

PROPOSED FEE SCHEDULE EFFECTIVE JULY 1, 2025 - JUNE 30, 2026		Current Fee	Proposed Fee	\$ Change
COMMUNITY PLANNING & BUILDING				
Design Study and Review				
TRACK 1 DESIGN REVIEW/STUDY - MINOR	\$725 per application	708.00	725.00	17.00
TRACK 1 DESIGN REVIEW/STUDY - MAJOR	\$1,040 per application	1,016.00	1,040.00	24.00
TRACK 1 DESIGN REVIEW/STUDY-STREAMLINE	\$373 per application	364.00	373.00	9.00
TRACK 1 DESIGN REVIEW/STUDY - REFERRAL TO PLANNING COMMISSION	\$1,875 per application in addition to the base Track 1 fee	1,831.00	1,875.00	44.00
TRACK 1 DESIGN REVIEW/STUDY-REFERRAL TO HISTORIC RESOURCES BOARD	\$1,875 per application in addition to the base Track 1 fee	1,831.00	1,875.00	44.00
TRACK 2 DESIGN REVIEW - MINOR	\$4,108 per application	4,012.00	4,108.00	96.00
TRACK 2 DESIGN REVIEW - MAJOR	\$6,235 per application	6,089.00	6,235.00	146.00
TRACK 2 DESIGN REVIEW - MAJOR NEW COMMERCIAL BUILDING	\$2,974 per application plus a deposit determined by staff with charges at the fully allocated hourly rates for Project Planner	2,904.00	2,974.00	70.00
PRELIMINARY SITE ASSESSMENT	\$1,571 per application	1,534.00	1,571.00	37.00
REASONABLE ACCOMODATION	\$205 per application, plus fee for associated Design Study/Design Review as applicable	200.00	205.00	5.00
VOLUMETRIC ANALYSIS	\$142 per application plus \$1,500 deposit with charges at the fully allocated hourly rates plus any outside costs.	139.00	142.00	3.00
Use Permit and Other Services				
USE PERMIT	\$3,215 per application	3,140.00	3,215.00	75.00
USE PERMIT AMENDMENT	\$2,905 per application	2,837.00	2,905.00	68.00
TEMPORARY USE PERMIT	\$173 per application	169.00	173.00	4.00
RESTRICTED COMMERCIAL USE TRANSFER REQUEST	\$594 per application	580.00	594.00	14.00
WATER CREDIT TRANSFER REQUEST	\$3,257 per application	3,181.00	3,257.00	76.00
VARIANCE	\$1,881 per application	1,837.00	1,881.00	44.00
PRELIMINARY APPLICATION REVIEW - STAFF	\$1,434 per application with 50% of this fee credited towards future planning fees for this project.	1,400.00	1,434.00	34.00
PRELIMINARY APPLICATION REVIEW - PUBLIC HEARING (PLANNING COMMISSION, CITY COUNCIL, ETC.)	\$3,940 per application with 50% of this fee credited towards future planning fees for this project.	3,848.00	3,940.00	92.00
COASTAL DEVELOPMENT PERMIT - DEVELOPMENT	\$184 per application - Added to other Planning fees	180.00	184.00	4.00
COASTAL DEVELOPMENT PERMIT - EVENT	\$777 per application	759.00	777.00	18.00
LANDSCAPE PLAN CHECK/INSPECTION	\$725 per plan/inspection	708.00	725.00	17.00
PLANNING TECHNICAL ASSISTANCE	Charge the fully allocated hourly rate for all personnel involved after 15 minutes.			
