CITY OF CARMEL-BY-THE-SEA POLICY AND PROCEDURE

Subject: Claims against the City

Policy/Procedure No: C95-01

Effective Date: 10 January 1995 5 May 2020

Authority: Resolution No. 95-06 2020-029

Purpose:

To ease administrative burden, delegating <u>Delegate</u> authority for <u>the denial and</u> settlement of claims <u>against the City</u>.

Policy/Procedure:

Upon approval of the City Attorney, staff is authorized to administer and pay small claims for damagesunder \$5,000 that do not involve personal liability.

Pursuant to California Government Code Section 935.4, the City Administrator <u>or his/her designee</u> is authorized to deny <u>any claim against the City</u> and <u>refer_to settle any all</u>-claims against the City for <u>money-or damages up to and the settlement payment may not exceed</u> \$50,000.

The City Administrator is authorized to cause any individual claim to be presented at to the City Council for consideration and action, at his or her sole -discretion.

Responsible Part y: City Administrator or his designee

<u>Department of Origin</u>: Administration

Revision Dates: <u>Resolution 95-06 January 10, 1995</u> <u>See</u> Resolution No. 94-46 and rescinded Policy No. C89-18 Resolution No. 85-107

Rescinded Date: