

**CITY OF CARMEL-BY-THE-SEA  
CITY COUNCIL**

**RESOLUTION NO. 2021-004**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA  
AUTHORIZING A REFUND OF A DESIGN REVIEW PERMIT FEE IN THE AMOUNT OF  
\$430.00 AND A PLANNING COMMISSION REFERRAL FEE OF \$1,075.00 TO KENT  
IPSEN**

WHEREAS, the applicant, Kent Ipsen, submitted a Design Review Track 1 Minor application on November 2, 2020; and

WHEREAS, the applicant was assessed a permit fee of \$430.00 for the review of the application \$1,075.00 for a Planning Commission referral; and

WHEREAS, on December 9, 2020 the applicant submitted a request to withdraw the application; and

WHEREAS, CMC Section 17.02.120 (Fees) allows a partial refund of permit fees in the amount of 75% for applications that are withdrawn before a determination has been made as to whether the application is complete; and

WHEREAS, the applicant submitted an application on November 2, 2020 and withdrew the application on December 9, 2020 prior to staff making a determination as to the completeness of the application; and

WHEREAS, the applicant is entitled to a 75% refund of the permit fee which amounts to \$1,128.75; and

WHEREAS, CMC Section 3.06.060 (Return of Funds) requires refunds of \$1,000 or more to be approved by the City Council.

**NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE  
CITY OF CARMEL-BY-THE-SEA DOES HEREBY:**

Authorize a refund of \$1,128.75 which is 75% of the permit fees for a Design Review Track 1 Minor application and Planning Commission referral to Kent Ipsen.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 5<sup>th</sup> day of January, 2021, by the following vote:**

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

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Dave Potter  
Mayor

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Britt Avrit, MMC  
City Clerk