



## Notice Regarding Pure Water Allocation and Water Permit Process

On March 1, 2025, each Jurisdiction in the Monterey Peninsula Water Management District received a water allocation from the Pure Water Monterey Expansion Project (“Pure Water”). The Jurisdiction’s role is to release water for new construction, remodels, and tenant improvements that require a Water Permit, and then ensure the District has issued a Water Permit prior to issuance of the building permit. District Rule 20 provides information about when a Water Permit is required (<https://www.mpwmd.net/rules/Rule20.pdf>).

A Jurisdiction authorizes the District to issue a Water Permit by signing the bottom of the Residential or Non-Residential “Water Permit Application and Water Release Form” (“Water Permit Application”) showing the amount of water approved (if needed) and checking the appropriate box to identify the water source. Each Jurisdiction should have one or more designated staff who sign this form. Please notify the District with the authorized person(s) name(s) and a sample of their signature(s) for verification purposes.

An email regarding the new allocation was sent to each Jurisdiction March 5, 2025. The Residential and Non-Residential Water Permit Applications have been updated to reflect Pure Water as a water source option. A Jurisdiction is prohibited from selling water from its allocation. Water Release Forms expire after five years, or earlier as desired by the Jurisdiction. Please let the District know if you select an earlier date.

The District encourages each Jurisdiction to track the authorized amount of water, the expiration date, and the amount of water actually permitted on the Water Permit. There is a Monthly Allocation Report in the District’s board meeting packet online at <https://www.mpwmd.net/who-we-are/board-of-directors/board-meeting-agendas/> that will have details about all Water Permits processed during the previous month.

Each Jurisdiction should limit the release of water from its Pure Water Allocation to projects that will not be completed before December 31, 2025, or until Pure Water has received its final approval. Pre-existing Paralta and pre-Paralta Allocations may continue to be used in the interim. All projects using an allocation may be subject to the moratorium on new Connections imposed by SWRCB Orders WR 2009-0060 and WR 2016-0016 (Cal-Am Cease & Desist Order). Water from separate “entitlements” recognized by the District may continue to be released.

The applicant is responsible for completing the Water Permit Application. If the District finds that additional water is needed, the form will be returned for correction and an updated authorization. If the amount of water needed is less than the amount authorized, the Water Permit will be issued and will reflect the lesser amount. The final Water Permit is sent to the Jurisdiction, and you may update your Allocation records at that time.

If you have any questions about the water Allocation process or any other matters, please contact Stephanie Kister Campbell at [skister@mpwmd.net](mailto:skister@mpwmd.net) or 831-658-5601.



**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
NON-RESIDENTIAL WATER RELEASE FORM AND WATER PERMIT APPLICATION**

**NOTE: When approved and signed by the Jurisdiction this form must be submitted with final and complete Construction Plans to:**

**conserve@mpwmd.net**

5 Harris Court, Bldg. G ~ Monterey, CA 93940 ~ (831) 658-5601 ~ [www.mpwmd.net](http://www.mpwmd.net)

*Completing the Water Release Form & Water Permit Application does not guarantee issuance of a Water Permit.*

**ALL SPACES BELOW MUST BE COMPLETED OR THE APPLICATION MAY NOT BE PROCESSED. (Please print firmly)**

**1. OWNERSHIP INFORMATION:**

Name: \_\_\_\_\_

Daytime telephone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**2. AGENT/REPRESENTATIVE INFORMATION:**

Name: \_\_\_\_\_

Daytime telephone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**3. PROPERTY INFORMATION:**

Year building was constructed? \_\_\_\_\_ Existing Square-footage \_\_\_\_\_ Proposed Square-footage \_\_\_\_\_

Address: \_\_\_\_\_ Assessor Parcel Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Water Company serving parcel: \_\_\_\_\_ Is a Water Meter needed? yes  no  How many meters needed? \_\_\_\_\_

*NOTE: Separate water meters are required for each User.*

Cal-AM Account Number: \_\_\_\_\_

**4. Type of Non-Residential Use:** \_\_\_\_\_

**5. Project Description (Be thorough and detailed):** \_\_\_\_\_

**Any change in Use/Expansion of Use requires a Water Permit. Deed Restriction Required for all Water Permits. Mandatory Retrofit Upon Expansion of Use.**

