



CITY OF CARMEL-BY-THE-SEA

Fiscal Year 2025-2026 Budget Adoption

Resolution 2025-052

June 3, 2025



Updates and Timeline

May 21, 2025 Budget workshop

- Remove Library Plan Admin and UV Film CIP projects (\$75K)
- Reduced for Rio & Junipero Medians and Devendorf Improvements (\$90K)
- CIP Project List Prioritized
- Questions 44 to 51 added to Q & A document

June 2, 2025 Council Approval of Fiscal Year 2025 – 2026 Budget

- If approved, additional Budget Adjustments can be approved at the July Regular Meeting
- If not approved, City Council will hold a special meeting on June 17 to continue work



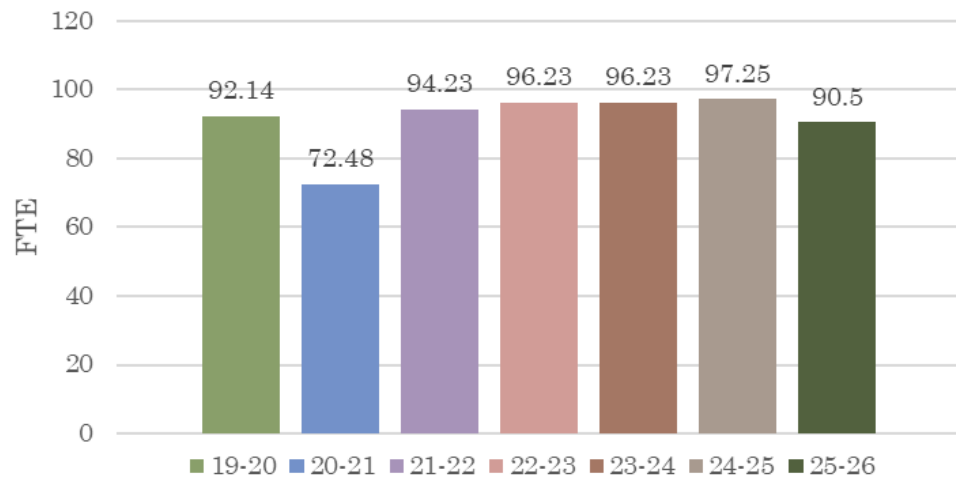
FY 25-26 Budget at-a-Glance

FY25-26 Proposed Revenues		\$34,915,081
General Fund Expenditures		28,778,542
Debt Service Expenditures		509,100
Pension Unfunded Liability Mitigation Expenditures		2,708,158
Capital Outlay Expenditures		7,834,000
FY25-26 Proposed Expenditures		\$39,829,800
Use of Fund Balance for Capital Projects		\$4,914,719
Funded Full Time Equivalent (FTE) positions		90.50



