

CHARTER

DESIGN TRADITIONS 1.5 STEERING COMMITTEE 2022-2023

PURPOSE: The Committee is constituted to review the existing Design Traditions documents and related City documents in order to advise the City Council on improvements that would further the excellence and integrity of the village's design traditions into the future.

MEMBERS: The Committee consists of five (5) members, one (1) member appointed by each City Councilor. The Council may augment the membership at any time and/or the Committee may request to the Council an additional member(s) with specific skills, knowledge, experience to assist the Committee with its mission. The Committee selects from its members a Chair and Vice-Chair, and/or other positions as needs may arise.

BROWN ACT: Pursuant to the Ralph M. Brown Act, the Committee is a "legislative body" and functions within the regulations promulgated therein.

COORDINATION WITH OTHER ENTITIES: The Committee may coordinate its project with other City of Carmel-by-the-Sea boards, committees, commissions and the City Council, and/or with community groups with interests in the assignment and work program of the Steering Committee.

DUTIES: The Committee shall:

- 1) Work with the City's consultant, Winter & Associates, in the development, evolution, drafting, review, presentation and City Council adoption of new residential and commercial Design Guidelines, amendments to the Municipal Code, General Plan or Local Coastal Plan, and other related documents that may pertain to the Guidelines.
- 2) Work with the City Planning staff in the writing, editing, review and presentation of the Design Guidelines.
- 3) Initiate the study and research, drafting and editing, presentation and adoption by the City Council of plans, programs, policies, regulations and ordinances arising from the Committee's work effort on the Design Guidelines. These efforts may include, but are not limited to, work on a Landscape Ordinance related to community design of private and public properties and the design implications of development related to housing efforts, and similar work as it arises.