**Existing Group I (All Uses before project)**

*Users in this category are low water uses where water is primarily used for employee hygiene and minimal janitorial uses. Examples are shown below.*

Type of Use	SqFt	Factor	Capacity
Auto Uses	_____	x 0.00007	= _____
Bank	_____	x 0.00007	= _____
Dry Cleaner (No Onsite Laundry)	_____	x 0.00007	= _____
Gym	_____	x 0.00007	= _____
Nail Salon and/or Hair Salon	_____	x 0.00007	= _____
Office	_____	x 0.00007	= _____
Retail	_____	x 0.00007	= _____
Supermarket	_____	x 0.00007	= _____
Warehouse	_____	x 0.00007	= _____
Tasting Room (ABC Type 2)	_____	x 0.00007	= _____

**Post Project Group I (All Uses after project)**

Type of Use	SqFt	Factor	Capacity
Auto Uses	_____	x 0.00007	= _____
Bank	_____	x 0.00007	= _____
Dry Cleaner (No Onsite Laundry)	_____	x 0.00007	= _____
Gym	_____	x 0.00007	= _____
Nail Salon and/or Hair Salon	_____	x 0.00007	= _____
Office	_____	x 0.00007	= _____
Retail	_____	x 0.00007	= _____
Supermarket	_____	x 0.00007	= _____
Warehouse	_____	x 0.00007	= _____
Tasting Room (ABC Type 2)	_____	x 0.00007	= _____

**Existing Group II (All Uses before project)**

*Users in this category prepare and/or sell food/beverages that are primarily provided to customers in/on disposable tableware. Food with high moisture content and liquid food may be served on reusable tableware. Glassware may be used to serve beverages. Users in this category are not full-service restaurants.*

Type of Use	SqFt	Factor	Capacity
Bakery	_____	x 0.0002	= _____
Catering	_____	x 0.0002	= _____
Coffee House	_____	x 0.0002	= _____
Deli	_____	x 0.0002	= _____
Ice Cream Shop/Sandwich Shop	_____	x 0.0002	= _____
Pizza	_____	x 0.0002	= _____

**Post Project Group II (All Uses after project)**

Type of Use	SqFt	Factor	Capacity
Bakery	_____	x 0.0002	= _____
Catering	_____	x 0.0002	= _____
Coffee House	_____	x 0.0002	= _____
Deli	_____	x 0.0002	= _____
Ice Cream Shop/Sandwich Shop	_____	x 0.0002	= _____
Pizza	_____	x 0.0002	= _____

**Existing Group III (All Uses before project)**

Type of Use	Quantity/SF	Factor	Capacity
Assisted Living (more than 6 beds)	_____	x 0.085 bed	= _____
Bar (ABC License-Indoor/Outdoor)	_____	x 0.0002 sf	= _____
Dry Cleaner (with Onsite Laundry)	_____	x 0.0002 sf	= _____
Dog Grooming	_____	x 0.0567 station	= _____
Child/Dependent Adult Day Care	_____	x 0.0072 person	= _____
Dormitory - at institutional facility	_____	x 0.020 bed	= _____
Laundromat	_____	x 0.12 machine	= _____
Motel/Hotel/Bed & Breakfast	_____	x 0.064 room	= _____
w/Large Tub (add to room)	_____	x 0.03 tub	= _____
w/Each Showerhead beyond one	_____	x 0.02 per head	= _____
Irrigated area (within 10 ft. of bldg.)	_____	x ETWU <sup>1</sup>	= _____
Plant Nursery	_____	x 0.00009 sf	= _____
Public Toilet	_____	x 0.058 toilet	= _____
Public Urinal	_____	x 0.036 urinal	= _____
Zero Water Consumption Urinal	_____	No value	= _____
Recreational Vehicle (RV) Hookup	_____	x 0.064 af	= _____
Restaurant (Includes Bar/Brewpub Seat)	_____	x 0.02 seat	= _____
Ext. Seats above Allowance	_____	x 0.01 seat	= _____
Ext. Seats within Allowance	_____	x No value	= _____
Restaurant (24-Hour and Fast Food)	_____	x 0.038 seat	= _____
School/Church	_____	x 0.00007 sf	= _____
Self-Storage	_____	x 0.0008 unit	= _____
Skilled Nursing/Alzheimer's Care	_____	x 0.120 bed	= _____
Spa	_____	x 0.05 spa	= _____
Swimming Pool (each 100 sq-ft of pool surface)	_____	x 0.02 sf	= _____
Theater	_____	x 0.0012 seat	= _____
<b>EXISTING Capacity</b>		<b>TOTAL</b>	= _____

