

Welcome to the FY 25-26 Council Discretionary Grant Application

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Before applying, please review the eligibility requirements and evaluation process outlined in [Policy 2017-01: City Council Discretionary Funds Grant Program](#).

To complete your application, submit this online form **and email the following documents to the City Clerk by the application deadline, Friday, March 14, 2025, at 5:00 PM:**

- Proof of 501(c) status or school documentation
- Current annual operating budget
- Past two years' financial statements

For questions, contact the City Clerk at cityclerk@ci.carmel.ca.us or call **831-620-2016**.

Email *

ALPost512@gmail.com

Non-profit Organization Name (or name of Carmel School): *

Enter the name of the Non-Profit or School applying for this grant

American Legion Post 512 Carmel Patriots

Organization Mailing Address: *

P.O. Box 512, Carmel-by-the-Sea, CA 93921

Organization Point of Contact Name and Title: *

(Name of person the City should contact if they have questions about this application)

Gerry Paratore

Organization's Contact Email: *

ALPOST512@gmail.com

Organization's Phone Number: *

(831)624-9941

Section 1: Eligibility Information

To be eligible for funding, an organization:

- Must be located within the City of Carmel-by-the-Sea or provide community, environmental, or social services to the community of Carmel-by-the-Sea.
- Must be a nonprofit community based 501(c) organization or a Carmel school.
- Must directly provide the community service(s) for which City funds are sought.
- Must have no outstanding debt due to the City.
- Must not be financially dependent upon receiving City support to meet the organization's annual budget and operational requirements.

Is your organization a 501(c) nonprofit or a Carmel school? *

- We are a 501(c) nonprofit
- We are a Carmel School
- We are not a 501(c) nonprofit or a Carmel School (Your organization is not eligible for this grant)

Is your organization located with the City of Carmel-by-the-Sea, or does it provide services to its residents? *

- We are located in Carmel-by-the-Sea
- We are located outside of Carmel-by-the-Sea, but we provide services to its residents
- We do not provide services to Carmel-by-the-Sea (Your organization is not eligible for this grant)

Does your organization have any outstanding debt to the City? *

- Yes (Your organization is not eligible for this grant)
- No

Is your organization financially dependent on receiving City funding for its annual budget and operational requirements? *

- Yes (Your organization is not eligible for this grant)
- No

Does your organization's project/program that you are requesting a grant for meet the criteria for public purpose as outlined in the [City's Discretionary Grant Policy](#)? *

- Yes (Provide a detailed description in the next section)
- No (Your organization is not eligible for this grant)

Section 2: Project/Program Purpose for Grant

All public funds must, by law, be used for activities that serve a public purpose. A public purpose generally means providing an activity or service that is open and accessible to all members of the public regardless of race, creed, gender, sexual orientation, religious affiliation, etc., without restriction, and which does not

promote a particular religion". Therefore, organizations applying for grant funding through this program must clearly show how their programs or services will benefit the community of Carmel-by-the-Sea.

Demonstrating Public Benefit

The City may grant public funds under the following conditions:

- The organization offers a service that complements or enhances a service the City already provides.
- The service creates an indirect or secondary benefit for the City.
- The organization provides a service that the City could provide but has chosen not to.

The following chart contains examples that illustrate public benefit:

| Relationship to City Programs | Example | Benefit |
|--|--|---|
| Complementary service | Donation to the Tree Foundation in return for agreement to replace trees that have been removed by the City due to disease | The Tree Foundation has specialized knowledge about planting trees suitable for the area. New trees will enhance property values. The service will also increase the number of planted trees beyond that which the City would be able to plant. |
| Demonstrable benefit | Youth organization's after-school program | After-school programs can boost academic performance, reduce risky behaviors, promote physical health, and provide a safe, structured environment for the children of working parents. |
| Service the City could provide, but does not | Homeless shelter and placement programs | Programs such as this help end the cycle of homelessness. |

PLEASE NOTE: City grant funds **may not be used** for any of the following activities: *

- General operating expenses such as salaries, utilities, and rent expenses
- To support political activities
- Scholarships to high-school or college students
- The payment of outstanding debts
- The purchase of alcoholic beverages
- Travel, meals, lodging, or entertainment expenses
- Services which are primarily commercial, religious or political in nature
- Permanent improvements to any non – City owned structure or property so that it becomes integral to the real property and removal would do harm to the building or land including those improvements that are bolted, nailed, screwed or wired into the wall, ceiling or floor

I understand

In 500 words or less, please **describe the specific proposed use of the grant by your organization.** This must be a specific service, project, or program provided by your organization which demonstrates a benefit to residents of Carmel-by-the-Sea. *

We would use the grant to purchase some decent quality outdoor furniture: Polywood chairs, tables and umbrellas. This would greatly improve the look of the outside of the American Legion, which would in turn benefit local veterans, active military, and members of the Carmel community who are using the Legion for their own functions. Carmel Patriots are focused on creating connections between military and the Carmel community. Beautification of the Legion will improve property values and show others how important the care and history of veterans are to all members of our Carmel community and government.

Please indicate the estimated number of Carmel-by-the-Sea (93921) residents that will benefit from the specific service, project, or program for which grant funds are being sought: *

1000+

Section 3: Funding Request Amount and Budget

Please indicate if you are requesting the maximum grant funding of \$3,000 for your organization, or another amount less than the maximum: *

We are requesting a \$3,000 grant

Other:

Provide a **Detailed Proposed Project/Program Budget**, indicating how the grant funding requested will be utilized if awarded. *

For example: "We are requesting \$3,000 for the "Kids Zone After School Drama Club Program", and if awarded the funds will be used as follows:

- \$300 for costumes
- \$700 for printing scripts and programs
- \$400 for paint and wood to create a portable and moveable scenery backdrop
- \$600 for props
- \$1,000 for stage lighting and audio equipment

We are requesting \$3000 for the American Legion Post 512 Carmel Patriots, and if awarded, the funds will be used as follows:

- \$1400 for 8 Polywood outdoor chairs
- \$800 for 2 Polywood outdoor tables
- \$770 for 2 outdoor umbrellas and 2 stands
- \$30 towards shipping costs

Section 4: Organization's Financial History

Along with submitting an online grant application, applicants must also email the following documentation to the City Clerk at cityclerk@ci.carmel.ca.us by **Friday, March 14, 2025, at 5:00 PM** for the application to be considered complete:

1. A current, detailed operating budget that includes information on the organization's annual sources of revenue received.
2. Proof of 501(c) status with a copy of the letter from the IRS as applicable.

3. The past two year's financial statements, including the current year, with balance sheets, sources of revenues, profit/loss statements and indicating the percentage of revenue that is used for administration, salaries and program costs.

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I understand this requirement

Section 6: Declaration

I hereby certify that the information provided in this application is true and correct to the best of my knowledge and that I am authorized by the organization to complete this application.

I understand that in addition to submitting this application form, I must also email the required financial documents to the City Clerk at cityclerk@ci.carmel.ca.us by Friday, March 14, 2025, at 5:00 PM in order for my grant application to be considered complete.

I further acknowledge that if selected, a grant agreement between the City and my organization is required, and once signed, grant funding awarded to my organization must be utilized for the specific service, project, or program outlined in this application between July 1, 2025 and June 30, 2026.

Name and Title of staff applying on behalf of the Organization: *

Gerry Paratore, Commander of the American Legion Post 512

Organization name *

American Legion Post 512 Carmel Patriots

Date Submitted: *

MM DD YYYY

03 / 13 / 2025

This form was created inside of Carmel-by-the-Sea.

Google Forms

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Email *

nreilly@montereyarts.org

Non-profit Organization Name (or name of Carmel School): *

Enter the name of the Non-Profit or School applying for this grant

Monterey Symphony

Organization Mailing Address: *

PO BOX 7130 Carmel-by-the-Sea, CA 93921

Organization Point of Contact Name and Title: *

(Name of person the City should contact if they have questions about this application)

Nicola Reilly, President and CEO

Organization's Contact Email: *

nreilly@montereyarts.org

Organization's Phone Number: *

831-645-1131

Section 1: Eligibility Information

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Does your organization's project/program that you are requesting a grant for meet the criteria for public purpose as outlined in the [City's Discretionary Grant Policy](#)? *

- Yes (Provide a detailed description in the next section)
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Section 2: Project/Program Purpose for Grant

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| Service the City could provide, but does not | Homeless shelter and placement programs | Programs such as this help end the cycle of homelessness. |

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In 500 words or less, please **describe the specific proposed use of the grant by your organization.** This must be a specific service, project, or program provided by your organization which demonstrates a benefit to residents of Carmel-by-the-Sea. *

Funding from the city of Carmel-by-the-Sea would support the in school visits and demonstrations to students in Carmel schools, prior to attending the Symphony's youth concerts. During the 25/26 season, the Symphony will present youth concerts in September and May and every student will attend an in-class demonstration or assembly to learn about the instruments in the orchestra and how to be a good audience member!

Please indicate the estimated number of Carmel-by-the-Sea (93921) residents that will benefit from the specific service, project, or program for which grant funds are being sought: *

500

Section 3: Funding Request Amount and Budget

Please indicate if you are requesting the maximum grant funding of \$3,000 for your organization, or another amount less than the maximum: *

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Other:

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For example: "We are requesting \$3,000 for the "Kids Zone After School Drama Club Program", and if awarded the funds will be used as follows:

- \$300 for costumes
- \$700 for printing scripts and programs
- \$400 for paint and wood to create a portable and moveable scenery backdrop
- \$600 for props
- \$1,000 for stage lighting and audio equipment

\$1,000 for the musicians to visit schools; \$1,000 for music educators to prepare the materials for the visits; \$1,000 to subsidize tickets for students and families living in 93921

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Nicola Reilly, President and CEO

Organization name *

Monterey Symphony

Date Submitted: *

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03 / 05 / 2025

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Email *

Lillian@CarmelDanceFestival.org

Non-profit Organization Name (or name of Carmel School): *

Enter the name of the Non-Profit or School applying for this grant

Carmel Dance Festival

Organization Mailing Address: *

3845 Via Nona Marie #22181, Carmel CA 93923

Organization **Point of Contact Name and Title:** *

(Name of person the City should contact if they have questions about this application)

Lillian Barbeito

Organization's Contact Email: *

Lillian@CarmelDanceFestival.org

Organization's Phone Number: *

(310) 923-2766

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In 500 words or less, please **describe the specific proposed use of the grant by your organization.** This must be a **specific service, project, or program provided by your organization which demonstrates a benefit to residents of Carmel-by-the-Sea.** *

Carmel Dance Festival (CDF) seeks funding to support the Terpsichore Project, a transformative dance initiative for youth ages 12-17 that fosters artistic growth while bringing the healing power of dance to vulnerable communities. Through this project, young dancers will perform in residential care facilities, community spaces, and hospitals, creating meaningful connections with individuals facing isolation, health challenges, or emotional distress.

The project will serve residents in residential care facilities, where many individuals experience dementia, depression, loneliness, and discomfort. Dance offers a powerful way to engage these individuals, providing both a mental and physical outlet. For those with dementia, dance can stimulate cognitive function and create moments of joy. For those battling depression, live performances uplift spirits and foster a sense of community. Dance provides an emotional release and a unique form of expression for individuals experiencing discomfort or isolation.

These live performances also invite optional participation, allowing individuals to engage in the experience, whether through simple movement or interactive elements. This participation fosters a sense of belonging, helping to break down emotional barriers and create shared moments of joy and connection.

Live dance performances in care facilities help alleviate loneliness and emotional distress, providing a space for engagement and uplifting the spirit. By offering visually and emotionally stimulating performances, dance offers not only entertainment but also an opportunity for connection, purpose, and expression.

The Terpsichore Project provides emotional healing and well-being for those experiencing the challenges of aging and illness. Youth dancers will grow in their artistic abilities while contributing to their community in a meaningful way, bringing light and joy to those who need it most.

In addition to reaching seniors in care facilities and hospital patients, the project will offer free performances at The Carmel Foundation and The Carmel Women's Club, enriching the cultural fabric of Carmel-by-the-Sea and making live dance accessible to all.

Through intergenerational connections and the power of artistic expression, the Terpsichore Project demonstrates CDF's commitment to using dance as a source of healing, joy, and inclusion.

Please indicate the estimated number of Carmel-by-the-Sea (93921) residents that will benefit from the specific service, project, or program for which grant funds are being sought: *

The Terpsichore Project will directly benefit an estimated 320 residents of Carmel-by-the-Sea (93921) through free, live dance performances in community spaces, care facilities, and hospitals: 6 youth performers and their families and friends (approx. 30 individuals) 90 audience members at The Carmel Women's Club 40 audience members at The Carmel Foundation 100 audience members across three residential care facilities (90 residents + 10 caregivers/doctors) 20 patients and their families and caregivers at Carmel's CHOMP and an adjacent facility (approx. 60 individuals) These performances will bring joy, connection, and emotional relief to individuals who may otherwise lack access to live arts experiences.

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- \$600 for props
- \$1,000 for stage lighting and audio equipment

Carmel Dance Festival is requesting \$3,000 for the Terpsichore Project, and if awarded, the funds will be used as follows:

\$1,600 for professional choreography and coaching, ensuring high-quality artistic direction and creative development for youth dancers.

\$600 for costumes and dance shoes for youth performers, enhancing the visual storytelling and performance experience.

\$500 for photography and videography to document the performances and share the project's impact with the community.

\$300 for a portable, high-quality sound system, ensuring clear and impactful performances in non-traditional spaces.

These funds will enable the project to reach 320+ individuals across Carmel-by-the-Sea, including free performances by youth dancers for those in need at three residential care facilities, as well as The Carmel Women's Club and The Carmel Foundation.

