

**CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL**

RESOLUTION NO. 2021-035

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AMENDMENT NO. 3 TO THE MAIL DELIVERY AGREEMENT WITH PENINSULA MESSENGER SERVICE FOR A TOTAL NOT TO EXCEED FEE INCREASE OF \$122,000 FOR THE TERM OF JULY 1, 2021 TO DECEMBER 31, 2022

WHEREAS, the United States Postal Service (USPS) typically delivers residential mail to homes in areas in which house numbers have been assigned, and, in areas in which no house numbers have been assigned, the USPS will deliver residential mail to a centralized location; and

WHEREAS, as the City of Carmel-by-the-Sea does not have house numbering, the USPS provides mail delivery service to residents through post office boxes at the post office located on 5th Avenue between San Carlos Street and Dolores Street; and

WHEREAS, the City currently contracts with a courier service, Peninsula Messenger Service, and pays for mail delivery service on behalf of residents; and

WHEREAS, Council approved the current agreement with Peninsula Messenger Services by adopting resolution 2019-003 on January 8, 2019 and authorized Amendment No. 1 and No. 2 on January 7, 2020 (Resolution 2020-005) and January 5, 2021 (Resolution 2021-003) respectively; and

WHEREAS, the amendment expires on June 30, 2021 and the City wishes to continue service with Peninsula Messenger Service while the City implements changes to the home mail delivery program; and

WHEREAS, Carmel Municipal Code Section 3.12.140H allows for the dispensation of the bid process when “reasonably necessary for the preservation or protection of public peace, health, safety or welfare of persons and property”; and

WHEREAS, the City wishes to dispense with the bid process at this time to allow for continuity of service and to determine the number of accountholders and whether the program is cost effective to continue in the future once program modifications are implemented.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES HEREBY:

Authorize the City Administrator to execute Amendment No.3 to the Mail Delivery Agreement with Peninsula Messenger Services to increase the contract by an amount not to exceed \$122,000 and extend the term of the contract from July 1, 2021 to December 31, 2022. The not to exceed amount includes up to \$81,000 for July 1, 2021 to June 30, 2022 and up to \$41,000 for July 1, 2022 to December 31, 2022. The amount of the total agreement from January 1, 2019 to December 31, 2022 is an amount not to exceed \$324,200.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 7th day of July, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

Dave Potter
Mayor

Britt Avrit, MMC
City Clerk