



# **CITY OF CARMEL-BY-THE-SEA**

## **Monthly Report**

### **Public Works Department Report – July 2020**

<b>TO:</b>	Honorable Mayor and City Council Members
<b>SUBMITTED BY:</b>	Robert M. Harary, P.E., Director of Public Works
<b>SUBMITTED ON:</b>	August 14, 2020
<b>APPROVED BY:</b>	Chip Rerig, City Administrator

#### **Forest and Beach Commission Meeting of July 9, 2020**

- City Forester presented State of Carmel Forest and Vision for the Future.
- Recommendation to Council to update tree-related Council and Commission appeal fees.
- Discussed, and settled on a format and content of the monthly Forester's Report.
- Again deferred decision on removal of 17 eucalyptus trees pending landscape plan (Overett).

#### **Public Works Administration**

- Approved by Council and processed a Funding Agreement with the Transportation Agency of Monterey County for \$40,311 RSTP grant. Funds will be used for sidewalk repairs along Mission Street, installation of two, dual electric vehicle chargers, and traffic safety paint.
- Council rejected all 3 bids received for Landscape Maintenance Services. It was concluded that the Gardener position will remain funded to perform those services.
- With Councilwoman Reimers, set up a sponsorship program for mutt mitt dispensers.
- Prepared an Amendment to the Professional Services Agreement with CSG Consultants for building code plan checking and inspection services.
- Worked with volunteers in the Carmel Cares organization who are planning to help the City with landscaping and hardscape tasks, recycling education, and purchasing equipment.

#### **Environmental Programs**

- Presented to Council, who approved dual, ribbon-style metal trash/recycling receptacles. 25 new cans will be ordered using about half of the \$120,000 CalRecycle grant fund.
- After four months of Covid-related delay, on July 16<sup>th</sup>, the Climate Action Committee resumed and focused on information gathering and community outreach.
- Confirmed allocation of a \$4,000 grant from the Monterey Peninsula Water Management District to develop a demonstration rain garden in front of the Public Works Building.
- Started to collect community and staff ideas for park upgrades due to the announcement of a \$177,000 Per Capita Park Grant.
- Investigated a sewer leak from a lateral from a nearby home in the Mission Trail Nature Preserve (MTNP) and coordinated clean up and repairs with Carmel Area Wastewater District.
- Processed the annual Used Oil Program documents with Monterey County.
- Trained Public Works Staff on hazardous materials identification and handling.

## **Public Works Department Report – July 2020**

### **Facility Maintenance**

- Received reimbursement check of \$17,800 from the CSAC Excess Insurance Authority to offset a portion of the cost of replacing the Scout House roof.
- Had the old Blink electric vehicle charger replaced with a new, revenue-producing ChargePoint EV charger.
- Fixed the intercom system at the Police Station.
- Rotated back a parking lot pole at Sunset Center which no longer needs to shine on the ramp.
- Cleaned out HVAC ducts in the Park Branch Library.
- Restored the fish pond at Devendorf Park following vandalism by teenagers.
- Repaired and stained the housing over the old water well pump station in the MTNP.
- Patched an area of leaking roof on Flanders Mansion.

### **Project Management**

- PG&E paved Casanova Street, between Ocean and Eighth Avenues, adjusted the manholes and valve cans to the new grade, and added striping. This project is substantially complete.
- Scout House roof rafter tails were painted, and plaster was repaired around the chimney.
- City review comments for the final draft Storm Drain Master Plan were sent to the consultant.

### **Street Maintenance**

- Commenced in-house oil changes and general maintenance tasks on City fleet for the first time in decades.
- With Councilwoman Reimers, set up a sponsorship program for mutt mitt dispensers.
- Installed the new Randall Bishop bench in the MTNP.
- Repaired two median island sections along Junipero Street damaged by tree roots.
- Continued removing piles of weeds, dead wood, and debris from the MTNP.