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Name and Title of staff applying on behalf of the Organization: *

Lillian Barbeito

Organization name *

Carmel Dance Festival

Date Submitted: *

MM DD YYYY

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Email *

bdini@carmelunified.org

Non-profit Organization Name (or name of Carmel School): *

Enter the name of the Non-Profit or School applying for this grant

Carmel High School Interact Club

Organization Mailing Address: *

3600 Ocean Avenue, Carmel, CA 93923

Organization Point of Contact Name and Title: *

(Name of person the City should contact if they have questions about this application)

Bruce Dini

Organization's Contact Email: *

bdini@carmelunified.org

Organization's Phone Number: *

624-1821

Section 1: Eligibility Information

To be eligible for funding, an organization:

- Must be located within the City of Carmel-by-the-Sea or provide community, environmental, or social services to the community of Carmel-by-the-Sea.
- Must be a nonprofit community based 501(c) organization or a Carmel school.
- Must directly provide the community service(s) for which City funds are sought.
- Must have no outstanding debt due to the City.
- Must not be financially dependent upon receiving City support to meet the organization's annual budget and operational requirements.

Is your organization a 501(c) nonprofit or a Carmel school? *

- We are a 501(c) nonprofit
- We are a Carmel School
- We are not a 501(c) nonprofit or a Carmel School (Your organization is not eligible for this grant)

Is your organization located with the City of Carmel-by-the-Sea, or does it provide services to its residents? *

- We are located in Carmel-by-the-Sea
- We are located outside of Carmel-by-the-Sea, but we provide services to its residents
- We do not provide services to Carmel-by-the-Sea (Your organization is not eligible for this grant)

Does your organization have any outstanding debt to the City? *

- Yes (Your organization is not eligible for this grant)
- No

Is your organization financially dependent on receiving City funding for its annual budget and operational requirements? *

- Yes (Your organization is not eligible for this grant)
- No

Does your organization's project/program that you are requesting a grant for meet the criteria for public purpose as outlined in the [City's Discretionary Grant Policy](#)?

- Yes (Provide a detailed description in the next section)
- No (Your organization is not eligible for this grant)

Section 2: Project/Program Purpose for Grant

All public funds must, by law, be used for activities that serve a public purpose. A public purpose generally means providing an activity or service that is open and accessible to all members of the public regardless of race, creed, gender, sexual orientation, religious affiliation, etc., without restriction, and which does not

promote a particular religion". Therefore, organizations applying for grant funding through this program must clearly show how their programs or services will benefit the community of Carmel-by-the-Sea.

Demonstrating Public Benefit

The City may grant public funds under the following conditions:

- The organization offers a service that complements or enhances a service the City already provides.
- The service creates an indirect or secondary benefit for the City.
- The organization provides a service that the City could provide but has chosen not to.

The following chart contains examples that illustrate public benefit:

| Relationship to City Programs | Example | Benefit |
|--|--|---|
| Complementary service | Donation to the Tree Foundation in return for agreement to replace trees that have been removed by the City due to disease | The Tree Foundation has specialized knowledge about planting trees suitable for the area. New trees will enhance property values. The service will also increase the number of planted trees beyond that which the City would be able to plant. |
| Demonstrable benefit | Youth organization's after-school program | After-school programs can boost academic performance, reduce risky behaviors, promote physical health, and provide a safe, structured environment for the children of working parents. |
| Service the City could provide, but does not | Homeless shelter and placement programs | Programs such as this help end the cycle of homelessness. |

PLEASE NOTE: City grant funds may not be used for any of the following activities: *

- General operating expenses such as salaries, utilities, and rent expenses
- To support political activities
- Scholarships to high-school or college students
- The payment of outstanding debts
- The purchase of alcoholic beverages
- Travel, meals, lodging, or entertainment expenses
- Services which are primarily commercial, religious or political in nature
- Permanent improvements to any non – City owned structure or property so that it becomes integral to the real property and removal would do harm to the building or land including those improvements that are bolted, nailed, screwed or wired into the wall, ceiling or floor

I understand

In 500 words or less, please describe the specific proposed use of the grant by your organization. This must be a specific service, project, or program provided by your organization which demonstrates a benefit to residents of Carmel-by-the-Sea. *

To provided branded warm clothing for CHS Interact club members. Student volunteers have worked aside various members of the community over the last several years and it would be nice to have some sort of matching t-shirts and jackets in order to be easily identified going forward with our growing club.

Please indicate the estimated number of Carmel-by-the-Sea (93921) residents that will benefit from the specific service, project, or program for which grant funds are being sought: *

It's hard to tell the exact amount, but many residents walk or drive by cleaner beaches, sidewalks as a result our students community service.

Section 3: Funding Request Amount and Budget

Please indicate if you are requesting the maximum grant funding of \$3,000 for your organization, or another amount less than the maximum: *

- We are requesting a \$3,000 grant
- Other: \$1,600

Provide a Detailed Proposed Project/Program Budget, indicating how the grant funding requested will be utilized if awarded. *

For example: "We are requesting \$3,000 for the "Kids Zone After School Drama Club Program", and if awarded the funds will be used as follows:

- \$300 for costumes
- \$700 for printing scripts and programs
- \$400 for paint and wood to create a portable and moveable scenery backdrop
- \$600 for props
- \$1,000 for stage lighting and audio equipment

\$400 for t shirts
\$700 for windbreakers
\$500 promotion and recruitment

Section 4: Organization's Financial History

Along with submitting an online grant application, applicants must also email the following documentation to the City Clerk at cityclerk@ci.carmel.ca.us by Friday, March 14, 2025, at 5:00 PM for the application to be considered complete:

1. A current, detailed operating budget that includes information on the organization's annual sources of revenue received.
2. Proof of 501(c) status with a copy of the letter from the IRS as applicable.
3. The past two year's financial statements, including the current year, with balance sheets, sources of revenues, profit/loss statements and indicating the percentage of revenue that is used for administration, salaries and program costs.

I understand that in order for my application to be considered complete, I must also email the following three (3) documents to cityclerk@ci.carmel.ca.us by grant application deadline of **Friday, March 14, 2025, at 5:00 PM:**

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I understand this requirement

Section 6: Declaration

I hereby certify that the information provided in this application is true and correct to the best of my knowledge and that I am authorized by the organization to complete this application.

I understand that in addition to submitting this application form, I must also email the required financial documents to the City Clerk at cityclerk@ci.carmel.ca.us by Friday, March 14, 2025, at 5:00 PM in order for my grant application to be considered complete.

I further acknowledge that if selected, a grant agreement between the City and my organization is required, and once signed, grant funding awarded to my organization must be utilized for the specific service, project, or program outlined in this application between July 1, 2025 and June 30, 2026.

Name and Title of staff applying on behalf of the Organization: *

Bruce Dini, Adviser

Organization name *

Carmel High School Interact Club

Date Submitted: *

MM DD YYYY

03 / 13 / 2025

This form was created inside of Carmel-by-the-Sea.

Google Forms

Welcome to the FY 25-26 Council Discretionary Grant Application

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Before applying, please review the eligibility requirements and evaluation process outlined in [Policy 2017-01: City Council Discretionary Funds Grant Program](#).

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- Proof of 501(c) status or school documentation
- Current annual operating budget
- Past two years' financial statements

For questions, contact the City Clerk at cityclerk@ci.carmel.ca.us or call **831-620-2016**.

Email *

kristintorric@hotmai.com

Non-profit Organization Name (or name of Carmel School): *

Enter the name of the Non-Profit or School applying for this grant

Carmel Little League

Organization Mailing Address: *

P.O. Box 222895, Carmel, CA 93922

Organization Point of Contact Name and Title: *

(Name of person the City should contact if they have questions about this application)

Kristin Torrice

Organization's Contact Email: *

kristintorric@hotmai.com

Organization's Phone Number: *

8312775770

Section 1: Eligibility Information

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Is your organization located with the City of Carmel-by-the-Sea, or does it provide services to its residents? *

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- We are located outside of Carmel-by-the-Sea, but we provide services to its residents
- We do not provide services to Carmel-by-the-Sea (Your organization is not eligible for this grant)

Does your organization have any outstanding debt to the City? *

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Does your organization's project/program that you are requesting a grant for meet the criteria for public purpose as outlined in the [City's Discretionary Grant Policy](#)? *

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| Demonstrable benefit | Youth organization's after-school program | After-school programs can boost academic performance, reduce risky behaviors, promote physical health, and provide a safe, structured environment for the children of working parents. |
| Service the City could provide, but does not | Homeless shelter and placement programs | Programs such as this help end the cycle of homelessness. |

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- Travel, meals, lodging, or entertainment expenses
- Services which are primarily commercial, religious or political in nature
- Permanent improvements to any non – City owned structure or property so that it becomes integral to the real property and removal would do harm to the building or land including those improvements that are bolted, nailed, screwed or wired into the wall, ceiling or floor

I understand

In 500 words or less, please describe the specific proposed use of the grant by your organization. This must be a specific service, project, or program provided by your organization which demonstrates a benefit to residents of Carmel-by-the-Sea. *

Carmel Youth Baseball respectfully requests grant funding to purchase a new scoreboard, a Gator utility vehicle, and backstop netting for our local baseball fields. These essential upgrades will directly benefit the youth athletes, families, and residents of Carmel-by-the-Sea by enhancing safety, improving field maintenance, and elevating the overall game experience.

Community Benefits

1. Enhancing the Game Experience with a New Scoreboard

A modern scoreboard will increase engagement and excitement for players and spectators, making games more enjoyable and competitive. It will allow families and fans to easily follow the score and game progress, creating a more professional atmosphere. Additionally, a high-quality scoreboard can attract regional tournaments and sponsorships, bringing visitors to Carmel-by-the-Sea and supporting local businesses.

2. Improving Field Maintenance and Efficiency with a Gator Utility Vehicle

A Gator utility vehicle will significantly improve the efficiency of field maintenance. Currently, volunteers and coaches manually transport equipment, field chalk, and repair tools, which is time-consuming and physically demanding. A Gator will enable quicker field preparation, easier transportation of injured players, and improved upkeep of the playing surface, ensuring a safe and well-maintained facility for the entire community.

3. Increasing Safety with New Backstop Netting

New backstop netting is crucial for protecting spectators, players, and coaches from errant foul balls. Many families, including young children and seniors, attend games and need reliable safety measures to prevent injuries. Upgraded netting will also reduce game interruptions and enhance the overall experience by

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allowing players to focus on the game while ensuring that the surrounding area remains secure.

A Lasting Impact on the Community

Baseball has long been a beloved tradition in Carmel-by-the-Sea, bringing together residents of all ages to celebrate youth sports, teamwork, and community spirit. These investments will ensure that future generations have a safe, well-maintained, and enjoyable place to play, fostering a lifelong love for the game.

By supporting this grant request, the City of Carmel-by-the-Sea will be making a meaningful investment in the health, safety, and enjoyment of its residents, ensuring that youth sports continue to thrive in our beautiful coastal community.

Thank you for your consideration.

Please indicate the estimated number of Carmel-by-the-Sea (93921) residents that will benefit * from the specific service, project, or program for which grant funds are being sought:

80

Section 3: Funding Request Amount and Budget

Please indicate if you are requesting the maximum grant funding of \$3,000 for your organization, or another amount less than the maximum: *

We are requesting a \$3,000 grant

Other: _____

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Provide a **Detailed Proposed Project/Program Budget**, indicating how the grant funding requested will be utilized if awarded. *

For example: "We are requesting \$3,000 for the "Kids Zone After School Drama Club Program", and if awarded the funds will be used as follows:

- \$300 for costumes
- \$700 for printing scripts and programs
- \$400 for paint and wood to create a portable and moveable scenery backdrop
- \$600 for props
- \$1,000 for stage lighting and audio equipment

We are requesting \$3,000. We would allocate \$1,000 to the scoreboard, \$1,000 to the gator utility vehicle and \$1,000 to the backstop netting.

Section 4: Organization's Financial History

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I understand this requirement

Section 6: Declaration

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Name and Title of staff applying on behalf of the Organization: *

Kristin Marie Torrice

https://docs.google.com/forms/d/112qeC_pNqA0zgCFL7aUp6qnJ408DFBFYs26u9V11X4/edit#response=ACYDBNHRB4ov3XEIMGBpC03TPhWjgFb... 9/10

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Organization name *

Carmel Little League

Date Submitted: *

MM DD YYYY

03 / 05 / 2025

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https://docs.google.com/forms/d/112qeC_pNqA0zgCFL7aUp6qnJ408DFBFYs26u9V11X4/edit#response=ACYDBNHRB4ov3XEIMGBpC03TPhWjgFb... 10/10

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For questions, contact the City Clerk at cityclerk@ci.carmel.ca.us or call **831-620-2016**.

Email *

heidifn@aol.com

Non-profit Organization Name (or name of Carmel School): *

Enter the name of the Non-Profit or School applying for this grant

Carmel Woman's Club

Organization Mailing Address: *

P.O. Box 2674, Carmel-by-the-Sea, CA 93921

Organization Point of Contact Name and Title: *

(Name of person the City should contact if they have questions about this application)

Heidi Mazingo, President

Organization's Contact Email: *

carmelwomansclub@gmail.com

Organization's Phone Number: *

(831) 624-2866

Section 1: Eligibility Information

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- We are a Carmel School
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Does your organization have any outstanding debt to the City? *

- Yes (Your organization is not eligible for this grant)
- No

Is your organization financially dependent on receiving City funding for its annual budget and operational requirements? *

- Yes (Your organization is not eligible for this grant)
- No

Does your organization's project/program that you are requesting a grant for meet the criteria for public purpose as outlined in the [City's Discretionary Grant Policy](#)? *

- Yes (Provide a detailed description in the next section)
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Section 2: Project/Program Purpose for Grant

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| Service the City could provide, but does not | Homeless shelter and placement programs | Programs such as this help end the cycle of homelessness. |

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I understand

In 500 words or less, please **describe the specific proposed use of the grant by your organization.** This must be a specific service, project, or program provided by your organization which demonstrates a benefit to residents of Carmel-by-the-Sea. *

We would utilize the City Grant to produce and mail our quarterly newsletters to our 457 members. Additionally, we post the newsletters on our website to provide access to the general public worldwide. We regularly have new residents review the website and then become new members to be part of the Carmel community.

