



CITY OF CARMEL-BY-THE-SEA FOREST AND BEACH COMMISSION

Sarah Berling, Kelly Brezoczky, Hans Buder, Tamara
Michie, and Gerald Montmorency

All meetings are held in the City Council Chambers
East Side of Monte Verde Street
Between Ocean and 7th Avenues

REGULAR MEETING Thursday, July 11, 2024

MEETING 2:30 PM

THIS MEETING WILL BE HELD IN PERSON AND VIA TELECONFERENCE. The public is welcome to attend the meeting in person or remotely via Zoom, however, the meeting will proceed as normal even if there are technical difficulties accessing zoom. The City will do its best to resolve any technical issues as quickly as possible. To view or listen to the meeting from home, you may watch the Youtube Live Stream at: <https://www.youtube.com/@CityofCarmelbytheSea/streams>, or use the link below to view or listen to the meeting via Zoom teleconference:

<https://ci-carmel-ca-us.zoom.us/j/87347163496> Webinar ID: 873 4716 3496 Passcode: 367069 Dial in: (253)-205-0468

HOW TO OFFER PUBLIC COMMENT: Public comment may be given in person at the meeting, or using the Zoom teleconference module, provided that there is access to Zoom during the meeting. Zoom comments will be taken after the in-person comments. The public can also email comments to yculver@ci.carmel.ca.us. Comments must be received 2 hours before the meeting in order to be provided to the legislative body. Comments received after that time and up to the beginning of the meeting will be made part of the record.

Tour Time - 2:00 PM

TOUR OF INSPECTION

Prior to calling the meeting to order, the Board/Commission will conduct an on-site tour of inspection of the properties listed on the agenda and the public is welcome to join. After the tour is complete, the Board/Commission will begin the meeting in the City Council Chambers no earlier than the time noted on the agenda.

- A. SW Corner San Carlos and 11th Avenue, Carmel-by-the-Sea

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC APPEARANCES - Under the Brown Act, public comment for matters on the

agenda must relate to that agenda item and public comments for matters not on the agenda must relate to the subject matter jurisdiction of this legislative body. Hateful, violent, and threatening speech is impermissible public comment as it disrupts the conduct of the public meeting. This is a warning that if a member of the public attending this meeting remotely violates the Brown Act by failing to comply with these requirements of the Brown Act the meeting, then that speaker will be muted.

Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Appearances. Each person's comments shall be limited to 3 minutes, or as otherwise established by the Commission. Matters not appearing on Commission's agenda will not receive action at this meeting but may be referred to staff for a future meeting. Persons are not required to give their names, but it is helpful for speakers to state their names so that they may be identified in the minutes of the meeting.

ANNOUNCEMENTS

CONSENT AGENDA

Items on the consent agenda are routine in nature and do not require discussion or independent action. Members of the Commission or the public may ask that any items be considered individually for purposes of Commission discussion and/ or for public comment. Unless that is done, one motion may be used to adopt all recommended actions.

1. June 13, 2024 Meeting Minutes

PUBLIC HEARINGS

2. Consider the Removal of one Monterey pine tree at the southwest corner of San Carlos Street and Eleventh Avenue (Tree Permit 24-141)

ORDERS OF BUSINESS

Orders of Business are agenda items that require City Council, Board or Commission discussion, debate, direction to staff, and/or action.

3. City Forester's Report for June 2024
4. Public Works Acting Director's Report for June 2024

FUTURE AGENDA ITEMS

ADJOURNMENT

This agenda was posted at City Hall, Monte Verde Street between Ocean Avenue and 7th Avenue, Harrison Memorial Library, located on the NE corner of Ocean Avenue and Lincoln Street, the Carmel-by-the-Sea Post Office, 5th Avenue between Dolores Street and San Carlos Street, and the City's webpage <http://www.ci.carmel.ca.us> in accordance with applicable legal requirements.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Forest & Beach Commission regarding any item on this agenda, received after the posting of the agenda will be available at the Public Works Department located on the east side of Junipero Street between Fourth and Fifth Avenues during normal business hours.

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at 831-620-2000 at least 48 hours prior to the meeting to ensure

that reasonable arrangements can be made to provide accessibility to the meeting (28CFR 35.102-35.104 ADA Title II).

**City of Carmel-by-the-Sea
Forest and Beach Commission**

Regular Meeting

Thursday, June 13, 2024

CALL TO ORDER AND ROLL CALL

PRESENT: Berling, Brezoczky, Buder, Michie, Montmorency
ABSENT: None
STAFF PRESENT: Robert Harary, P.E., Director of Public Works
Justin Ono, City Forester
Tom Ford, Administrative Analyst
Yvette Culver, Commission Secretary

PLEDGE OF ALLEGIANCE

Vice Chair Berling led the public in the pledge of allegiance

EXTRAORDINARY BUSINESS

Item A: Election of the Commission Chair and Vice-Chair

Vice Chair Berling Nominated Commissioner Brezoczky for the new Chair of Forest and Beach Commission, with a one-year term, seconded by Commissioner Michie and carried by the following vote:

AYES: Berling, Brezoczky, Buder, Michie, Montmorency
NOES: None
ABSENT: None
ABSTAIN: None

The new Chair for the Forest and Beach Commission is Kelly Brezoczky.

Commissioner Berling nominated Commissioner Michie for the new Vice- Chair of Forest and Beach Commission, with a one-year term, seconded by Chair Brezoczky and carried by the following vote:

AYES: Berling, Brezoczky, Buder, Michie, Montmorency
NOES: None
ABSENT: None
ABSTAIN: None

The new Vice-Chair for the Forest and Beach Commission is Tamara Michie.

ANNOUNCEMENTS

Public Works Director Harary announced:

Mandatory Ethics Training was today. If you were unable to attend, our City Clerk can send you the information to a link so that this training can get completed.

Ramie Allard with Friends of Carmel Forest announced the details for the Tree Walk, scheduled for Saturday, June 22, 2024, to learn about the Monterey Cypress.

CONSENT AGENDA

Item 1: May 9, 2024, Meeting Minutes

Commissioner Michie moved to approve the Meeting Minutes for May 9, 2024, seconded by Commissioner Montmorency, and carried by the following roll call vote:

AYES:	Berling, Brezoczky, Michie, Montmorency
NOES:	None
ABSENT:	None
ABSTAIN:	Buder

PUBLIC COMMENT

Ramie Allard
 Ian Martin
 Victoria Beach
 Dale Byrne
 Melanie Billig
 Andy Carr
 David O' Neal
 Kathy Blair
 Tasha W.
 Charles Najarian
 Linda Smith

ORDERS OF BUSINESS

Item 2: Review of public comments received on May 22, 2024, at the Urban Forest Master Plan Community Meeting #2 and consider options to moving forward

Justin Ono, City Forester, requested the Commission to review and consider feedback on the Urban Forest Master Plan (UFMP) draft "Next Steps" list. The focus was on implementing this feedback with heavy revisions to prioritize planting, maintaining, and replacing native trees in the Tree Species List. Tom Ford, Public Works Administrative Analyst, emphasized the importance of leveraging the Steering Committee effectively in the near future. A specific meeting was scheduled to ensure alignment with public feedback on the Tree Species List, aiming to record the meeting and welcome additional public comments.

