

DRAFT

CARMEL POLICE SITE SPACE USE: EXISTING, REQUIRED, AND WANT

2024-10-22

SITE					Staff Commentary/Description	AD Hoc SF
	SPACE	EXISTING	Indigo 1	WANT	Indigo 2	
		TOTAL SF	TOTAL SF	TOTAL SF	TOTAL SF	
PUBLIC PARKING		10,560	4,600	0	10,516	New Total1000
	VISITOR PARKING	0	1,000	0	4,212	
	VISITOR ACCESSIBLE PARKING	0	800	0	886	
	PUBLIC PLAZA	9,350	800	0	4,418	
	BUILDING ACCESS RAMPS, ETC	0	2,000	0	900	These would be an ADA requirement with any remodel or rebuild900
	NON-ACCESSIBLE ACCESS STAIRS, ETC	1,210	0	0	100	These would be an ADA requirement with any remodel or rebuild100
SECURE SWORN & STAFF PARKING		0	4,400	5,300	3,377	New Total9000
	STAFF PARKING	0	0	2,500	0	5-6 Police Personnel Park daily on the street- Providing this space would free up parking for residents/guests.4000
	STAFF ACCESSIBLE PARKING	0	0	800	0	
	PATROL PARKING	0	3,000	0	3,077	Additional space needed for police vehicles (City Vehicles), existing lot isn't big enough for all vehicles. existing space requires 3-4 vehicles to be parked on street. Adding a gate would create secure space for vehicles5000
	OTHER FULL-SIZE SPACES	0	500	2,000	0	
	COMPACT SPACES FOR METERING	0	900	0	0	
	BUILDING ACCESS RAMPS, ETC	0	0	0	0	
	MOTORCYCLE PARKING	0	0	0	300	***Included on next page (Garage)****
NON-SECURE STAFF PARKING		3,950	0	0	2,000	New Total0
	MIXED PARKING	3,950	0	0	2,000	***See above (Secure Sworn & Staff Parking)****0
SALLY PORT		0	0	1,520	0	New Total200
	FENCED VEHICLE PULL-IN/ PULL-THROUGH	0	0	500	0	
	PATROL BIKE GARAGE	0	0	240	0	***Included on next page (Garage)****
	EVIDENCE BIKE ENCLOSURE	0	0	240	0	Stroage areas needed for large evidence items200
	K-9 KENNELS	0	0	540	0	**** See below****
OTHER POLICE SITE USE		2,670	2,000	3,000	6,650	New Total700
	LANDSCAPING	2,000	2,000	0	6,278	
	STORAGE & KENNELS (NON-SECURE)	670	0	0	372	Space needed for both Live & Deceased animal storage700
	SECURE COURT FOR STAFF	0	0	1,500	0	
	PASSANGER DROP-OFF	0	0	1,500	0	
TOTALS						
	NET SITE AREA	17,180	11,000	9,820	22,543	10,900
	EFFICIENCY	75%	75%	75%	93%	
	GROSS AREA (ROUNDED)	23,000	25,400	22,100	24,125	

DRAFT

CARMEL POLICE BUILDING SPACE USE: EXISTING, REQUIRED, AND WANT

2024-10-22

DIVISION						Staff Commentary/Description	Ad Hoc SF
	SPACE	EXISTING	INDIGO 1	WANT	INDIGO 2		
		TOTAL SF	TOTAL SF	TOTAL SF	TOTAL SF		
PUBLIC		210	2,130	1,090	1,945	New Total	1090
	LOBBY	210	360	260	360	Lobby is essential for patrons to access the front desk, obtain information and resources.	260
	UNISEX RESTROOM	0	70	70	86	There currently isn't a restroom available for the public. Nearest one is Devendorf park.	70
	PERSONNEL SALLY PORT	0	100	0	0	***Removed***- Not essential to operations	
	SOFT INTERVIEW ROOM	0	140	100	139	Space would be used to interview victims of crimes and a	100
	LIVE SCAN ROOM	0	80	0	0	***Removed*** Placed in lobby	
	MULTI-PURPOSE LARGE MEETING RM	0	1,080	500	1,066	Room to serve as a large briefing room for major city events like Car Week, an Emergency Operations Center, and a Community Room	500
	MPR STORAGE ROOM	0	200	80	179	Closet Space to store chairs, tables, equipment for Room	80
	EOC STORAGE CLOSET	0	100	80	115	Closet space to store Emergency Operations Center Supplies	80
ADMINISTRATION		216	635	380	880	New Total	175
	CHIEF'S OFFICE W/ CLOSET	174	250	175	284	Same size as existing. Enough room to meet with 3-4 other people and for confidential conversations.	175
	DEPUTY CHIEF'S OFFICE				222	***Removed*** This isn't a position in our staffing	0
	ADMIN OPEN OFFICE	0	90	0	64	***Removed*** This isn't a position in our staffing	
	EXECUTIVE CONFERENCE ROOM	0	250	160	245	***Removed*** Multipurpose Room can function as a Conference Room	
	STORAGE ROOM	42	45	45	65	***Removed*** Storage found in other areas	
RECORDS		0	180	90	496	New Total	90
	RECORDS OPEN OFFICE	0	90	0	496	***Removed*** Records Closet in	
	SECURE FILE STORAGE ROOM	0	90	90	0	Police. Although a lot of records are now stored	90
DISPATCH		381	340	369	642	New Total	369
	OPEN OFFICE	381	340	225	280	A 15x15 room would be sufficient for two police	225
	SUPERVISOR OFFICE			144	123	A dispatch supervisor office is needed to conduct	144
	REST AREA				239	supervisor business. The supervisor is responsible for	
COMMUNITY SERVICES & CODE ENFORCEMENT		0	270	180	315	New Total	180

