

City Council Strategic Priorities - Currently In Process

# - Denotes Item is on Council "Top 16" Priority List

Item #	Description of Project	Regulatory	Current Status	Percentage	Responsible	2021 Status	January Status	February Status/Forecast	March Status/Forecast	April Status/Forecast	May Status/Forecast	June Status/Forecast	July Status/Forecast	August Status/Forecast	September Status/Forecast	October Status/Forecast	November Status/Forecast	December Status/Forecast		
1	Explore Parking Management Program	No	In Progress	30%	PO/CPB	Staff research complete with various consultants. T2 selected to implement PD citation management system.	Project on pause due to competing and higher priority items such as appeals and recruitments.	Project on pause due to competing and higher priority items such as appeals and recruitments.	SELECTED AS ONE OF "TOP 16" PRIORITY PROJECTS AT MARCH COUNCIL RETREAT.	Community engagement / education meetings.		Completed review of parking goals, concepts, and concerns with Mayor and all City Council Members.	Data gathering (mostly from Pacific Grove and Monterey) to help with regional comparisons.	Data gathering (mostly from Pacific Grove and Monterey) to help with regional comparisons.	Consolidation of regional data, parking concepts, community outreach plan, and "next steps" to be provided to the City Administrator. This material will be used to prepare an update to the City Council (during October CC meeting).	Update at City Council Meeting.				
2	Update Purchasing Ordinance	No	In Progress	10%	Finance	Current ordinance reviewed and sections for revisions identified. Research on comparable cities completed.			Due to limited staff capacity, this item will receive attention after completion of the FY22/23 budget.					New Finance Manager has begun analyzing current financial practices. Steps will be taken to define the scope of the project with the Assistant City Administrator.	Finance has two vacant positions. Finance Manager will be focusing on the preparation for the annual financial audit.	A purchasing limit comparison chart of other local agencies will be completed.				
3	Develop a plan to ensure that the City's natural areas, as well as private property, are properly maintained to reduce fire risk	No	In Progress	20%	Fire/ PW	Part of contract discussions with Monterey Fire.	Draft and negotiate adding provision to contract w/ Monterey Fire.	Completed Request for Quote to include fire prevention elements. Submitted to Monterey Fire Officials. Meeting with Monterey Fire completed and a counter proposal relative to fire prevention is expected.	SELECTED AS ONE OF "TOP 16" PRIORITY PROJECTS AT MARCH COUNCIL RETREAT.	Springtime forestry field operations include dead tree removals, weed whacking, pruning, clearing pathways, etc. On an ongoing basis, Friends of MTPP sponsor Weedies program. Carmel Cares and PW oversee Median Minders, and Garden Club and other volunteers pull weeds and remove debris.	Monterey Fire announces annual Defensible Space Inspection program for all Carmel properties starting in June.	Adopted FY 2022/23 budget includes \$20k for Wildfire Risk Assessment in Fire Dept. Budget. Answers to Budget Question 24 and 26 included: \$465k allocated for dead tree removal, pruning, mowing, and fire fuel reduction; fire risk reduction strategies in the Climate Adaptation Plan, and proposed Manager of Natural Resources position to bolster resources to manage the programs.	Bid documents drafted for 3-year landscape maintenance contract work, which includes fire fuel reduction. Program was canceled for past 2 years due to Covid.	Council awards Agreement with Davey Resources Group for Urban Forest Management Plan. See separate Priority #6 below. Advertise bids for landscape maintenance contract.	Prepare bid documents for on-call tree care contractors. Open bids for landscape maintenance contract.	Award contract for landscape maintenance. Open bids for on-call tree care contractors.	Award contract for on-call tree care contractor.			
4	Review opportunities for enhanced fire/ambulance service	No	In Progress	50%	PD	City Council provided direction to pursue further contract negotiations.	Conducted planning meeting with 2 bargaining units and both the Carmel/Monterey Chiefs.	Request for Quote submitted to Monterey Fire Department for Fire Services. Worked on developing Scope of Work for future contract relating to Ambulance Services.	SELECTED AS ONE OF "TOP 16" PRIORITY PROJECTS AT MARCH COUNCIL RETREAT.	Request for Quote submitted to Monterey Fire Department for Fire Services. Worked on developing Scope of Work for future contract relating to Ambulance Services.	Monterey evaluating and preparing response.	Quote overdue-Monterey explained a change in personnel resulted in delay.	Quote still pending. Internal analysis of pay differences and policy implications underway. Meeting with Monterey County EMS officials completed (to ensure protection of 201 rights).	Pay differences analysis nearly complete. Quote from Monterey is expected in August. Meeting with contracted ambulance provided (AMR) is being arranged (to fully understand obligations and practices for mutual aid and ambulance).	Review of quote from Monterey, internal discussions with CFPA (review of pay analysis), and continuing negotiations with Monterey to work forward toward developing an agreement document.	Complete agreement document for ambulance consolidation (staff and legal).	Completed agreement documents to be presented to Monterey and CBS City Councils.	Prepare for final transition (target completion date of Monday, January 1).		