The following themes emerged numerous times at the Workshop:

- Protect, prioritize, and adequately care for native tree species, in particular our predominant native species of Monterey pines, coast live oaks, and Monterey cypress. Maintain what we have.
- Address the community survey's validity, as well as the terms "Urban Forest" vs. "Urbanized Forest."

- Seek further input from scientists, professors of ecology and forestry, and licensed and certified professionals in these fields. Regarding the final bullet point above, the City intends to continue doing so throughout this UFMP process. The City will also continue to recognize the critical importance of community input and will continue to seek community input.

Next steps moving forward:

- At the June 13th Forest and Beach Commission meeting, Staff will recommend that the Commission and Steering Committee consider the following next steps to continue to develop the draft UFMP.
- Push Davey Resource Group to finish their report. The report will be further reviewed, but ultimately modified prior to consideration for adoption.
- Adjust the Tree Species List to highly prioritize native trees, especially maintaining our predominant Monterey pines, coast live oak, and Monterey Cypress, while significantly reducing, or eliminating, non-native trees, trees which are not climate-appropriate, and/or trees require extensive watering.
- The City will adjust the report to reflect a reasonable and practical combination of expert input alongside the wishes of residents, particularly regarding the preservation and care of native trees and our most notable native species.
- Continue to address specific, technical portions of the UFMP at each Forest and Beach Commission/Steering Committee meetings. Examples of subsequent topics include, Operational Review of City Tree Maintenance, and Priority Planting Plan/Tree Replacement Model.
- Consider a joint meeting of the Forest and Beach Commission and Planning Commission to ensure the UFMP is aligned with the General Plan.
- Discuss how to best utilize the Steering Committee in the coming months and set a date for a specific meeting to ensure we are collectively on the right track on the Tree Species List given the public's feedback. Record the meeting and allow further public comments.
- Hold Workshop #3 in late fall/early winter to review the draft UFMP to ensure it reflects the sentiments of the community and the expertise of industry professionals.

Chair Brezoczky commented that if there was a part of the project that could have a redo, it would probably be on the tree species list.

PUBLIC COMMENT

Victoria Beach
 David O' Neal
 Ian Martin
 Melanie Billig
 Tasha Witt
 Andy Carr
 Carol Hall
 Dale Byrne
 Peter Quintanilla
 Ken White
 Laurel P
 Nancy Twomey
 Linda Smith

Director Harary described the upcoming process for the UFMP, indicating that City Forester Ono will collaborate with the Davey Resource Group to finalize the plan. Efforts will be made to engage ecologists, scientists, and other experts to assist in refining the tree species list. Planning a meeting with the Planning Commission to pinpoint discussion topics is on the agenda. Despite acknowledging the substantial amount of work ahead, progress will continue with a focus on implementing the technical aspects of the plan.

Item 3: City Forester's Report for May 2024
Receive the City Forester's Report for May 2024

- Presented the staff report at the May 7th Council meeting requesting Council to order the Forester to remove the declared Public Nuisance, a private, dead Monterey Pine tree, at the southeast corner of Casanova Street and Eleventh Avenue. Council decided to have the City absorb the cost of the removal. The tree was promptly removed.
- Provided partial funding and supported the Leadership Carmel Class of 2024 during construction of their Scenic Pathway near Eighth Avenue Overlook Legacy Project, as approved by the Forest and Beach Commission. A Ribbon Cutting event was held on June 4th.
- Attended a tour of the Mission Trail Nature Preserve (MTNP) with CalFire, Monterey Fire, Friends of MTNP, and the Environmental Programs Manager to consider wildfire reduction strategies in the Preserve. Monterey Fire noted that there has been significant clearing and fuel reduction in the Preserve over the past two decades.
- In preparation for the May 22nd UFMP Community Meeting #2 at Sunset Center Carpenter Hall, staff prepared the agenda, coordinated meeting logistics and speakers, assembled presentation materials, and developed handouts and breakout session materials.
- Completed a review of the first draft UFMP prepared by Davey Resource Group and provided comments back to the consultant.
 - Mayor Potter signed a letter to State Senator Jon Laird explaining the City's disappointment in the highly inefficient CalFire process that City staff has encountered in terms of submitting progress reports and requesting reimbursement for UFMP expenses despite the award of a \$150,000 CalFire grant. To date, no reimbursement has been received.
 - Held a meeting with CalFire to discuss the halted status of our progress reports for reimbursement and explained why the city is no longer pursuing the grant. CalFire stated that this whole grant process was plagued with problems from the start including delays due to the Pandemic, initial legal issues with the consultant's contract, turnover of the City Forester, significant storm impacts for two winters, and inconsistent information, unclear requirements, and changeovers of CalFire reporting systems. They suggested that with relatively minor additional effort, the City could finish up at least one progress report and obtain partial funding.
- On-call landscape maintenance contractor, Town & Country, continues to be fully engaged, performed additional fire fuel reduction, and are making repairs to irrigation controller boxes in two parks.
- The 3 tree contractors removed 5 dead or hazardous trees and 20 stumps under contract Task Orders.
- In May, Forestry crews planted 15 new trees, pruned 13 trees, removed 12 dead or dangerous trees, removed 5 stumps, and picked up 5 piles of logs left behind by PG&E line clearing crews.
- Crews significantly pruned overgrown trees and shrubs, near the southwest corner of San Antonio and Second Avenues, to open public views in the scenic corridor, as directed by the Forest and Beach Commission. Crews also began to attack the significant growth of weeds along roadways and open spaces.

Crews removed invasive ice plant adjacent to walkway areas in the North Dunes Habitat Restoration site under guidance of Denise Duffy and Associates' biologists.

- Cleared out a portion of Rio Park to support CAWD's upcoming "Bridge to Everywhere" trails project

Item 4: Public Works Director's Report for May 2024

Director Harary presented the Public Works Report for May 2024 as follows:

City Council actions related to Forestry, Parks, and Beach issues:

- For the Public Works Department, proposed a FY 2024/25 Operating Budget of \$6.5M, removal of one unfilled position, and addition of four new positions: a Project Manager for CIP projects, and an Assistant City Forester, Permit Technician, and Maintenance Worker for the Forestry Division.
- The Forestry Budget was approved at \$1.51 million for the new fiscal year
- Council decided to defer the Doolittle Bridge and Pathway Realignment
- Council approved \$250,000 to design the Fourth Avenue outfall Shoreline Wall Reconstruction project
- Council approved the User Fee Schedule for FY 2024/25, including a proposed new "Dead Tree Removal Permit" with a fee of \$200, rather than continuing to charge \$682 as charged for live tree removal permits.