TOBACCO RETAIL LICENSE	Current fee as adopted by the Monterey County Board of Supervisors			
EXTRAORDINARY DEVELOPMENT	Deposit amount TBD based on scope of project, with charges at the fully allocated hourly rates plus any outside costs			
Amendments, Annexations and Agreements				
SPECIFIC PLAN/SPECIFIC PLAN AMENDMENT				
GENERAL PLAN AMENDMENT	\$5,253 deposit with charges at the fully allocated hourly rates plus outside costs	5,130.00	5,253.00	123.00
SPHERE OF INFLUENCE AMENDMENT				
ZONING CODE AMENDMENT				
ANNEXATION				
DEVELOPMENT AGREEMENT	\$10,503 deposit with charges at the fully allocated hourly rates plus outside costs	10,260.00	10,506.00	246.00
Environmental Review Maps and Lot Lines				
ENVIRONMENTAL REVIEW (IS/ND/EIR)	Contract cost plus 10%			
FILING ENVIRONMENTAL NOTICE OF EXEMPTION	\$520 per application plus associated Monterey County fees	508.00	520.00	12.00
MITIGATION MONITORING	\$3,152 deposit with charges at the fully allocated hourly rates plus outside costs.	3,078.00	3,152.00	74.00
TENTATIVE/FINAL MAP	\$4,202 deposit with charges at the fully allocated hourly rates plus any outside costs.	4,104.00	4,202.00	98.00
AMENDED FINAL MAP	\$1,051 deposit with charges at the fully allocated hourly rates plus any outside costs.	1,026.00	1,051.00	25.00
CERTIFICATE OF COMPLIANCE	\$788 per application plus actual contract cost	770.00	788.00	18.00
LOT LINE ADJUSTMENT/SUBDIV - PLANNING COMMISSION	\$1,108 per application plus actual contract cost	1,082.00	1,108.00	26.00
LOT MERGER	\$898 per application plus actual contract cost	877.00	898.00	21.00
Historic Evaluation				
PRELIMINARY PHASE 1 - INITIAL ASSESSMENT OF HISTORIC SIGNIFICANCE	\$326 per application	318.00	326.00	8.00
PHASE 1 - HISTORIC EVALUATION	\$426 per application plus actual cost for Historian review with \$1,500 deposit	416.00	426.00	10.00
PHASE 2 - HISTORIC EVALUATION (INCLUDES HISTORIC RESOURCES BOARD HEARING)	\$2,143 per application plus actual cost for Historian review with \$1,500 deposit	2,093.00	2,143.00	50.00
APPEAL TO HISTORIC RESOURCES BOARD	\$1,576 per application plus actual cost for Historian review with \$1,500 deposit	1,539.00	1,576.00	37.00
MILLS ACT CONTRACT APPLICATION	\$3,603 per application plus actual cost to record contract with County of Monterey	3,519.00	3,603.00	84.00

PROPOSED FEE SCHEDULE EFFECTIVE JULY 1, 2025 - JUNE 30, 2026		Current Fee	Proposed Fee	\$ Change
MILLS ACT MAINTENANCE PLAN REVIEW	\$1,051 deposit with charges at the fully allocated hourly rates plus any outside costs for qualified professional to review plan.	1,026.00	1,051.00	25.00
MILLS ACT 5-YEAR INSPECTION	\$525 deposit with charges at the fully allocated hourly rates plus any outside costs for qualified professional	513.00	525.00	12.00
MILLS ACT 10-YEAR MAINTENANCE PLAN REVIEW	\$1,051 deposit with charges at the fully allocated hourly rates plus any outside costs for qualified professional to review plan.	1,026.00	1,051.00	25.00