Please indicate the estimated number of Carmel-by-the-Sea (93921) residents that will benefit from the specific service, project, or program for which grant funds are being sought: *

Over 500 residents

Section 3: Funding Request Amount and Budget

Please indicate if you are requesting the maximum grant funding of \$3,000 for your organization, or another amount less than the maximum: *

We are requesting a \$3,000 grant

Other:

Provide a **Detailed Proposed Project/Program Budget**, indicating how the grant funding requested will be utilized if awarded. *

For example: "We are requesting \$3,000 for the "Kids Zone After School Drama Club Program", and if awarded the funds will be used as follows:

- \$300 for costumes
- \$700 for printing scripts and programs
- \$400 for paint and wood to create a portable and moveable scenery backdrop
- \$600 for props
- \$1,000 for stage lighting and audio equipment

We would use the \$3,000 to offset printing and postage costs for the four newsletters we send out each year.

Section 4: Organization's Financial History

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Name and Title of staff applying on behalf of the Organization: *

Heidi Mazingo, President

Organization name *

Carmel Woman's Club

Date Submitted: *

MM DD YYYY

02 / 27 / 2025

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Google Forms

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Email *

bschrier@carmelunified.org

Non-profit Organization Name (or name of Carmel School): *

Enter the name of the Non-Profit or School applying for this grant

Carmel Mock Trial

Organization Mailing Address: *

P.o. box: 222780 Carmel 93923

Organization **Point of Contact Name and Title:** *

(Name of person the City should contact if they have questions about this application)

Bill Schrier, Coach

Organization's Contact Email: *

bschrier@carmelunified.org

Organization's Phone Number: *

8319154804

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- No

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- Yes (Your organization is not eligible for this grant)
- No

Does your organization's project/program that you are requesting a grant for meet the criteria for public purpose as outlined in the [City's Discretionary Grant Policy](#)? *

- Yes (Provide a detailed description in the next section)
- No (Your organization is not eligible for this grant)

Section 2: Project/Program Purpose for Grant

All public funds must, by law, be used for activities that serve a public purpose. A public purpose generally means providing an activity or service that is open and accessible to all members of the public regardless of race, creed, gender, sexual orientation, religious affiliation, etc., without restriction, and which does not

promote a particular religion". Therefore, organizations applying for grant funding through this program must clearly show how their programs or services will benefit the community of Carmel-by-the-Sea.

Demonstrating Public Benefit

The City may grant public funds under the following conditions:

- The organization offers a service that complements or enhances a service the City already provides.
- The service creates an indirect or secondary benefit for the City.
- The organization provides a service that the City could provide but has chosen not to.

The following chart contains examples that illustrate public benefit:

| Relationship to City Programs | Example | Benefit |
|--|--|---|
| Complementary service | Donation to the Tree Foundation in return for agreement to replace trees that have been removed by the City due to disease | The Tree Foundation has specialized knowledge about planting trees suitable for the area. New trees will enhance property values. The service will also increase the number of planted trees beyond that which the City would be able to plant. |
| Demonstrable benefit | Youth organization's after-school program | After-school programs can boost academic performance, reduce risky behaviors, promote physical health, and provide a safe, structured environment for the children of working parents. |
| Service the City could provide, but does not | Homeless shelter and placement programs | Programs such as this help end the cycle of homelessness. |

PLEASE NOTE: City grant funds may not be used for any of the following activities: *

- General operating expenses such as salaries, utilities, and rent expenses
- To support political activities
- Scholarships to high-school or college students
- The payment of outstanding debts
- The purchase of alcoholic beverages
- Travel, meals, lodging, or entertainment expenses
- Services which are primarily commercial, religious or political in nature
- Permanent improvements to any non – City owned structure or property so that it becomes integral to the real reporty and removal would do harm to the building or land including those improvements that are bolted, nailed, screwed or wired into the wall, ceiling or floor

I understand

In 500 words or less, please **describe the specific proposed use of the grant by your organization.** This must be a specific service, project, or program provided by your organization which demonstrates a benefit to residents of Carmel-by-the-Sea. *

Carmel Mock Trial intends to use this grant in order to reduce costs associated with participating in county, state, and international Mock Trial competitions.

Please indicate the estimated number of Carmel-by-the-Sea (93921) residents that will benefit from the specific service, project, or program for which grant funds are being sought: *

We believe that the entirety of the community would benefit as Carmel Mock Trial reflects so well on the city of Carmel.

Section 3: Funding Request Amount and Budget

Please indicate if you are requesting the maximum grant funding of \$3,000 for your organization, or another amount less than the maximum: *

We are requesting a \$3,000 grant

Other:

Provide a **Detailed Proposed Project/Program Budget**, indicating how the grant funding requested will be utilized if awarded. *

For example: "We are requesting \$3,000 for the "Kids Zone After School Drama Club Program", and if awarded the funds will be used as follows:

- \$300 for costumes
- \$700 for printing scripts and programs
- \$400 for paint and wood to create a portable and moveable scenery backdrop
- \$600 for props
- \$1,000 for stage lighting and audio equipment

We request \$5,000 for the funding of travel, lodging, and food for competitions Carmel Mock Trial will attend in the fall and spring of the 2025-2026 school year. We do not yet have the exact break down of these costs.

Section 4: Organization's Financial History

Along with submitting an online grant application, applicants must also email the following documentation to the City Clerk at cityclerk@ci.carmel.ca.us by **Friday, March 14, 2025, at 5:00 PM** for the application to be considered complete:

1. A current, detailed operating budget that includes information on the organization's annual sources of revenue received.
2. Proof of 501(c) status with a copy of the letter from the IRS as applicable.
3. The past two year's financial statements, including the current year, with balance sheets, sources of revenues, profit/loss statements and indicating the percentage of revenue that is used for administration, salaries and program costs.

I understand that in order for my application to be considered complete, I must also email the following three (3) documents to cityclerk@ci.carmel.ca.us by grant application deadline of **Friday, March 14, 2025, at 5:00 PM:** *

- 1) A current, detailed operating budget that includes information on the organization's annual sources of revenue received.
- 2) Proof of 501(c) status (copy of the letter from the IRS) or documentation as a school as applicable.
- 3) The past two year's financial statements, including the current year, with balance sheets, sources of revenues, profit/loss statements and indicating the percentage of revenue that is used for administration, salaries and program costs.

I understand this requirement

Section 6: Declaration

I hereby certify that the information provided in this application is true and correct to the best of my knowledge and that I am authorized by the organization to complete this application.

I understand that in addition to submitting this application form, I must also email the required financial documents to the City Clerk at cityclerk@ci.carmel.ca.us by Friday, March 14, 2025, at 5:00 PM in order for my grant application to be considered complete.

I further acknowledge that if selected, a grant agreement between the City and my organization is required, and once signed, grant funding awarded to my organization must be utilized for the specific service, project, or program outlined in this application between July 1, 2025 and June 30, 2026.

Name and Title of staff applying on behalf of the Organization: *

Bill Schrier, Coach

Organization name *

Carmel Mock Trial

Date Submitted: *

MM DD YYYY

03 / 13 / 25

This form was created inside of Carmel-by-the-Sea.

Google Forms

Welcome to the FY 25-26 Council Discretionary Grant Application

The City of Carmel-by-the-Sea recognizes and appreciates the value of local nonprofit organizations and schools that provide services benefiting the community. Each year, the City Council offers a **Discretionary Funds Grant Program** to provide support to various organizations, in alignment with the City's annual budget process. Every organization that submits an application and the required documentation by the deadline will be considered, however, please note that funding is limited and not all applicants may receive a grant.

Before applying, please review the eligibility requirements and evaluation process outlined in [Policy 2017-01: City Council Discretionary Funds Grant Program](#).

To complete your application, submit this online form **and email the following documents to the City Clerk by the application deadline, Friday, March 14, 2025, at 5:00 PM:**

- Proof of 501(c) status or school documentation
- Current annual operating budget
- Past two years' financial statements

For questions, contact the City Clerk at cityclerk@ci.carmel.ca.us or call **831-620-2016**.

Email *

Lfalkel@gmail.com

Non-profit Organization Name (or name of Carmel School): *

Enter the name of the Non-Profit or School applying for this grant

CARMEL HIGH SCHOOL PADRE PARENTS, SOBER GRAD NIGHT

Organization Mailing Address: *

P O BOX 222780 CARMEL, CA 93922

Organization **Point of Contact Name and Title:** *

(Name of person the City should contact if they have questions about this application)

LISA FALKEL, VOLUNTEER, TREASURER

Organization's Contact Email: *

carmelpadrepents@gmail.com

Organization's Phone Number: *

8312773461

Section 1: Eligibility Information

To be eligible for funding, an organization:

- Must be located within the City of Carmel-by-the-Sea or provide community, environmental, or social services to the community of Carmel-by-the-Sea.
- Must be a nonprofit community based 501(c) organization or a Carmel school.
- Must directly provide the community service(s) for which City funds are sought.
- Must have no outstanding debt due to the City.
- Must not be financially dependent upon receiving City support to meet the organization's annual budget and operational requirements.

Is your organization a 501(c) nonprofit or a Carmel school? *

- We are a 501(c) nonprofit
- We are a Carmel School
- We are not a 501(c) nonprofit or a Carmel School (Your organization is not eligible for this grant)

Is your organization located with the City of Carmel-by-the-Sea, or does it provide services to its residents? *

- We are located in Carmel-by-the-Sea
- We are located outside of Carmel-by-the-Sea, but we provide services to its residents
- We do not provide services to Carmel-by-the-Sea (Your organization is not eligible for this grant)

Does your organization have any outstanding debt to the City? *

- Yes (Your organization is not eligible for this grant)
- No

Is your organization financially dependent on receiving City funding for its annual budget and operational requirements? *

- Yes (Your organization is not eligible for this grant)
- No

Does your organization's project/program that you are requesting a grant for meet the criteria for public purpose as outlined in the [City's Discretionary Grant Policy](#)? *

- Yes (Provide a detailed description in the next section)
- No (Your organization is not eligible for this grant)

Section 2: Project/Program Purpose for Grant

All public funds must, by law, be used for activities that serve a public purpose. A public purpose generally means providing an activity or service that is open and accessible to all members of the public regardless of race, creed, gender, sexual orientation, religious affiliation, etc., without restriction, and which does not

promote a particular religion". Therefore, organizations applying for grant funding through this program must clearly show how their programs or services will benefit the community of Carmel-by-the-Sea.

Demonstrating Public Benefit

The City may grant public funds under the following conditions:

- The organization offers a service that complements or enhances a service the City already provides.
- The service creates an indirect or secondary benefit for the City.
- The organization provides a service that the City could provide but has chosen not to.

The following chart contains examples that illustrate public benefit:

| Relationship to City Programs | Example | Benefit |
|--|--|---|
| Complementary service | Donation to the Tree Foundation in return for agreement to replace trees that have been removed by the City due to disease | The Tree Foundation has specialized knowledge about planting trees suitable for the area. New trees will enhance property values. The service will also increase the number of planted trees beyond that which the City would be able to plant. |
| Demonstrable benefit | Youth organization's after-school program | After-school programs can boost academic performance, reduce risky behaviors, promote physical health, and provide a safe, structured environment for the children of working parents. |
| Service the City could provide, but does not | Homeless shelter and placement programs | Programs such as this help end the cycle of homelessness. |

PLEASE NOTE: City grant funds may not be used for any of the following activities: *

- General operating expenses such as salaries, utilities, and rent expenses
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- The payment of outstanding debts
- The purchase of alcoholic beverages
- Travel, meals, lodging, or entertainment expenses
- Services which are primarily commercial, religious or political in nature
- Permanent improvements to any non – City owned structure or property so that it becomes integral to the real property and removal would do harm to the building or land including those improvements that are bolted, nailed, screwed or wired into the wall, ceiling or floor

I understand

In 500 words or less, please **describe the specific proposed use of the grant by your organization**. This must be a specific service, project, or program provided by your organization which demonstrates a benefit to residents of Carmel-by-the-Sea. *

Sober Grad Night (SGN) is a safe, alcohol-free graduation celebration for high school seniors that takes place after graduation. The event is organized by parents, community members, and volunteers to provide an alternative to drinking and driving. The California Highway Patrol (CHP) established Sober Grad Night in 1985 to reduce the number of alcohol-related crashes, injuries, and deaths that occur during graduation season. Since then, the number of young drivers involved in alcohol-related collisions during June has decreased significantly.

Carmel High participates in this by hosting SGN on graduation night for seniors at The Santa Cruz Beach Boardwalk. It is a very fun, safe and celebratory event, totally free for all seniors.

CHS takes the SGN concept one step further, to promote healthy habits and safe driving all year long, and for all drivers in the form of Minute Parties. A monthly Minute Party celebrates seniors with small snacks at the morning break and serves to get the message out that every minute someone is in a drunk driving accident, and we don't want any of those minutes to involve our students or community. While the snacks celebrate seniors, the message is for all students.

We hope that the messaging and theme of the Minute Parties and SGN inspire our CHS community to never drive while under the influence, and to never get in the car with someone under the influence. It takes funds to put these on, and through the year you will see some requests for donations. We humbly ask for your participation. We also invite any parents of all grade levels to participate in the SGN committee, which meets Wednesdays 8am once a month.

Please indicate the estimated number of Carmel-by-the-Sea (93921) residents that will benefit from the specific service, project, or program for which grant funds are being sought: *

100

Section 3: Funding Request Amount and Budget

Please indicate if you are requesting the maximum grant funding of \$3,000 for your organization, or another amount less than the maximum: *

We are requesting a \$3,000 grant

Other:

Provide a **Detailed Proposed Project/Program Budget**, indicating how the grant funding requested will be utilized if awarded. *

For example: "We are requesting \$3,000 for the "Kids Zone After School Drama Club Program", and if awarded the funds will be used as follows:

- \$300 for costumes
- \$700 for printing scripts and programs
- \$400 for paint and wood to create a portable and moveable scenery backdrop
- \$600 for props
- \$1,000 for stage lighting and audio equipment

We are requesting \$3,000 for the Sober Grad Night which includes expenses of \$8000 for transportation to the Santa Cruz Boardwalk, \$2,150 minute parties (where we display Sobriety info to Seniors), \$3,000 party in the gym before loading kids on busses, \$1900 for a hypnotist and other misc expenses to keep kids entertained the entire night before returning them home sober and safe at 5:00am the morning after graduation!