5	Develop Forest Management Plan (FMP) and Update Tree Ordinance	No	In Progress	25%	PW	Draft tree ordinance received from City Attorney with significant editing. Council approved submission of 51715 CalFire grant application. Grant award anticipated for March.	Coordinate Tree Ordinance update with the Forest Management Plan process. Review of draft ordinance and scope of FMP reveals potential redo of Ordinance post FMP.	Received Cal Fire Grant. Work on plan pending receipt of grant award, anticipated for March.	SELECTED AS ONE OF "TOP 16" PRIORITY PROJECTS AT MARCH COUNCIL RETREAT.	At Priority Workshop, Council directs staff to prepare the FMP first, then update the tree ordinance, including changes resulting from the FMP, to prevent multiple revisions to Ordinance.	Council accepted \$150k Cal Fire Grant.	Committee selects Davey Resources Group to prepare the FMP. Prepare terms of a Professional Services Agreement.	Negotiate final terms of Agreement with Davey Group. Prepare package for Council.	Council awards Professional Services Agreement to Davey Resources Group. Duration estimated at 18 months. Kickoff meeting initiates the process.	Davey begins city-wide tree inventory. Background review, design guide, and GIS land use mapping.	Davey continues city-wide tree inventory. GIS land use mapping. Begins tree canopy assessment. First phase of planting 108 new trees as part of the Cal Fire Grant begins.	Prepare for stakeholder interviews, community meeting, and survey.			
6	Update Zoning Code and Design Guidelines (Residential & Commercial)	No	In Progress	45%	CPB	Working with Winter & Assoc. on proposal for contract support.	Work with Winter & Assoc. on project scope and overall approach for amendments.	Contract reviewed by City Council; Direction given to expand scope.	SELECTED AS ONE OF "TOP 16" PRIORITY PROJECTS AT MARCH COUNCIL RETREAT.	Consultant site visit. Begin public outreach and first round of meetings (Staff kickoff, Steering committee, Community, PC, CC, etc.)	Consultant site visit to assess existing conditions, developing computer models, meetings with staff and steering committee.	2-Day Community Workshop at Sunset Center; Steering Committee Meetings ongoing.	Analysis of workshop findings, and drafting "Strategy Paper" for next Community Workshop; Online Survey conducted w/ 300+ responses; Steering Committee meetings ongoing.	Finalized consultant draft of "Strategy Paper" and reviewing with Steering Committee; Steering Committee meetings ongoing and open to the public.	Final draft of Strategy Paper completed; Exercised designed for October community workshop; Steering Committee meetings ongoing.	Community Meeting, October 3rd, to review Strategy Paper and overall project direction; Present findings to City Council and Planning Commission; Revise direction as needed; Steering Committee meetings ongoing.	Begin drafting updates to Design Guidelines and Zoning Code based on final version of Strategy Paper; Steering Committee meetings ongoing.			