Determinations, Extensions and Appeals				
PLANNING COMMISSION CODE DETERMINATION	\$1,828 per application	1,785.00	1,828.00	43.00
ZONING COMPLIANCE DETERMINATION	Charge the fully allocated hourly rates for all personnel involved with a one hour minimum			
PERMIT TIME EXTENSION - STAFF	\$420 per application	410.00	420.00	10.00
PERMIT TIME EXTENSION - PLANNING COMMISSION	\$1,135 per application	1,108.00	1,135.00	27.00
PERMIT TIME EXTENSION - CITY COUNCIL	\$1,098 per application	1,072.00	1,098.00	26.00
PUBLIC HEARING CONTINUANCE - PLANNING COMMISSION	\$872 per continuance	852.00	872.00	20.00
PUBLIC HEARING CONTINUANCE - COUNCIL	\$878 per continuance	857.00	878.00	21.00
APPEAL TO PLANNING COMMISSION	\$2,044 per appeal - No charge for appeals of Coastal Development Permits (CDPs) within the Coastal Commission Appeal Jurisdiction (CMC 17.20.140)	1,996.00	2,044.00	48.00
APPEAL TO CITY COUNCIL	\$2,190 per appeal - No charge for appeals of Coastal Development Permits (CDPs) within the Coastal Commission Appeal Jurisdiction (CMC 17.20.140)	2,139.00	2,190.00	51.00
Sign and Banners				
SIGN APPLICATION	\$473 per application	462.00	473.00	11.00
SIGN REFERRAL TO PLANNING COMMISSION	\$1,581 per application	1,544.00	1,581.00	37.00
RELOCATE EXISTING SIGN	\$252 per application	246.00	252.00	6.00
TEMPORARY SIGN PERMIT	No permit fee required	0.00	0.00	0.00
BANNER APPLICATION	\$0 per application, applicant bears the fully burdened cost of installation through City approved third-party vendors			
Building Services				
BUILDING RELOCATION	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs			
LARGE FAMILY DAY CARE (RESIDENTIAL)	\$2,437 per application	2,380.00	2,437.00	57.00
GENERAL PLAN UPDATE	3.5% of all Building & Safety permits			
BUILDING PLAN CHECK	Based on Building and Safety Construction Valuation			
BUILDING INSPECTION	Based on Building and Safety Construction Valuation			
BUILDING RE-INSPECTION	\$153 per re-inspection	149.00	153.00	4.00
BUILDING PERMIT APPLICATION EXTENSION	\$99 per extension (maximum of 4)	97.00	99.00	2.00
BUILDING PERMIT EXTENSION	\$158 per extension (maximum of 2)	154.00	158.00	4.00
BUILDING PERMIT PRE-APPLICATION CONFERENCE	\$357 per application	349.00	357.00	8.00
BUILDING SINGLE TRADE PERMIT	\$173 per permit	169.00	173.00	4.00
ON-SITE DRIVEWAY PERMIT	\$415 per permit	405.00	415.00	10.00
SOLAR PLAN CHECK/INSPECTION PERMIT	Plan Check AND Inspection - \$473 plus \$15 per kW over 15kW (Per Assembly Bill 1414)	462.00	473.00	11.00
RE-ROOF PERMIT	\$273 per permit	267.00	273.00	6.00
BUILDING BOARD APPEAL	\$1,193 per appeal	1,165.00	1,193.00	28.00
DUPLICATE INSPECTION CARD	\$63 per card	62.00	63.00	1.00
BUILDING TECHNICAL ASSISTANCE	Charge the fully allocated hourly rate for all personnel involved after 15 minutes.			