Forestry, Parks, and Beach-related Capital Improvement Project

- For the Shoreline Infrastructure Repair Project, the Request for Proposal was issued seeking coastal engineering and environmental firms to design and acquire environmental permitting for the repair of two structurally damaged beach access stairs, reconstruction of the Fourth Avenue seawall/outfall, and to assess, prioritize, and provide cost estimates for all other shoreline infrastructure identified in the Coastal Engineering Study, Phase I's Condition Assessment Report. Proposals due July 3rd.
- Following City Council award of the construction contract for the MTNP 3 Drainage Projects, which includes drainage piping near the Rio Road entrance, an 85-foot boardwalk over a bog, and reconstruction of a large swale, the Notice of Award was issued to MPE. Contract bonds and insurance documents were received and routed for contract execution. Construction to begin in July.

Climate Committee meetings and Climate Action and Climate Adaptation Plan Implementation

- For the Coastal Engineering Study, Phase 2, finalized the Community Engagement Plan which was submitted to the Coastal Commission for review. As the first step, set up a new website where all applicable reports, meeting announcements, and surveys will be posted.

Update on Volunteer Organizations

- Volunteers Cindy Lloyd and Kelly Burke performed significant landscape pruning in the Golden Triangle at the northern entrance to the City.
- For the Ocean Avenue Median Islands Project approved in March by the Forest and Beach Commission, Carmel Cares and staff completed the first island between Dolores and Lincoln Streets and began to plan and purchase materials for the next island between San Carlos and Dolores Streets.
- Carmel Cares submitted an Encroachment Permit application for landscaping upgrades in the Vista Lobos Park, partially funded by a \$3,000 City discretionary grant.

- A circuit was installed in the Flanders Mansion garage to support Friends of Mission Trail Nature Preserve with electrical needs.

Miscellaneous Forestry, Parks, and Beach-related Public Works items

- Celebrated National Public Works Week with a barbeque picnic at Forest Hill Park. Teambuilding activities included basketball, cornhole toss, frisbee, and identifying the next two teambuilding projects.
- Temporary Forestry permit administrator Archana Singh received her master’s degree in Human Resources from the University of Southern California
- In the North Dunes Habitat Restoration Site, Denise Duffy and Associates set up transects and began to prepare the final restoration report for FY 2023/24. Joey Dorrell-Canepa applied limited herbicides and oversaw volunteer efforts for invasive and weed pulling
- New steel doors in the restrooms of Devendorf and First Murphy Parks were painted.
- Purchase Order issued to replace a cracked skylight at the Upper Forest Hill Park restroom.
- Provided additional staffing, dumpsters, and portable toilets for the busy Memorial Day Holiday, and supported the holiday events.
- Rented a skid steer and redistributed sand at the Del Mar parking lot slope down to the beach, west of the volleyball courts, and added sand at the base of the Eighth Avenue beach access stairs.
- Although the washed-out equipment access ramp to the beach from Scenic Road, south of Eighth Avenue, has been closed for over a year, pedestrians have been making their way down to the beach. Not only dangerous, but the resulting path has further eroded the slope, damaged irrigation lines, and exposed a dry weather diversion facility.

FUTURE AGENDA ITEMS

ADJOURNMENT

Respectfully submitted,

Yvette Culver, Administrative Coordinator, Commission Secretary

Approved by: _____
Kelly Brezoczky, Chair



CITY OF CARMEL-BY-THE-SEA FOREST AND BEACH COMMISSION Staff Report

July 11, 2024
PUBLIC HEARINGS

TO:	Forest and Beach Commissioners
SUBMITTED BY:	Justin Ono, City Forester
SUBJECT:	Consider the Removal of one Monterey pine tree at the southwest corner of San Carlos Street and Eleventh Avenue (Tree Permit 24-141)

RECOMMENDATION:

Per recommendation of structural engineer, approve the removal of one Monterey pine tree. Should the removal be approved, require the replanting of one upper canopy tree at the Applicant's expense.

BACKGROUND/SUMMARY:

The applicant, Mr. Corey McMills submitted a Tree Evaluation Permit Application (**Attachment 1**) to remove one 36-inch diameter Monterey pine tree on private property due to concerns that the tree is damaging the adjacent house. See **Attachment 2** for the Site Map.

The City Forester assessed the Monterey pine, and found the tree to be healthy and in relatively good condition, albeit visibly damaging the home in question. He recommended that the Applicant obtain a structural evaluation report, and that the pine be approved for removal only if there are no reasonable long-term architectural or engineering remedies for the situation. In prior situations where an otherwise healthy tree appears to be causing structural damage to an adjacent building, the Commission has authorized removal of the tree without further detailed architectural or engineering evaluations if there are obvious signs of structural damage or the property owner has provided compelling documentation of damage to the building resulting from the adjacent tree.

The Applicant submitted a report from a structural engineer (**Attachment 3**) prepared by Professional Engineer Peter Sung, who concluded the tree damaged the home. He noted that the tree was very close to the roof eave and had been accommodated multiple times in the past. He also noted that the front walkway, front staircase, and driveway to be displaced. The engineer also found the front entry bay window to be out of plumb, as was indicated to the forester on his site walk by the Applicant. The Engineer concluded the tree needed to be removed due to the current and future damage to the home caused by the tree's growth.

Carmel Municipal Code Section 17.48.070 authorizes the Forest and Beach Commission to approve the removal of trees that are causing "substantial damage to a building that cannot readily be repaired or alleviated on a long-term basis, through minor reasonable building modifications."

Per Carmel Municipal Code Section 17.48.080:

Tree Density Chart for property of 4,000 square feet		
	# of Upper Canopy	# of Lower Canopy
Recommended:	3	1
Currently:	3	4
If removal(s) is/are approved:	2	4

The tree density of the site appears to meet Carmel Municipal Code recommendation and no replanting is advised at this time.

The Applicant was notified of their opportunity to speak at the Public Hearing.

ENVIRONMENTAL EVALUATION:

This action does not constitute a project within the meaning of the California Environmental Quality Act under Public Resources Code Section 21065. It has no potential to cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and, therefore, does not require environmental review.

FISCAL IMPACT:

The Applicant has paid the \$1,800 Forest and Beach Commission appeal fee. Should the tree be approved for removal, all costs will be at the Applicant's expense. Should the Applicant be required to plant an additional upper canopy tree(s) on the private property, the Applicant will pay the cost of the replacement tree(s).

ATTACHMENTS:

- Tree Evaluation Permit Application 24-141
- Site Map
- Structural Engineer's Report



APPLICATION FOR TREE EVALUATION, PRUNING, OR REMOVAL PERMIT Attachment 1

CITY OF CARMEL-BY-THE-SEA
P.O. BOX "CC"
Carmel-by-the-Sea, CA 93921
(831) 620-2070

Date Received: _____
Fee: \$ _____
Permit ID #: _____

Address of tree/property: 12TH AVE & SAN CARLOS ST., SW CORNER

Assessor's Parcel Number (APN): 010-154-010-000

Is this application for purposes of construction? Yes No If yes, associated planning permit ID #: _____
*Applications without construction purposes do not require an arborist's report.