Staffing at-a-Glance

Funded FTE by Fiscal Year

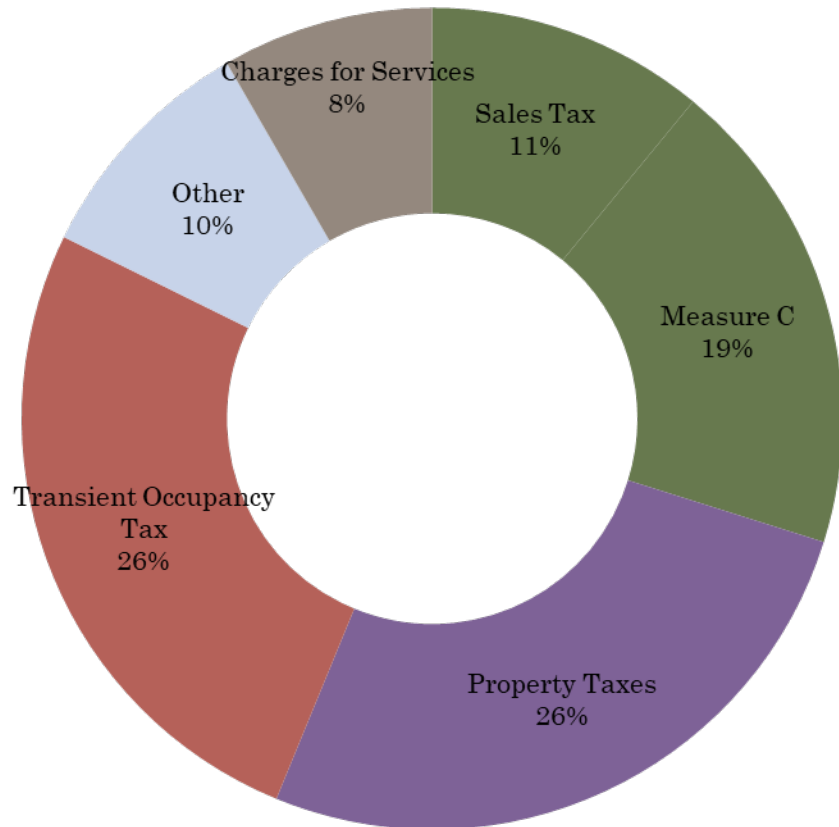


	FY 24/25	FY 25/26	
Department and Title	Adopted	Proposed	Change
Administration			
Human Resources Manager	0.00	1.00	1.00
Senior Human Resources Analyst	1.00	0.00	-1.00
Community Activities			
Community Services Assistant	1.00	0.50	-0.50
Library			
Library Associate	0.00	3.00	3.00
Library Assistant (full-time)	4.00	1.00	-3.00
Librarian II	1.00	0.00	-1.00
Hourly Library Assistant	3.25	2.00	-1.25
Community Planning & Building			
Senior Planner	0.00	1.00	1.00
Assistant Planner	1.00	0.50	-0.50
Code Compliance Coordinator	2.00	1.50	-0.50
Police			
Sergeant	2.00	3.00	1.00
Police Officer	9.00	10.00	1.00
Ambulance			
Paramedics	6.00	0.00	-6.00
Citywide Total Funded Positions	97.25	90.50	-6.75



Revenues at-a-Glance

FY 25-26 Citywide Revenue Sources

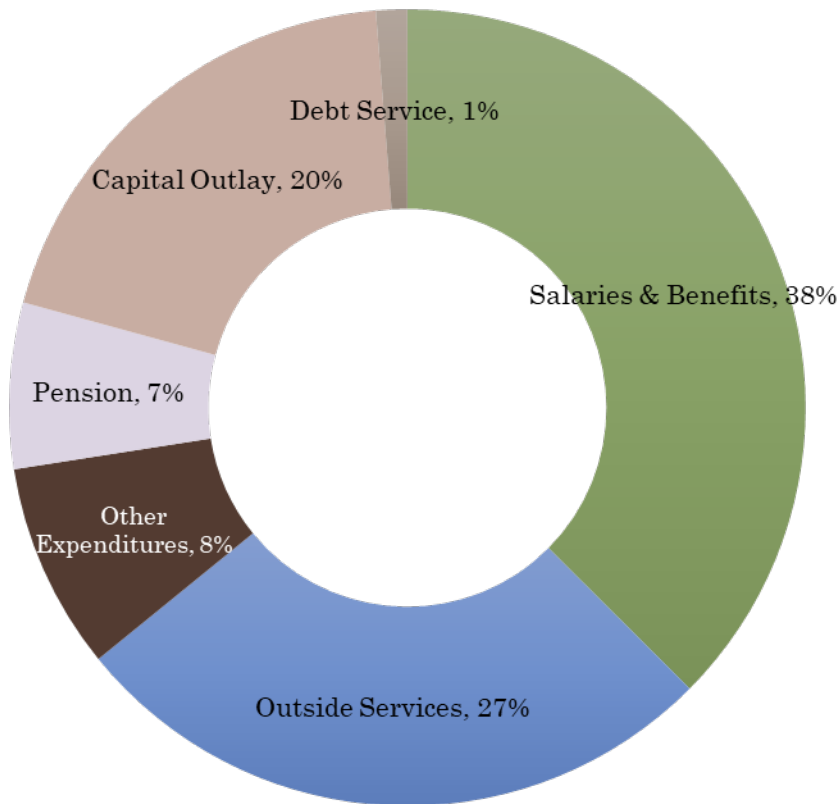


Source	Budget	% of Budget	
Sales Tax	\$3,828,119	11%	82%
Measure C	6,595,056	19%	
Property Taxes	9,198,405	26%	
Transient Occupancy Tax	9,109,116	26%	
Other	3,272,484	10%	
Charges for Services	2,911,901	8%	
Building	1,006,537	35%	
Ambulance	1,196,238	41%	
Planning	259,705	9%	
Other Departmental Charges	449,421	15%	
Total	\$ 34,915,081	100%	



Expenditures at-a-Glance

FY 25-26 Expenditure by Type



FY25-26		
Proposed		
Type of Expenditure	Budget	% of Budget
Salaries & Benefits	\$15,069,084	38%
Outside Services	10,730,711	27%
Other Expenditures	2,978,747	8%
Pension	2,708,158	7%
Capital Outlay	7,834,000	20%
Debt Service	509,100	1%
Total	\$39,829,800	100%



