

**CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL**

RESOLUTION NO. 2022-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA AUTHORIZING THE CITY ADMINISTER TO EXECUTE AMENDMENT NO. 6 WITH PURESERVE BUILDING SERVICES, INC., EXTENDING THE EXISTING JANITORIAL SERVICES CONTRACT THROUGH JUNE 30, 2022 FOR A FEE OF \$97,000, PLUS A SUPPLEMENTAL SERVICES CONTINGENCY OF \$5,000, FOR A NOT-TO-EXCEED TOTAL OF \$102,000

WHEREAS, in 2015, the City issued a Request for Proposals to janitorial contractors to clean six (6) City-owned buildings and seven (7) restroom facilities, and furnish cleaning supplies and consumables; and

WHEREAS, in 2016, the City Council awarded Proserve Facility Service (since renamed Pureserve Building Services, Inc.) a 2-1/3 year professional services agreement, effective March 2016, with the option of extending the term up to three more fiscal years, which options were implemented, and which expired on June 30, 2021; and

WHEREAS, a new RFP for janitorial services based on the City's updated professional services agreement, enhanced enforcement tools, and improved services and consumables fell behind schedule due to the Covid-19 pandemic; consequently, without an interim contract extension, janitorial services for City Hall, Harrison Memorial and Park Branch Libraries, the Police Station, Public Works, Vista Lobos, and seven public restrooms would cease; and

WHEREAS, in June 2020, when the City budget was facing a significant shortfall of revenue, Pureserve agreed to reduce their fees by 14% for Fiscal Year 2020/21, while only trimming the frequency of cleaning in certain buildings; and

WHEREAS, in July 2021, the City Council authorized Amendment No. 5 with Pureserve, with a modest 3% increase in monthly fees above the FY 2020/21 discounted rates, for a six-month extension ending December 31, 2021; and

WHEREAS, Pureserve has agreed to maintain their fee of \$97,000 for another six-month term extension ending June 30, 2021, and a supplemental services contingency is requested to increase cleaning frequencies or supplies, particularly during summer holiday weekends and special events.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES HEREBY:

Authorize the City Administrator to execute Amendment No. 6 with Pureserve Building Services, Inc., extending the existing janitorial services contract through June 30, 2022 for a fee of \$97,000, plus a supplemental services contingency of \$5,000, for a not-to-exceed total of \$102,000.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 4th day of January 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

Dave Potter
Mayor

City Clerk