating to establish overall condition rating)	
a. **Health: 60%**	
b. **Structure: 60%**	
c. **Form: 60%**	
4. **Functional Limitations:** Minor Impact	**80%**
5. **External Limitations:** Minor Impact	**80%**

Replacement Tree

6. **Trunk Diameter:**	**2.46-in**
7. **Cross-Sectional area** (line 6) ^{2} x 0.7854:	**4.75-in^2**
8. **Replacement Tree Cost** (24-in Box):	**$172.73**

(*Lines 6-8 Source: Species Classification and Group Assignment 9th Edition*)

Calculations

9. **Unit tree cost** (Line 8 / Line 7):	**$36.36**
10. **Basic reproduction cost** (line 2 x line 9):	**$3,776.34**
11. **Depreciated reproduction cost:**	**$1,450.11**
(line 10 x line 3 x line 4 x line 5)	

Additional Costs

Clean up:	**(not factored)**
Replacement Tree Installation: (city tree planting rate)	**$250.00**
Aftercare: (weekly watering for 1 year during summer months)	**$600.00**

(*Additional costs are low estimates sourced from previous experience and similar projects*)

12. **Total additional costs:**	**$850.00**
13. **Total reproduction cost** (line 11 + line 12):	**$2300.11**
14. **Rounded:**	**$2300.00**

Attachment 2

Assumptions And Limiting Conditions

1. Care has been taken to obtain all information from reliable sources. All data has been verified insofar as possible; however, the Consultant can neither guarantee nor be responsible for the accuracy of information provided by others. Standard of Care has been met with regards to this project within reasonable and normal conditions.

2. The Consultant will not be required to give testimony or to attend court by reason of this report unless subsequent contractual agreements are made, including payment of an additional fee for such services as described in the fee schedule and contract of engagement.

3. Loss or alteration of any part of this report invalidates the entire report.

4. Possession of this report or a copy thereof does not imply right of publication or use for any purpose by any other than the person to whom it is addressed, without the prior written consent of the Consultant.

5. This report and any values expressed herein represent the opinion of the Consultant, and the Consultant's fee is in no way contingent upon the reporting of a stipulated result, a specified value, the occurrence of a subsequent event, nor upon any finding to be reported.

6. Unless expressed otherwise: 1) information contained in this report covers only those items that were examined and reflects the condition of those items at the time of inspection; and 2) the inspection is limited to visual examination of accessible items without dissection, excavation, or coring, unless otherwise stated. There is no warranty or guarantee, expressed or implied, that problems or deficiencies of the tree(s) or property in question may not arise in the future.

7. Arborists are tree specialists who use their education, knowledge, training, and experience to examine trees, recommend measures to enhance the beauty and health of trees, and attempt to reduce the risk of living near trees. It is highly recommended that you follow the arborist recommendations; however, you may choose to accept or disregard the recommendations and/or seek additional advice.

8. Arborists cannot detect every condition that could possible lead to the structural failure of a tree. Trees are living organisms that fail in ways we do not fully understand. Conditions are often hidden within trees and below ground. Arborists cannot guarantee that a tree will be healthy or safe under all circumstances, or for a specific period of time.

9. Any recommendation and/or performed treatments (including, but not limited to, pruning or removal) of trees may involve considerations beyond the scope of the arborist's services, such as property boundaries, property ownership, site lines, disputes between neighbors, and any other related issues. Arborists cannot take such considerations into account unless complete and accurate information is disclosed to the arborist. An arborist can then be expected to consider and reasonably rely on the completeness and accuracy of the information provided.

10. The author has no personal interest or bias with respect to the subject matter of this report or the parties involved. He/she has inspected the subject tree(s) and to the best of their knowledge and belief, all statements and information presented in the report are true and correct.

11. Unless otherwise stated, trees were examined using the risk assessment criteria detailed by the International Society of Arboriculture's publications *Best Management Practices – Tree Risk Assessment* and the *Tree Risk Assessment Manual*.

CITY OF CARMEL-BY-THE-SEA
FOREST AND BEACH COMMISSION
Staff Report

January 14, 2021
PUBLIC HEARINGS

TO:	Forest and Beach Commissioners
SUBMITTED BY:	Sara Davis, City Forester
SUBJECT:	Approval or denial, with or without conditions, for lifting the Stop Work Order at the Northwest Corner of Junipero Street and Thirteenth Avenue

RECOMMENDATION:

Require payment of the appraised value of three Pittosporum trees removed of $6,300 to be deposited in the City's Reforestation Fund. Also, require the owner to reimburse the City for the cost of the Arborist Report. In addition, consider requiring replanting trees, preparing a tree management plan, and/or a landscape plan for the property.

BACKGROUND/SUMMARY:

On November 10, 2020, the City Building Official visited the Northwest Corner of Junipero Street and Thirteenth Avenue to perform a routine inspection of interior renovations for a building permit. During the inspection, it was discovered that three trees had been cut down. (See Attachment #1.) Two individuals were observed digging out the stumps by hand, and there was a chainsaw nearby. Both workers were unable to identify a licensed tree care company that they were employed by.

The owner of the property, Ms. Price, was on site and expressed that they were unaware that a permit was required for pruning or removal or trees in Carmel-by-the Sea. A Stop Work Order was issued by the Building Official for violation of Municipal Code Section 12.28.172 along with other building related violations.