### **Forestry, Parks and Beach (Forester's Report)**

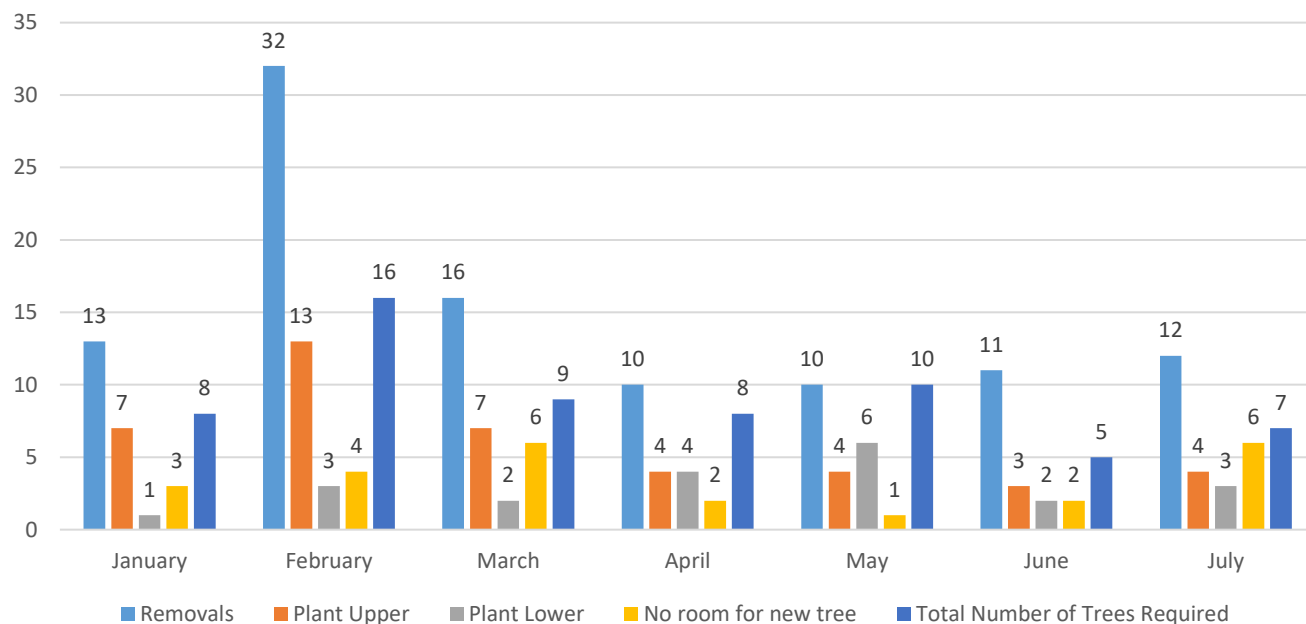
- Damage caused by bark beetles has slowed, and fewer pines are in decline.
- Older oaks continue to struggle from damage caused by California oakworm.
- Landscape maintenance tasks, previously performed by a contractor, have been divided up amongst field staff. This approach is working well. Maintenance is the focus on Mondays and Fridays, and larger tree jobs are being executed in the middle of the week.
- New rigging equipment, required for staff to safely perform larger tree work that was previously contracted out, has been purchased and delivered.
- Joni L. Janecki & Associates has been retained by homeowners on the eastside of San Antonio to work on the San Antonio pathway hedge replanting design.
- 2,550 trees have been inventoried as of August 11, 2020. Staff is inventorying trees as work and inspections are performed.

## Public Works Department Report – July 2020 - (Forester's Report) – Continued

### Private Development Activities

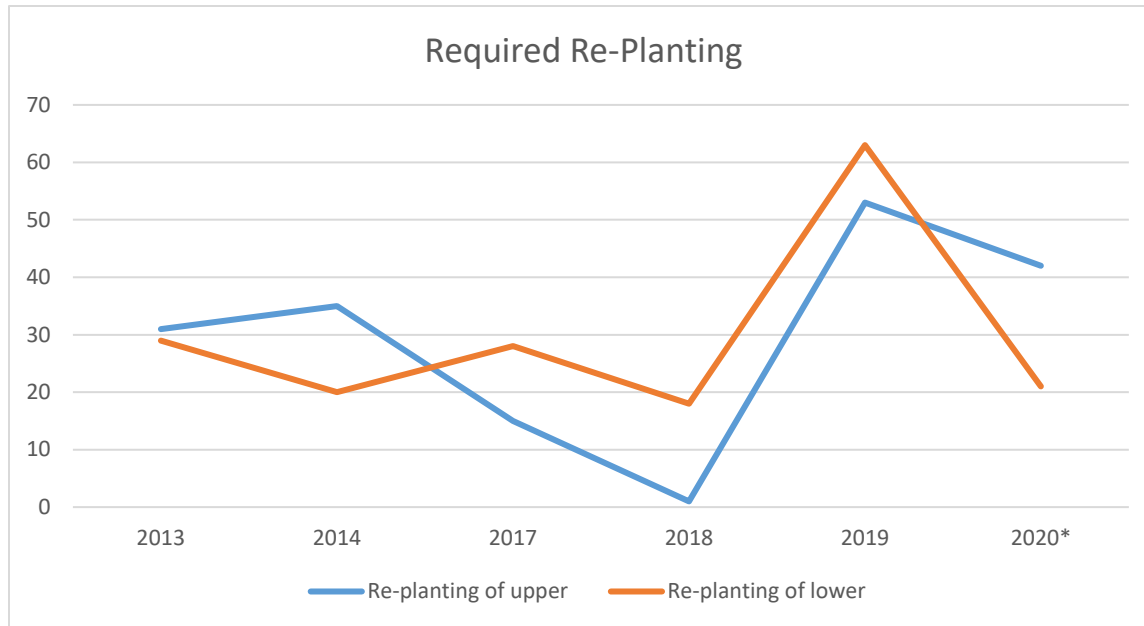
Permitted removals and required planting 2020					
	Removals	Plant Upper	Plant Lower	No room for new tree	Total Number of Trees Required
January	13	7	1	3	8
February	32	13	3	4	16
March	16	7	2	6	9
April	10	4	4	2	8
May	10	4	6	1	10
June	11	3	2	4	5
July	12	4	3	6	7