	OPEN OFFICE (SHARED W/ RECORDS?)	0	270	180	315	This includes area for Animal Control and Parking Officers to work, store equipment & supplies.	180
	<b>TRAFFIC</b>	<b>0</b>	<b>0</b>	<b>194</b>	<b>166</b>	<b>New Total</b>	<b>0</b>
	STORAGE	0	0	50	0		
	TRAFFIC AND EVENTS COORDINATION			144	166		
	<b>COMMUNITY ENGAGEMENT</b>	<b>0</b>	<b>340</b>	<b>190</b>	<b>121</b>	<b>New Total</b>	<b>190</b>
	OPEN OFFICE	0	90	0	0		
	STAGING SPACE (IN OPEN OFFICE)	0	160	0	0		0
	COMMUNITY ROOM	0	0	0	0		
	STORAGE	0	90	90	121	engagement items.	90
	V.I.P. ROOM	0	0	100	0	supplies and have small lockers or cubbies to hold their	100
	<b>INVESTIGATIONS</b>	<b>104</b>	<b>410</b>	<b>388</b>	<b>135</b>	<b>New Total</b>	<b>144</b>
	DETECTIVE OFFICE	104	120	144	135	conduct investigations. Detectives handle sensitive cases	144
	INVESTIGATIONS SERGEANT	0	90	0	0		
	SOFT INTERVIEW ROOM	0	0	144	0	Already in Lobby -Used for victims- (See Lobby)	
	INTERVIEW ROOM	0	120	100	0	In Booking area and used for suspects-(See Booking)	
	INTERVIEW MONITOR ROOM	0	80	0	0	Moved to Booking Area	
	CRIME ANALYST OFFICE	0	0	0	0		
	SECURE FILE ROOM	0	0	0	0		
	INVESTIGATIONS CONFERENCE RM	0	0	0	0		
	<b>INTERNAL AFFAIRS</b>	<b>0</b>	<b>0</b>	<b>60</b>	<b>0</b>	<b>New Total</b>	<b>0</b>
	DOCUMENT STORAGE	0	0	60	0		
	<b>RECRUITMENT &amp; FACILITIES (INCL. CADETS &amp; VOLS)</b>	<b>0</b>	<b>0</b>	<b>382</b>	<b>0</b>	<b>New Total</b>	<b>140</b>
	TRAINING ROOM	0	0	242	0		
	RECRUITMENT STORAGE	0	0	50	0	A closet for police equipment is needed. Equipment for this is a janitor closet needed for storage of cleaning supplies.	50
	FACILITIES STORAGE	0	0	90	0		90
	CADETS & VOLUNTEER SPACE	0	0	0	0		
	<b>PATROL</b>	<b>500</b>	<b>970</b>	<b>1,058</b>	<b>1,299</b>	<b>New Total</b>	<b>1058</b>
	STAFF ENTRY	0	90	0	495		0
	DUTY WATCH OFFICE W/ CLOSET	114	120	0	0		
	COMMANDER'S OFFICE	113	0	144	0	The police commander needs an office to conduct daily sergeants need privacy for conducting performance	144
	SERGEANT'S OFFICES	0	180	144	256	A space large enough for computer desks, shift briefing	144
	REPORT WRITING/ BRIEFING ROOM	273	400	400	311	A closet is needed to store all the equipment removed from a patrol vehicle when it gets to the garage for maintenance.	400
	VEHICLE EQUIPMENT STORAGE			90	135	A small closet where patrol officers can store their duty bags, rain gear, etc. Not used if lockers are in large	90
	PATROL KIT LOCKERS	0	90	90	0	small room to hold weapons for department patrol officers.	90
	ARMORY	0	90	90	0	Additional storage for excess police equipment.	90
	POLICE EQUIPEMT STORAGE			100	102	Uniforms, jackets, cameras, AED's, traffic monitoring	100
	JUVENILE WAITING	0	0	0	0	This is provided with the lobby interview room.	