Municipal Code 12.28.172 states:

"B. Except upon issuance of a permit as provided for in this chapter, it is unlawful to cut down, remove or otherwise destroy, or to authorize the cutting down, removal or destruction, of any species of tree capable of growing to a minimum of 25 feet in height growing on private property and having:
1. A diameter equal to or greater than 10 inches; or
2. A circumference greater than 32 inches."
The tree stumps are believed to be *Pittosporum undulatum*. This tree is reported to have a mature height of 30 to 40 feet. Two of the stumps measured 12 inches in diameter, and one measured nine inches at the base. With the trees removed, a measurement at the required height of 4.5 feet above grade was unable to

be made.

Based on the information available, the City's third party consulting arborist, West Coast Arborists, calculated the appraised value for the three trees totalling $6,300. Their report is included as Attachment #2.

In addition to requiring restitution of the $6,300 for the three illegally-removed trees plus reimbursement of the cost of the consultant's appraisal, the Forest and Beach Commission could consider additional, appropriate mitigation (conditions of approval) to lift the Stop Work Order including, but not limited to:

A) Replanting of three (or more) trees on the property.
B) A Tree Management Plan, prepared at the property owner's expense, which would set forth details of caring for the remaining and future trees to include irrigation, pest management, and pruning regimes.
C) A landscaping plan, including trees and other landscaping, adhering to the City's landscaping guidelines.

FISCAL IMPACT:

The property owner will be required to submit a payment of $6,300 for the value of the trees, and reimburse the City for the actual cost of the appraisal report prepared by a third party consulting arborist from West Coast Arborists.

Depending on the conditions of approval imposed by the Forest and Beach Commission, the property owner may also be required to pay for replacement trees, and/or preparation of a tree management plan, and/or a landscaping plan.

The property owner is also responsible for City fees associated with the Forest and Beach Commission's ruling and any appeals.

ATTACHMENTS:

Attachment 1 Map and photos
Attachment 2 Appraisal from West Coast Arborists, dated December 4, 2020

CITY OF CARMEL-BY-THE-SEA
FOREST AND BEACH COMMISSION
Staff Report

February 11, 2021
CONSENT AGENDA

TO:	Forest and Beach Commissioners
SUBMITTED BY:	Robert Harary, P.E., Director of Public Works
SUBJECT:	Approve January 14, 2021 Meeting Minutes and January 26, 2021 Tour of Inspection as presented.

RECOMMENDATION:

Approve January 14, 2021 Meeting Minutes and January 26, 2021 Tour of Inspection as presented.

BACKGROUND/SUMMARY:

N/A

FISCAL IMPACT:

N/A

ATTACHMENTS:

January 14, 2021 Minutes
January 26, 2021 Tour of Inspection

REGULAR MEETING
Thursday, January 14, 2021

VIDEO

Governor Newsom's Executive Order N-29-20 has allowed local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Also, see the Order by the Monterey County Public Health Officer issued March 17, 2020. The health and well-being of our residents is the top priority for the City of Carmel-by-the-Sea. To that end, this meeting will be held via teleconference and web-streamed on the City's website ONLY.

To attend via Teleconference; Dial in number 1-636-373-8822 PIN: 461 926 817#

The public can also email comments to lsfenton@ci.carmel.ca.us. Comments must be received 2 hours before the meeting in order to be provided to the legislative body. Comments received after that time and up to the beginning of the meeting will be added to the agenda and made part of the record.

MEETING 3:30 PM

CALL TO ORDER AND ROLL CALL

PRESENT:	Berling, Caddell, Mosley, Myers, Sours
STAFF PRESENT:	Sara Davis, City Forester
	Robert Harary, Director of Public Works
	Leslie Fenton, Executive Assistant

EXTRAORDINARY BUSINESS

Item A: Introduction of new Forest & Beach Commissioner Brian Sours

Public Works Director Harary and Chair Caddell introduced new Forest & Beach Commissioner Brian Sours.

Item B: Brown Act Training Video

Public Works Director Harary announced that the video from the Brown Act training on January 7, 2021, was available on the City's YouTube channel and encouraged any Commissioner who may have missed the training to watch the video.

PUBLIC APPEARANCES
Shirley Moon
Dale Bryne

ANNOUNCEMENTS
None

CONSENT AGENDA

Item 1: Approve December 10, 2020 Meeting Minutes as presented

Commissioner Myers moved to approve the December 10, 2020 meeting minutes, seconded by Commissioner Mosley and carried by the following roll call vote:

AYES: Berling, Mosley, Myers, Caddell
NOES: None
ABSENT: None
ABSTAIN: Sours

Item 2: Scenic Pathway renovation efforts by Carmel Cares

Commissioner Myers moved to receive the summary regarding Scenic Pathway renovation efforts by Carmel Cares, seconded by Commissioner Mosley and carried by the following roll call vote:

AYES: Berling, Mosley, Myers, Caddell
NOES: None
ABSENT: None
ABSTAIN: Sours

PUBLIC HEARINGS

Item 3: Approval or denial, with or without conditions, for lifting the Stop Work Order at the Northwest Corner of Junipero Street and Thirteenth Avenue

City Forester Davis presented the staff report.

Applicant Dr. Vivian Price spoke. She requested that any fine for the assessed value of the trees be put towards replanting new trees in her yard.

Public Appearances
None

Commissioner Myers moved to accept the City Forester's recommendation with the modification that the tree less than 10" diameter be removed from the calculation. Applicant to pay the appraised value of two of the three removed trees and the cost of the appraisal in the amount of $5,803.40 to be deposited in the City's Reforestation Fund, seconded by Commissioner Berling.

Chair Caddell offered an amendment to the motion to include the replanting of three (3) trees and the submittal of a tree management plan and a landscape plan subject to the City Forester's approval.

Commissioners Myers and Berling approved the amendment to the original motion.