Expenditures by Function

FY 25-26 Expenditures by Function



Total Expenditures	Budget	%
Administration	\$3,755,017	9%
Citywide	4,814,943	12%
Council	248,752	1%
Debt	509,100	1%
Legal	517,000	1%
Planning	2,356,051	6%
Ambulance	2,359,760	6%
Fire	3,417,424	9%
Police	5,555,440	14%
Marketing	1,167,981	3%
Library	1,491,904	4%
Community Activities	246,400	1%
Public Works	5,556,028	14%
Operating Budget	\$31,995,800	80%
Capital	7,834,000	20%
Total	\$39,829,800	100%



Budgetary Guideline – Operating Expenses

Policy states that:

Total Expenditures, excluding CIP, shall not exceed 90% of Budgeted Revenue.

Budgeted Revenue	\$ 34,915,081
Budgeted Expenditures, excluding CIP	31,995,800
Expenditures as a % of Revenue	91.64%
Excess expenditures	572,227

Policy states that:

A balanced budget is a budget in which total funding sources meet or exceed uses.



Projected Fund Balances – June 30, 2026

Projected Fund Balances June 30, 2026				
Fund Description	Audited Fund	Revenue & (Expenses)	Transfers In & (Out)	Estimated Fund
	Balance June 2025			Balance June 2026
Unspendible Prepaid Items	\$28,693	\$0	\$0	\$28,693
Restricted funds	-			
101 General Fund 115 Trust	4,124,794	-	1,000,000	5,124,794
201 Gas Tax	-	170,993	(170,993)	-
202 Transportation Safety	-	244,137	(244,137)	-
203 COPS	-	161,792	(161,792)	-
204 Parking in Lieu	758,830	-	-	758,830
205 Asset Seizure	5,616	-	-	5,616
206 Local Measure Sales Tax	-	6,595,056	(6,595,056)	-
401 Debt Service	34,807	(509,100)	509,100	34,807
501 Worker's Comp	-	(127,000)	127,000	-
502 OPEB Reserve	-	-	-	-
503 Veh & Eq Replacement	462,820	(1,210,000)	1,210,000	462,820
LIB Library	1,453,651	-	-	1,453,651
Committed funds				
102 Hostelry Reserve	-	9,109,116	(9,109,116)	-
Assigned funds				
101 General Fund Reserve	15,654,022		343,878	15,997,900
301 Capital Projects	3,893,235	(6,624,000)	6,624,000	3,893,235
Unassigned funds				
101 General Fund	14,153,262	(12,725,713)	6,467,116	7,894,665
	\$40,569,730	(\$4,914,719)	\$0	\$35,655,011



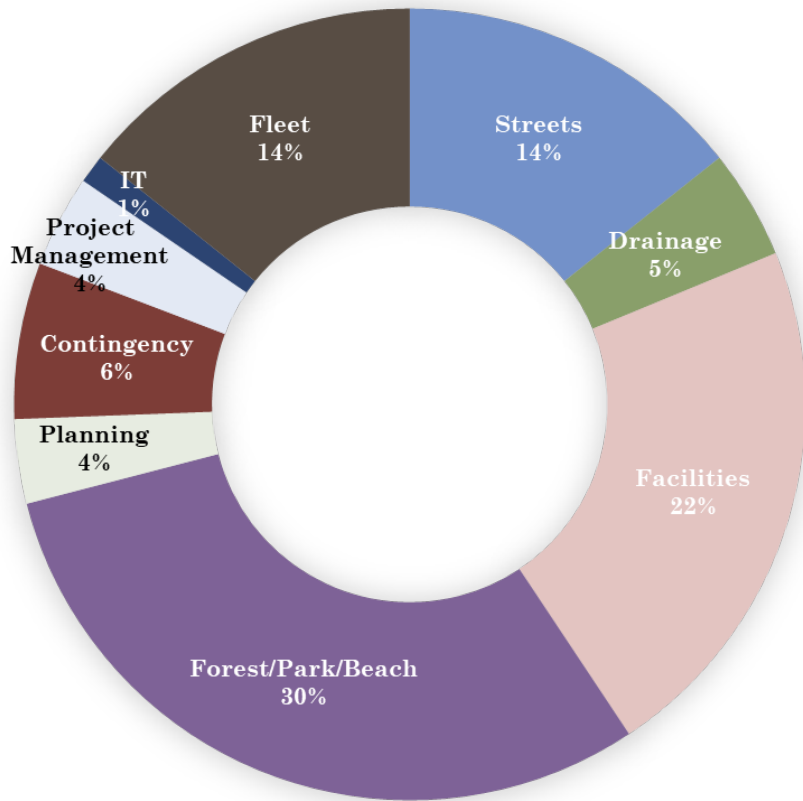
Projected Fund Balance Summary

Projected Fund Balances June 30, 2026	
Fund	Estimated Fund Balance June 2026
Unspendible Prepaid Items	\$28,693
Restricted funds	7,840,518
Committed funds	-
Assigned funds	19,891,135
Unassigned funds	7,894,665
	\$35,655,011