FIRING RANGE		2,070	2,070	1,850	2,084	New Total	0
	25-YARD RANGE	1,850	1,850	1,850	1,766	The shooting range is desirable by the police department but it is also understandable that other	
	FOUR STALLS	175	175	0	136	***Removed***	
	CLEANING ROOM	45	45	0	182	***Removed***	
SWAT		0	0	244	107	New Total	144
	STAGING AREA	0	0	100	0	***Removed***	
	CERT EQUIPMENT STORAGE			144	107	Room needed for CERT response equipment. Currently in two closets at Vista Lebes	144
STAFF		724	1,440	1,460	1,565	New Total	1220
	BREAK ROOM	250	250	250	244	Area needed for police personnel to eat and take a	250
	PHYSICAL TRAINING/ GYM	0	420	300	514	Space needed for physical wellness for officers. This job	300
	ALL-GENDER LOCKER ROOM	0	700	700	477	Locker room is needed for officers to change for shirts, shower and store equipment	600
	MEN'S LOCKER ROOM	230	0	0	0		
	WOMEN'S LOCKER ROOM	201	0	0	0		
	UNISEX SHOWER W/ TOILET	43	70	70	300	Toilets are a must, showers -especially if there is a gym but also for decontamination	70
	BUNK ROOM/ QUIET ROOM	0	0	90	0	***Removed***	
	LAUNDRY PICK-UP SPACE	0	0	50	30	***Removed***	
BOOKING		81	190	320	310	New Total	250
	INTAKE ROOM	81	120	120	0	Small room to process suspects. This room can also	120
	SOFT INTERVIEW ROOM	0	0	0	0	This is a room for victims or crimes to be interviewed.	
	HARD INTERVIEW ROOM	0	0	0	164	This room is for suspect interviews. We have had the	
	INTERVIEW MONITOR ROOM	0	0	80	75	A small room on or in the booking/holding room where	60
	BOOKING TOILET	0	70	70	71	A toilet is needed when suspects have to relieve	70
	TEMPORARY HOLDING CELL	0	0	0	0	Not needed if the booking room is large enough to	
	SECURE STORAGE	0	0	50	0	***Removed*** located in patrol under secure storage	
	TESTING	0	0	0	0		
PROPERTY		384	1,420	720	1,426	New Total	620
	EVIDENCE PREPARATION	0	120	0	129	Removed this is included in Evidence Processing	
	EVIDENCE PROCESSING	0	200	120	141	A space where officers can safely process and package	120
	MAIN STORAGE	315	900	400	991	A space large enough for all the evidence we take in.	400
	HIGH VALUE STORAGE	69	100	100	165	A separate space within the evidence room where we	100
	COLD STORAGE	0	100	0	0	***Removed*** refrigerator sufficient	
	EVIDENCE TECH OFFICE	0	0	100	0	***Removed*** space in evidence room sufficient	
EMERGENCY OPERATIONS		641	0	0	0	New Total	0
	MAIN E.O.C. SPACE	291	0	0	0	Already achieved with Multi-Purpose room on lobby (See Public)	
	OPEN OFFICE	97	0	0	0	Already achieved in Multi-purpose room (see Public)	
	COMMAND CONF RM W/ CLOSET	179	0	0	0	Already achieved in Multi-purpose room (see Public)	
	E.O.C. STORAGE	74	0	0	0	Already achieved in Multi-purpose room (see Public)	
GARAGE		190	500	200	0	New Total	200

	MOTORCYCLE BAY	190	260	200	0	Space is needed for two motorcycles and two electric bicycles	200
	E-BIKES	0	240	0	0	***Motorcycle Bay to accomodate***	
INFORMATION TECHNOLOGY		132	220	130	241	New Total	150
	TRAINING CLASSROOM	0	0	0	0		
	TRAINING STORAGE	0	0	0	0		
	IT MANAGER'S OFFICE	0	90	0	0		
	SERVER ROOM	98	130	130	241	IT request -room large enough to expand city-wide server system	150
	ALARM ROOM	34	0	0	0		
SERVICE/ UTILITY		341	140	140	193	New Total	240
	JANITOR CLOSET	40	50	50	50	Janitor closet.	50
	MECHANICAL ROOM	301	0	0	31		100
	ELECTRICAL ROOM	0	90	90	112	IT/PW request	90
TOTALS							
	NET AREA	5,974	11,255	9,445	11,925		6260
	EFFICIENCY	77%	70%	70%	69%		
	GROSS AREA (ROUNDED)	7,800	16,100	13,500	17,190	w/ hallway space added	7260