The motion carried by the following roll call vote:

AYES: Berling, Mosley, Myers, Caddell
NOES: Sours
ABSENT: None
ABSTAIN: None

Item 4: Approval or denial, with or without conditions, of the tree removal permit application of 28 trees on 16 parcels south First Avenue between Carpenter Street and Guadalupe Street.

City Forester Davis presented the staff report.

The applicant's representative Eric Miller spoke.

Public Appearances
None

Commissioner Berling moved to continue the project to the next meeting so that Commissioner could tour the site as a group or groups of no more than two (2) with the City Forester, seconded by Commissioner Mosley and carried by the following roll call vote:

AYES: Berling, Mosley, Myers, Sours, Caddell
NOES: None
ABSENT: None
ABSTAIN: None

The Commissioners unanimously agreed to tour the site on Tuesday, January 26, 2021, at 10:00 am.

ORDERS OF BUSINESS

Item 5: Election of Chairperson and Vice-Chairperson for 2021

Commissioner Caddell nominated Commissioner Mosley as Chair, seconded by Commissioner Myers and carried by the following roll call vote:

AYES: Berling, Mosley, Myers, Sours, Caddell
NOES: None

ABSENT: None
ABSTAIN: None

Commissioner Caddell nominated Commissioner Myers as Vice-chair, seconded by Commissioner Mosley and carried by the following roll call vote:

AYES: Berling, Mosley, Myers, Sours, Caddell
NOES: None
ABSENT: None
ABSTAIN: None

The new Chair and Vice-chair will assume their positions at the next meeting.

Item 6: City Forester's Monthly Report for December 2020

City Forester Davis presented the report.

Public Appearances
None

Item 7: Public Works Director's Monthly Report for December 2020

Public Works Director Harary presented the report. Which included an overview of the ongoing problem of placing sand over exposed sandstone just west of Del Mar parking area and the volleyball courts.

Public Appearances
Ramie Allard

FUTURE AGENDA ITEMS

- How to communicate with residents things going on in the forest, messaging platform.
- Where to get replacement trees.
- Alerting community to Oak disease.

ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 5:39 pm. The next Regular Meeting is scheduled for February 11, 2021.

Respectfully submitted,

Leslie Fenton, Executive Assistant

Approved by:

Michael Caddell, Chair

Carmel City Council
Carmel CA
February 8, 2020
To Whom It May Concern:

Attachment 5

We are new homeowners in the beautiful town of Carmel. We decided to move here from Pacific Palisades because of the wonderful trees and nature we saw all around us when we visited in May of 2020. We love to hike and see wildlife and were happy to find a house near the Mission Trail that we could purchase and take care of. The former owners had done some work on it, but it was badly in need of TLC.

My wife loves to plant trees as well as native plants. Everywhere we've lived she's worked on turning the landscape into native habitat to nurture the birds and pollinators. She took horticulture classes at Long Beach City College, and we visited arboretums and nurseries that specialized in native trees to learn more about the varieties of trees and plants native to the California Coastal climate. At our house on Ocean Blvd, we planted Torrey Pines and Ironwoods and Coastal Live Oak and Ray Hartman Ceanothus, as well as many California native plants. After 15 years the yard looks like a wildlife preserve. People love it. My wife also gathered and potted acorns and grew baby oak trees that she gave away to anyone who wanted one.

We moved to Carmel because we both have immune issues, and because I could continue working as a college professor and researcher on climate change and social policy online. I have heart conditions and a form of blood cancer and am over seventy but still loving life! We are happy to be around so much beauty in your town of Carmel by the Sea. We've just begun to meet our new neighbors who've lived on Junipero Ave. for decades, and they've been extremely welcoming.

We're doing work on the house, and one of the things we wanted to do right away was to work on the back yard. The front yard has beautiful oak trees. The large back yard has two oak trees and a pine tree, all of which need attention. Along the fence, there were three Pittosporum trees that were about 15 feet tall which were growing into the oak trees that lined the street on the other side of the fence. Otherwise, the yard is totally bare. The former owner had a large carpet of plastic grass set out over the yard so his kids could play. I've attached a picture of the three trees from the Zillow advertisement just before we purchased the house; you can see the plastic grass. Please note that we didn't cut down the trees to get a view, as you can see from the picture. You can also see that although the tree root might have been big these trees did not have very thick trunks, and that they are growing into the oaks, which can cause disease.

We wanted to do what we've done with our other houses and plant more natives, so we hired gardeners to remove the 3 non-native trees. Before they were totally removed, an inspector arrived and called Ms. Davis to come and view the tree removal. We were informed that we had to have our trees inspected to see if we needed a permit and would be granted one. We know that many native trees are protected. But we didn't know the rules here, and afterwards we spoke to our neighbors and they explained how important it was for Carmel to review requests for landscaping to preserve the beauty of the town. We read up on the city website and now realize that we did not follow the correct procedure.

We would like to plant three native trees to replace the Pittosporum, either from the native tree list or one that Ms. Davis recommends. We are thinking of Lyonthamnus floribuda aspleniforus,

Catalina Ironwood or Ceanothus Ray Hartman which we planted at our Ocean Blvd home and is flourishing. We've been reading that the yard may be big to plant some higher canopy trees that are companions to the oaks and are considering those too. We are working with a licensed landscaper on creating a plan for the back yard so we make sure we plant trees and plants that are mutually beneficial for each other. We understand the city rules and plan to abide by them.

Thank you for taking the time to hear from us.

