

**CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL**

RESOLUTION NO. 2021-037

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA AUTHORIZING THE CITY ADMINISTER TO EXECUTE AMENDMENT NO. 5 WITH PURESERVE BUILDING SERVICES, INC., EXTENDING THE EXISTING JANITORIAL SERVICES CONTRACT THROUGH DECEMBER 31, 2021 FOR A FEE OF \$97,000, PLUS A SUPPLEMENTAL SERVICES CONTINGENCY OF \$5,000, FOR A NOT-TO-EXCEED TOTAL OF \$102,000

WHEREAS, in 2015, the City issued a Request for Proposals to janitorial contractors to clean six (6) City-owned buildings and seven (7) restroom facilities, and furnish cleaning supplies and consumables; and

WHEREAS, in 2016, the City Council awarded Proserve Facility Service (since re-named Pureserve Building Services, Inc.) a 2-1/3 year professional services agreement, effective March 2016, with the option of extending the term up to three more fiscal years, which options were implemented, and which expired on June 30, 2021; and

WHEREAS, a new RFP for janitorial services based on the updated professional services agreement, enhanced enforcement tools, and improved services and consumables fell behind schedule due to the Covid-19 pandemic; consequently, without an interim contract extension, janitorial services for City Hall, Harrison Memorial and Park Branch Libraries, the Police Station, Public Works, Vista Lobos, and seven public restrooms would cease; and

WHEREAS, in June 2020, when the City budget was facing a significant shortfall of revenue, Pureserve agreed to reduce their fee by 14%, while only trimming the frequency of cleaning in certain buildings; and

WHEREAS, Pureserve requests a modest 3% increase in monthly fees for this six-month extension, and a supplemental services contingency is requested to increase cleaning frequencies, particularly during holiday weekends and special events.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES HEREBY:

Authorize the City Administrator to execute Amendment No. 5 with Pureserve Building Services, Inc., extending the existing janitorial services contract through December 31, 2021, for a fee of \$97,000, plus a supplemental services contingency of \$5,000, for a not-to-exceed total of \$102,000.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 6th day of July 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

Dave Potter
Mayor

Britt Avrit, MMC
City Clerk