Ownership of tree(s) (select all that apply): Private City Unsure Shared/split

Is the Applicant the... Property Owner Neighbor Tree Company Other: _____

Applicant Information

Name: COREY McMILLS
Mailing Address: 105 FOX HOLLOW RD.
WOODSIDE, CA. 94062
Email: McMILLS32@AOL.COM
Phone: 415-999-2657

Property Owner Information (if different from Applicant):

Name: _____
Mailing Address: N
_____ A
Email: _____
Phone: _____

The applicant **MUST** note the quantity, size, and species of tree(s) in **EACH** of the following categories:
For Evaluation: 1 TREE, 36" D, PINE (MONTEREY) & REMOVAL
For Pruning*: _____
For Removal: _____
*Please include the quantity and estimated size of branches or roots for pruning.

Reason for pruning or removal: _____

Who will be pruning or removing: STRUCTURAL DAMAGE HOUSE & FOUNDATION
& DRIVEWAY HEAVING UP

For evaluations only:
Would you like to be present at the time of evaluation? Yes No
I consent to the City issuing a tree pruning or removal permit based on the result of the evaluation.*
*Additional fees may be due for the issuance of a pruning or removal permit. [Signature]
(Property Owner Initials)

- A site plan **MUST** accompany this application. The site plan must:
1. Include the outline of the property and footprint of any structures, label surrounding streets, and include North arrow.
 2. Identify location(s) and species of:
... all trees on the private property (if request involves privately-owned trees).
... all trees in the Public Right of Way adjacent to the property (if request involves City-owned trees).
 3. Identify the tree(s) requested for evaluation, pruning, or removal.
Optional: Photo of tree(s)

No work is permitted until a permit has been issued to you. The approved permit **MUST** be posted in a conspicuous location in the adjacent public right-of-way prior to beginning work and must remain posted for the entire duration of the work.

Applicant Signature: [Signature] Date: 5/3/24

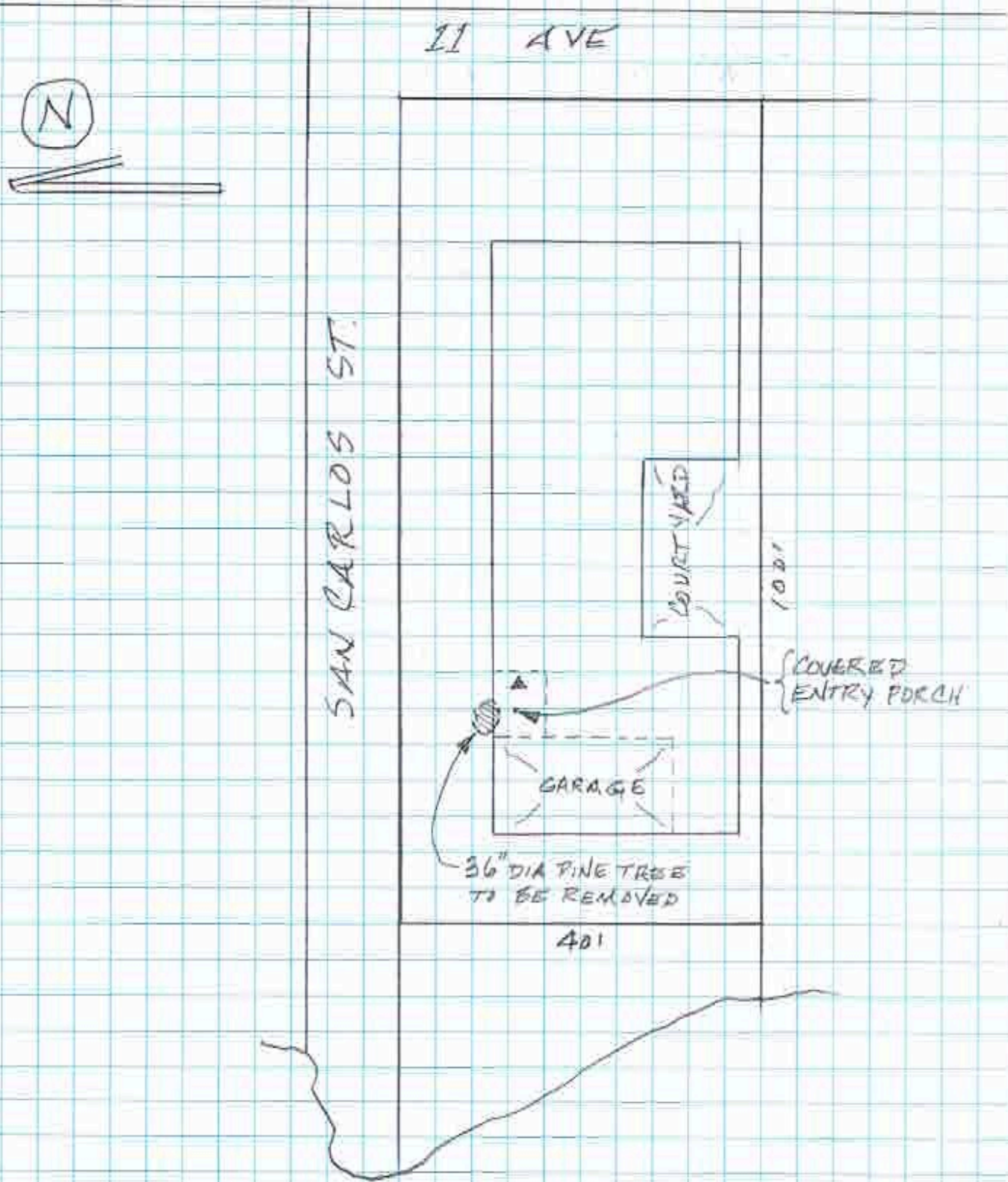
Property Owner Signature* (if different from Applicant): [Signature] Date: 5/3/24

*If the tree(s) is/are privately owned, the property owner's signature **MUST** be provided.

INCOMPLETE APPLICATIONS WILL BE REJECTED.

11TH AVE & SAN CARLOS ST, SW CORNER
APN 010-154-010-000

Attachment 2



5/13/24 *[Signature]* $\frac{1}{16}'' = 1'-0''$



City of Carmel-By-The-Sea
Public Works Department
PO Box CC
Carmel, CA 93921
Phone: (831) 620-2070
Attn: Justin Ono, Town Forester

May 23, 2024

Subject: Residence at 11th Ave & San Carlos St Southwest Corner, Carmel-By-The-Sea
Job No.: 224129

To Whom It May Concern:

At the request of the Property Owner, we have made a field review of the subject residence to observe Monterey Pine tree located at Front Elevation between Entry and Garage. During construction of the original residence, the diameter of Monterey Pine tree in question was approximately 16"-18". At that time, the former Property Owner kept the tree in place and built a residence adjacent to tree. The structure was built to accommodate the tree and the roof overhang was shaped around the tree with 6" clearance. Our visual observation included only areas visible at time of our observation and areas specified by Property Owner. The following are our observations:

1. We observed the diameter of Monterey Pine tree in question to be approximately 34"-36".
2. We observed the tree to be tight against roof structure due to increased size; no clearance observed. Future high winds resulting in tree movement may cause displacement to roof diaphragm and roof framing.
3. We observed vertical displacement of entry porch, walkway and driveway due to tree roots. Displacement of driveway impacts vehicle usage of driveway.
4. We observed displacement of bay window at Front Elevation; bay window is "out of square."
5. We observed tree is currently not completely vertical and is leaning toward street approximately 5 degrees. Potential failure of tree resulting in tree downfall may cause structural damage to neighboring residence (across street).
6. As reported by Property Owner, breakage of branches due to high winds have damaged vehicles. Similar future incidences are likely to occur. In addition, potential high winds causing breakage of branches may impact structural integrity of roof structure as well as possible safety risks.