Vivian Price and Susanne Davis
26000 Junipero Ave, Carmel 932923



CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL
Staff Report

March 2, 2021
ADJOURNMENT

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Ashlee Wright, Director, Libraries & Community Activities
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Correspondence Received After Agenda Posting

RECOMMENDATION:

BACKGROUND/SUMMARY:

FISCAL IMPACT:

PRIOR CITY COUNCIL ACTION:

ATTACHMENTS:

Carmel-by-the-Sea Mail - 10PM closing time more than fair
Carmel-by-the-Sea Mail - Agenda_ 2 March---Exception to Uniform Time Closure for Parklets
Carmel-by-the-Sea Mail - Fwd_ Pittosporum Trees_
Carmel-by-the-Sea Mail - I wish to comment regarding Sade's issue at the March Council Meeting
Carmel-by-the-Sea Mail - Letter to Mayor and City Council on private "parklets" in the public streets and public rights of way
Carmel-by-the-Sea Mail - Parquet Closure Time
Carmel-by-the-Sea Mail - Plan to get diners and drinkers back inside
Mc Cloud
Carmel-by-the-Sea Mail - Good news! Restaurants get ready to move back inside_
Carmel-by-the-Sea Mail - RE_ Order of Business #8 Regarding Unfunded Pension Liability
Carmel-by-the-Sea Mail - I wish to testify at the March Council Meeting

Carmel-by-the-Sea

Attachment 1

Leslie Fenton <lsfenton@ci.carmel.ca.us>

10PM closing time more than fair

1 message

Barbara Berensen <bberensen@gmail.com> Sun, Feb 28, 2021 at 2:45 PM
To: cityclerk@ci.carmel.ca.us, crerig@ci.carmel.ca.us

For March 2, 2021 Council Meeting

Dear Carmel City Council,
It just came to our attention that Sades' hours of operation may be allowed to extend past 10pm in the street in front of their bar. When they operated indoors it was almost bearable, but allowing them to put their bar in the street shows a lack of leadership and disregard for the community.
The new owner likes to say “the memories start after 10pm”. It’s more likely that’s when the regrets start. Sades' business is booze, so let's stop romanticizing its reputation in the neighborhood. As long as these operations are using public space, the 10PM last call seems more than fair. Sincerely,
B. Berensen

--
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To unsubscribe from this group and stop receiving emails from it, send an email to communityactivities+unsubscribe@ci.carmel.ca.us.
To view this discussion on the web visit https://groups.google.com/a/ci.carmel.ca.us/d/msgid/communityactivities/CAEp9JxJHb3t0dvyz%3DqP5dDZdB765JoP6LMjgtNwmjRxXMgxfbw%40mail.gmail.com.

Carmel-by-the-Sea

Attachment 2

Britt Avrit <bavrit@ci.carmel.ca.us>

Agenda: 2 March---Exception to Uniform Time Closure for Parklets

1 message

Douglas Schmitz <djschmitz51@hotmail.com> Fri, Feb 26, 2021 at 11:49 AM
To: Britt Avrit <cityclerk@ci.carmel.ca.us>

Please forward this correspondence to the City Council. Thank you.

Mayor Potter and Members of the City Council,

1) Parker Logan should be granted the time extension; he would still be within the conditions of the CUP.
2) A.W. Shucks and Barmel should be granted the time extensions; each would still be within the conditions of the CUP's. However, Shucks should not be granted the extension for the parklet. Its operations should cease at 10 pm.

3) Extending the time for the wine bars should be denied. The extensions would be outside their legal CUP's. The closing times mandated in their permits should be the standard. The request for additional time is commercial creep.

Douglas Schmitz
Carmel-by-the-Sea

Sent from Outlook

Carmel-by-the-Sea

Attachment 3

Leslie Fenton <lsfenton@ci.carmel.ca.us>

Fwd: Pittosporum Trees.

1 message

Chip Rerig <crerig@ci.carmel.ca.us> Mon, Mar 1, 2021 at 8:46 AM
To: Leslie Fenton <lsfenton@ci.carmel.ca.us>, Britt Avrit <bavrit@ci.carmel.ca.us>, Ashlee Wright <awright@ci.carmel.ca.us>

For the record please.

Take good care.

Chip Rerig, City Administrator
City of Carmel-by-the-Sea
831.620.2058

---------- Forwarded message ---------
From: **Lucinda Lloyd** <lucindalloyd41@gmail.com>
Date: Sun, Feb 28, 2021 at 8:12 PM
Subject: Pittosporum Trees.
To: Dave Potter <mntryd1@att.net>, Dave Potter <dpotter@ci.carmel.ca.us>, Bobby Richards <bobbyrichards6@gmail.com>, Carrie Thies <carrie@hofsashouse.com>, Jeff Baron <jbaron@ci.carmel.ca.us>, Karen Ferlito <kferlito@ci.carmelca.us>
Cc: Chip Rerig <crerig@ci.carmel.ca.us>

Dear Mayor Potter, Council Members Richards, Thies, Baron and Ferlito,

I write this email in support of the request by Vivian Price and Susanne Davis to overturn the Forest and Beach Commission's decision to fine them $4,700 for removal of non-native invasive species trees on the property they purchased. They are new to Carmel, unfamiliar with the strict guidelines regarding trees, recognized the Pittosporums as invasive volunteer trees and had them removed.

I visited the home during an estate sale a few years ago. It was obvious that the owners had been unable to continue caring for their garden as they aged. It was overgrown with ivy and overshadowed by many trees that had not been maintained, thinned or removed. Some grew where seeds landed. Pittosporums are notorious self-seeding plants. If initially planted as a small to medium sized shrub, without pruning they "bolt" into tall trees. Birds scatter the seeds far and wide. They are not a favored garden tree, particularly where native trees are growing.