Section 4: Organization's Financial History

Along with submitting an online grant application, applicants must also email the following documentation to the City Clerk at cityclerk@ci.carmel.ca.us by **Friday, March 14, 2025, at 5:00 PM** for the application to be considered complete:

1. A current, detailed operating budget that includes information on the organization's annual sources of revenue received.
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3. The past two year's financial statements, including the current year, with balance sheets, sources of revenues, profit/loss statements and indicating the percentage of revenue that is used for administration, salaries and program costs.

I understand that in order for my application to be considered complete, I must also email the following three (3) documents to cityclerk@ci.carmel.ca.us by grant application deadline of **Friday, March 14, 2025, at 5:00 PM**: *

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I understand this requirement

Section 6: Declaration

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I understand that in addition to submitting this application form, I must also email the required financial documents to the City Clerk at cityclerk@ci.carmel.ca.us by Friday, March 14, 2025, at 5:00 PM in order for my grant application to be considered complete.

I further acknowledge that if selected, a grant agreement between the City and my organization is required, and once signed, grant funding awarded to my organization must be utilized for the specific service, project, or program outlined in this application between July 1, 2025 and June 30, 2026.

3/5/25, 4:33 PM Welcome to the FY 25-26 Council Discretionary Grant Application

Name and Title of staff applying on behalf of the Organization: *
 Lisa Falkel, Treasurer & Volunteer

Organization name *
 Carmel High School Padre Parents, Sober Grad Night

Date Submitted: *
 MM DD YYYY
 02 / 10 / 2025

This form was created inside of Carmel-by-the-Sea.

Google Forms

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4/11/25, 12:35 PM Welcome to the FY 25-26 Council Discretionary Grant Application

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- Current annual operating budget
- Past two years' financial statements

For questions, contact the City Clerk at cityclerk@ci.carmel.ca.us or call **831-620-2016**.

Email *
 amohamed@chservices.org

Non-profit Organization Name (or name of Carmel School): *
 Enter the name of the Non-Profit or School applying for this grant
 Community Human Services

Organization Mailing Address: *
 P.O. Box 3076 Monterey CA 93942

https://docs.google.com/forms/d/112qeC_pNqA0zgCFL7aUp6qnJ408DFBFYs26u9V11X4/edit#response=ACYDBNCPEDGG_K11VvbySMfgPIbOscly... 1/9

4/11/25, 12:35 PM Welcome to the FY 25-26 Council Discretionary Grant Application

Organization Point of Contact Name and Title: *
 (Name of person the City should contact if they have questions about this application)
 Anab Mohamed, Grants Manager

Organization's Contact Email: *
 amohamed@chservices.org

Organization's Phone Number: *
 (831) 658-3811

Section 1: Eligibility Information

To be eligible for funding, an organization:

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- Must have no outstanding debt due to the City.
- Must not be financially dependent upon receiving City support to meet the organization's annual budget and operational requirements.

Is your organization a 501(c) nonprofit or a Carmel school? *

We are a 501(c) nonprofit
 We are a Carmel School
 We are not a 501(c) nonprofit or a Carmel School (Your organization is not eligible for this grant)

https://docs.google.com/forms/d/112qeC_pNqA0zgCFL7aUp6qnJ408DFBFYs26u9V11X4/edit#response=ACYDBNCPEDGG_K11VvbySMfgPIbOscly... 2/9

4/11/25, 12:35 PM Welcome to the FY 25-26 Council Discretionary Grant Application

Is your organization located with the City of Carmel-by-the-Sea, or does it provide services to its residents? *

We are located in Carmel-by-the-Sea
 We are located outside of Carmel-by-the-Sea, but we provide services to its residents
 We do not provide services to Carmel-by-the-Sea (Your organization is not eligible for this grant)

Does your organization have any outstanding debt to the City? *

Yes (Your organization is not eligible for this grant)
 No

Is your organization financially dependent on receiving City funding for its annual budget and operational requirements? *

Yes (Your organization is not eligible for this grant)
 No

Does your organization's project/program that you are requesting a grant for meet the criteria for public purpose as outlined in the [City's Discretionary Grant Policy](#)? *

Yes (Provide a detailed description in the next section)
 No (Your organization is not eligible for this grant)

Section 2: Project/Program Purpose for Grant

All public funds must, by law, be used for activities that serve a public purpose. A public purpose generally means providing an activity or service that is open and accessible to all members of the public regardless of race, creed, gender, sexual orientation, religious affiliation, etc., without restriction, and which does not

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promote a particular religion". Therefore, organizations applying for grant funding through this program must clearly show how their programs or services will benefit the community of Carmel-by-the-Sea.

Demonstrating Public Benefit

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- The organization offers a service that complements or enhances a service the City already provides.
- The service creates an indirect or secondary benefit for the City.
- The organization provides a service that the City could provide but has chosen not to.

The following chart contains examples that illustrate public benefit:

| Relationship to City Programs | Example | Benefit |
|--|--|---|
| Complementary service | Donation to the Tree Foundation in return for agreement to replace trees that have been removed by the City due to disease | The Tree Foundation has specialized knowledge about planting trees suitable for the area. New trees will enhance property values. The service will also increase the number of planted trees beyond that which the City would be able to plant. |
| Demonstrable benefit | Youth organization's after-school program | After-school programs can boost academic performance, reduce risky behaviors, promote physical health, and provide a safe, structured environment for the children of working parents. |
| Service the City could provide, but does not | Homeless shelter and placement programs | Programs such as this help end the cycle of homelessness. |

PLEASE NOTE: City grant funds may not be used for any of the following activities: *

- General operating expenses such as salaries, utilities, and rent expenses
- To support political activities
- Scholarships to high-school or college students
- The payment of outstanding debts
- The purchase of alcoholic beverages
- Travel, meals, lodging, or entertainment expenses
- Services which are primarily commercial, religious or political in nature
- Permanent improvements to any non – City owned structure or property so that it becomes integral to the real property and removal would do harm to the building or land including those improvements that are bolted, nailed, screwed or wired into the wall, ceiling or floor

I understand

In 500 words or less, please **describe the specific proposed use of the grant by your organization**. This must be a **specific service, project, or program provided by your organization which demonstrates a benefit to residents of Carmel-by-the-Sea**. *

The grant funds will be used for general program operating support for Shuman HeartHouse (SHH), an emergency shelter for homeless women and families with children. This includes providing case management to guests; meals; assistance accessing employment, health services, education, and permanent housing; food; program materials and supplies, and access to Rapid Rehousing funds that assist shelter guests with rent, deposits, applications, moving expenses, basic household items, etc. SHH is the first shelter in Monterey to exclusively serve unaccompanied women and families with children, serving all Monterey County residents, including those from the city of Carmel-by-the-Sea.

In Monterey County, 14,038 low-income renters lack affordable housing, and many experiencing homelessness face barriers to stable housing. The 2024 PIT Count found 2,436 individuals are experiencing homelessness in Monterey County, a 19% increase from last count. The count showed 79% struggle with rent, 60% lack jobs/income, and many don't apply for aid due to eligibility concerns or documentation issues, highlighting the need for supportive services.

SHH is staffed with dedicated Case Manager/Housing Navigators who work with guests to provide supportive services; assess immediate and ongoing needs; create person-centered plans focused on securing permanent housing, employment, income, educational resources, mainstream benefits; and provide information and referrals to other community services. They meet with clients where they are, work with them to set individual goals, provide counseling as needed, and monitor their progress towards their goals throughout their stay at SHH.

An important aspect of the work that our Case Manager/Housing Navigators do at the shelter is providing Rapid Rehousing services. These services include assisting with housing searches; rental applications, and housing voucher applications; arranging for and providing financial assistance for housing application fees; rental assistance; utility costs; security deposits and moving expenses that are paid directly to the vendor or landlord to facilitate a quick move into a home and out of homelessness. Additionally, staff also coordinate and connect clients with community resources needed to help them move into their new home and sustain permanent housing.

SHH has a capacity of up to 35 beds of shelter to women and families, depending on the size of the families and ages of the children. Amenities include meals, full baths, laundry room, mail service, computers, and internet access. The length of stay is determined by the guests' individual progress towards their goals for housing, income, and employment.

Once clients are placed in our shelter, we ensure their basic and immediate needs are met (i.e. food and housing), then work with them to stabilize and identify other needs and any critical personal documents that are absent. We support them in getting those essential documents such as identification, birth certificates, and social security cards.

Our shelter is a Housing First shelter, which means eligibility requirements such as income, employment, sobriety, and mandatory program participation sobriety are not prerequisites for program participation, so

that homeless women and families with children can find a safe place to begin rebuilding their lives and exit the cycle of homelessness once and for all.

Please indicate the estimated number of Carmel-by-the-Sea (93921) residents that will benefit from the specific service, project, or program for which grant funds are being sought: *

In FY23-24, we served 16 Carmel-by-the-Sea residents (93921 zip code), and another 34 in 93922, 93923, and 93924 zip codes.

Section 3: Funding Request Amount and Budget

Please indicate if you are requesting the maximum grant funding of \$3,000 for your organization, or another amount less than the maximum: *

We are requesting a \$3,000 grant

Other: _____

Provide a **Detailed Proposed Project/Program Budget**, indicating how the grant funding requested will be utilized if awarded. *

For example: "We are requesting \$3,000 for the "Kids Zone After School Drama Club Program", and if awarded the funds will be used as follows:

- \$300 for costumes
- \$700 for printing scripts and programs
- \$400 for paint and wood to create a portable and moveable scenery backdrop
- \$600 for props
- \$1,000 for stage lighting and audio equipment

A \$3,000 grant from the City of Carmel-by-the-Sea would be used to fund general operating support of the Shuman HeartHouse emergency shelter for homeless women and families with children. This includes providing case management and rapid rehousing services to guests during their stays, as well as meals, internet and computer access, and assistance accessing employment, health services, education, and permanent housing.

Section 4: Organization's Financial History

Along with submitting an online grant application, applicants must also email the following documentation to the City Clerk at cityclerk@ci.carmel.ca.us by **Friday, March 14, 2025, at 5:00 PM** for the application to be considered complete:

1. A current, detailed operating budget that includes information on the organization's annual sources of revenue received.
2. Proof of 501(c) status with a copy of the letter from the IRS as applicable.
3. The past two year's financial statements, including the current year, with balance sheets, sources of revenues, profit/loss statements and indicating the percentage of revenue that is used for administration, salaries and program costs.

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I understand this requirement

Section 6: Declaration

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I further acknowledge that if selected, a grant agreement between the City and my organization is required, and once signed, grant funding awarded to my organization must be utilized for the specific service, project, or program outlined in this application between July 1, 2025 and June 30, 2026.

Name and Title of staff applying on behalf of the Organization: *

Anab Mohamed, Grants Manager

Organization name *

Community Human Services

Date Submitted: *

MM DD YYYY

03 / 13 / 2025

This form was created inside of Camel-by-the-Sea.

Google Forms

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Before applying, please review the eligibility requirements and evaluation process outlined in [Policy 2017-01: City Council Discretionary Funds Grant Program](#).

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- Proof of 501(c) status or school documentation
- Current annual operating budget
- Past two years' financial statements

For questions, contact the City Clerk at cityclerk@ci.carmel.ca.us or call **831-620-2016**.

Email *

timtwomey@aol.com

Non-profit Organization Name (or name of Carmel School): *

Enter the name of the Non-Profit or School applying for this grant

Carmel Residents Association

Organization Mailing Address: *

PO Box 13, Carmel-by-the-Sea, CA 93921

Organization **Point of Contact Name and Title:** *

(Name of person the City should contact if they have questions about this application)

Tim Twomey, Treasurer

Organization's Contact Email: *

info@carmelresidents.org

Organization's Phone Number: *

916-335-3399

Section 1: Eligibility Information

To be eligible for funding, an organization:

- Must be located within the City of Carmel-by-the-Sea **or** provide community, environmental, or social services to the community of Carmel-by-the-Sea.
- Must be a nonprofit community based 501(c) organization **or** a Carmel school.
- Must directly provide the community service(s) for which City funds are sought.
- Must have no outstanding debt due to the City.
- Must not be financially dependent upon receiving City support to meet the organization's annual budget and operational requirements.

Is your organization a 501(c) nonprofit or a Carmel school? *

- We are a 501(c) nonprofit
- We are a Carmel School
- We are not a 501(c) nonprofit or a Carmel School (Your organization is not eligible for this grant)

Is your organization located with the City of Carmel-by-the-Sea, or does it provide services to its residents? *

- We are located in Carmel-by-the-Sea
- We are located outside of Carmel-by-the-Sea, but we provide services to its residents
- We do not provide services to Carmel-by-the-Sea (Your organization is not eligible for this grant)

Does your organization have any outstanding debt to the City? *

- Yes (Your organization is not eligible for this grant)
- No

Is your organization financially dependent on receiving City funding for its annual budget and operational requirements? *

- Yes (Your organization is not eligible for this grant)
- No

Does your organization's project/program that you are requesting a grant for meet the criteria for public purpose as outlined in the [City's Discretionary Grant Policy](#)?

- Yes (Provide a detailed description in the next section)
- No (Your organization is not eligible for this grant)

Section 2: Project/Program Purpose for Grant

All public funds must, by law, be used for activities that serve a public purpose. A public purpose generally means providing an activity or service that is open and accessible to all members of the public regardless of race, creed, gender, sexual orientation, religious affiliation, etc., without restriction, and which does not

promote a particular religion". Therefore, organizations applying for grant funding through this program must clearly show how their programs or services will benefit the community of Carmel-by-the-Sea.

Demonstrating Public Benefit

The City may grant public funds under the following conditions:

- The organization offers a service that complements or enhances a service the City already provides.
- The service creates an indirect or secondary benefit for the City.
- The organization provides a service that the City could provide but has chosen not to.