STOP WORK INVESTIGATION	\$651 per investigation plus double all Building Permit fees	636.00	651.00	15.00
TEMPORARY CERTIFICATE OF OCCUPANCY	\$237 per application	231.00	237.00	6.00
ALTERNATE MATERIALS/METHODS REVIEW	\$231 per application plus actual cost of City Staff for all time over one hour.	226.00	231.00	5.00
BUILDING PHASED WORK REQUEST	\$331 per application	323.00	331.00	8.00
BUILDING TECHNOLOGY SURCHARGE	\$9 per permit	8.00	9.00	1.00
Bench Program				
NEW BENCH LOCATION	\$1,009 per application plus the actual cost of the bench and plaque (plus \$750 for future maintenance) plus \$2,005 if a public hearing is required.	985.00	1,009.00	24.00
ADOPTION OF EXISTING BENCH	\$399 per application plus the actual cost of the bench and plaque (plus \$750 for future maintenance) plus \$530 if a public hearing is required.	390.00	399.00	9.00
REPLACEMENT OF BENCH PLAQUE	\$515 per application plus the actual cost of the plaque plus \$530 if a public hearing is required.	503.00	515.00	12.00

PROPOSED FEE SCHEDULE EFFECTIVE JULY 1, 2025 - JUNE 30, 2026		Current Fee	Proposed Fee	\$ Change
Encroachment Permits				
TEMPORARY ENCROACHMENT PERMIT	\$362 per permit	354.00	362.00	8.00
STREET EXCAVATION	\$841 per permit, plus \$8.75/lineal foot of work being performed	821.00	841.00	20.00
PERMANENT ENCROACHMENT PERMIT	\$499 per permit plus \$8.75/lineal foot Plus cost of any damage to public right-of-way or street as determined by the Public Works Director Plus cost of and Design Study/Design Review as needed Plus cost of referral to City Council if needed.	487.00	499.00	12.00
TRAFFIC CONTROL PLAN REVIEW/INSPECTION	\$710 per review plus \$405 per each additional review	693.00	710.00	17.00
SIDEWALK VENDING PERMIT	\$469 per new applications	458.00	469.00	11.00
	\$231 per renewal	226.00	231.00	5.00
USE OF ONLINE ELECTRONIC PAYMENT - CP&B DEPARTMENT	3.5% OF CHARGED AMOUNT			
USE OF CREDIT CARD/ DEBIT CARD - CP&B DEPARTMENT	3.5% OF CHARGED AMOUNT			
PUBLIC WORKS/FORESTRY				
TREE EVALUATION	\$205 per application	200.00	205.00	5.00
TREE REMOVAL PERMIT - DEAD TREE	\$205 per permit	200.00	205.00	5.00
TREE REMOVAL PERMIT	\$698 per permit	682.00	698.00	16.00
TREE PRUNING PERMIT	\$268 per permit	262.00	268.00	6.00
APPEAL TO FOREST & BEACH COMMISSION	\$1,891 per appeal plus actual outside costs	1,847.00	1,891.00	44.00
APPEAL TO CITY COUNCIL	\$1,891 per appeal plus actual outside costs	1,847.00	1,891.00	44.00
REMOVAL OF PRIVATE TREE FALL IN PUBLIC RIGHT-OF-WAY	Charge the fully allocated hourly rate for all personnel involved plus any outside costs			
DAMAGE TO CITY PROPERTY	Charge the fully allocated hourly rate for all personnel involved plus any outside costs			
USE OF ONLINE ELECTRONIC PAYMENT- PUBLIC WORKS DEPT	3.5% OF CHARGED AMOUNT			
USE OF CREDIT CARD/ DEBIT CARD- PUBLIC WORKS DEPT	3.5% OF CHARGED AMOUNT			
PUBLIC SAFETY				
Police Services				
LOUD PARTY PUBLIC DISTURBANCE RESPONSE	First Response - No Charge	0.00	0.00	0.00
	Second Response the same day - \$229 per response	224.00	229.00	5.00
	Third Response within a calendar year - \$574 per response	561.00	574.00	13.00
POLICE FALSE ALARM RESPONSE	First Activation - \$115	112.00	115.00	3.00
	Second Activation - \$137	134.00	137.00	3.00
	Each Subsequent Activation in a calendar year - \$207	202.00	207.00	5.00