That Ms. Price and Ms. Davis preserved the oaks and a pine demonstrate their interest in trees, just not invasive ones. They have a big job ahead of them corralling the overgrowth, clearing their landscape palette and installing garden plants of interest to enhance their property both along the roadside and in their private back garden.

I hope you extend a welcome to them both and remove the fine. It's a whopping big fine that could be better used installing their new garden design that we could enjoy as we drive by their Junipero Street home.

Thank you,

Cindy Lloyd

Carmel-by-the-Sea

Attachment 4

Leslie Fenton <lsfenton@ci.carmel.ca.us>

I wish to comment regarding Sade's issue at the March Council Meeting

1 message

'George Mederos' via cityclerk <cityclerk@ci.carmel.ca.us> Mon, Mar 1, 2021 at 7:05 PM
Reply-To: George Mederos <georgemederos@yahoo.com>
To: cityclerk@ci.carmel.ca.us

Honorable Council,
Sade's doesn't need any extended hours, all the wine bars, restaurants and bars should close at the same time 10:00 PM.
No matter what fantasy some people are living in the reality is Covid is still a dangerous contagion.
The health department has stated the situation repeatedly we must respect and honor the health of everyone in the community.
Extending times creates an added burden for the police and fire department.
Respectfully Yours,
George Mederos

Sent from my iPhone

--
You received this message because you are subscribed to the Google Groups "Community Activities" group.
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To view this discussion on the web visit https://groups.google.com/a/ci.carmel.ca.us/d/msgid/communityactivities/FCCABFBE-9B04-4AD8-9B81-F175422BA424%40yahoo.com.

Carmel-by-the-Sea

Attachment 5

Leslie Fenton <lsfenton@ci.carmel.ca.us>

Letter to Mayor and City Council on private “parklets” in the public streets and public rights of way

1 message

Molly Erickson <erickson@stamplaw.us> Mon, Mar 1, 2021 at 2:00 PM
Reply-To: Molly Erickson <erickson@stamplaw.us>
To: "cityclerk@ci.carmel.ca.us" <cityclerk@ci.carmel.ca.us>

Dear Clerk:

Please provide the attached letter promptly to the Mayor and City Council. Thank you.

Regards,

Molly Erickson
STAMP | ERICKSON
tel: 831-373-1214

--
You received this message because you are subscribed to the Google Groups "Community Activities" group.
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To view this discussion on the web visit https://groups.google.com/a/ci.carmel.ca.us/d/msgid/communityactivities/560141661.948704.1614636031507%40mail.yahoo.com.

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95K

Molly Erickson
Erickson@StampLaw.us

STAMP | ERICKSON
Attorneys at Law

Box 2448
Monterey, CA 93942

March 1, 2021

Dave Potter, Mayor
Members of the City Council
City Hall
Carmel-by-the-Sea, CA 93921

> *The City of Carmel-by-the-Sea is hereby determined to be primarily, essentially and predominantly a residential city wherein business and commerce have in the past, are now, and are proposed to be in the future, subordinated to its residential character…*
>
> Ordinance No. 96, 1929

Subject: Private “parklets” in the public streets and public rights of way

Dear Mayor Potter and Members of the City Council,

This law firm represents numerous Carmel-by-the-Sea residents who are voters and property owners. These individuals are concerned that the "temporary" parklets, as well as discussions by the Outdoor Dining Ad Hoc Committee to permanently sanction dining on public property, violate the standards and traditions of Carmel-by-the-Sea. Our clients believe that the so-called parklets, inclusive of alcoholic beverages sold and consumed on public property, are contrary to 104 years of community practices and the community's heritage. In addition, the parklets are in violation of State law, the City's adopted Local Coastal Plan (LCP) and General Plan, the Encroachment Ordinance and other adopted codes that each of you took an oath to uphold, preserve and protect upon assumption of your public office.

Our clients understand and empathize with the difficulties the Covid virus has brought to local commerce. They were willing to remain silent as long-standing plans and codes were temporarily shunted aside. However, recent public notices for meetings of the Mayor’s Ad Hoc Committee (February 8, February 16) have used the word "permanent" to describe actions contemplated for parklets on Carmel's streets and sidewalks. Our clients will no longer remain silent. They believe that a majority of the city's residents do not support private, permanent commercial parklets on public property. The City's adopted plans and codes do not support the private usage of city lands for any commercial activity. The City should not allow private restaurant activities on public property while at the same time denying other private retail uses similar accommodation.

The term “parklets” is a misnomer. A more accurate term is “restaurantlets” because that is what they are: private restaurant uses on public property. They provide an unauthorized public subsidy to a few select business owners. My clients emphasize that the proposed approach to make them permanent would be a mistake.

THE PARKLETS ARE INCONSISTENT WITH THE CITY’S ADOPTED PLANS AND CODES

Government Code section 65860 mandates that the City’s zoning be consistent with the adopted General Plan. The City's adopted General Plan references this section. Yet the City has approved the parklets in violation of this cardinal tenet of State law and of Carmel's plan that had been enforced over decades by your predecessors.

The proposed parklets are inconsistent with the plans and codes in several material ways, including the following policies and sections that are material to the issue, which we provide for your convenient reference. The scope of the issues implicated by parklets includes public streets and rights of way, parking, encroachments, public health and safety, and favoritism of some businesses over others leading to unequal treatment between businesses located in the commercial area, many of which have suffered from the impacts of Covid-19 and of parklets.

This letter identifies fundamental mandatory General Plan and LCP policies and Municipal Code sections that the parklets violate.