The following chart contains examples that illustrate public benefit:

| Relationship to City Programs | Example | Benefit |
|--|--|---|
| Complementary service | Donation to the Tree Foundation in return for agreement to replace trees that have been removed by the City due to disease | The Tree Foundation has specialized knowledge about planting trees suitable for the area. New trees will enhance property values. The service will also increase the number of planted trees beyond that which the City would be able to plant. |
| Demonstrable benefit | Youth organization's after-school program | After-school programs can boost academic performance, reduce risky behaviors, promote physical health, and provide a safe, structured environment for the children of working parents. |
| Service the City could provide, but does not | Homeless shelter and placement programs | Programs such as this help end the cycle of homelessness. |

PLEASE NOTE: City grant funds may not be used for any of the following activities: *

- General operating expenses such as salaries, utilities, and rent expenses
- To support political activities
- Scholarships to high-school or college students
- The payment of outstanding debts
- The purchase of alcoholic beverages
- Travel, meals, lodging, or entertainment expenses
- Services which are primarily commercial, religious or political in nature
- Permanent improvements to any non – City owned structure or property so that it becomes integral to the real property and removal would do harm to the building or land including those improvements that are bolted, nailed, screwed or wired into the wall, ceiling or floor

I understand

In 500 words or less, please describe the specific proposed use of the grant by your organization. This must be a specific service, project, or program provided by your organization which demonstrates a benefit to residents of Carmel-by-the-Sea. *

Specific proposed use of the grant by our organization:

The Carmel Residents Association publishes and provides The VOICE Newsletter five times/year to our 950 members. This grant will allow us to increase production and provide an issue of this 8-page professional publication to every resident of Carmel-by-the-Sea. The funding awarded will be used to cover graphic design, printing, and postage for distribution of an issue of the VOICE newsletter to all residents of Carmel-by-the-Sea.

Benefit to residents of Carmel-by-the-Sea:

Our publication stimulates full and part time residents of Carmel-by-the-Sea to get involved in subjects that they care about and activities that fit their schedules, skills and interests. With this professional newsletter, citizens are encouraged to speak up, participate in City Commissions and Boards and volunteer and connect with fellow community members. The number of community members that will be served is 3,200. This publication's goal and purpose is to inform residents and businesses and motivate participation on/in civic topics, activities, and programs. More specifically this publication's content:

- Fosters engagement in civic topics and advances our sense of community.
- Informs on recent results and upcoming meetings critical to the future of our Village.
- Provides new insights into our Village history, our people, and our resources.
- Encourages socializing and participating in our community events and programs.
- Promotes events and programs hosted by the City and other local nonprofit organizations.

Please indicate the estimated number of Carmel-by-the-Sea (93921) residents that will benefit from the specific service, project, or program for which grant funds are being sought: *

3,200

Section 3: Funding Request Amount and Budget

3/5/25, 4:36 PM Welcome to the FY 25-26 Council Discretionary Grant Application

Please indicate if you are requesting the maximum grant funding of \$3,000 for your organization, or another amount less than the maximum: *

We are requesting a \$3,000 grant

Other:

Provide a **Detailed Proposed Project/Program Budget**, indicating how the grant funding requested will be utilized if awarded. *

For example: "We are requesting \$3,000 for the "Kids Zone After School Drama Club Program", and if awarded the funds will be used as follows:

- \$300 for costumes
- \$700 for printing scripts and programs
- \$400 for paint and wood to create a portable and moveable scenery backdrop
- \$600 for props
- \$1,000 for stage lighting and audio equipment

Carmel Residents Association is requesting \$3,000 to help offset expenses for increasing production of the "VOICE Newsletter" and provide an issue to every resident of Carmel-by-the-Sea. If awarded, the funds will be used as follows:

- \$2,300 for graphic design, printing, and stitching of the VOICE Newsletter (3,200 qty)
- \$700 for postage and mailing of the VOICE Newsletter (3,200 qty)

Section 4: Organization's Financial History

Along with submitting an online grant application, applicants must also email the following documentation to the City Clerk at cityclerk@ci.carmel.ca.us by **Friday, March 14, 2025, at 5:00 PM** for the application to be considered complete:

1. A current, detailed operating budget that includes information on the organization's annual sources of revenue received.
2. Proof of 501(c) status with a copy of the letter from the IRS as applicable.

https://docs.google.com/forms/d/112qeC_pNqA0zgCFL7aUp6qnJ408DFBFYs26u9V11X4/edit#response=ACYDBNgrhbMnNzvr5g4N5on9x3s2yxu9... 7/9

3/5/25, 4:36 PM Welcome to the FY 25-26 Council Discretionary Grant Application

3. The past two year's financial statements, including the current year, with balance sheets, sources of revenues, profit/loss statements and indicating the percentage of revenue that is used for administration, salaries and program costs.

I understand that in order for my application to be considered complete, I must also email the following three (3) documents to cityclerk@ci.carmel.ca.us by grant application deadline of **Friday, March 14, 2025, at 5:00 PM**: *

- 1) A current, detailed operating budget that includes information on the organization's annual sources of revenue received.
- 2) Proof of 501(c) status (copy of the letter from the IRS) or documentation as a school as applicable.
- 3) The past two year's financial statements, including the current year, with balance sheets, sources of revenues, profit/loss statements and indicating the percentage of revenue that is used for administration, salaries and program costs.

I understand this requirement

Section 6: Declaration

I hereby certify that the information provided in this application is true and correct to the best of my knowledge and that I am authorized by the organization to complete this application.

I understand that in addition to submitting this application form, I must also email the required financial documents to the City Clerk at cityclerk@ci.carmel.ca.us by Friday, March 14, 2025, at 5:00 PM in order for my grant application to be considered complete.

I further acknowledge that if selected, a grant agreement between the City and my organization is required, and once signed, grant funding awarded to my organization must be utilized for the specific service, project, or program outlined in this application between July 1, 2025 and June 30, 2026.

https://docs.google.com/forms/d/112qeC_pNqA0zgCFL7aUp6qnJ408DFBFYs26u9V11X4/edit#response=ACYDBNgrhbMnNzvr5g4N5on9x3s2yxu9... 8/9

3/5/25, 4:36 PM Welcome to the FY 25-26 Council Discretionary Grant Application

Name and Title of staff applying on behalf of the Organization: *

Tim Twomey, Treasurer

Organization name *

Carmel Residents Association

Date Submitted: *

MM DD YYYY

03 / 05 / 2025

This form was created inside of Carmel-by-the-Sea.

Google Forms

https://docs.google.com/forms/d/112qeC_pNqA0zgCFL7aUp6qnJ408DFBFYs26u9V11X4/edit#response=ACYDBNgrhbMnNzvr5g4N5on9x3s2yxu9... 9/9

Carmel Residents Association
Budget Plan
For Use of
Carmel-by-the-Sea City Grant Fund

| | Carmel-by-the-Sea Fiscal Year 2025-2026 (7-01-2025 to 6-30-2026) |
|---|---|
| INCOME | |
| City Grant Fund | 3,000 |
| TOTAL INCOME | 3,000 |
| EXPENSES | |
| VOICE Newsletter - Graphic Design, Printing & Stitching (3,200 qty) | 2,300 |
| VOICE Newsletter - Postage & Mailing (3,200 qty) | 700 |
| TOTAL EXPENSES | 3,000 |
| NET INCOME | 0 |

Confidential
To be used only for the Carmel-by-the-Sea City Council Discretionary Funds Grant Program Application process.

3/4/2025

Welcome to the FY 25-26 Council Discretionary Grant Application

The City of Carmel-by-the-Sea recognizes and appreciates the value of local nonprofit organizations and schools that provide services benefiting the community. Each year, the City Council offers a **Discretionary Funds Grant Program** to provide support to various organizations, in alignment with the City's annual budget process. Every organization that submits an application and the required documentation by the deadline will be considered, however, please note that funding is limited and not all applicants may receive a grant.

Before applying, please review the eligibility requirements and evaluation process outlined in [Policy 2017-01: City Council Discretionary Funds Grant Program](#).

To complete your application, submit this online form **and email the following documents to the City Clerk by the application deadline, Friday, March 14, 2025, at 5:00 PM:**

- Proof of 501(c) status or school documentation
- Current annual operating budget
- Past two years' financial statements

For questions, contact the City Clerk at cityclerk@ci.carmel.ca.us or call **831-620-2016**.

Email *

grants@carmelyouth.org

Non-profit Organization Name (or name of Carmel School): *

Enter the name of the Non-Profit or School applying for this grant

Carmel Youth Center

Organization Mailing Address: *

Torres St. and 4th Ave., P.O. Box 2399, Carmel, CA 93921

Organization **Point of Contact Name and Title:** *

(Name of person the City should contact if they have questions about this application)

Ann Madsen, Grant Writer

Organization's Contact Email: *

grants@carmelyouth.org

Organization's Phone Number: *

(831) 624-3285

Section 1: Eligibility Information

To be eligible for funding, an organization:

- Must be located within the City of Carmel-by-the-Sea or provide community, environmental, or social services to the community of Carmel-by-the-Sea.
- Must be a nonprofit community based 501(c) organization or a Carmel school.
- Must directly provide the community service(s) for which City funds are sought.
- Must have no outstanding debt due to the City.
- Must not be financially dependent upon receiving City support to meet the organization's annual budget and operational requirements.

Is your organization a 501(c) nonprofit or a Carmel school? *

- We are a 501(c) nonprofit
- We are a Carmel School
- We are not a 501(c) nonprofit or a Carmel School (Your organization is not eligible for this grant)

Is your organization located with the City of Carmel-by-the-Sea, or does it provide services to its residents? *

- We are located in Carmel-by-the-Sea
- We are located outside of Carmel-by-the-Sea, but we provide services to its residents
- We do not provide services to Carmel-by-the-Sea (Your organization is not eligible for this grant)

Does your organization have any outstanding debt to the City? *

- Yes (Your organization is not eligible for this grant)
- No

Is your organization financially dependent on receiving City funding for its annual budget and operational requirements? *

- Yes (Your organization is not eligible for this grant)
- No

Does your organization's project/program that you are requesting a grant for meet the criteria for public purpose as outlined in the [City's Discretionary Grant Policy](#)? *

- Yes (Provide a detailed description in the next section)
- No (Your organization is not eligible for this grant)

Section 2: Project/Program Purpose for Grant

All public funds must, by law, be used for activities that serve a public purpose. A public purpose generally means providing an activity or service that is open and accessible to all members of the public regardless of race, creed, gender, sexual orientation, religious affiliation, etc., without restriction, and which does not

promote a particular religion". Therefore, organizations applying for grant funding through this program must clearly show how their programs or services will benefit the community of Carmel-by-the-Sea.

Demonstrating Public Benefit

The City may grant public funds under the following conditions:

- The organization offers a service that complements or enhances a service the City already provides.
- The service creates an indirect or secondary benefit for the City.
- The organization provides a service that the City could provide but has chosen not to.

The following chart contains examples that illustrate public benefit:

| Relationship to City Programs | Example | Benefit |
|--|--|---|
| Complementary service | Donation to the Tree Foundation in return for agreement to replace trees that have been removed by the City due to disease | The Tree Foundation has specialized knowledge about planting trees suitable for the area. New trees will enhance property values. The service will also increase the number of planted trees beyond that which the City would be able to plant. |
| Demonstrable benefit | Youth organization's after-school program | After-school programs can boost academic performance, reduce risky behaviors, promote physical health, and provide a safe, structured environment for the children of working parents. |
| Service the City could provide, but does not | Homeless shelter and placement programs | Programs such as this help end the cycle of homelessness. |

PLEASE NOTE: City grant funds may not be used for any of the following activities: *

- General operating expenses such as salaries, utilities, and rent expenses
- To support political activities
- Scholarships to high-school or college students
- The payment of outstanding debts
- The purchase of alcoholic beverages
- Travel, meals, lodging, or entertainment expenses
- Services which are primarily commercial, religious or political in nature
- Permanent improvements to any non – City owned structure or property so that it becomes integral to the real reporty and removal would do harm to the building or land including those improvements that are bolted, nailed, screwed or wired into the wall, ceiling or floor

I understand

In 500 words or less, please **describe the specific proposed use of the grant by your organization.** This must be a specific service, project, or program provided by your organization which demonstrates a benefit to residents of Carmel-by-the-Sea. *

Carmel Youth Center provides a free, nutritious snack to youth participating in afterschool programming. These snacks provide CYC youth with nutrition during after-school care, ultimately enhancing their learning abilities by contributing to their physical and mental well-being. CYC prioritizes dietary diversity in its snacks to meet the needs of all youth and ensure nutritional content is being received.

Please indicate the estimated number of Carmel-by-the-Sea (93921) residents that will benefit from the specific service, project, or program for which grant funds are being sought: *

50

Section 3: Funding Request Amount and Budget

Please indicate if you are requesting the maximum grant funding of \$3,000 for your organization, or another amount less than the maximum: *

We are requesting a \$3,000 grant

Other:

Provide a **Detailed Proposed Project/Program Budget**, indicating how the grant funding requested will be utilized if awarded. *

For example: "We are requesting \$3,000 for the "Kids Zone After School Drama Club Program", and if awarded the funds will be used as follows:

- \$300 for costumes
- \$700 for printing scripts and programs
- \$400 for paint and wood to create a portable and moveable scenery backdrop
- \$600 for props
- \$1,000 for stage lighting and audio equipment

CYC spends an average of \$1.50 - \$2.00 per child per snack. With an average of 45 - 65 kids per day, this costs CYC approximately \$16,900 a year. We supplement 30% of those costs through in-kind donations from the Monterey county food bank and All in Monterey County. The \$3,000 requested for this grant will cover 1,500 snacks for the 475 children CYC serves annually.

Section 4: Organization's Financial History

Along with submitting an online grant application, applicants must also email the following documentation to the City Clerk at cityclerk@ci.carmel.ca.us by **Friday, March 14, 2025, at 5:00 PM** for the application to be considered complete:

1. A current, detailed operating budget that includes information on the organization's annual sources of revenue received.
2. Proof of 501(c) status with a copy of the letter from the IRS as applicable.
3. The past two year's financial statements, including the current year, with balance sheets, sources of revenues, profit/loss statements and indicating the percentage of revenue that is used for administration, salaries and program costs.