ALARM PERMIT	New - \$40 per permit	39.00	40.00	1.00
	Renewal - \$29 per permit	28.00	29.00	1.00
VEHICLE IMPOUND RELEASE	\$161 per vehicle	157.00	161.00	4.00
MISDEMEANOR BOOKING	Non-Carmel bookings - \$172 per booking	168.00	172.00	4.00
MISCELLANEOUS POLICE PERMIT	\$212 per application plus DOJ fees	207.00	212.00	5.00
FINGERPRINTING ON REQUEST	\$40 plus outside agency fees	39.00	40.00	1.00
CLEARANCE FORM TRAVEL LETTER	\$57 per letter	56.00	57.00	1.00
VIN VERIFICATION	\$57 per vehicle	56.00	57.00	1.00
CITATION SIGN-OFF	Non-Carmel citations - \$29 per citation	28.00	29.00	1.00
SIGN ABATEMENT	\$29 per sign	28.00	29.00	1.00
POLICE COURT WITNESS	Fees are set by the court			
POLICE REPORT COPY	1st 10 pages - No Charge, Each additional page - \$0.25	0.20	0.25	0.05
POLICE PHOTOGRAPH COPY	photo - \$6 per photo, digital - \$6 per disk	5.00	6.00	1.00
USE OF ONLINE ELECTRONIC PAYMENT	3.5% OF CHARGED AMOUNT			
USE OF CREDIT CARD/ DEBIT CARD	2.5% OF CHARGED AMOUNT			
Animal Services				
ANIMAL IMPOUND	Within a calendar year:			
	First impound - \$115	112.00	115.00	3.00
	Second impound - \$137	134.00	137.00	3.00
	Third and subsequent impounds - \$161	157.00	161.00	4.00
ANIMAL TRANSPORT	Local Transport - \$29 per transport	28.00	29.00	1.00
	To County Animal Shelter - \$104 per transport	102.00	104.00	2.00

PROPOSED FEE SCHEDULE EFFECTIVE JULY 1, 2025 - JUNE 30, 2026		Current Fee	Proposed Fee	\$ Change
Parking				
RESIDENT/EMPLOYEE PARKING PERMIT	\$35 per permit	34.00	35.00	1.00
	\$127 Misuse of Residential Permit	124.00	127.00	3.00
CONTRACTOR PARKING PERMIT	\$18 non specific	17.00	18.00	1.00
	\$29 space specific	28.00	29.00	1.00
NORTON COURT PARKING GARAGE	\$2,520 annually per space, \$630 quarterly per space	2,460.00	2,520.00	60.00
USE OF ONLINE ELECTRONIC PAYMENT	3.5% OF CHARGED AMOUNT			
Fire Services				
FIRE PLAN CHECK/ REVIEW/INSPECTIONS	Current fee schedule as adopted by City of Monterey Council			
USE OF ONLINE ELECTRONIC PAYMENT	3.5% OF CHARGED AMOUNT			
USE OF CREDIT CARD/ DEBIT CARD	2.5% OF CHARGED AMOUNT			
AMBULANCE TRANSPORT SERVICES	Current fee schedule as adopted by Monterey County ambulance transport			
ADMINISTRATIVE SERVICES				
NEW BUSINESS REGISTRATION PROCESS	Fixed Location - \$356 per application + \$4 State fee	348.00	356.00	8.00
	In & About - \$24 per application + \$4 State fee	23.00	24.00	1.00
	Home License - \$150 per application	146.00	150.00	4.00
BUSINESS REGISTER RENEWAL PROCESS	\$18 per renewal	17.00	18.00	1.00
DUPLICATE BUSINESS LICENSE	\$11 per license	10.00	11.00	1.00
CHANGE BUSINESS NAME	\$24 per business	23.00	24.00	1.00
USE OF ONLINE ELECTRONIC PAYMENT	3.5% OF CHARGED AMOUNT			
Finance				
NSF CHECK PROCESSING	\$46 per NSF check	45.00	46.00	1.00
City Clerk				
DOCUMENT REPRODUCTION/SCANNING	First 10 copies - No Charge	0.00	0.00	-
	Additional copies - \$0.25 per copy	0.20	0.25	0.05
	FPPC copies - \$0.15 per copy plus \$5 for retrieval of documents if more than five years old plus postage cost if mailed	0.10	0.15	0.05
ELECTRONIC FILE COPY	\$5 per device	5.00	6.00	1.00
DOCUMENT CERTIFICATION	\$11 per document	10.00	11.00	1.00
RECORD COMPILATION	Record Compilation/Creation - charge the fully allocated hourly rate for all personnel involved plus any outside costs.			