Carmel-by-the-Sea Local Coastal Plan/General Plan

The adopted General Plan states that "The Carmel General Plan has been combined with the Local Coastal Plan (LCP) to ensure the coordination of these two policy documents." Thus, references herein to the General Plan are also to the LCP.

Policy 1-15: “Require that all retail uses shall be conducted within a fixed place of business within the City."

Policy 1-20: "Encourage outdoor eating areas that are in character with the design of the commercial district, (and) do not. .. result in a net increase in the (a)mount of restaurant seating."

Objective 1-2: "Limit Commercial Activity, both as to its scope and physical land spread within the present commercial and multifamily districts."

Policy 1-14: “Discourage evening commercial activity…"

My clients observe that references in the General Plan regarding encouragement of outdoor dining are applicable only to private property, rather than to public properties, because plan policies and code sections prohibit dining in public rights-of-way.

Policy 2-36: "The parking program shall ensure that the city maintains adequate, convenient parking for residents and visitors alike."

Policy 2-40: "Explore removal of some on-street parking on some narrow and residential streets concurrent with the addition of new off-street parking..."

Policy 4-67: "Require that all retail uses be conducted within a fixed place of business within the City. Prohibit exterior retail sales…"

LCP app. F: "The Planning Commission shall review the design and siting of furniture in the public way." (*Id*. at ¶ (D).) No parklet has received Planning Commission review to our clients’ knowledge.

Carmel-by-the-Sea Municipal Code

Title 12, Encroachments:

§12.08.010: "[I]t is the policy of this City to discourage encroachments onto public lands and that such encroachments shall be kept to a minimum and shall be permitted only when consistent with the General Plan…"

§12.08.020, Definitions:

(D) "Temporary encroachment" means any encroachment which remains on City-owned property or on the right-of-way for 90 days or less.

(E) "Permanent encroachment" means any encroachment which remains on City-owned property or in the right-of-way more than 90 days.

§12.08.060(D) Circulation and Parking:

"The proposed encroachment shall not adversely affect vehicular and/or pedestrian traffic nor the parking of vehicles."

§12.32.160 Conduct on Public Property:

"It is unlawful to picnic, camp, place tables, place chairs on any public right-of-way, sidewalk area or in any parking area."

and

"This prohibition shall…apply to eating when the eating is the primary activity."

§12.12.010 Obstruction of streets and sidewalks:

"It is unlawful to leave or cause to be left, any goods, wares, merchandise, merchandise container, refuse or waste container, building materials or equipment or other articles upon any sidewalk or sidewalk area within the City except under the following conditions…" Three conditions are listed, none of which applies to private tables, private chairs or private outdoor dining furnishings.

Title 17, Zoning Code:

§17.02.050(B):

(2) "It shall be unlawful for any yard, open space or land to be used for any purpose or in any way not specifically permitted by this title." Note: the Zoning Code does not permit the usage of public property (streets, sidewalks) for dining, as explained in this letter.

§17.14.220(D) Design Regulations for Exterior Seating Associated with a Restaurant:

(3) "The area in which seating is proposed shall be fully contained on private property and shall not interfere with automobile or pedestrian traffic on any right-of-way."

(6) "Physical structures that enhance comfort such as windscreens, heaters and exterior lighting shall be shielded from view from the public right-of-way." This reference makes it evident that all outside dining will be on private property, rather than on public lands, streets, sidewalks or rights-of-way.

§17.56.010(J) PURPOSE: "limit the space occupied by businesses that generate high traffic and/or parking demands."

Section 9.20, Public Peace, Morals and Welfare:

§9.20.010(B): "Public Place means any public street, right-of-way, alley…"

§9.20.020: "It is unlawful for any person to drink any alcoholic beverage in or upon any public place, as defined in this chapter."

PROBLEMS

The city authorized the parklets under the Temporary Use Permit section of the Municipal Code. Their continued existence has surpassed the 90-day threshold for temporary authorization. The continuation of the parklets certainly no longer meets the encroachment "Emergency" clause in the Municipal Code (§ 12.08.080,H). To my clients’ knowledge, the City Council has taken no action since March 2020 to reaffirm an emergency. Holding meetings about design standards for the parklets or whether outdoor dining should be continued (Council meeting, December 2020) does not satisfy the language or the intent of the code or the applicable laws regarding emergencies.

Consumption of alcoholic beverages on public property is out of hand. Residents have reported observing drinking in the Ocean Avenue medians, at Monte Verde/Ocean Avenue, at Ocean Avenue/Lincoln, at Ocean Avenue/Dolores, at Piccadilly Park, all prohibited by Municipal Code section 9.20.020. Each incident of drinking beyond the confines of the parklets violates the liquor licenses of the establishments providing the beverages. The City should enforce its ordinances and seek the assistance of officers of the Alcoholic Beverage Commission.

For over a century, Carmel-by-the-Sea debated its parking problem. The records of past councils are filled with such discussions, as are the press clippings from those decades. With little regard for non-restaurant businesses and resident customers of retail shops, the City in 2020 deemed it acceptable to reduce parking without providing any new spaces, a definitive violation of General Plan Policy 2-40 and its adopted codes. Such an extraordinary action on an emergency basis is one thing; transforming the emergency accommodation into a permanent situation is entirely different.

If the Ad Hoc Committee and the City Council want to change our existing plans and codes, if the Committee and Council want to radically alter the historic pre-Covid streetscapes of Carmel-by-the-Sea, there is a defined process for undertaking such action. It is via a General Plan amendment, with subsequent alterations to the Local Coastal Plan and the City's codes. Such a process involves public meetings to generate the content for goal/policy/objective amendments, drafting of the texts, environmental analysis with the required noticing, planning commission review and action, city council approval, and the California Coastal Commission sanction of an amended LCP. A review of the General Plan and the City's codes in an orderly manner and with public discourse takes time. The process may lead to political disagreements. Such a process may be inconvenient. The process can be costly. The process may exceed your terms in office. The process is required under the law. The process should actively involve the community.