I understand that in order for my application to be considered complete, I must also email the following three (3) documents to cityclerk@ci.carmel.ca.us by grant application deadline of **Friday, March 14, 2025, at 5:00 PM:** *

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I understand this requirement

Section 6: Declaration

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I further acknowledge that if selected, a grant agreement between the City and my organization is required, and once signed, grant funding awarded to my organization must be utilized for the specific service, project, or program outlined in this application between July 1, 2025 and June 30, 2026.

Name and Title of staff applying on behalf of the Organization: *

Ann Madsen, Grant Writer

Organization name *

Carmel Youth Center

Date Submitted: *

MM DD YYYY

03 / 13 / 2025

This form was created inside of Carmel-by-the-Sea.

Google Forms

Welcome to the FY 25-26 Council Discretionary Grant Application

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Before applying, please review the eligibility requirements and evaluation process outlined in [Policy 2017-01: City Council Discretionary Funds Grant Program](#).

To complete your application, submit this online form **and email the following documents to the City Clerk by the application deadline, Friday, March 14, 2025, at 5:00 PM:**

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- Past two years' financial statements

For questions, contact the City Clerk at cityclerk@ci.carmel.ca.us or call **831-620-2016**.

Email *

sedwards@food4hungry.org

Non-profit Organization Name (or name of Carmel School): *

Enter the name of the Non-Profit or School applying for this grant

Food Bank for Monterey County

Organization Mailing Address: *

353 West Rossi Street, Salinas, CA 93907

Organization **Point of Contact Name and Title:** *

(Name of person the City should contact if they have questions about this application)

Melissa Kendrick, Executive Director

Organization's Contact Email: *

mkendrick@food4hungry.org

Organization's Phone Number: *

831-758-1523

Section 1: Eligibility Information

To be eligible for funding, an organization:

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- Must have no outstanding debt due to the City.
- Must not be financially dependent upon receiving City support to meet the organization's annual budget and operational requirements.

Is your organization a 501(c) nonprofit or a Carmel school? *

- We are a 501(c) nonprofit
- We are a Carmel School
- We are not a 501(c) nonprofit or a Carmel School (Your organization is not eligible for this grant)

Is your organization located with the City of Carmel-by-the-Sea, or does it provide services to its residents? *

- We are located in Carmel-by-the-Sea
- We are located outside of Carmel-by-the-Sea, but we provide services to its residents
- We do not provide services to Carmel-by-the-Sea (Your organization is not eligible for this grant)

Does your organization have any outstanding debt to the City? *

- Yes (Your organization is not eligible for this grant)
- No

Is your organization financially dependent on receiving City funding for its annual budget and operational requirements? *

- Yes (Your organization is not eligible for this grant)
- No

Does your organization's project/program that you are requesting a grant for meet the criteria for public purpose as outlined in the [City's Discretionary Grant Policy](#)? *

- Yes (Provide a detailed description in the next section)
- No (Your organization is not eligible for this grant)

Section 2: Project/Program Purpose for Grant

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| Demonstrable benefit | Youth organization's after-school program | After-school programs can boost academic performance, reduce risky behaviors, promote physical health, and provide a safe, structured environment for the children of working parents. |
| Service the City could provide, but does not | Homeless shelter and placement programs | Programs such as this help end the cycle of homelessness. |

PLEASE NOTE: City grant funds may not be used for any of the following activities: *

- General operating expenses such as salaries, utilities, and rent expenses
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- The payment of outstanding debts
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- Travel, meals, lodging, or entertainment expenses
- Services which are primarily commercial, religious or political in nature
- Permanent improvements to any non – City owned structure or property so that it becomes integral to the real property and removal would do harm to the building or land including those improvements that are bolted, nailed, screwed or wired into the wall, ceiling or floor

I understand

In 500 words or less, please **describe the specific proposed use of the grant by your organization.** This must be a specific service, project, or program provided by your organization which demonstrates a benefit to residents of Carmel-by-the-Sea. *

Funds will be used to provide fresh produce, eggs, dairy, lean proteins and other nutritious foods to City of Carmel residents in need at our weekly direct distribution site that takes place at St. Philip's Lutheran Church on the 1st and 3rd Fridays of every month and serves City residents of all ages.

Please indicate the estimated number of Carmel-by-the-Sea (93921) residents that will benefit from the specific service, project, or program for which grant funds are being sought: *

400 households per month

Section 3: Funding Request Amount and Budget

Please indicate if you are requesting the maximum grant funding of \$3,000 for your organization, or another amount less than the maximum: *

We are requesting a \$3,000 grant

Other:

Provide a **Detailed Proposed Project/Program Budget**, indicating how the grant funding requested will be utilized if awarded. *

For example: "We are requesting \$3,000 for the "Kids Zone After School Drama Club Program", and if awarded the funds will be used as follows:

- \$300 for costumes
- \$700 for printing scripts and programs
- \$400 for paint and wood to create a portable and moveable scenery backdrop
- \$600 for props
- \$1,000 for stage lighting and audio equipment

\$3000 would be used to purchase fresh produce, eggs, dairy, lean proteins, and other healthful staple foods to provide to City of Carmel residents in need.

Section 4: Organization's Financial History

Along with submitting an online grant application, applicants must also email the following documentation to the City Clerk at cityclerk@ci.carmel.ca.us by **Friday, March 14, 2025, at 5:00 PM** for the application to be considered complete:

1. A current, detailed operating budget that includes information on the organization's annual sources of revenue received.
2. Proof of 501(c) status with a copy of the letter from the IRS as applicable.
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I understand this requirement

Section 6: Declaration

I hereby certify that the information provided in this application is true and correct to the best of my knowledge and that I am authorized by the organization to complete this application.

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I further acknowledge that if selected, a grant agreement between the City and my organization is required, and once signed, grant funding awarded to my organization must be utilized for the specific service, project, or program outlined in this application between July 1, 2025 and June 30, 2026.

Name and Title of staff applying on behalf of the Organization: *

Melissa Kendrick, Executive Director

Organization name *

Food Bank for Monterey County

Date Submitted: *

MM DD YYYY

03 / 06 / 2025

This form was created inside of Carmel-by-the-Sea.

Google Forms

Welcome to the FY 25-26 Council Discretionary Grant Application

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Before applying, please review the eligibility requirements and evaluation process outlined in [Policy 2017-01: City Council Discretionary Funds Grant Program](#).

To complete your application, submit this online form **and email the following documents to the City Clerk by the application deadline, Friday, March 14, 2025, at 5:00 PM:**

- Proof of 501(c) status or school documentation
- Current annual operating budget
- Past two years' financial statements

For questions, contact the City Clerk at cityclerk@ci.carmel.ca.us or call **831-620-2016**.

Email *

membership@carmelchamber.org

Non-profit Organization Name (or name of Carmel School): *

Enter the name of the Non-Profit or School applying for this grant

[Leadership Carmel, a program of the Carmel Chamber of Commerce Foundation](#)

Organization Mailing Address: *

[PO Box 4444, Carmel-by-the-Sea, CA 93921](#)

Organization **Point of Contact Name and Title:** *

(Name of person the City should contact if they have questions about this application)

[Kimberlie Guerrieri, Director of Communications & Membership](#)

Organization's Contact Email: *

membership@carmelchamber.org

Organization's Phone Number: *

[831-624-3876](tel:831-624-3876)

Section 1: Eligibility Information

To be eligible for funding, an organization:

- Must be located within the City of Carmel-by-the-Sea **or** provide community, environmental, or social services to the community of Carmel-by-the-Sea.
- Must be a nonprofit community based 501(c) organization **or** a Carmel school.
- Must directly provide the community service(s) for which City funds are sought.
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Is your organization a 501(c) nonprofit or a Carmel school? *

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- We are a Carmel School
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Is your organization located with the City of Carmel-by-the-Sea, or does it provide services to its residents? *

- We are located in Carmel-by-the-Sea
- We are located outside of Carmel-by-the-Sea, but we provide services to its residents
- We do not provide services to Carmel-by-the-Sea (Your organization is not eligible for this grant)

Does your organization have any outstanding debt to the City? *

- Yes (Your organization is not eligible for this grant)
- No

Is your organization financially dependent on receiving City funding for its annual budget and operational requirements? *

- Yes (Your organization is not eligible for this grant)
- No

Does your organization's project/program that you are requesting a grant for meet the criteria for public purpose as outlined in the [City's Discretionary Grant Policy](#)? *

- Yes (Provide a detailed description in the next section)
- No (Your organization is not eligible for this grant)

Section 2: Project/Program Purpose for Grant

All public funds must, by law, be used for activities that serve a public purpose. A public purpose generally means providing an activity or service that is open and accessible to all members of the public regardless of race, creed, gender, sexual orientation, religious affiliation, etc., without restriction, and which does not

promote a particular religion". Therefore, organizations applying for grant funding through this program must clearly show how their programs or services will benefit the community of Carmel-by-the-Sea.

Demonstrating Public Benefit

The City may grant public funds under the following conditions:

- The organization offers a service that complements or enhances a service the City already provides.
- The service creates an indirect or secondary benefit for the City.
- The organization provides a service that the City could provide but has chosen not to.

The following chart contains examples that illustrate public benefit:

| Relationship to City Programs | Example | Benefit |
|--|--|---|
| Complementary service | Donation to the Tree Foundation in return for agreement to replace trees that have been removed by the City due to disease | The Tree Foundation has specialized knowledge about planting trees suitable for the area. New trees will enhance property values. The service will also increase the number of planted trees beyond that which the City would be able to plant. |
| Demonstrable benefit | Youth organization's after-school program | After-school programs can boost academic performance, reduce risky behaviors, promote physical health, and provide a safe, structured environment for the children of working parents. |
| Service the City could provide, but does not | Homeless shelter and placement programs | Programs such as this help end the cycle of homelessness. |

PLEASE NOTE: City grant funds may not be used for any of the following activities: *

- General operating expenses such as salaries, utilities, and rent expenses
- To support political activities
- Scholarships to high-school or college students
- The payment of outstanding debts
- The purchase of alcoholic beverages
- Travel, meals, lodging, or entertainment expenses
- Services which are primarily commercial, religious or political in nature
- Permanent improvements to any non – City owned structure or property so that it becomes integral to the real property and removal would do harm to the building or land including those improvements that are bolted, nailed, screwed or wired into the wall, ceiling or floor

I understand

In 500 words or less, please **describe the specific proposed use of the grant by your organization.** This must be a **specific service, project, or program provided by your organization which demonstrates a benefit to residents of Carmel-by-the-Sea.** *

Leadership Carmel, a program of the Carmel Chamber of Commerce Foundation, is dedicated to developing and inspiring community-minded business and civic leaders. Through a 9-month professional development program, participants gain a behind-the-scenes understanding of regional issues impacting the economy, culminating in a collaborative community betterment project that drives meaningful change.

The Leadership Carmel Class of 2025 has chosen The Carmel Foundation as its community service project, supporting its mission to promote successful aging. Currently, at The Carmel Foundation there is no dedicated space for wellness classes or fitness equipment. Our class project focuses on renovating space to create a new wellness studio for classes and purchasing senior-friendly fitness equipment to enhance mobility, strength, and well-being.

The Leadership Carmel Class of 2025 is requesting City Discretionary grant funding to purchase high quality senior-friendly fitness equipment for this project. This center will serve as a community-wide resource for The Carmel Foundation members, promoting physical health, mobility, and social engagement for Carmel-by-the-Sea residents aged 55 and older. (According to the 2020 census, 77% of city's residents are over 55.) The grant would specifically help fund the purchase of:

- Three Recumbent Bikes and One Stationary Bike – Providing safe, low-impact cardio workouts to support heart health and joint mobility.
- Weight Machines – Designed for safe and effective strength training, helping seniors maintain muscle mass, mobility, and independence.

These additions will enhance The Carmel Foundations capacity to serve the growing senior population, offering a low-cost fitness option for older adults looking to stay active and engaged. The cardio and weight-training equipment complements the City of Carmel's ongoing efforts to support active lifestyles and community engagement.

By providing a safe, accessible, and inclusive space for fitness and wellness programs, this project:

- Addresses a critical need for senior health services – The City recognizes the importance of active aging, and this facility will help prevent falls, reduce chronic disease risk, and promote mental well-being.
- Provides an alternative to City-operated programs – While the City offers some recreation programs, a dedicated senior-focused fitness space is currently unavailable. This project ensures that residents can access specialized wellness classes and programs that the City could provide but has chosen not to.
- Supports community-wide wellness & engagement – The Carmel Foundation Wellness center and exercise equipment will be open to all members, regardless of income, background, or fitness level. It provides a welcoming and supportive space where seniors can connect, exercise, and stay independent longer.

By funding this equipment, the City of Carmel will help ensure that local seniors have access to critical equipment for successful aging. This project is a true community investment, as it will improve the well-being of residents, reduce strain on public health services, and create a vibrant, active aging environment.

We appreciate your consideration and look forward to partnering with the City to make Carmel-by-the-Sea an even healthier and more inclusive place for all.