Capital Projects at-a-Glance

FY 25-26 CIP Funding by Category



Category	Amount	% of Budget
Streets	\$1,120,000	14%
Drainage	\$350,000	4%
Facilities	\$1,715,000	22%
Forest/Park/Beach	\$2,374,000	30%
Planning	\$270,000	3%
Contingency	\$500,000	6%
Project Management	\$295,000	4%
IT	\$90,000	1%
Fleet	\$1,120,000	14%
Total	\$7,834,000	100%



Budgetary Guideline – CIP Expenditures

Policy states that:

Expenditures for CIP shall be a minimum of 10% of Budgeted Revenue.

Budgeted Revenue	\$34,915,081
Budgeted CIP Expenditures	7,834,000
Expenditures as a % of Revenue	22.44%
Excess expenditures	4,342,492



Five-Year CIP Roll-Forward

(in thousands)

Category	Year 1 (Budget)	Year 2	Year 3	Year 4	Year 5
Total Identified Projects	\$ 7,834	\$ 8,800	\$ 5,710	\$ 2,815	\$ 250
Estimated Additional Infrastructure Needs \$33M - \$60M		4,600	4,600	4,600	4,600
Total Potential Need	\$ 7,834	\$ 13,400	\$ 10,310	\$ 7,415	\$ 4,850

Estimated Annual
Revenue

\$ 3,400 \$ 3,400 \$ 3,400 \$ 3,400

Ending Fund Balance

\$ 7,895 \$ (2,105) \$ (9,015) (13,030) \$ (14,480)



CIP Expenditure Analysis

Current Budget **\$6,624,000**

Potential Budget **\$5,724,000**

Potential Savings **\$900,000**

Streets	Resurface Parking (CL, SC)	\$300,000	\$0	\$300,000
Streets	Road Project (10 segments)	\$300,000	\$0	\$300,000
Streets	Scenic/Santa Lucia ADA Pkg	\$20,000	\$20,000	\$0
Streets	Sidewalks	\$500,000	\$500,000	\$0
Streets	SS Retaining Walls	\$450,000	\$450,000	\$0
Drainage	Junipero Bypass Pipe Design	\$175,000	\$175,000	\$0
Drainage	MTNP Stream Projects 5-6	\$175,000	\$175,000	\$0
Facilities	ADA Upgrade Year 8	\$20,000	\$20,000	\$0
Facilities	City Hall Exterior Shingles	\$70,000	\$70,000	\$0
Facilities	Design Repairs CH, FS	\$150,000	\$150,000	\$0
Facilities	Fire Backflows (3 Bldgs)	\$200,000	\$200,000	\$0
Facilities	Fire Station Upgrades	\$175,000	\$175,000	\$0
Facilities	Forest Theatre Stage	\$60,000	\$60,000	\$0
Facilities	Park Library Window Repairs	\$50,000	\$0	\$50,000
Facilities	Picadilly Restroom Design	\$70,000	\$70,000	\$0
Facilities	PD/PW project	\$50,000	\$50,000	\$0
Facilities	SS Elevator Power Unit	\$120,000	\$120,000	\$0
Facilities	SS Painting Phase 2	\$250,000	\$250,000	\$0
Facilities	Yoga Center reroof	\$50,000	\$0	\$50,000
FPB	Rio/Junipero Median	\$25,000	\$25,000	\$0
FPB	4th Ave Outfall	\$900,000	\$900,000	\$0
FPB	Shorelins Stairs Repair	\$300,000	\$300,000	\$0
FPB	Forest Plan Year 2	\$739,000	\$739,000	\$0
FPB	Devendorf Park Improvements	\$35,000	\$35,000	\$0
FBP	San Ramp at 8th	\$275,000	\$275,000	\$0
FPB	Scenic Pathway	\$100,000	\$0	\$100,000
Planning	Objective Design Guidelines	\$200,000	\$100,000	\$100,000
Planning	CEQA MTNP CFMP	\$70,000	\$70,000	\$0
Contingency & Project Management		\$795,000	\$795,000	\$0



Recommendation

**Adopt Resolution 2025-052
Approving the FY 2025-26 Annual Operating
and Capital Budget**