**Post Project Group III (All Uses after project)**

Type of Use	Quantity/SF	Factor	Capacity
Assisted Living (more than 6 beds)	_____	x 0.085 bed	= _____
Bar (ABC License-Indoor/Outdoor)	_____	x 0.0002 sf	= _____
Dry Cleaner (with Onsite Laundry)	_____	x 0.0002 sf	= _____
Dog Grooming	_____	x 0.0567 station	= _____
Child/Dependent Adult Day Care	_____	x 0.0072 child	= _____
Dormitory at institutional facility	_____	x 0.020 bed	= _____
Laundromat	_____	x 0.12 machine	= _____
Motel/Hotel/Bed & Breakfast	_____	x 0.064 room	= _____
w/Large Tub (add to room)	_____	x 0.03 tub	= _____
w/Each Showerhead beyond one	_____	x 0.02 per head	= _____
Irrigated area (within 10 ft. of bldg.)	_____	x ETWU	= _____
Plant Nursery	_____	x 0.00009 sf	= _____
Public Toilet	_____	x 0.058 toilet	= _____
Public Urinal	_____	x 0.036 urinal	= _____
Zero Water Consumption Urinal	_____	no value	= _____
Recreational Vehicle (RV) Hookup	_____	x 0.064 af	= _____
Restaurant (Includes Bar/Brewpub Seat)	_____	x 0.02 seat	= _____
Ext. Seats above Allowance	_____	x 0.01 seat	= _____
Ext. Seats within Allowance	_____	x No Value	= _____
Restaurant (24-Hour and Fast Food)	_____	x 0.038 seat	= _____
School/Church	_____	x 0.00007 sf	= _____
Self-Storage	_____	x 0.0008 unit	= _____
Skilled Nursing/Alzheimer's Care	_____	x 0.120 bed	= _____
Spa	_____	x 0.05 spa	= _____
Swimming Pool (each 100 sq-ft of pool surface)	_____	x 0.02 sf	= _____
Theater	_____	x 0.0012 seat	= _____
<b>PROPOSED Capacity</b>		<b>TOTAL</b>	= _____

**Group IV – Modified Uses**

*Reduced water Capacity and have received a Water Use Credit or modified factor from the District*

**New/Refurbished Landscape – Refer to [District Rule 142.1 “Water Efficient Landscape Requirements”](#)**

**PROPOSED WATER CAPACITY (DIFFERENCE BETWEEN EXISTING CAPACITY –POST PROJECT CAPACITY)**

*NOTE: Water Factors are subject to change by Board action.*

*(Jurisdiction must authorize water for positive result)*

In completing this Water Release Form, the undersigned (as owner or as agent for the property owner) acknowledges that any discrepancy or mistake may cause rejection or delay in processing of the application. Additionally, the undersigned is responsible for accurately accounting for the type of Non-Residential use. Changes of Use or Expansions completed without a Water Permit may result in additional fees and penalties, the imposition of a lien on the property, and the deduction of water from the local Jurisdiction's Allocation.

**I certify, under penalty of perjury, that the information provided on this Water Release Form & Permit Application is to my knowledge correct, and the information accurately reflects the changes presently planned for this property.**

Signature of Owner/Agent \_\_\_\_\_

Date \_\_\_\_\_

Pure Water  Water Entitlement  Public Credits  Paralta/Pre-Paralta  WDS (private well)  District Reserve  Other  No Water Needed

Authorized By \_\_\_\_\_ Amount \_\_\_\_\_ Date \_\_\_\_\_

City/County Permit \_\_\_\_\_

This form expires after five years from date of authorization for this project by the Jurisdiction or more frequently as determined by the Jurisdiction.

<sup>1</sup> See [MPWMD Rule 142.1](#)