7	Develop Accessory Dwelling Unit (ADU) Ordinance	Yes	In Progress	45%	CPB			Drafted map and legend showing 5-year history of ADU permits in CBTS.	SELECTED AS ONE OF "TOP 16" PRIORITY PROJECTS AT MARCH COUNCIL RETREAT.	Added to priority list, will begin work in August.			Staff begins drafting ADU ordinance in cooperation with City Attorney's office.	First draft ordinance complete, ready to take to PC for workshop/recommendation.	Planning Commission workshop to review first draft of ADU ordinance.	Second ordinance recommendation to City Council.	City Council 1st Reading			
8	Develop Telecommunication Ordinance consistent with federal law	Yes	In Progress	60%	CPB		Community outreach and engagement; joint workshop of PC and CC conducted 2/28 to get early feedback from community and direction; Staff and attorneys to begin drafting ordinance framework.	Recruitments/Interview ongoing.	SELECTED AS ONE OF "TOP 16" PRIORITY PROJECTS AT MARCH COUNCIL RETREAT.	Community outreach and engagement; Drafting ordinance framework with staff and attorneys.	Recruitments/Interview ongoing.	Recruitments/Interview ongoing.	Recruitments/Interview ongoing.	Work with City's Telecom Attorneys to begin draft ordinance.	Work with City's Telecom Attorneys to finalize draft ordinance.	Planning Commission workshop to review first draft of wireless ordinance package.	Second ordinance recommendation to City Council.	City Council 1st Reading	City Council 2nd reading	
9	Filling vacant positions (12)	No	In Progress	90%	City Admin.	Ten (10) positions filled to date; Contract HR support brought on to help with processing.	Recruitments/Interview ongoing.	Recruitments/Interview ongoing.	SELECTED AS ONE OF "TOP 16" PRIORITY PROJECTS AT MARCH COUNCIL RETREAT.	Recruitments/Interview ongoing.	Recruitments/Interview ongoing.	Recruitments/Interview ongoing.	Recruitments / Interviews ongoing.	11.0 positions filled to date. Recruitments / Interviews ongoing.						
10	Pandemic recovery (reopening, reporting, etc.)	No	In Progress	90%	City Admin.	Explored larger venues (Sunset Center, Women's Club) - determined not viable.	Working with local volunteer groups to set up plan to support in-person meeting in City Hall.	In-person meetings begin. Volunteers to check vaccination, masks, etc.	SELECTED AS ONE OF "TOP 16" PRIORITY PROJECTS AT MARCH COUNCIL RETREAT.	In-person Council meeting conducted with the help of CERT to screen attendees.	In-person Council meeting conducted with the help of CERT to screen attendees.	In-person Council meeting conducted with the help of CERT to screen attendees.	In-person Council meeting conducted with the help of CERT to screen attendees.	Hybrid City Council meetings that include in-person Council meeting conducted w/ the assistance of PD to screen attendees.	Hybrid City Council meetings that include in-person Council meeting conducted w/ the assistance of PD to screen attendees.					
11	Stormwater Ordinance update	Yes	In Progress	75%	PW	Hired on-call environmental consultant, Dudek, with expertise in Stormwater regulations.	Review proposal from Dudek for ordinance development, including review of nearby agency ordinances.	Begin work with Dudek to develop draft ordinance.	SELECTED AS ONE OF "TOP 16" PRIORITY PROJECTS AT MARCH COUNCIL RETREAT.	Ordinance revisions made. Second draft Ordinance submitted for City review.	Draft Ordinance revisions made.	Begin Public Outreach in conjunction with Design Guidelines Update. Third draft Ordinance submitted and reviewed. Dudek's work considered complete. Draft Ordinance sent to City Attorney's Office for review.	Worked with City Attorney's office for numerous additional edits to clarify requirements and comply with State mandates.	Final draft Ordinance finishing up with City Attorney's office.	Submit draft Ordinance to Regional Water Quality Control Board and Coastal Commission for review.	Await review comments.	Incorporate comments from RWQCB and Coastal Commission, if any. Present to Planning Commission.	If ready, present to Council for Public Hearing/First Reading.		
12	Volunteer Groups Oversight	No	In Progress	35%	PW	Limited oversight of Carmel Cares in progress by PW Director and PW Managers as time permits. Proper level of oversight and collaboration on hold until spring. Anticipated assignment for new Analyst hire.	Streamlined the enforcement permitting process with Carmel Cares, Planning & Building Department, and Public Works.	While the current approach focuses on the arrival of the Admin Analyst being recruited, we suggest some thought be given to creating a future Project Manager/Volunteer Coordinator position to manage this growing effort. The AA position is going to be consumed with current internal analyst needs, and a more robust position may be able to maximize the potential contributions of all volunteer groups to the City. There is enough volunteer group potential to consume a full time position.	Recruit for Administrative Analyst. Carmel Cares add another group, "Tag Team" focusing on removal of graffiti and stickers placed on public and private property.	In preparation for the FY 2022/23 budget, PW reviewed the various volunteer group oversight requirements and will continue as has been past practice until this work can be consolidated by an Analyst. Environmental Programs Manager to continue to oversee Friends of Mission Trails Nature Preserve and volunteers associated with North Dunes Habitat Restoration. City Forester to continue to oversee Friends of Carmel Forest, Garden Club, and Friends of Lester Rowntree Native Plant Garden. Public Works Director to continue to	PW Administrative Analyst begins 7/1, focusing on organizing Forestry work flow, and starts attending Carmel Cares status meetings.	Analyst meets one on one with Carmel Cares, and begins to develop game plan to oversee Carmel Cares first, and branch out into serving as a general clearinghouse for all volunteer organizations in Carmel - both serving the City as well as volunteers who may help other non-profit/charitable organizations in the City.	Analyst continues development of Game Plan. Game Plan includes new volunteer packet and tracking spreadsheet. Begin making contact with potential volunteer organizations indirectly serving the citizens of Carmel.	Analyst takes over as primary point of contact with Carmel Cares supported by Public Works Director.	Analyst continues as primary point of contact with Carmel Cares supported by Public Works Director, and continues serving as point of contact with Friends of Carmel Forest and Garden Club.	Analyst continues as primary point of contact with Carmel Cares supported by Public Works Director.	Analyst continues as primary point of contact with Carmel Cares supported by Public Works Director.			
