

2020-21 SCC FIXED EXPENSES

Facilities Fixed Expenses

Description	Vendor	Monthly (x12)	Semi (x2)	Quarterly (x4)	Annual (x1)	Annual Total
Fire Systems						
Testing/certification	Central Coast Systems		\$ 3,505.00		\$	7,010.00
Monitoring	Central Coast Systems	\$ 105.00			\$	1,260.00
Testing/certification	First Alarm			\$ 165.00	\$	660.00
Monitoring	First Alarm			\$ 170.40	\$	681.60
Sprinkler pump test	A&B Fire				\$ 1,500.00	\$ 1,500.00
Fire extinguishers	Monterey Fire Extinguisher				\$ 850.00	\$ 850.00
Security Systems						
Monitoring	Sentry		\$ 1,344.00		\$	2,688.00
Equipment lease	Sentry		\$ 2,022.00		\$	4,044.00
Elevators and Lifts						
Inspection	Elevator Service Co.	\$ 405.00		\$ 125.00	\$	5,360.00
Annual Testing	Elevator Service Co.				\$ 2,500.00	\$ 2,500.00
Certification	State of California				\$ 500.00	\$ 500.00
HVAC						
Maintenance	Pacific Coast Trane	\$ 4,695.00			\$	56,340.00
Repairs	Pacific Coast Trane				\$ 2,500.00	\$ 2,500.00
Water Treatment	Water Tech Inc.	\$ 195.00			\$	2,340.00
Theatrical Systems						
Rigging Inspection	Musson Theatrical				\$ 2,000.00	\$ 2,000.00
Lift Inspection	JR Clancy				\$ 4,000.00	\$ 4,000.00
Fire Curtain Inspection	Musson Theatrical				\$ 1,000.00	\$ 1,000.00
Equipment Repair	Various				\$ 7,500.00	\$ 7,500.00
Insurance						
	Alliance Member Services	\$ 1,800.00			\$	21,600.00
Maintenance						
Custodial Contract	SBM			\$ 6,000.00	\$	24,000.00
Grounds	AES Landscaping	\$ 1,350.00	\$ 1,200.00		\$	18,600.00
Plumbing/Heating	Peninsula or Clifton Plumbing				\$ 6,000.00	\$ 6,000.00
Electrical	Collins or Lonestar Electric				\$ 3,500.00	\$ 3,500.00
Locks/Keys	American Lock Service				\$ 1,200.00	\$ 1,200.00
Gutter/Window Cleaning	Monterey Bay Cleaning		\$ 800.00	\$ 700.00	\$	4,400.00
Pest Control	Ailing House				\$ 1,000.00	\$ 1,000.00
Supplies						
Facility Maintenance					\$ 8,700.00	\$ 8,700.00
Custodial Maintenance					\$ 9,000.00	\$ 9,000.00
Theater Maintenance					\$ 3,000.00	\$ 3,000.00
Utilities						
Electricity/Gas	PG&E	\$ 7,500.00			\$	90,000.00
Water	Cal Am Water	\$ 1,500.00			\$	18,000.00

Total Facility:	\$	264,733.60
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Admin Fixed Expenses

Accounting - Audit	Hayashi & Wayland	\$	-	\$	15,000.00	\$	15,000.00
Accounting - Payroll/AP&AR	Contractor TBD	\$	1,000.00	\$	-	\$	12,000.00
Benefits - Health (1 FTE)	Blue Shield	\$	1,025.00	\$	-	\$	12,300.00
Cable / Internet	Comcast	\$	200.00	\$	-	\$	2,400.00
Copier/Printing/Postage	misc.	\$	200.00	\$	-	\$	2,400.00
Insurance - D&O	Carmel Insurance	\$	-	\$	6,500.00	\$	6,500.00
IT Services (Contract)	Rayne Technology	\$	1,500.00	\$	-	\$	18,000.00
Legal	Fenton & Keller, et. al.	\$	-	\$	35,000.00	\$	35,000.00
Software Licenses	Tessitura (Develop/Box Office)	\$	3,000.00	\$	-	\$	36,000.00
Supplies	misc.	\$	150.00	\$	-	\$	1,800.00
Telephone Services	AT&T / Verizon	\$	1,000.00	\$	-	\$	12,000.00
Website Hosting & Updates	Sunstar Media	\$	250.00	\$	-	\$	3,000.00
Misc.		\$	250.00	\$	-	\$	3,000.00

Total Fixed:	\$	418,133.60
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