It is our opinion that Monterey Pine tree located at Front Elevation between Entry and Garage should be removed to prevent future damage to structural integrity of residence at property, future damage to vehicles, future safety risks and potential damage to structural integrity of neighboring residence as well as liability issues that may arise. We highly recommend removal of tree in question.

Exclusion of warranties: Our services consist of professional opinions only. No WARRANTY, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR THE PURPOSES is made or intended.

If you have any further questions regarding this matter, please contact our office.

Very sincerely yours,



Peter K. Sung P.E.
Civil Engineer



CITY OF CARMEL-BY-THE-SEA FOREST AND BEACH COMMISSION Staff Report

July 11, 2024
ORDERS OF BUSINESS

TO: Forest and Beach Commissioners

SUBMITTED BY: Justin Ono, City Forester

SUBJECT: City Forester's Report for June 2024

RECOMMENDATION:

Receive the City Forester's Report for June 2024

BACKGROUND/SUMMARY:

Environmental Evaluation

This action does not constitute a project within the meaning of the California Environmental Quality Act under Public Resources Code Section 21065. It has no potential to cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and, therefore, does not require environmental review.

FISCAL IMPACT:

ATTACHMENTS:

Forester's Report



CITY OF CARMEL-BY-THE-SEA

Monthly Report

City Forester's Report

TO:	Forest and Beach Commissioners
FROM:	Justin Ono, City Forester
SUBJECT:	June 2024 Forester's Report

Forestry, Parks, and Beach Highlights:

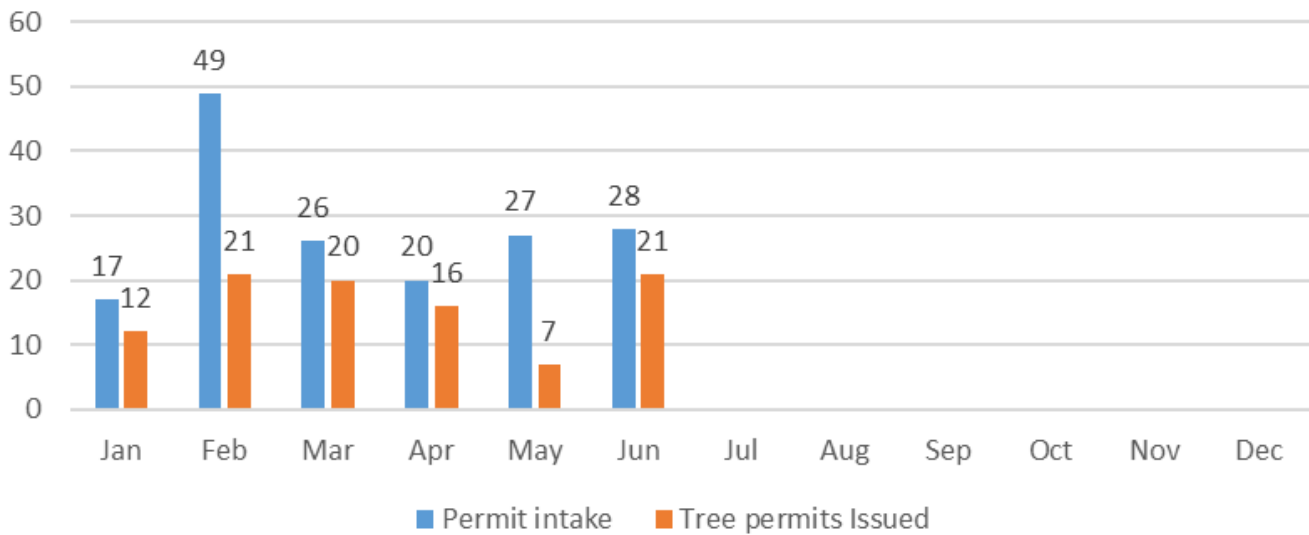
- UFMP:
 - City Forester and Administrative Analyst have reviewed draft of report and have been holding meetings with Davey Resource Group to address corrections in plan to reflect comments heard in recent public meetings.
 - Engaged with local Consulting Ecologist, Nicole Nedeff, to retain her for additional professional review of plan.
- Contractors:
 - City tree contractors removed 20 dead or hazardous trees and pruned 4 trees under contract Task Orders.
 - City tree contractors worked on two large scale fuel management and invasive species removal projects during the month of June:
 - In Mission Trail Nature Preserve, over 40 invasive Black Acacia trees were removed and their stumps were ground. Nearby areas were masticated to remove invasive cape ivy and poison hemlock, the newly cleared meadow areas can now be replanted with native site appropriate trees.
 - In Upper Forest Hill Park, Tope's Tree Service removed 10 dead, failed, or immanently hazardous trees along trails and adjacent to the Tennis Courts. Crews also removed downed fallen debris from prior storms and invasive Acacia trees.
- City Crews:
 - In June, Forestry crews planted 3 new trees, picked up 2 piles of logs left behind by PG&E line clearing crews, pruned 9 trees, removed 5 dead or dangerous trees, and removed 7 stumps.
 - Crews performed fuel management abating the significant growth of weeds around trails and tennis courts in Upper Forest Hill Park as well as along the Second Ave fire road along Pescadero Canyon.
 - Streets crews installed 2 additional rubberized tree wells on the southwest corner of Seventh Avenue and Dolores and refilled several tree wells on Ocean Ave with Granitecrete.
- Carmel Cares:
 - Began a landscaping project at Vista Lobos Park under a City Discretionary Grant. Project included removal of non-native shrubs, installation of new native plants, and touch up of walkway surfaces.
 - Ocean Ave Median project continued with a goal to finish by the 4th of July.
 - Permit Submitted for Scenic Pathway Barrier Rail Project.

