



CITY OF CARMEL-BY-THE-SEA

Monthly Report

April 2020

City Clerk's Office

TO: Honorable Mayor and City Council Members

SUBMITTED BY: Britt Avrit, City Clerk

SUBMITTED ON: May 20, 2020

APPROVED BY: Chip Rerig, City Administrator

In the month of April, the City received and responded to 36 requests for public records.

	This Month	Calendar YTD
City Clerk's Office	8	40
Police Department	6	62
TOTAL REQUESTS/RESPONSES	14	102

PRA LOG
February 2020

REQUEST NUMBER	REQUEST DATE	10-DAY DUE DATE	14-DAY EXTENSION DUE DATE	STATUS	COMPLETED DATE	REQUESTOR	INFORMATION REQUESTED	NOTES
2020-033	4/2/2020	4/13/2020				Paterson	Electronic copies of Public Records Act requests and City's responses to PRA requests CITY CLERK'S OFFICE PRA LOG FEBRUARY 2020 REQUEST NUMBERS PRA 2020-011 through PRA 2020-015	
2020-034	4/3/2020	4/13/2020				Paterson	<p>Receive a report on options related to the home mail delivery services program and provide direction to staff (March 3, 2020)</p> <p>Electronic copies of all correspondence received by the City on the aforementioned City Council agenda item between February 25, 2020 and the present. Consider Continuing, Modifying, or Eliminating Home Mail Delivery Service Provided by the City.</p> <p>Electronic copies of all correspondence on the aforementioned City Council agenda item received by the City on and around May 1, 2018. CONSIDERATION OF RESOLUTION NO. 2003-91 AUTHORIZING MODIFICATION OF THE RESIDENTIAL HOME MAIL DELIVERY SERVICE PROGRAM FROM THREE TO SIX DAYS EACH WEEK AND INCREASING THE ANNUAL PROGRAM FUNDING FROM \$24,000 TO \$40,000 JULY 1, 2003 PREVIOUS COUNCIL CONSIDERATION: 6/5/03 and 6/19/03</p> <p>Electronic copies of all correspondence received by the City on the aforementioned City Council agenda items between June 1, 2003 and July 15, 2003. CONSIDERATION OF URGENCY ORDINANCE No. 2000-11 EXTENDING URGENCY ORDINANCE NO. 2000-08 WHICH PROHIDITED THE INSTALLATION OF MAILBOXES ON OR OYER ANY PUBLIC RIGHT-OF-WAY WITHIN CERTAIN AREAS</p> <p>Electronic copies of all correspondence on home mail delivery received by the City for the aforementioned City Council Regular Meeting December 5, 2000. CONSIDERATION OF URGENCY ORDINANCE NO. 2000-08 PROHIBITING THE PLACEMENT OF MAILBOXES AND ADDRESSES IN THE PUBLIC RIGHT-OF-WAY</p> <p>Electronic copies of all correspondence on home mail deliver received by the City for aforementioned City Council Regular Meeting November 7, 2000, including, but not necessarily limited to, correspondence from Sam Farr, Mayor McCloud, Joseph Steinfeld, Linda Anderson, Rodger Hudson, Suzanne Paboojian, Carolyn Bayne. SUBJECT: DIRECT STAFF TO PREPARE AN URGENCY ORDINANCE PROHIBITING THE INSTALLATION OF MAIL BOXES AND ADDRESSES IN THE PUBLIC RIGHT-OF-WAY PREVIOUS COUNCIL CONSIDERATION: September 7, 2000 Electronic copies of all correspondence on home mail deliver for aforementioned City Council Meetings on October 17, 2000 and September 7, 2000, including, but not necessarily limited to, correspondence from Darryl Ishizaki on behalf of the Postal Service, Joe Steinfeld, Peggy Purchase, Carolina Bayne, John Kirby Miller, Roger Hudson, Janet Steinfeld, Roger Bolgard, Suzanne Paboojian, Mark Christensen, David Maradei, Melanie Billig, David Dilworth, Shirley Humann and Mark Bayne. Electronic copies of all correspondence received by the City on home mail delivery related to the City Council Regular Meeting August 15, 2000, including, but not necessarily limited to, correspondence from Mr. Ishizaki of the United States Postal Service (his report) and Carolina Bayne, Joseph Steinfeld, Burton Kleinberg and Melody Rammer.</p>	
2020-035	4/8/2020	4/20/2020			4/13/2020	Kristie Campbell, Fenton & Keller	copy of the recently approved revised plans for the Chadwick project on Scenic Road (APN 010-312-026)	

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REQUEST NUMBER	REQUEST DATE	10-DAY DUE DATE	14-DAY EXTENSION DUE DATE	STATUS	COMPLETED DATE	REQUESTOR	INFORMATION REQUESTED	NOTES
2020-036	4/10/2020	4/20/2020			4/20/2020	Paterson	Electronic copies of public records regarding the City's vetting of issues for the City's determination on public access during the Covid-19 shelter-in-place order for Carmel Beach, Mission Trail Nature Preserve, Devendorf Park and the Forest Theater.	
2020-037	4/14/2020	4/24/2020				Paterson	Electronic copies of records related to the origins and creation of ATTACHMENT 2, RESOLUTION NO. 2003-91, appearing in the public record during the tenure of City Administrator Chip Rerig.	
2020-038	4/16/2020	4/27/2020				Paterson	Electronic copies of First Amendment materials city administration staff consulted prior to making the determination that responding to public records act requests was a "non-essential service" during the Covid-19 pandemic "emergency." 2)Electronic copies of First Amendment materials city administration staff consulted prior to making the determination to close Forest Theater to public access during the state shelter-in-place order.3)Electronic copies of First Amendment materials city administration staff and city council members used to educate and inform themselves on the rights embodied in the First Amendment within the last 12 calendar months.	
2020-039	4/24/2020	5/4/2020				Cathy Clapp	current list of all vacant properties Carmel by the Sea.	
2020-040	4/30/2020	5/11/2020				Paterson	Electronic copies of Public Records Act requests and City's responses to PRA requests CITY CLERK'S OFFICE PRA LOG MARCH 2020 REQUEST NUMBERS PRA 2020-022 through 2020-026, PRA 2020-028 and PRA 2020-030.	

Request No.	Request Date & Received By	10-Day Due Date	14-Day Ext. Date	Date Completed by PSO	Requestor	Phone	Info Requested	Status	Date & PSO Mailed
2020-0001	4/3/2020 DA	4/13/2020		4/3/2020	Ginger Essick		March Press Log	completed	4/3/20 DA emailed
2020-0002	04/07/2020 MW	4/17/2020		4/9/20	Ken Tharp	541-779-5175	CG2000149	denied	denial letter mailed
2020-0003	4/8/20 DA	4/18 20		4/8/20 DA	Jose Ortiz	408-780-5230	CA2000156	completed	4/9/20 DA
2020-0004	4/16 da	4/26/2020		4/16 da	lexis nexis		CA2000156	completed	4/16 mailed by da
2020-0005	4/27/2020 Martis	4/30 DAS/7		4/30 DA	Joe Finnegan	831-915-0086	CG2000176	completed	redacted report mailed
2020-0006	4/27/2020 cm	5/7/2020		4/30 DA	Gerard McNerarney	954-649-7150	CG1000582	completed	redacted report mailed