Please indicate the estimated number of Carmel-by-the-Sea (93921) residents that will benefit from the specific service, project, or program for which grant funds are being sought: *

2337, 77% of City's population over 55 years old

Section 3: Funding Request Amount and Budget

Please indicate if you are requesting the maximum grant funding of \$3,000 for your organization, or another amount less than the maximum: *

We are requesting a \$3,000 grant

Other:

Provide a Detailed Proposed Project/Program Budget, indicating how the grant funding requested will be utilized if awarded. *

For example: "We are requesting \$3,000 for the "Kids Zone After School Drama Club Program", and if awarded the funds will be used as follows:

- \$300 for costumes
- \$700 for printing scripts and programs
- \$400 for paint and wood to create a portable and moveable scenery backdrop
- \$600 for props
- \$1,000 for stage lighting and audio equipment

We are requesting \$3,000. If awarded, the money will be used for towards the purchase of:

1. Recumbent Bikes (Quantity: 3)
Recumbent bikes are ideal for seniors, offering low-impact cardio workouts that support heart health and joint mobility. Commercial-grade options include:
 - HCI Fitness PhysioStep LXT – Approximately \$3,795 each
 - Star Trac 4RB Recumbent Bike – Approximately \$2,495 each
 - TRUE Fitness C400 Commercial Recumbent Bike – Pricing varies; contact for details
 Estimated Total for 3 Recumbent Bikes: \$7,485 to \$11,385

2. Stationary Bike (Quantity: 1)
Stationary bikes enhance endurance, balance, and cardiovascular health. Options include:
 - Life Fitness Club Series+ Upright Lifecycle – Approximately \$5,189
 - NordicTrack Commercial VU 19 Upright Bike – Approximately \$1,599
 Estimated Total for 1 Stationary Bike: \$1,599 to \$5,189

3. Weight Machines
Weight machines are essential for safe and effective strength training, helping seniors maintain muscle mass, mobility, and independence. The cost varies based on type and functionality:
 - Single-Function Machines – Approximately \$2,000 to \$4,000 each
 - Multi-Station Machines – Approximately \$5,000 to \$10,000 each
 Estimated Total for Weight Machines: \$6,000 to \$10,000

| Summary of Estimated Budget | | | |
|-------------------------------|----------|-----------------|-------------------|
| Equipment | Quantity | Estimated Cost | Range |
| Recumbent Bikes | 3 | \$7,485 | – \$11,385 |
| Stationary Bike | 1 | \$1,599 | – \$5,189 |
| Weight Machines | Varies | \$6,000 | – \$10,000 |
| Total Estimated Budget | | \$15,084 | – \$26,574 |

Section 4: Organization's Financial History

Along with submitting an online grant application, applicants must also email the following documentation to the City Clerk at cityclerk@ci.carmel.ca.us by **Friday, March 14, 2025, at 5:00 PM** for the application to be considered complete:

1. A current, detailed operating budget that includes information on the organization's annual sources of revenue received.
2. Proof of 501(c) status with a copy of the letter from the IRS as applicable.
3. The past two year's financial statements, including the current year, with balance sheets, sources of revenues, profit/loss statements and indicating the percentage of revenue that is used for administration, salaries and program costs.

I understand that in order for my application to be considered complete, I must also email the following three (3) documents to cityclerk@ci.carmel.ca.us by grant application deadline of **Friday, March 14, 2025, at 5:00 PM:** *

- 1) A current, detailed operating budget that includes information on the organization's annual sources of revenue received.
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I understand this requirement

Section 6: Declaration

I hereby certify that the information provided in this application is true and correct to the best of my knowledge and that I am authorized by the organization to complete this application.

I understand that in addition to submitting this application form, I must also email the required financial documents to the City Clerk at cityclerk@ci.carmel.ca.us by Friday, March 14, 2025, at 5:00 PM in order for my grant application to be considered complete.

I further acknowledge that if selected, a grant agreement between the City and my organization is required, and once signed, grant funding awarded to my organization must be utilized for the specific service, project, or program outlined in this application between July 1, 2025 and June 30, 2026.

Name and Title of staff applying on behalf of the Organization: *

Kimberlie Guerrieri, Director of Communicaitons & Membership

Organization name *

Carmel Chamber of Commerce Foundation, Leadership Carmel

Date Submitted: *

MM DD YYYY

03 / 14 / 2025

This form was created inside of Carmel-by-the-Sea.

Google Forms

Welcome to the FY 25-26 Council Discretionary Grant Application

The City of Carmel-by-the-Sea recognizes and appreciates the value of local nonprofit organizations and schools that provide services benefiting the community. Each year, the City Council offers a **Discretionary Funds Grant Program** to provide support to various organizations, in alignment with the City's annual budget process. Every organization that submits an application and the required documentation by the deadline will be considered, however, please note that funding is limited and not all applicants may receive a grant.

Before applying, please review the eligibility requirements and evaluation process outlined in [Policy 2017-01: City Council Discretionary Funds Grant Program](#).

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- Proof of 501(c) status or school documentation
- Current annual operating budget
- Past two years' financial statements

For questions, contact the City Clerk at cityclerk@ci.carmel.ca.us or call **831-620-2016**.

Email *

nreilly@montereyarts.org

Non-profit Organization Name (or name of Carmel School): *

Enter the name of the Non-Profit or School applying for this grant

Monterey Symphony

Organization Mailing Address: *

PO BOX 7130 Carmel-by-the-Sea, CA 93921

Organization **Point of Contact Name and Title:** *

(Name of person the City should contact if they have questions about this application)

Nicola Reilly, President and CEO

Organization's Contact Email: *

nreilly@montereyarts.org

Organization's Phone Number: *

831-645-1131

Section 1: Eligibility Information

To be eligible for funding, an organization:

- Must be located within the City of Carmel-by-the-Sea **or** provide community, environmental, or social services to the community of Carmel-by-the-Sea.
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- Must directly provide the community service(s) for which City funds are sought.
- Must have no outstanding debt due to the City.
- Must not be financially dependent upon receiving City support to meet the organization's annual budget and operational requirements.

Is your organization a 501(c) nonprofit or a Carmel school? *

- We are a 501(c) nonprofit
- We are a Carmel School
- We are not a 501(c) nonprofit or a Carmel School (Your organization is not eligible for this grant)

Is your organization located with the City of Carmel-by-the-Sea, or does it provide services to its residents? *

- We are located in Carmel-by-the-Sea
- We are located outside of Carmel-by-the-Sea, but we provide services to its residents
- We do not provide services to Carmel-by-the-Sea (Your organization is not eligible for this grant)

Does your organization have any outstanding debt to the City? *

- Yes (Your organization is not eligible for this grant)
- No

Is your organization financially dependent on receiving City funding for its annual budget and operational requirements? *

- Yes (Your organization is not eligible for this grant)
- No

Does your organization's project/program that you are requesting a grant for meet the criteria for public purpose as outlined in the [City's Discretionary Grant Policy](#)?

- Yes (Provide a detailed description in the next section)
- No (Your organization is not eligible for this grant)

Section 2: Project/Program Purpose for Grant

All public funds must, by law, be used for activities that serve a public purpose. A public purpose generally means providing an activity or service that is open and accessible to all members of the public regardless of race, creed, gender, sexual orientation, religious affiliation, etc., without restriction, and which does not

promote a particular religion". Therefore, organizations applying for grant funding through this program must clearly show how their programs or services will benefit the community of Carmel-by-the-Sea.

Demonstrating Public Benefit

The City may grant public funds under the following conditions:

- The organization offers a service that complements or enhances a service the City already provides.
- The service creates an indirect or secondary benefit for the City.
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The following chart contains examples that illustrate public benefit:

| Relationship to City Programs | Example | Benefit |
|--|--|---|
| Complementary service | Donation to the Tree Foundation in return for agreement to replace trees that have been removed by the City due to disease | The Tree Foundation has specialized knowledge about planting trees suitable for the area. New trees will enhance property values. The service will also increase the number of planted trees beyond that which the City would be able to plant. |
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| Service the City could provide, but does not | Homeless shelter and placement programs | Programs such as this help end the cycle of homelessness. |

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- General operating expenses such as salaries, utilities, and rent expenses
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I understand

In 500 words or less, please describe the specific proposed use of the grant by your organization. This must be a specific service, project, or program provided by your organization which demonstrates a benefit to residents of Carmel-by-the-Sea. *

Funding from the city of Carmel-by-the-Sea would support the in school visits and demonstrations to students in Carmel schools, prior to attending the Symphony's youth concerts. During the 25/26 season, the Symphony will present youth concerts in September and May and every student will attend an in-class demonstration or assembly to learn about the instruments in the orchestra and how to be a good audience member!

Please indicate the estimated number of Carmel-by-the-Sea (93921) residents that will benefit from the specific service, project, or program for which grant funds are being sought: *

500

Section 3: Funding Request Amount and Budget

Please indicate if you are requesting the maximum grant funding of \$3,000 for your organization, or another amount less than the maximum: *

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Other: _____

Provide a Detailed Proposed Project/Program Budget, indicating how the grant funding requested will be utilized if awarded. *

For example: "We are requesting \$3,000 for the "Kids Zone After School Drama Club Program", and if awarded the funds will be used as follows:

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- \$600 for props
- \$1,000 for stage lighting and audio equipment

\$1,000 for the musicians to visit schools; \$1,000 for music educators to prepare the materials for the visits; \$1,000 to subsidize tickets for students and families living in 93921

Section 4: Organization's Financial History

Along with submitting an online grant application, applicants must also email the following documentation to the City Clerk at cityclerk@ci.carmel.ca.us by **Friday, March 14, 2025, at 5:00 PM** for the application to be considered complete:

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Section 6: Declaration

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Name and Title of staff applying on behalf of the Organization: *

Nicola Reilly, President and CEO

Organization name *

Monterey Symphony

Date Submitted: *

MM DD YYYY

03 / 05 / 2025

This form was created inside of Carmel-by-the-Sea.

Google Forms

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Email *

directors@mpballettheatre.org

Non-profit Organization Name (or name of Carmel School): *

Enter the name of the Non-Profit or School applying for this grant

Monterey Peninsula Ballet Theatre

Organization Mailing Address: *

225 The Crossroads Blvd. #253

Organization **Point of Contact Name and Title:** *

(Name of person the City should contact if they have questions about this application)

Jennifer Watts, President, Board of Directors

Organization's Contact Email: *

grants@mpballettheatre.org

Organization's Phone Number: *

8319980793

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Is your organization financially dependent on receiving City funding for its annual budget and operational requirements? *

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- No

Does your organization's project/program that you are requesting a grant for meet the criteria for public purpose as outlined in the [City's Discretionary Grant Policy](#)?

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Section 2: Project/Program Purpose for Grant

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I understand

In 500 words or less, please describe the specific proposed use of the grant by your organization. This must be a specific service, project, or program provided by your organization which demonstrates a benefit to residents of Carmel-by-the-Sea. *

Each year since its inception in 2017, MPBT offers a Free Youth Arts Community Outreach Program for the youth of Monterey County who may not otherwise attend such a performance due to prohibitive costs. This program allows students from the Salinas City Elementary School District ("SCESD") to experience a pre-professional show – The Nutcracker - at no cost to them (no ticket fees) in Carmel's premier performing arts center – Sunset Center. To stage this free program, MPBT incurs incremental costs: Sunset Center labor & equipment, third-party technology, guest artist fees, etc. MPBT is seeking this grant to help defray a portion of the expenses for this free youth arts program.

MPBT's youth arts program mirrors various components of Sunset Center's "Classroom Connections" arts education program and goals. (Please note MPBT is not an official "Sunset Presents" artist in their Arts Education program. However, MPBT's free program complements Sunset Center arts education programming.) SCESD students witness the entirety of The Nutcracker, listening to Tchaikovsky's beautiful score while watching their peers from around the Monterey peninsula perform on stage. Approximately 70% of MPBT's 120 student performers in 2024 attended Tularcitos Elementary, River School, Carmel Middle & High Schools, and Stevenson's Lower & Middle Divisions, as well as home schooled children living in Carmel. During "intermission," MPBT's Artistic Director engages SCESD students in arts education, discussing the various components required to bring The Nutcracker to life (sound, lights, props, backstage crew, etc.). After our 2024 performance, Esabel Cervantes Babione, Director of Curriculum and Instruction at SCESD, provided this impact statement about MPBT's free program. "The 5th grade [SCESD] students ... are very fortunate. They are exposed to a style of art that the majority of them have never been able to experience. They learn about ballet, theater, and music all while making connections to the literature and story that they have read. They are surprised when they realize that the show is put on by kids, many of which are their own age. After the show you hear many students talk about wanting to dance, sing, perform, etc. Their education is enhanced because they are able to connect to a fine art that they realize they could do themselves."

For our 120 youth dancers, this free program allows them one more opportunity to practice their craft and share their gifts with peers prior to the three ticketed performances for the entirety of the Carmel-by-the-Sea and Monterey Peninsula community. MPBT's dancers hone their performance skills while developing confidence and self-esteem, enhancing their on-stage presence skills, and bringing joy to their fellow students. The free program is a win-win for Carmel-based and other Monterey Peninsula students. MPBT greatly appreciates Carmel City Council's consideration of our grant application.

4/16/25, 3:30 PM Welcome to the FY 25-26 Council Discretionary Grant Application

Please indicate the estimated number of Carmel-by-the-Sea (93921) residents that will benefit from the specific service, project, or program for which grant funds are being sought: *

75-85 young artists (and the many residents who see MPBT's annual Nutcracker Performance at the Sunset Center)

Section 3: Funding Request Amount and Budget

Please indicate if you are requesting the maximum grant funding of \$3,000 for your organization, or another amount less than the maximum: *

We are requesting a \$3,000 grant

Other:

Provide a **Detailed Proposed Project/Program Budget**, indicating how the grant funding requested will be utilized if awarded. *

For example: "We are requesting \$3,000 for the "Kids Zone After School Drama Club Program", and if awarded the funds will be used as follows:

- \$300 for costumes
- \$700 for printing scripts and programs
- \$400 for paint and wood to create a portable and moveable scenery backdrop
- \$600 for props
- \$1,000 for stage lighting and audio equipment

We are requesting \$3000 for the "Free Youth Arts Outreach Community Program," and if awarded, the funds will be used as follows:

- \$2,585 for Sunset Center light, sound, dance floor rental
- \$415 for guest technology fees (a portion of the \$3000 for guest technology fees for this youth arts program only)

Section 4: Organization's Financial History

https://docs.google.com/forms/d/112qeC_pNqA0zgCFL7aUp6qnJ408DFBFYs26u9V11X4/edit#response=ACYDBNhyEUzC3EG86R8Eda3M0jq9QW... 7/9

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I understand this requirement

Section 6: Declaration

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I further acknowledge that if selected, a grant agreement between the City and my organization is required, and once signed, grant funding awarded to my organization must be utilized for the specific service,

https://docs.google.com/forms/d/112qeC_pNqA0zgCFL7aUp6qnJ408DFBFYs26u9V11X4/edit#response=ACYDBNhyEUzC3EG86R8Eda3M0jq9QW... 8/9

4/16/25, 3:30 PM Welcome to the FY 25-26 Council Discretionary Grant Application

project, or program outlined in this application between July 1, 2025 and June 30, 2026.

Name and Title of staff applying on behalf of the Organization: *

Jennifer Watts, President, Board of Directors

Organization name *

Monterey Peninsula Ballet Theatre

Date Submitted: *

MM DD YYYY

03 / 14 / 2025

This form was created inside of Carmel-by-the-Sea.