Permit Information

2024 Permitted removals, pruning, and required planting

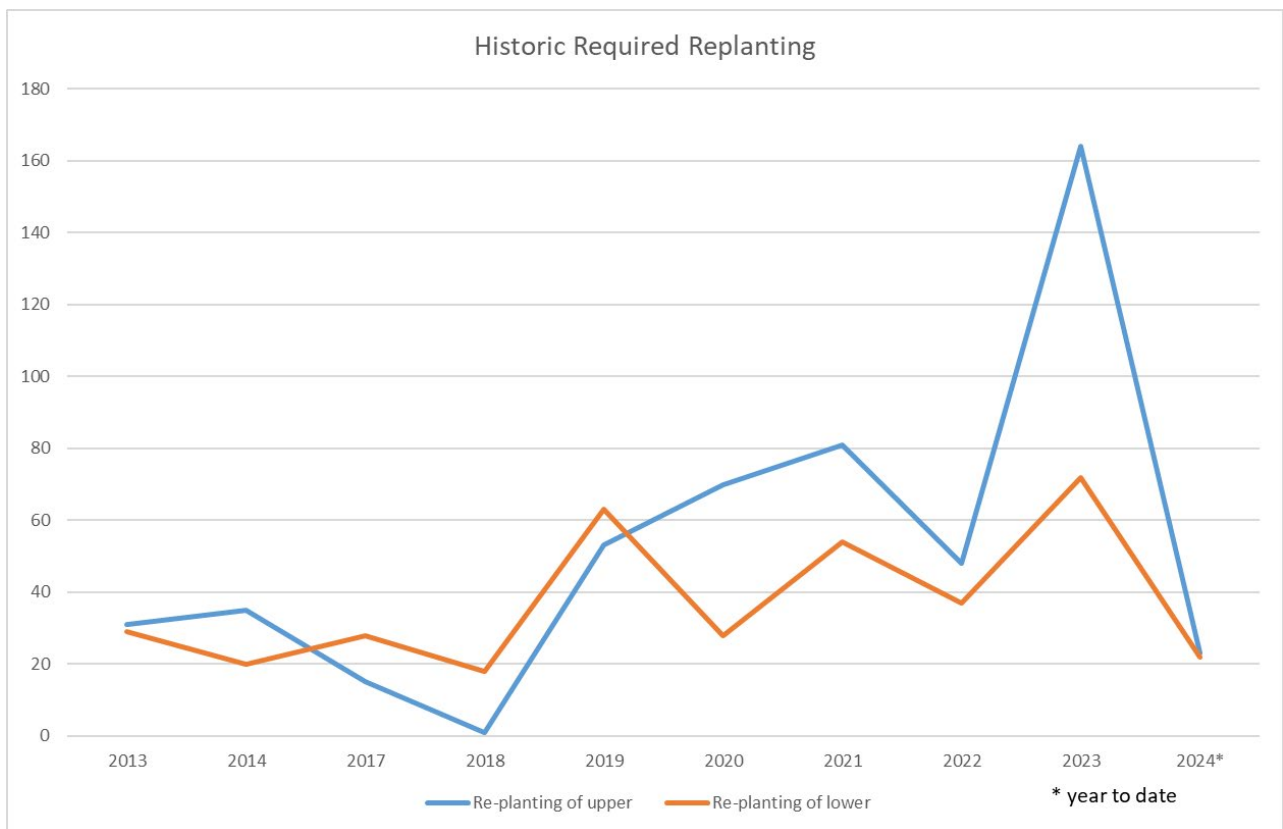
	Tree permits received	Tree permits Issued	Site Inspections Performed	Total Prunings	Total Removals	Removal of Upper	Removal of Lower	Required to Plant Upper	Required to Plant Lower	No room for new tree	Meets Density Rec.	Total Number of Trees Required
January	17	12	1	4	8	6	2	5	1	0	2	6
February	49	21	4	6	21	11	10	3	3	0	0	6
March	26	20	3	5	27	14	13	4	7	0	0	11
April	20	16	3	3	15	8	7	5	5	0	0	10
May	27	7	4	3	8	5	3	2	1	0	0	3
June	28	21	8	17	21	5	16	4	5	2	11	9
July												
August												
September												
October												
November												
December												
2024 Totals	167	97	23	38	100	49	51	23	22	2	13	45