Removal Permits and Required Re-Planting 2020



Historic permitted removals and required planting							
	Removal Permits	Removal of upper	Removal of lower	Re-planting Required	Re-planting of upper	Re-planting of lower	Re-planting %
2012	96			20			20.83%
2013	123	60	63	59	31	29	47.97%
2014	145	64	81	49	35	20	33.79%
2016	90			37			41.11%
2017	119	50	69	43	15	28	36.13%
2018	77	37	60	20	1	18	25.97%
2019	170	107	63	116	53	63	68.24%
2020*	116	45	27	63	42	21	54.31%
	*year to date						

## Public Works Department Report – July 2020 - (Forester's Report) – Continued

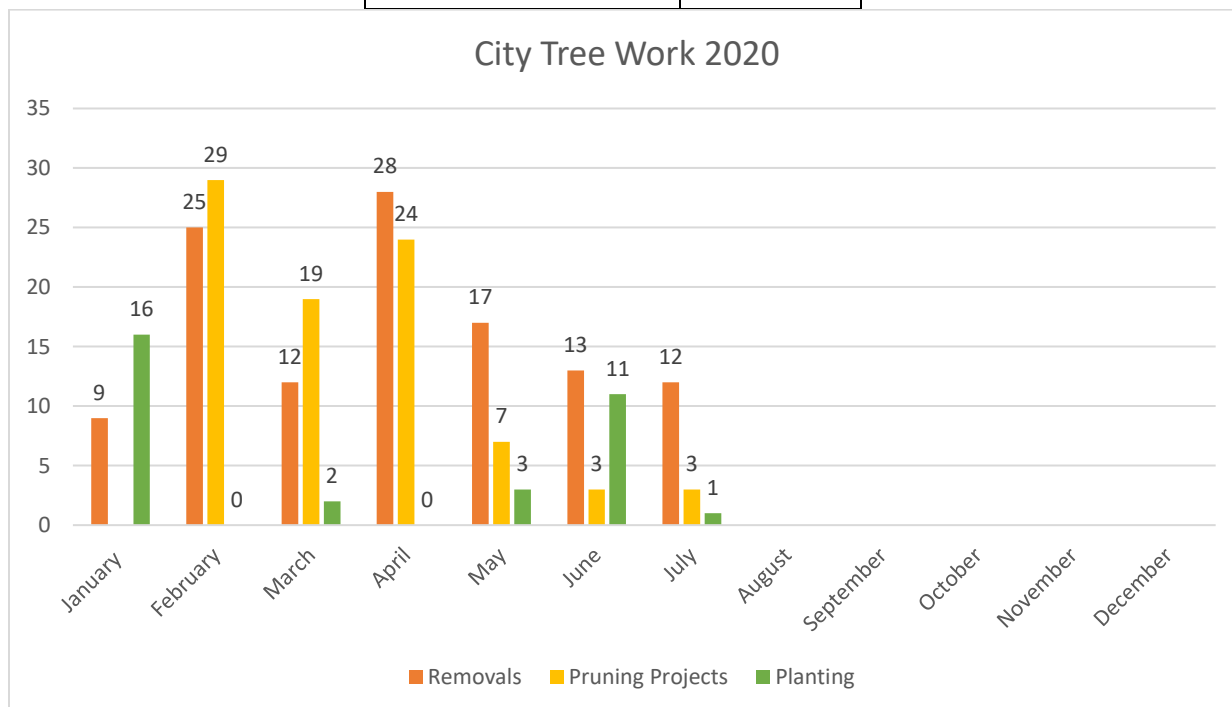


### Stop Work Orders Issued:

- Dolores Street 7 SW of Thirteenth Avenue for violations of Municipal Code 17.48.110.

## City Forestry, Parks, and Beach Activities

Work Type	Count
Cavity care	1
Failure - limb	1
Inspections	60
Trees planted	1
Pruning	3
Removals	12



## Public Works Department Report – July 2020 - (Forester's Report) – Continued

