

**BOARD OF EDUCATION**

Sara Hinds  
Karl Pallastrini  
Tess Arthur  
Todd Weaver  
Annette Yee Steck

**SUPERINTENDENT**

Barbara Dill-Varga, Ed.D.



**DISTRICT OFFICE:**

P.O. Box 222700  
Carmel CA 93922

4380 Carmel Valley Road  
Carmel, CA 93923

TEL: (831) 624-1546

FAX: (831) 626-4052

[www.carmelunified.org](http://www.carmelunified.org)

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**Carmel Unified School District**

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September 12, 2019

Chip Rerig  
Carmel-by-the-Sea City Administrator  
PO Box CC  
Carmel-by-the-Sea, CA 93921

Dear Mr. Rerig,

Carmel Unified School District is planning the annual districtwide choral and band festivals for March 3, 2020 and March 24, 2020. These performances include our elementary, middle and high school musicians together and showcase the developmental progression of our music programming.

In the past the City has provided the District with access to "Free Theater Days". The parents, musicians and administration have greatly appreciated holding these performances in the Sunset Center. Not only does it accommodate the large number of attendees, but it truly provides an inspiring performance environment for our community's young musicians. We would like to formally request these two days usage again this year.

Please feel free to contact me should you have any questions or need additional information.

Sincerely,

A handwritten signature in black ink that reads "Barbara Dill-Varga". The signature is fluid and cursive, with the first name "Barbara" being the most prominent.

Dr. Barbara Dill-Varga  
Superintendent

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**Carmel Unified School District**

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October 11, 2019

Chip Rerig

Carmel-by-the-Sea City Administrator

PO Box CC

Carmel-by-the-Sea, CA 93921

Dear Mr. Rerig,

Carmel Unified School District is planning the annual districtwide strings festival for April 1, 2020 or March 31, 2020, depending on Sunset Center's availability. This performance includes our middle and high school musicians together and highlights the developmental progression of our music programming.

In previous years the strings festival has been held at the Carmel High School Performing Arts Center however, the community members and parents whom attend the festival have outgrown the space due to the increasingly large number of attendees. In order to prevent violating fire codes and limiting the amount of attendees we are looking to hold the festival elsewhere starting this 2019-2020 school year.

In the past, the City has provided the District with access to "Free Theater Days". The parents, musicians and administration have greatly appreciated holding these performances in the Sunset Center. C.U.S.D. would like to request an additional "Free Theater Day" to hold this festival at the Sunset Center. Not only does it accommodate the large number of attendees, but also it truly provides an inspiring performance environment for our community's young musicians.

Please feel free to contact me should you have any questions or need additional information.

Sincerely,

A handwritten signature in black ink that reads "Barbara Dill-Varga". The signature is fluid and cursive, with the first name "Barbara" being larger and more prominent than the last name.

Dr. Barbara Dill-Varga  
Superintendent



**Carmel-  
by-the-Sea**

**Britt Avrit <bavrit@ci.carmel.ca.us>**

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**Fwd: Cheryl McCormick - 2nd Annual AIM Youth Mental Health Symposium, April 24, 2020**

1 message

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**Ashlee Wright <awright@ci.carmel.ca.us>**

Fri, Oct 4, 2019 at 10:34 AM

To: Britt Avrit <bavrit@ci.carmel.ca.us>, Chip Rerig <crerig@ci.carmel.ca.us>

Ashlee Wright  
Library and Community Activities Director  
(831) 624-1366  
P.O. Box 800  
Carmel-by-the-Sea, CA 93921  
<https://ci.carmel.ca.us/library>

----- Forwarded message -----

From: **Safarina Maluki <smaluki@ci.carmel.ca.us>**

Date: Fri, Oct 4, 2019 at 9:44 AM

Subject: Cheryl McCormick - 2nd Annual AIM Youth Mental Health Symposium, April 24, 2020

To: Ashlee Wright <awright@ci.carmel.ca.us>

Cc: Chip Rerig <crerig@ci.carmel.ca.us>

Good Morning Ashlee (& Chip),

Ms. Cheryl McCormick was referred to me by Sasha Swift at the Sunset Cultural Center with regards to their non-profit organization, AIM Youth Mental Health utilizing SCC for their event next year. They are requesting the use, complimentary.

Here is their information:-

Contact: Cheryl McCormick

M: 831. 238. 8305

E: [cheryl@aimformentalhealth.org](mailto:cheryl@aimformentalhealth.org)

Event: 2nd Annual AIM Youth Mental Health Symposium

Dates: Friday, April 24, 2020

Time: 7:30 AM - 12:00 PM

# Expected Guests: 250- 275 (attendance count from 2019) \*May increase.

Function Space required: Lobby of SCC for registration & the auditorium for the symposium.

Would you kindly respond to Cheryl directly and provide her with the information that she needs to start this process? Do let me know if this is a process that you handle for my future reference.

Thank you!

Safarina Maluki  
Administrative Coordinator  
City of Carmel-by-the-Sea  
P.O. Box CC  
Carmel-by-the-Sea, CA 93921  
(831) 620-2018  
[smaluki@ci.carmel.ca.us](mailto:smaluki@ci.carmel.ca.us)



**CARMEL PUBLIC  
LIBRARY FOUNDATION**

Chip Rerig, Administrator & City Council  
Carmel-by-the-Sea City Hall  
P.O. Box CC  
Carmel, CA 93921

October 3, 2019


Dear Mr. Rerig,

The Carmel Public Library Foundation respectfully requests consideration of our request to be granted one of the City of Carmel's "free use days" at the Sunset Center Theater. We plan to hold our ninth annual fundraising benefit this spring: Tuesday, May 12, 2020.

Set in the beautiful Sunset Center Theater, our annual fundraising benefit highlights national renowned authors, historians and scholars. Proceeds from the evening will benefit the Carmel Public Library Foundation whose mission is to fund the Carmel Public Library, to keep the doors open and maintain the library's preeminence as a steward and cherished cultural institution of the Central Coast of California. Tickets to the program are typically \$65, and include book sale & signing and a wine reception.

Thank you for your consideration of our request. We hope to make this a successful and profitable event furthering our mission to fund the Library. Please let me know if you require any additional information or documentation.

Sincerely,

  
Alexandra Fallon  
Executive Director

Cc:

Tom Graves, City Clerk  
Ashlee Wright, Library Director  
Cynthia McCoy, CPLF President  
Tim Blomgren, Library Trustee President  
Mary Carrieri, Sunset Center

City of Carmel-by-the-Sea

OCT - 7 2019

Received by City Clerk