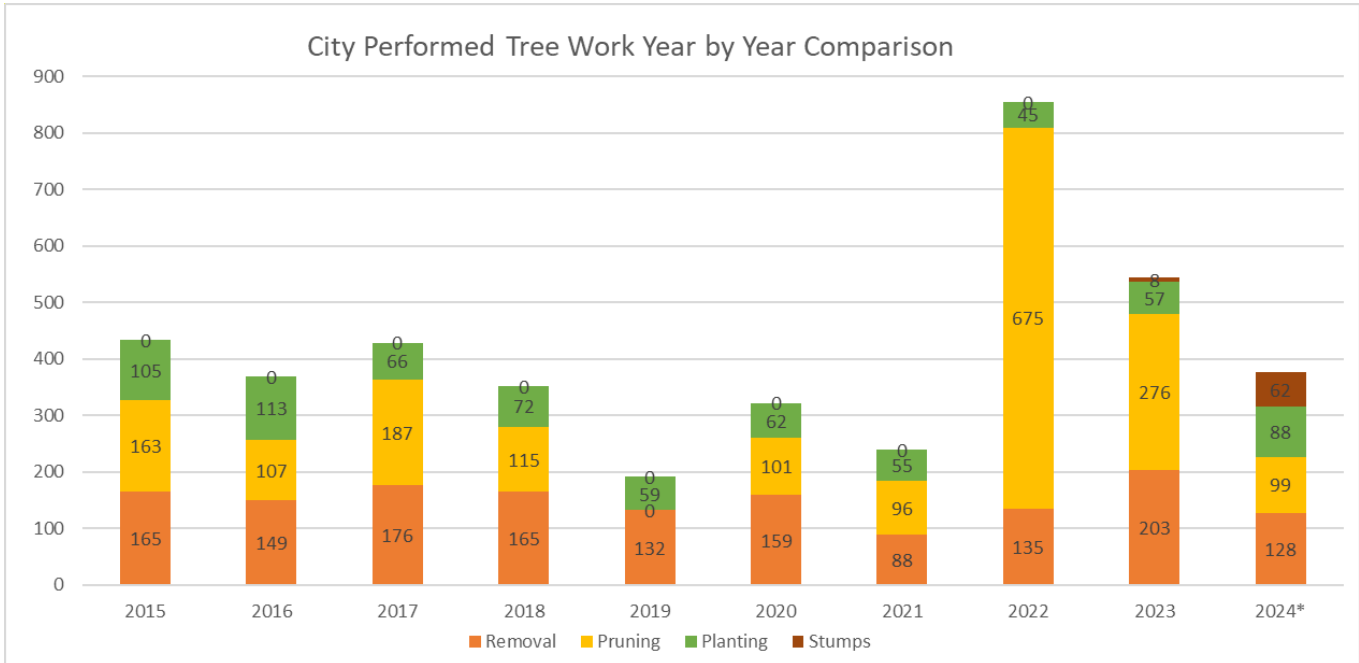
2024 Permits Intake vs. Issued



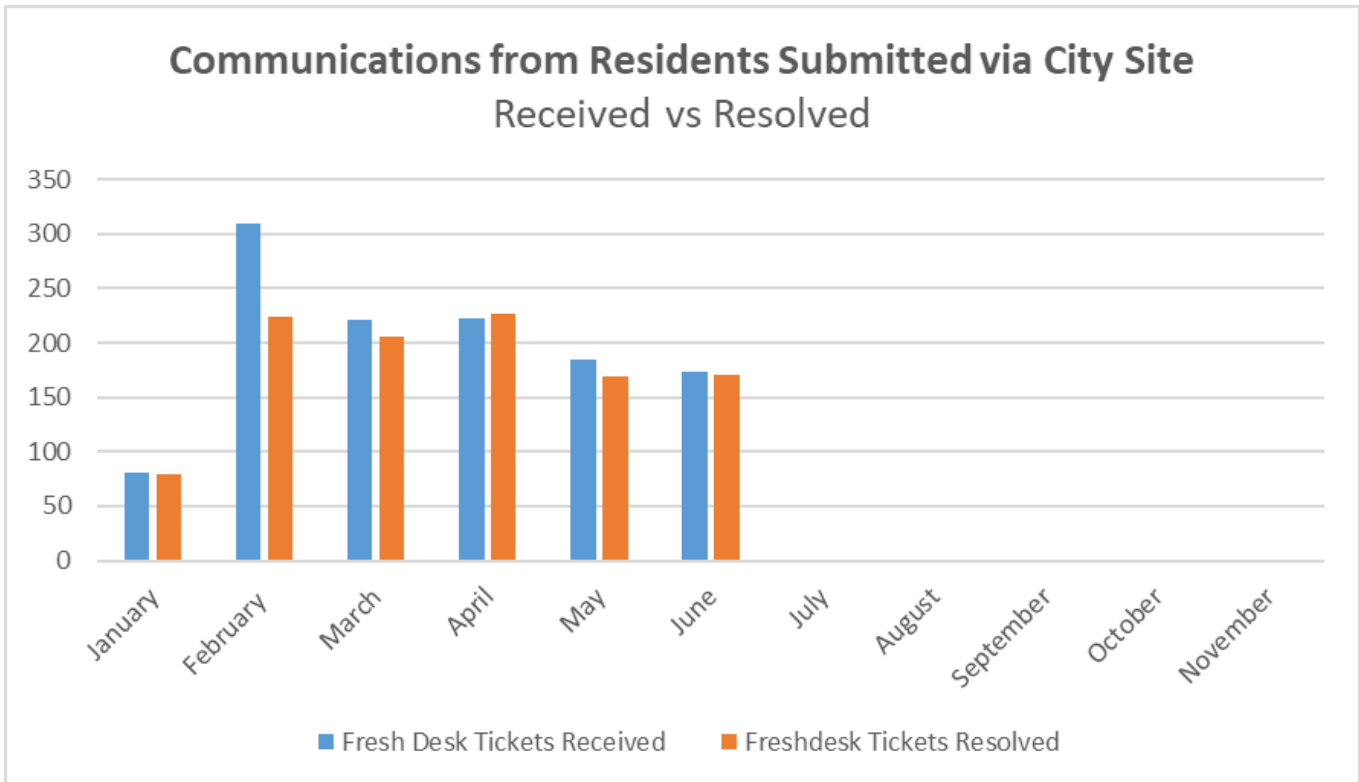
Historic permitted removals and required planting		
	Re-planting of upper	Re-planting of lower
2013	31	29
2014	35	20
2017	15	28
2018	1	18
2019	53	63
2020	70	28
2021	81	54
2022	48	37
2023	164	72
2024*	23	22
	*year to date	

Historic permitted removals and required planting								
Year	Permitted removals	Removal of upper	Removal of lower	Replanting Required	Replanting of upper	Replanting of lower	Replanting %	Applications processed
2021	204	81	123	135	81	54	66.18%	213
2022	149	82	67	85	48	37	57.05%	155
2023	324	211	113	223	164	72	68.83%	336
2024	100	59	51	45	23	22	45.00%	167





*Year to date – Includes work performed by City crew as well as on call tree contractors.



*Numbers only represent correspondence received via the City’s website and do not include live calls, voicemails, drop-in visitors, and emails sent directly to employees from residents, nor return calls and emails from staff.



CITY OF CARMEL-BY-THE-SEA FOREST AND BEACH COMMISSION Staff Report

July 11, 2024
ORDERS OF BUSINESS

TO: Forest and Beach Commissioners

SUBMITTED BY: Mary Bilse, Acting Public Works Director

SUBJECT: Public Works Acting Director's Report for June 2024

RECOMMENDATION:

Receive the Public Works Acting Director's Report for June 2024

BACKGROUND/SUMMARY:

The Acting Public Works Director's Report will include:

- A. City Council actions related to Forestry, Parks, and Beach issues
- B. Forestry, Parks, and Beach-related Capital Improvement Projects
- C. Climate Committee meetings and Climate Action and Climate Adaptation Plan Implementation
- D. Update on Volunteer Organizations
- E. Miscellaneous Forestry, Parks and Beach-related Public Works items

Environmental Evaluation

This action does not constitute a project within the meaning of the California Environmental Quality Act under Public Resources Code Section 21065. It has no potential to cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and, therefore, does not require environmental review.

FISCAL IMPACT:

None.

ATTACHMENTS:

Attachment #1 - Public Works Acting Director's Report



CITY OF CARMEL-BY-THE-SEA

Public Works Department June 2024 Report

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Mary Bilse, Acting Director of Public Works
SUBMITTED ON:	July 3, 2024
APPROVED BY:	Chip Rerig, City Administrator

City Council Meeting of June 4, 2024

- Adopted Resolution 2024-044 approving a 3.59% increase in GreenWaste Recovery's rates for FY 2024/25, and approved Amendment No. 3 to the Memorandum of Understanding with ReGEN related to member agency cost sharing for implementing SB1383 programs.
- Adopted Resolution 2024-048 approving Fiscal Year 2024-25 Fee Schedule for Administrative Services, Community Planning and Building, Public Safety and Public Works Services, including a new "Dead Tree Removal Permit" with a fee of \$200, rather than continuing to charge \$682 as charged for live tree removal.

Forest and Beach Commission Meeting of June 13, 2024

- Announcements included:
 - Commission elected Commissioner Brezoczky for the new Chair and Commissioner Michie for the new Vice-Chair of the Forest and Beach Commission.
 - Mandatory AB 1234 Ethics Training was conducted on June 13th, 2024.
- City Forester presented a review of the public comments received at the Urban Forest Master Plan Community Meeting held on May 22, 2024 as well as a "Next Steps" list.
- City Forester presented the Forester's Report for May 2024.
- The Public Works Director presented the Public Works Department Report for May 2024.