Google Forms

https://docs.google.com/forms/d/112qeC_pNqA0zgCFL7aUp6qnJ408DFBFYs26u9V11X4/edit#response=ACYDBNhyEUzC3EG86R8Eda3M0jq9QW... 9/9

4/11/25, 12:04 PM Welcome to the FY 25-26 Council Discretionary Grant Application

Welcome to the FY 25-26 Council Discretionary Grant Application

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Before applying, please review the eligibility requirements and evaluation process outlined in [Policy 2017-01: City Council Discretionary Funds Grant Program](#).

To complete your application, submit this online form **and email the following documents to the City Clerk by the application deadline, Friday, March 14, 2025, at 5:00 PM:**

- Proof of 501(c) status or school documentation
- Current annual operating budget
- Past two years' financial statements

For questions, contact the City Clerk at cityclerk@ci.carmel.ca.us or call **831-620-2016**.

Email *

jstock@newcanontheatre.org

Non-profit Organization Name (or name of Carmel School): *

Enter the name of the Non-Profit or School applying for this grant

New Canon Theatre Co.

Organization Mailing Address: *

PO Box 1955 Seaside, CA 93955

https://docs.google.com/forms/d/112qeC_pNqA0zgCFL7aUp6qnJ408DFBFYs26u9V11X4/edit#response=ACYDBNhyEUzC3EG86R8Eda3M0jq9QW... 1/9

Organization Point of Contact Name and Title: *

(Name of person the City should contact if they have questions about this application)

Justine Stock

Organization's Contact Email: *

info@newacanonthatre.org

Organization's Phone Number: *

8312380242

Section 1: Eligibility Information

To be eligible for funding, an organization:

- Must be located within the City of Carmel-by-the-Sea or provide community, environmental, or social services to the community of Carmel-by-the-Sea.
- Must be a nonprofit community based 501(c) organization or a Carmel school.
- Must directly provide the community service(s) for which City funds are sought.
- Must have no outstanding debt due to the City.
- Must not be financially dependent upon receiving City support to meet the organization's annual budget and operational requirements.

Is your organization a 501(c) nonprofit or a Carmel school? *

- We are a 501(c) nonprofit
- We are a Carmel School
- We are not a 501(c) nonprofit or a Carmel School (Your organization is not eligible for this grant)

Is your organization located with the City of Carmel-by-the-Sea, or does it provide services to its residents? *

- We are located in Carmel-by-the-Sea
- We are located outside of Carmel-by-the-Sea, but we provide services to its residents
- We do not provide services to Carmel-by-the-Sea (Your organization is not eligible for this grant)

Does your organization have any outstanding debt to the City? *

- Yes (Your organization is not eligible for this grant)
- No

Is your organization financially dependent on receiving City funding for its annual budget and operational requirements? *

- Yes (Your organization is not eligible for this grant)
- No

Does your organization's project/program that you are requesting a grant for meet the criteria for public purpose as outlined in the [City's Discretionary Grant Policy](#)? *

- Yes (Provide a detailed description in the next section)
- No (Your organization is not eligible for this grant)

Section 2: Project/Program Purpose for Grant

All public funds must, by law, be used for activities that serve a public purpose. A public purpose generally means providing an "activity or service that is open and accessible to all members of the public regardless of race, creed, gender, sexual orientation, religious affiliation, etc., without restriction, and which does not

promote a particular religion". Therefore, organizations applying for grant funding through this program must clearly show how their programs or services will benefit the community of Carmel-by-the-Sea.

Demonstrating Public Benefit

The City may grant public funds under the following conditions:

- The organization offers a service that complements or enhances a service the City already provides.
- The service creates an indirect or secondary benefit for the City.
- The organization provides a service that the City could provide but has chosen not to.

The following chart contains examples that illustrate public benefit:

| Relationship to City Programs | Example | Benefit |
|--|--|---|
| Complementary service | Donation to the Tree Foundation in return for agreement to replace trees that have been removed by the City due to disease | The Tree Foundation has specialized knowledge about planting trees suitable for the area. New trees will enhance property values. The service will also increase the number of planted trees beyond that which the City would be able to plant. |
| Demonstrable benefit | Youth organization's after-school program | After-school programs can boost academic performance, reduce risky behaviors, promote physical health, and provide a safe, structured environment for the children of working parents. |
| Service the City could provide, but does not | Homeless shelter and placement programs | Programs such as this help end the cycle of homelessness. |

PLEASE NOTE: City grant funds may not be used for any of the following activities: *

- General operating expenses such as salaries, utilities, and rent expenses
- To support political activities
- Scholarships to high-school or college students
- The payment of outstanding debts
- The purchase of alcoholic beverages
- Travel, meals, lodging, or entertainment expenses
- Services which are primarily commercial, religious or political in nature
- Permanent improvements to any non – City owned structure or property so that it becomes integral to the real property and removal would do harm to the building or land including those improvements that are bolted, nailed, screwed or wired into the wall, ceiling or floor

I understand

In 500 words or less, please **describe the specific proposed use of the grant by your organization**. This must be a specific service, project, or program provided by your organization which demonstrates a benefit to residents of Carmel-by-the-Sea. *

New Canon Theatre Company is proud to present Othello at the historic Forest Theatre June 12th-29th, 2025, in Carmel-by-the-Sea. This production represents a vital opportunity to bring high-quality, thought-provoking theatre to local audiences while fostering cultural engagement and education. With the support of this grant, we will ensure that Othello is an accessible, artistically rich, and impactful experience for the Carmel community.

Grant funds will be used to support key aspects of the production, including artist compensation, production design, and community engagement initiatives. Our goal is to create a visually stunning and emotionally resonant performance that speaks to both contemporary and classical audiences. This funding will directly support:

Production Costs: We will use funds for set construction, costumes, lighting, and sound design, ensuring a professional-quality production that enhances the immersive storytelling experience at the Forest Theatre. Educational and Community Outreach: Othello presents important themes of race, power, and jealousy, making it an excellent piece for community dialogue. We will be doing a "Pay What You Will" Night so you can pay \$5 or \$50 per ticket, no one should be denied the access of great theatre in this historic venue. By making Shakespeare's work more accessible, we aim to inspire the next generation of theatergoers and artists.

Bringing Othello to the Forest Theatre is not just about staging a play—it's about enriching the cultural landscape of Carmel-by-the-Sea. This production will provide a shared artistic experience that sparks conversation, brings people together, and honors the rich tradition of live theatre in this historic venue. With this grant, we can uphold our mission to create bold, inclusive, and meaningful theatre that resonates with our community.

Please indicate the estimated number of Carmel-by-the-Sea (93921) residents that will benefit from the specific service, project, or program for which grant funds are being sought: *

1,000-1,800

Section 3: Funding Request Amount and Budget

Please indicate if you are requesting the maximum grant funding of \$3,000 for your organization, or another amount less than the maximum: *

We are requesting a \$3,000 grant

Other:

Provide a **Detailed Proposed Project/Program Budget**, indicating how the grant funding requested will be utilized if awarded. *

For example: "We are requesting \$3,000 for the "Kids Zone After School Drama Club Program", and if awarded the funds will be used as follows:

- \$300 for costumes
- \$700 for printing scripts and programs
- \$400 for paint and wood to create a portable and moveable scenery backdrop
- \$600 for props
- \$1,000 for stage lighting and audio equipment

We are requesting \$3,000 to support our production of Othello, specifically funding a Pay What You Will night to ensure accessibility and key production elements for a high-quality theatrical experience. If awarded, the funds will be allocated as follows:

- \$1,000 – Pay What You Will Night (covering production costs for one performance with subsidized tickets, making theatre accessible to Carmel-by-the-Sea residents)
- \$800 – Set Construction (materials such as wood, paint, and scenic elements to bring the world of Othello to life)
- \$500 – Costumes (historically inspired costumes, fabric, and accessories to enhance the visual storytelling)
- \$400 – Lighting Design (rental and setup of professional lighting equipment to create a dynamic and immersive stage environment)
- \$300 – Sound Design (microphones, speakers, and sound effects to ensure clarity and impact for audiences)

Section 4: Organization's Financial History

Along with submitting an online grant application, applicants must also email the following documentation to the City Clerk at cityclerk@ci.carmel.ca.us by **Friday, March 14, 2025, at 5:00 PM** for the application to be considered complete:

1. A current, detailed operating budget that includes information on the organization's annual sources of revenue received.
2. Proof of 501(c) status with a copy of the letter from the IRS as applicable.
3. The past two year's financial statements, including the current year, with balance sheets, sources of revenues, profit/loss statements and indicating the percentage of revenue that is used for administration, salaries and program costs.

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I understand this requirement

Section 6: Declaration

I hereby certify that the information provided in this application is true and correct to the best of my knowledge and that I am authorized by the organization to complete this application.

I understand that in addition to submitting this application form, I must also email the required financial documents to the City Clerk at cityclerk@ci.carmel.ca.us by Friday, March 14, 2025, at 5:00 PM in order for my grant application to be considered complete.

I further acknowledge that if selected, a grant agreement between the City and my organization is required, and once signed, grant funding awarded to my organization must be utilized for the specific service, project, or program outlined in this application between July 1, 2025 and June 30, 2026.

Name and Title of staff applying on behalf of the Organization: *

Justine Stock- Managing Director & Co-Founder

Organization name *

New Canon Theatre Co.

Date Submitted: *

MM DD YYYY

03 / 09 / 2025

This form was created inside of Carmel-by-the-Sea.

Google Forms

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Email *

johnnewkirk@pacrep.org

Non-profit Organization Name (or name of Carmel School): *

Enter the name of the Non-Profit or School applying for this grant

Pacific Repertory Theatre

Organization Mailing Address: *

PO Box 222035, Carmel 93922

Organization **Point of Contact Name and Title:** *

(Name of person the City should contact if they have questions about this application)

John Newkirk - Development Executive

Organization's Contact Email: *

johnnewkirk@pacrep.org

Organization's Phone Number: *

8316220700

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I understand

In 500 words or less, please **describe the specific proposed use of the grant by your organization.** This must be a specific service, project, or program provided by your organization which demonstrates a benefit to residents of Carmel-by-the-Sea. *

The City Council Discretionary Grant will support PacRep's School of Dramatic Arts (SoDA), which has programs for Monterey Peninsula youth, offering low-cost after-school classes, summer camps, and the Saturday Academy. It is generally accepted by educators and others that the arts are a powerful vehicle for reaching, motivating, and teaching a student. Without the arts to shape imaginations, young people become culturally deprived as they mature into adulthood. SoDA students are able to shape their imaginations, explore new techniques, think "critically" in new ways that expand their interest in learning, as well as develop verbal skills, self-esteem, teamwork, confidence and self-motivation. The more students live up to the expectations of the SoDA program, the more empowered they become. Helping students grow in the arts is one of the best investments that can be made in the future citizens of our community.

The problem is that many people don't have access to live theatre, whether as a participant or an observer. PacRep believes there are great benefits to be had from either perspective. Our suite of children's programs is designed to provide such opportunities for young people.

We are constantly striving to offer curricula that meet the needs of the children we serve, and we vary our class offerings accordingly. At the same time, we are eager for students to receive a well-rounded theater arts education to prepare them for continued training and to strengthen their ability to succeed in college, business and in the community. To that end, we have placed a renewed emphasis on offering our SoDA students chances to perform in fully staged productions. Our Spring 2025 classes offered through SoDA's premiere educational program, the Saturday Academy, include a Play Production Class, in which all class time will be spent rehearsing, working on sets, costumes and props, and going through the rehearsal and production process. All students will either be in the play or have a job working on the play, such as designer, assistant director, stage manager, and lighting and sound operators. The course's instructor has more than twenty-five years of experience teaching theatre in Monterey County public schools.

In the 25 years of SoDA activities, the staff has seen some of the participants finding their niche outside of school by continuing their higher education by either majoring in theatre arts or taking theatre classes in college. We have had a number of students who have graduated from college and have returned to the area and are now participating as teachers, directors and actors in our programs. The staff has seen children mature into adults, and many continue to perform and/or become patrons of the arts and PacRep. The staff has been told many times that SoDA helps students build life-long friendships and memories.

Please indicate the estimated number of Carmel-by-the-Sea (93921) residents that will benefit from the specific service, project, or program for which grant funds are being sought: *

SoDA Classes, Camps and SoDAonStage productions include children and young people throughout Monterey County, with the majority of the participants residing in the Carmel area and on the Monterey Peninsula. SoDA activities are available to any child who has the time, interest and discipline to participate. Based upon a 5-year average, we anticipate that 200-250 unduplicated students will participate in SoDA classes and summer camps over the next twelve months. In addition to enrollment numbers, we continue to conduct surveys of SoDA participants and their parents, assessing how students have progressed in the SoDA programs, if students are improving their communication skills, their ability to work as a member of a team, and if SoDA has made a difference in their traditional schoolwork, as well.

Section 3: Funding Request Amount and Budget

Please indicate if you are requesting the maximum grant funding of \$3,000 for your organization, or another amount less than the maximum: *

We are requesting a \$3,000 grant

Other:

Provide a **Detailed Proposed Project/Program Budget**, indicating how the grant funding requested will be utilized if awarded. *

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- \$300 for costumes
- \$700 for printing scripts and programs
- \$400 for paint and wood to create a portable and moveable scenery backdrop
- \$600 for props
- \$1,000 for stage lighting and audio equipment

We are requesting \$3,000 for our School of Dramatic Arts (SoDA). If awarded, funds will be used to subsidize Teacher Salaries (\$1000), Marketing (\$1000) and Educational Materials (\$1000).

Section 4: Organization's Financial History

Along with submitting an online grant application, applicants must also email the following documentation to the City Clerk at cityclerk@ci.carmel.ca.us by **Friday, March 14, 2025, at 5:00 PM** for the application to be considered complete:

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Name and Title of staff applying on behalf of the Organization: *

John Newkirk

Organization name *

Pacific Repertory Theatre

Date Submitted: *

MM DD YYYY

03 / 13 / 2025

This form was created inside of Carmel-by-the-Sea.