13	Review/reformulate approach to reserves/update financial policies	No	In Progress	15%	Finance			Due to limited staff capacity, this item will receive attention after completion of the FY22/23 budget.					New Finance Manager has begun analyzing current financial practices. Steps will be taken to define the scope of the project with the Assistant City Administrator.	Finance has two vacant positions. Finance Manager will be focusing on the preparation for the annual financial audit.	Comments, if any, from the annual financial audit will be incorporated into project objectives.					
14	Explore opportunities for permanent outdoor dining	No	In Progress	25%	CPB	Ad hoc Committee provided recommendation to be forwarded to PC.	City Council paused project until it can be considered with other priority projects.													
15	Increase Beautification Efforts	No	In Progress	30%	PW	Funds from parking tent utilized; First "Beautification Week" successfully completed; Ocean Ave. medians landscaping planned.	Install new irrigation system, plantings and hardscape prototype in Ocean Median between Lincoln and Monte Verde.	F&B Commission reviews and approves prototype median island landscaping of island located between Lincoln and Monte Verde Streets.	Clear second Ocean median island. Order irrigation supplies for remaining four islands.	April - July 2022: Forestry staff shortage due to resignation, Covid, off job injury, etc.	With Public Works oversight, Carmel Cares continues beautification efforts along Scenic Pathway, Forest Theater, Vista Lobos, and Deventorf Parks, grounds around Children's Library and Sunset Center, and in numerous median islands around town. Carmel Care's Pick-up Posse supplements PW by picking up	Carmel Cares beautification efforts continue.	Carmel Cares beautification efforts continue.	Carmel Cares beautification efforts continue.	Carmel Cares beautification efforts continue. Install irrigation and planting on second median island on Ocean Avenue.	After a 2-year gap due to Covid, Landscape Maintenance contractor to begin ongoing maintenance in numerous parks and open space areas.	Clear out third median island along Ocean Avenue.	Install irrigation and plants in third median island.		
16	Review barriers to construction of affordable housing	Yes	In Progress	30%	CPB	Met with housing/planning managers from peninsula cities to discuss regional approach; Working with city of PG to partner on consultant support for feasibility study.			SELECTED AS ONE OF "TOP 16" PRIORITY PROJECTS AT MARCH COUNCIL RETREAT.	Finalize project scope, develop RFP, review responsive proposals, and select contractor.	Contract authorized (\$29,000) for ECONorthwest to begin housing feasibility study.	All-day site visit with ECONorthwest; begin analysis of barriers and drafting report.	Receive 50% deliverable from ECONorthwest.	Final draft feasibility study due from ECONorthwest.	Provide report to City Council and present feasibility study findings.					
17	Explore street addresses	No	Not Started	0%	Assist. City Admin./CPB	On hold until spring. Anticipated assignment for new Analyst hire.			SELECTED AS ONE OF "TOP 16" PRIORITY PROJECTS AT MARCH COUNCIL RETREAT.	Target Analyst on board.	Analyst on Board later than anticipated (June start date). Will begin work on addresses late summer/early fall.			Target beginning work with Admin Analyst.						