My clients are unhappy with the actions of the city to date. To proceed with the actions currently being discussed by the Ad Hoc Committee would be deeply unwise and likely would lead to controversy that would long outlast the current Covid-19 pandemic. My clients urge you to stop pursuing the permanency of parklets as

suggested in recent Ad Hoc Committee discussions. My clients are considering their options in the event that the City chooses to continue down that path toward permanency.

My clients’ position is that until such time as the residents can physically attend meetings for consideration of amending the General Plan to accommodate parklets – permanent encroachments on public property that would significantly alter the physical environment of this city – the Ad Hoc Committee should be disbanded.

A simple answer for resolving the non-compliance issues is to establish a deadline for the removal of the parklets and return to the Carmel-by-the-Sea streetscapes which existed for the century up until March 2020. An alternative is to commence the General Plan amendment process. During the pendency of that process, the streetscapes should be returned to normal as promptly as possible when restaurants are allowed to resume indoor dining. My clients urge the City to return the parking spaces to the residents and visitors who want to patronize all the businesses in Carmel, in addition to restaurants.

REQUEST

I ask for the courtesy of a written response to the concerns expressed in this transmittal, as well as an indication of the City's intentions with regard to parklets, by Friday, March 12, 2021.

Please put me on the distribution list of all notices and actions for this matter, including all notices under Public Resources Code section 21092.2, to my postal service address and my email address as shown on my letterhead.

Thank you.

Very truly yours,

STAMP | ERICKSON

/s/ Molly Erickson

Molly Erickson

Carmel-by-the-Sea

Attachment 6

Leslie Fenton <lsfenton@ci.carmel.ca.us>

Parquet Closure Time

1 message

Maria Sutherland <maria@mariasutherland.com> Tue, Mar 2, 2021 at 7:36 AM
To: Britt Avrit <cityclerk@ci.carmel.ca.us>

Dear Mayor Pottery and City Councilmembers,

This is a request to **deny the exception to 10:00 pm closure times for parklets** and **keep the wine bar closure time at 6:00 pm.**

- **We love to feel safe.** With only two officers per shift, the City is not equipped to address an increase in noise disturbance and crime.

- **We love high end visitors.** When wine bars first opened, a gallery owner from Sonoma warned that after their introduction, visitors to her gallery would only pay 50% of what the previous clientele had paid for art. The more Carmel becomes like Cannery Row, the more we will lose the patronage of high-end visitors.

- **We love to be healthy.** Alcohol should not define the Carmel experience. Restaurants with organic, grass-fed, humane offerings will attract health conscious visitors that care about community and give back. A focus on the beach, bike trails, nature hikes and volunteer activities such as beach clean up and gardening will be a win for the City, residents and visitors alike.

Thank you,

Maria

Maria Sutherland
Downtown Resident
415-216-6841

--
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To view this discussion on the web visit https://groups.google.com/a/ci.carmel.ca.us/d/msgid/communityactivities/878D93D2-DB9F-446C-B121-F52678766210%40mariasutherland.com.

Carmel-
by-the-Sea

Attachment 7

Leslie Fenton <lsfenton@ci.carmel.ca.us>

Plan to get diners and drinkers back inside

1 message

Chris <chris@manifesta.us> Mon, Mar 1, 2021 at 7:14 PM
To: cityclerk@ci.carmel.ca.us

Hi Britt,
Please share my email with City Council before the meeting Tuesday.
Thank you,
Chris

Re: Extending hours for bars and wineries

Dear Mayor and Carmel City Council,

As the COVID-19 vaccine is distributed we look forward to a more normal future in downtown Carmel. When that day comes I hope restaurants and bars can get off the street and back inside, warm and cozy like before.

Until then, 6pm closing for wine tasting parklets and 10pm closing for outdoor dining and drinking is a compromise we can live with.

Thank you,
Chris Sanders

--
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To unsubscribe from this group and stop receiving emails from it, send an email to communityactivities+unsubscribe@ci.carmel.ca.us.
To view this discussion on the web visit https://groups.google.com/a/ci.carmel.ca.us/d/msgid/communityactivities/2141D537-DFDF-43F3-9B33-5568C019D2E3%40manifesta.us.

Attachment 8

britt pls distribute soonest--for some reason i cannot send it says the addee line is not filled in when it is!

Council:

If residents are concerned about the changing architecture in Carmel, these projected TAMC signs can top those concerns!!

First there are no dimensions for the large green sign with 3 layers and then the independent sign which will be above that with a top not to boot. These signs are for heavily trafficed streets. They are not for the Carmel residential 2 way streets and certainly NOT for Scenic and 13th!

Looking at the projected placements, I don't know what the pink and blue on the map designate--but 2 essentially at San Carlos and 13th and 3 in front of the Carmel Mission are ridiculous. Then the number coming out of the 17 Mile drive 3 at Ocean on San Antonio and the one on Carmelo and Ocean.

This is signage that belongs on Hiway 1 not 2 lane village streets!!!

Stop the world I want to get off!!

Sue McCloud

for today's Council
meet - pls give
to Britt - my
computer is down +
I have to left
her a message
about all of this.
Sue McCloud

Carmel-by-the-Sea

Attachment 9

Leslie Fenton <lsfenton@ci.carmel.ca.us>

Good news! Restaurants get ready to move back inside.