LOCAL CANDIDATE FILING	\$25 per candidate- Fee is set by the State	25.00	25.00	-
LOCAL INITIATIVE PROCESSING	\$200 per initiative- This fee is limited by the State Law - Elections Code Section 9202(b) - Fee is refundable to the filer, if within one year of filing the notice of intent, the elections official certifies the sufficiency of the petition.	200.00	200.00	-
USE OF ONLINE ELECTRONIC PAYMENT	3.5% OF CHARGED AMOUNT			
USE OF CREDIT CARD/ DEBIT CARD	2.5% OF CHARGED AMOUNT			
COMMUNITY ACTIVITIES				
BEACH SPECIAL EVENT PERMIT	Processing: Non-Profit/School - \$211 per permit	180.00	211.00	31.00
	Processing: Other - \$726 per permit	620.00	726.00	106.00
	Rental: Non-Profit/School - \$293 per rental plus \$500 refundable damage deposit	250.00	293.00	43.00
	Rental: Other - \$586 per rental plus \$500 refundable damage deposit	500.00	586.00	86.00
	Sounds Permit: Non-Profit/School - \$12 per permit	10.00	12.00	2.00
	Sounds Permit: Other - \$29 per permit	25.00	29.00	4.00
SPECIAL EVENT PERMIT	Processing: Non-Profit/School - \$211 per permit	180.00	211.00	31.00
	Processing: Other - \$726 per permit	620.00	726.00	106.00
	Rental: Non-Profit/School - \$293 per rental plus \$500 refundable damage deposit	250.00	293.00	43.00
	Rental: Other - \$586 per rental plus \$500 refundable damage deposit	500.00	586.00	86.00
	With Alcohol: Non-Profit/School - \$53 per permit	45.00	53.00	8.00
	With Alcohol: Other - \$211 per permit	180.00	211.00	31.00
	Sounds Permit: Non-Profit/School - \$12 per permit	10.00	12.00	2.00
	Sounds Permit: Other - \$29 per permit	25.00	29.00	4.00
SPECIAL EVENT OVERTIME SERVICES	Overtime Staff time: Non-Profit/School - Charge 25% of the fully allocated hourly rates for all personnel involved			
	Overtime Staff time: Other - Charge 100% of the fully allocated hourly rates for all personnel involved			
	Barricade Rental - \$1,171 Resident Block Party - No Charge	1,000.00	1,171.00	171.00
	Parking Stall Rental: Non-Profit/School - \$211 per permit plus \$100 per stall/day	180.00	211.00	31.00
	Parking Stall Rental: Other - \$861 per permit plus \$100 per stall/day	735.00	861.00	126.00
	Parking Stall Rental: Peak Demand Rental - \$200 per stall/day			
	Non-Profit/Student - \$129	110.00	129.00	19.00

PROPOSED FEE SCHEDULE EFFECTIVE JULY 1, 2025 - JUNE 30, 2026		Current Fee	Proposed Fee	\$ Change
FILM PERMIT	Other: Still Photo - \$328 Other: Motion Picture - \$691	280.00 590.00	328.00 691.00	48.00 101.00
COMMUNITY ACTIVITIES APPEAL	867 per appeal	740.00	867.00	127.00
FACILITY RENTAL	\$29 per hour plus \$125 refundable cleaning deposit	25.00	29.00	4.00
USE OF ONLINE ELECTRONIC PAYMENT	3.5% OF CHARGED AMOUNT			
USE OF CREDIT CARD/ DEBIT CARD	2.5% OF CHARGED AMOUNT			
Library				
INTERLIBRARY LOAN PROCESSING	\$3 per item	3.00	3.00	-
LOST/DAMAGED MATERIALS PROCESSING	Actual cost of lost or damaged materials			
SELF SERVE LIBRARY COPYING	Black and White - \$0.20 per copy	0.20	0.20	-