18	Develop a Facilities Maintenance Plan	No	In Progress	45%	PW	Portions of Plan prepared piece-meal. Need to compile comprehensively. This will become an ongoing working document once completed. On hold until spring. Anticipated assignment for new Analyst and/or Project Manager hire.	Unsuccessful recruitment for Project Manager.	As part of the 5-year CIP Planning effort, focus shifting to renovating the older City buildings rather than continuously increase maintenance repairs and out-of-pocket costs. CIP projects/programs proposed: Police Building Additional Renovations, Facilities Condition Assessments (4 bldgs), 9 Facility Renovation Projects, 2 Resiliency projects, and Libraries	Scoping and estimating new facility-related CIP Projects. First draft of CIP projects presented to Council.	FY 2022/23 Budget and CIP Adopted. Aunonio, Inc. selected to provide project management for 9 facility renovation projects: Sunset Center paint, generator, carpet, City Hall wall, roof, facility condition assessments, etc.	Professional Services Agreement prepared with Aunonio and submitted for Council award in August. 4 Leaf selected to provide project management for PD Renovation and 2 resiliency projects.	Professional Services Agreement prepared with 4 Leaf and submitted for Council award in September.	Council awards Agreement with 4 Leaf.	Comment: As these facility renovation projects are completed, the Facilities Maintenance Plan will need to be updated. This will be a long-term process. Council may wish to substitute finalizing the Facilities Maintenance Plan with a specific renovation project(s), and come back to the Plan at a later date once some of these facilities are repaired.						
19	Underground Utilities Rule 20A	No	In Progress	10%	PW	Notified by PG&E that approx. \$900k allocation for City project may be re-assigned in 2023+ without an identified project and establishment of an Underground Utilities District. On hold until spring. Anticipated assignment for new Project Manager hire.	Unsuccessful recruitment for Project Manager.	Unsuccessful recruitment for Project Manager.	Unsuccessful recruitment for Project Manager.	Unsuccessful recruitment for Project Manager.	Unsuccessful recruitment for Project Manager.	Unsuccessful recruitment for Project Manager.	Began to update the White Paper drafted some time ago. Reviewed Very High Hazard Zone corridors which may qualify for use of Rule 20A undergrounding funds.	Continue working on White Paper.	Continue working on White Paper.	Present overview of Rule 20A program requirements, implementation steps, and potential projects for Council direction.				
20	Explore reinstatement of Design Review Board	No	In Progress	45%	CPB	Discuss with City Council at strategic retreat; Suggest hold on creation of DRB until after Design guidelines are adopted.						Based on feedback from Design Tradition 1.5 (DT1.5) Community Workshop, level of Design Review Board participation now being considered as part of overall DT1.5 project. Will follow the same timeline as the DT1.5.	Based on feedback from Design Tradition 1.5 (DT1.5) Community Workshop, level of Design Review Board participation now being considered as part of overall DT1.5 project. Will follow the same timeline as the DT1.5.	Based on feedback from Design Tradition 1.5 (DT1.5) Community Workshop, level of Design Review Board participation now being considered as part of overall DT1.5 project. Will follow the same timeline as the DT1.5.	Based on feedback from Design Tradition 1.5 (DT1.5) Community Workshop, level of Design Review Board participation now being considered as part of overall DT1.5 project. Will follow the same timeline as the DT1.5.	Based on feedback from Design Tradition 1.5 (DT1.5) Community Workshop, level of Design Review Board participation now being considered as part of overall DT1.5 project. Will follow the same timeline as the DT1.5.	Based on feedback from Design Tradition 1.5 (DT1.5) Community Workshop, level of Design Review Board participation now being considered as part of overall DT1.5 project. Will follow the same timeline as the DT1.5.	Based on feedback from Design Tradition 1.5 (DT1.5) Community Workshop, level of Design Review Board participation now being considered as part of overall DT1.5 project. Will follow the same timeline as the DT1.5.		
21	Explore redevelopment of the north lot at Sunset Center	No	Not Started	0%	CPB	On hold until hire of Associate Planner (Long Range Planning)	Anticipate Associate Planner starts February or March - To begin work on this project ASAP.	Associate Planner starting in April; Assignment of this project pending direction from Council at Council Retreat; will hold on starting until other higher priority projects are completed.		Not selected as top priority project at March Council Retreat; will hold on starting until other higher priority projects are completed.		Target Analyst on board.								
22	Explore opportunities for Flanders Mansion	No	Not Started	0%	Assist. City Admin.	On hold until spring. Anticipated assignment for new Administration Analyst hire.				Not selected as top priority project at March Council Retreat; will hold on starting until other higher priority projects are completed.		Target Analyst on board.								
23	Explore opportunities for Scout House	No	In Progress	25%	PW/Assist. City Admin.	On hold until spring. Anticipated assignment for new Administration Analyst hire.			SELECTED AS ONE OF "TOP 16" PRIORITY PROJECTS AT MARCH COUNCIL RETREAT.				PW Analyst on Board later than expected. RFP draft in process.	RFP Completed and made public for responsive proposals.						