1 message

'FLBlair' via cityclerk <cityclerk@ci.carmel.ca.us> Tue, Mar 2, 2021 at 2:13 PM
Reply-To: FLBlair <FrancisLBlair@protonmail.com>

This is great news! The parklets can be dismantled and we can all dine back inside. Thank goodness!

Carmel Pine Cone March 2, 2021
STATE CUTS MONTEREY COUNTY TIER SCORE ALMOST IN HALF

• Average rate of new cases moves from 18.4 last week to 10.1 today

Restaurants are putting out the napkins and silverware at their indoor tables in San Luis Obispo, Santa Clara and San Francisco counties today after those counties were moved into the Red Tier of the state's economic shutdown plan by the California Department of Public Health.

While Monterey County isn't quite there yet, it is tantalizingly close after this afternoon the CDPH lowered the county's official average of new coronavirus infections per day per 100,000 residents from 18.4 to 10.1.

In addition to meeting criteria for testing positivity and "health equity," the county needs to get that score 7.0 or lower three weeks in a row before it can move into the Red Tier, which would allow indoor dining to resume and many types of businesses, including museums, movie theaters and gyms, to reopen.

The prospects for Monterey County's average to hit 7.0 or lower next week appear to be very good, because when the CDPH calculates a score it uses data that are 10 days old, and in the last 10 days new cases in Monterey County have continued to trend sharply downward. Today, the Monterey County health department released statistics showing just 300 new coronavirus cases among county residents over the last week. During the week today's CDPH score is based on, there were 543 new cases.

If Monterey County meets the criteria for moving into the Red Tier next Tuesday and again on March 16 and March 23, the county's restaurants, gyms and museums could reopen March 24, according to CDPH rules.

This chart illustrates the county's progress through the Purple Tier on its way toward the lower tiers. Also, for a detailed look at Monterey County's cases over the last week, please consult the charts and tables at the bottom of this bulletin.

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Carmel-by-the-Sea

Attachment 10

Leslie Fenton <lsfenton@ci.carmel.ca.us>

RE: Order of Business #8 Regarding Unfunded Pension Liability

1 message

David Quinnert <davidquinnert@gmail.com> Tue, Mar 2, 2021 at 2:16 PM
To: cityclerk@ci.carmel.ca.us

There has been no transparency regarding this issue:

1. How much is there currently in Assets in the Pension Fund, not including the UAL?
2. The recently released FY20 Audit Reports stated that "these costs are expected to be recalculated and rise well beyond these estimates." Has this recalculation been concluded?
3. The Transparent California Website identifies pension payments in FY19 to be incess of $4.5M annually. How much were pension payments in FY20, and are expected in FY21?
4. The UAL at 6/30/20 plus the pension obligation bonds liability total over $24M. The annual interest expense associated with that is about $1.5M. What plans are in place to eliminate this liability?
5. Carmel has Boards or Commissions for Building Codes, Community Activities, Forest and Beach, the Library, Historic Resources, and Planning. Given the enormity of Carmel's Pension Debt, why is there not an independent Commission tasked with managing this CalPERS Pension Liability.

David Quinnert
davidquinnert@gmail.com

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Carmel-by-the-Sea

Attachment 11

Leslie Fenton <lsfenton@ci.carmel.ca.us>

I wish to testify at the March Council Meeting

1 message

Heidi Anderson Spicer <1spicyarch@gmail.com> Tue, Mar 2, 2021 at 4:10 PM
To: cityclerk@ci.carmel.ca.us, Chris Sanders <chris@surflasolas.com>

Gentle people,
My experience of observing activity of Sade's over the last several months, including extended periods prior to the State mandated shut-down in 2020 and through 2021, is that Sade's regularly over serves, against State mandated standards. My office is across the street from Sade's and I have on several occasions witnessed days and evenings where clientele have become extremely intoxicated, loud, physically aggressive and abusive towards other clientele and other citizens and visitors to Carmel, to the point where intoxicated clientele are running down Lincoln St., tearing off their clothes, yelling repeatedly, "the South Shall Rise Again", "Fuck Biden", "The only good democrat is a dead democrat", and "When the looting starts, the looting starts".
As far as I have been able to observe, those people came back to Sade's and were there for hours later, continuing to be served, after it was obvious that they were drunk beyond any state mandated standard of intoxication. The owner of Safe's seems to be only concerned with his bottom line, financially. While I can sympathize with him for his business, and I can respect that others may have different political views from mine, I am concerned that these events, which occur regularly, sometimes daily, and present a real and obvious danger to Carmel residents and visitors. The clientele who voice these opinions are generally extremely intoxicated and very forceful in their opinions. There doesn't seem to be any enforcement of behavior enforced by the owner of Sade's over his clientele. There are no mask mandates observed, no drink minimums observed, no behavioral standards observed at all as far as I can see.
While observing these situations I have been extremely reluctant to call the Carmel police. As far as I can see, there is absolutely no enforcement of mask mandates, let alone behavioral mandates in Carmel relative to public intoxication, in spite of several signs around town regarding a $100 minimum penalty for not wearing a mask. I am acutely aware that Sade's clientele are aware of my occupancy of my office (the lights are on when I work at night) and have made audible vocal remarks about my office (where I have worked beyond typical office hours), and so I have decided that I cannot safely occupy my office after hours without attracting the attention of Sade's patrons. I have never made any effort to make my concerns known to the owner of Sade's, as I am concerned that I may be targeted for further obuse, or to the police, who I have no confidence that they will take my concerns seriously.
I am extremely aware of the difficulties confronting local businesses, but I think there have to be some concerns for those of us who live and work downtown.
sincerely,
Heidi Spicer

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www.archworks.com

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