Carmel Cares and Other Volunteer Groups

- The Leadership Carmel Class of 2024 held a graduation ceremony at Forest Theater. Several members of Public Works and City Hall attended to support the graduating class.
- Friends of Carmel Forest has been putting up signs in vacant tree planting wells and in locations where a like-for-like, native tree will be replaced where a tree was previously removed.
- Greg D'Ambrosio and Scott Lonergan of Friends of Mission Trail Nature Preserve have been coordinating with the City Forester, Justin Ono (pictured below), to turn a previously-overturned tree stump into an educational piece to demonstrate root structures in Mission Trail Nature Preserve.
- Carmel Cares volunteers installed new native flowers and plants in the Ocean Avenue Medians with the leadership of Alan Wheat and handiwork assistance from Michael LePage and Cindy Lloyd.
- An encroachment permit application was submitted by City staff for a joint Scenic Pathway Barrier Rail project with Carmel Cares.
- Carmel Cares substantially completed a replanting effort of native plants at Vista Lobos, partially funded by a \$3,000 City discretionary grant

Environmental Programs

- In the North Dunes Habitat Restoration Site, Denise Duffy & Associates prepared and submitted a final restoration report for FY 2023/2024.
- North Dunes Habitat Restoration Site, Joey Dorrell-Canepa coordinated volunteer days with Carmel Garden Club, MEarth and three Carmel High School student field trips.
- Conducted stormwater inspections for two restaurants and four new residential construction sites.
- Conducted Stormwater Best Management Practices and Illegal Discharges staff training with the Fire Department.
- Attended the management meeting of the Monterey Regional Storm Water Management Program (MRSWMP).

Facility Maintenance

- Sunset Center's Carpenter Hall heating system replacement/upgrade.
- Public Works commercial roll-up door replacement/upgrade.
- Ocean/Junipero electrical panel replacement/upgrade.
- Flanders Mansion garage lighting system upgrade.
- Flanders Mansion front door restoration project started. Estimated completion in early July
- Vista Lobos window frame replacement started. Estimated completion in early July.
- Vista Lobos multi-purpose room restroom flooring and toilet replaced/updated.
- Additional panic alarms were installed at Harrison Memorial Library Main, Park Branch Library and Public Works.
- The Upper Forest Hill Park tennis court restroom skylight was replaced.
- Del Mar restroom drinking fountain drainage repaired.
- All City Electric Vehicle chargers were repaired.
- Devendorf Park UV pond filtration system replaced.
- City Hall faulty sump system was replaced.
- City-wide public 911 phones replaced.
- Harrison Memorial Library Main and Sunset Center painting projects completed.
- The Park Branch library sheetrock replacement project is completed.

Project Management for the Capital Improvement Program

4 Leaf Projects:

- For the Police Building Project:
 - Police Building Project Ad Hoc Committee Meeting was held on June 6th, 2024 in the City Council Chambers.

Ausonio, Inc. Projects:

- The Sunset Center North Wing and Harrison Memorial Library Exterior (and partial interior) Painting Project was completed on May 15, 2024.
- For the City Hall Roof Replacement Project, the Bid Opening was on June 6th and the City received five bids. Award of the contract in the amount of \$175,340, which includes a 10% contingency, to California Constructors is recommended to be approved by the City Council at their July 8th meeting.
- Contract and bid documents were completed for the Sunset Center Cottage Window Repairs Project. The project was advertised for bids, and the Bid Opening occurred on June 27, 2024 and the City received two bids. Award of the contract in the amount of \$161,040, which includes a 10% contingency, to Pro-Ex Construction is recommended to be approved by the City Council at their August 2024 meeting.

- For the San Antonio Pathway Repair Project, Second to Fourth Avenues, ZFA Structural Engineers submitted 90% plans and technical specifications. Ausonio is compiling contract and bid documents, and the project is anticipated to be advertised for bids in July 2024.
- For the Sunset Center Retaining Walls Repair Project, ZFA submitted 90% plans and technical specifications. An extra work authorization was issued to ZFA for repairs of two large cracks in another wall in the north parking lot. This project is in review by City Public Works and Permitting departments and is anticipated to go out to bid in the Fall.

Wallace Group Projects:

- For the FY 2023/2024 City-wide Paving Project, staff is in the process of reviewing a proposed contract amendment for the creation of the FY 2024/25 conglomerate paving project approved by Council with a budget of 2.8 million.
- For the Shoreline Infrastructure Repair Project, the Request for Proposal was issued seeking coastal engineering and environmental firms to design and acquire environmental permitting for the repair of two structurally-damaged beach access stairs, reconstruction of the Fourth Avenue seawall/outfall, and to assess, prioritize, and provide cost estimates for all other shoreline infrastructure identified in the Coastal Engineering Study, Phase 1 Condition Assessment Report. Addendum 1 was issued June 17, 2024 and the new proposals are due July 17, 2024.

Additional Capital Improvement Projects:

- For the City-wide Paving Project, contractor MPE completed the City's first ever application of micro-surfacing along Junipero Street, between Fourth and Ocean Avenues, and along San Carlos Street, between Eighth and Thirteenth Avenues, all in one day! Traffic impacts were kept to a minimum. This was followed by installation of thermoplastic striping, cross walks, and markings, including bike sharrows along San Carlos Street, designating this portion of San Carlos as the City's first official bike route. This project was constructed under budget and a result staff was able to authorize repairs of asphalt at Vista Lobos parking lot and a deteriorating drainage swale between Franciscan Way and Lasuen Drive. Construction of the project is now substantially complete.
- For the Cal Am Water Dolores Water Main Replacement Project, this project is in the main installation phase which is expected to last a couple of weeks, it will then move into the lateral installation/connection phase followed by the pressure testing and new asphalt placement phase.
- For the MTNP 3 Drainage Projects, which includes drainage piping near the Rio Road entrance, an 85-foot boardwalk over a bog, and reconstruction of a large swale, the pre-construction meeting was held on June 28, 2024. The new anticipated start of construction date is July 15, 2024 which is preceded by sensitive habitat training and endangered species surveys which will be conducted by a biologist the week of July 8 – 12, 2024.
- For the 4 City-wide Drainage Improvement Projects, Neill Engineering was instructed to proceed with design to 100%. City staff will generate a Bidding Packet and advertise in the coming weeks. If the City receives favorable bids this project should break ground around September 2024.
- For the Sunset Center North Lot Electrical Panel Project, PG&E agreed to install a new transformer, at no cost to the City, to provide discounted power to new EV charging stations. Submittals are being coordinated with PG&E Engineering and design will move to 90% upon approval.

Street Maintenance

- Continued the Annual Traffic Painting Program, and painted blue, green, and red curbs.
- Continued to fill in tree wells in the downtown area with decomposed granite, for safety reasons.

- Continued making priority sidewalk repairs at 13 locations.
- Removed six "squirrel cans" and replaced with dual recycling and trash Ribbon Style cans. Received an order of five additional single and five dual ribbon cans. Installation of Ribbon style cans will continue throughout the summer.
- Installed two rubber tree wells at Dolores and Seventh Avenue.
- Repaired 40 feet of cobblestone curb on Ocean Avenue at Devendorf Park.
- Ground down raised concrete sidewalks at 14 locations.
- Repaired a concrete bulkhead damaged by a vehicle accident at Dolores and First Avenue.
- Continued with in-house fleet vehicle repairs and oil changes.
- Collaborated with Leadership Carmel in the design and installation of the Scenic Outlook southwest of Eighth Avenue Restoration Project.
- Completed the Pine Tree Root System display in Mission Trail Nature Preserve.
- Started the annual weekend staffing shift to pick up litter and clean the beach during the busy summer season.

Forestry, Parks, and Beach

- See separate Forester's Report