24	Develop and implement Social Media Plan	No	In Progress	10%	Clerk	On hold until hire of City Clerk; Position being re-posted at higher salary range.	Anticipate Clerk starts March or April - To begin work on this project ASAP.	Not selected as top priority project at March Council Retreat; will hold on starting until other higher priority projects are completed.				City Clerk started June 16, 2022.	Researching Social Media Policies adopted by nearby agencies. Collected examples of policies to use as a reference point for creating a policy for Carmel.							

City Council Strategic Priorities - Completed																		
Item #	Description of Project	Regulatory	Current Status	Percentage	Responsible	2021 Status	January Status	February Status/Forecast	March Status/Forecast	April Status/Forecast	May Status/Forecast	June Status/Forecast	July Status/Forecast	August Status/Forecast	September Status/Forecast	October Status/Forecast	November Status/Forecast	December Status/Forecast
1	Develop a multi-pronged financial strategy to address pension liability	No	Complete	100%	Finance	Task complete												
2	Restructure Peninsula Messenger Service for at-home letter delivery	No	Complete	100%	Finance	Task complete												
3	Develop Organics/Recycling Ordinance	Yes	Complete	100%	PW	Ordinance adopted. Council approved Franchise Agreement Amendment, rates, and assignment. MOU with Waste Management District approved.	Education/Outreach - Develop game plan	Education/Outreach - Finalize game plan, Begin outreach	Education/Outreach - Finalize game plan, Begin outreach.	Education/Outreach - ongoing by new Admin Tech hire	Task Complete. Education/Outreach will be ongoing.							
4	Prepare Climate Action/Climate Adaptation Plan	Yes	Complete	100%	PW	Vulnerability Report complete. Action and Adaptation Plan strategies and projects identified. GHG Emissions Forecast in progress.	Continue fine-tuning Action and Adaptation Strategies and Projects Lists. Review GHG Forecast report	Complete Action and Adaptation Strategies and Projects Lists	SELECTED AS ONE OF "TOP 16" PRIORITY PROJECTS AT MARCH COUNCIL RETREAT GHG Emissions Forecast report completed. Draft Climate Adaptation Plan prepared and	Incorporated comments and completed Climate Adaptation Plan. Continue preparation of Climate Action Plan.	Present the Draft Climate Action and Climate Adaptation Plans at Planning and Forest & Beach Commissions and community workshops.	Present the Climate Action and Climate Adaptation Plans at City Council. Incorporate Comments received from Council, Commissions, and community into final draft Plans.	Climate Committee accepts final Plans as complete and requests adoption by the City Council	Council adopts Climate Action and Climate Adaptation Plans on 8/2/2022. Program moves into Long Range Implementation Plan	Task Complete. Specific projects and initiatives for implementation have begun and will continue for some time.			
5	Forest Theater Facilities Manager	No	Complete	100%	PW	RFP issued. Proposals received and reviewed. Pac Rep Theatre tentatively selected. Deal points negotiated.	Drafting Lease Agreement with City Attorney's Office. Received comments from Pac Rep. Deal points finalized.	Complete Lease Agreement and submit for March Council approval.	SELECTED AS ONE OF "TOP 16" PRIORITY PROJECTS AT MARCH COUNCIL RETREAT 3/1/22 - Council approves Lease Agreement expiring 6/30/2027. Includes no City subsidy, initial CP investments of \$60k by City and \$25k by Pac Rep.	Agreement executed. Pac Rep begins demolition of wood stage and framing.	Wood stage reconstruction complete. Research information and quotes for lighting box truss.	Council approves purchase of a \$53,673 lighting box truss system above the stage.	Box truss manufactured, delivered and installed 2 months ahead of schedule. Pac Rep purchases flying apparatus rigging.	Box truss structural permit signed off. Electrical modifications made for flying rigging. Forest and Beach Commission approves Carmel Cares proposed major landscaping renovation plan for Forest Theater grounds.	Task Complete. Oversight and coordination with Pac Rep will continue.			
6	Review and Update Sign Ordinance	Yes	In Progress	100%	CPB / City Attorney	City Council approved ordinance. Needs to go to Coastal Commission for LCP certification			SELECTED AS ONE OF "TOP 16" PRIORITY PROJECTS AT MARCH COUNCIL RETREAT		Local Coastal Program (LCP) amendment to Coastal Commission			Municipal Code Updated to reflect changes				