



CITY OF CARMEL-BY-THE-SEA

Public Works Department February 2025 Report

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Mary Bilse, Acting Public Works Director
SUBMITTED ON:	March 13, 2025
APPROVED BY:	Chip Rerig, City Administrator

City Council Meeting of February 3, 4, 10, and 27, 2025

- Police Chief, Fire Chief, Public Works Director, City Forester, Building Official and Assistant City Administrator made a presentation on the City's Wildfire Preparedness in the Village.
- Council received the Annual Comprehensive Financial Report for fiscal year ending June 30, 2024.
- Council established a Financial Stewardship Workgroup and an Emergency Preparedness Workgroup.
- Council adopted a Resolution to Amend the Professional Services Agreement with Ausonio, Inc., for Project Management Services for a fee increase of \$30,000 and a not-to-exceed fee of \$155,000 for Fiscal Year 2024/25.
- Council received a status report on the Carmel Police Department Project. Council directed staff to schedule a community meeting to discuss the Police Department Building Project.
- Council held the Strategic Priorities Workshop at Sunset Center on February 27th from 10 – 3:00pm to review and evaluate prioritization of strategic projects.

Forest and Beach Commission Meeting in February 2025 Cancelled - Storm

Volunteer Groups

- Volunteers from Carmel Cares set a new record with 13 volunteers for the Downtown Detail.
- The Garden Club is working to maintain and beautify the North Dunes and the City Hall gardens.
- Friends of Mission Trail Nature Preserve will present their Work Effort Overview to the Forest & Beach Commission in March 2025.

Environmental Programs

- Met with Joey Canepa and Denise Duffy & Associates at North Dunes Habitat Restoration Area to plan for Town & Country's removal of ice plant.
- Worked with Integral and EMC Planning on the Coastal Engineering Study Adaptation Strategies to present in the March Forest & Beach and Planning Commission meetings.
- Distributed the Community Survey on Sea Level Rise on February 14, 2025, and conducted public outreach at the Thursday Farmers Market and Carmel Beach at Del Mar Parking Lot.
- Coordinated a meeting on Environmental Purchasing with staff from various City departments.
- Participated in training for the CalRecycle software, Recyclist.
- Reviewed and conducted final stormwater plan checks for private construction sites.
- Researched grant opportunities for electric vehicle chargers for Vista Lobos and Sunset Center parking lot.

- Coordinated with Carmel Cares regarding the Carmel Beach Cleanup presentation to the Forest & Beach Commission.
- Attended regional agency meetings (Monterey Regional Stormwater Management Program and ReGen Monterey).
- Issued new waivers in accordance with SB 1383 for recycling/organics program's collection services.
- Continued to coordinate with vendors for the Earth/Arbor Day on April 26, 2025.

Facility Maintenance

- Upgraded the heating, sump system, and coordinated with the roof repairs at City Hall.
- Successfully resolved a plumbing issue at the Vista Lobos facility
- Meetings to review the Sunset Center elevator repairs.
- Discussed Fire Station improvements for the large engine.
- Reviewed ADA railing proposal at Devendorf Park.
- Coordination with Vista Lobos office improvements for carpet installation.
- Coordinate the Fire Station roll-up door and construction project in garage.
- Upgraded the vault epoxy at the Harrison Memorial Library and Children's Library.
- Coordinate the Norton Court roll up door and security system.
- Initiated surveys of City Facilities for maintenance review.
- Coordinated locking/unlocking pickleball nets at Forest Hill Park.

Project Management for the Capital Improvement Program

4 Leaf Projects:

- For the Police Building Project, Council received a Status Report and reviewed the Conceptual Design. Council directed staff to schedule another community meeting to discuss the Police Department Building project further and receive public input.

Ausonio, Inc. Projects:

- For the City Hall Roof Replacement Project, contract was awarded to California Constructors in the amount of \$175,340, which includes a 10% contingency, is complete. Construction is 99% complete and Contractor completed their final punch list items.
- The Sunset Center Cottage Window Repairs Project contract in the amount of \$161,040, which includes a 10% contingency, to Pro-Ex Construction was awarded at the August City Council Meeting. Construction is 99% complete and Pro-Ex is working through their final punch list items. The Notice of Completion has been filed with the County of Monterey.
- For the San Antonio Pathway Repair Project, Second to Fourth Avenues, contract was awarded at the October 2024 City Council meeting to Sharp Engineering and Construction in the amount of \$503,470. Construction was completed in February 2025.
- For the Sunset Center Retaining Walls Repair Project, ZFA submitted 90% plans and technical specifications. An extra work authorization was issued to ZFA for the repair of two large cracks in another wall in the north parking lot. Additional funding is on hold pending Council direction at upcoming CIP meetings.

Wallace Group Projects:

- For the FY 2023/2024 City-wide Paving Project, bidding is anticipated in spring 2025.
- For the Shoreline Infrastructure Repair Project, the Request for Proposal was issued seeking coastal engineering and environmental firms to design and acquire environmental permitting for the repair of two structurally-damaged beach access stairs, reconstruction of the Fourth Avenue seawall/outfall, and to assess, prioritize, and provide cost estimates for all other

shoreline infrastructure identified in the Coastal Engineering Study, Phase 1 Condition Assessment Report. The City selected Moffat & Nichol and will go to Council in March 2025.

Additional Capital Improvement Projects:

- For the four City-wide Drainage Improvement Projects, Coastal Paving & Excavation began construction in February 2025. Construction is anticipated to be completed by the end of March 2025.

Street Maintenance

- Attended Traffic Safety Committee' February Site Tour and Meeting.
- Removed and replaced a 16-foot-long storm drain on Ladera Street and built new bulkheads.
- Repaired guard rail on Ocean and San Antonio Avenues.
- Repair split rail fence on Fourth Avenue and Casanova Street.
- Construct split fence and lay Decomposed Granite in center portion of San Antonio Walkway
- Schedule e-waste pick-up.
- Continued maintenance of potholes and sign maintenance.
- Replaced mutt mitts and cleaned up trash receptacles.
- Respond to February storm requests.
- Picked up massive piles of debris at Mission Trail Nature Preserve.
- Painted curbs in Downtown Carmel.
- Continued the sidewalk and gutter survey for tripping hazards in Downtown Carmel.

Forestry, Parks, and Beach

- Refer to City Forester's Report.



CITY OF CARMEL-BY-THE-SEA

Monthly Report

City Forester's Report

TO: Forest and Beach Commissioners
FROM: Justin Ono, City Forester
SUBJECT: February 2025 Forester's Report

Forestry, Parks, and Beach Highlights:

Carmel Forest Master Plan (CFMP):

- Selected consultant (Dudek) to lead the environmental review of our draft update to the Carmel Forest Master Plan. Currently working on their contract.

Contractors:

- West Coast Arborists issued task orders to remove all logs from Rio Park, as well as to clean up Forest Theater. Scope includes removal of several large stumps dead and broken trees, as well as general pruning throughout the property in preparation for the season opening.
- Tope Tree Service finishing task order for 40 dead, dying, and poor trees.
- Community Tree Service issued task order for 15 dead trees and large stumps previously used as Utility Poles.

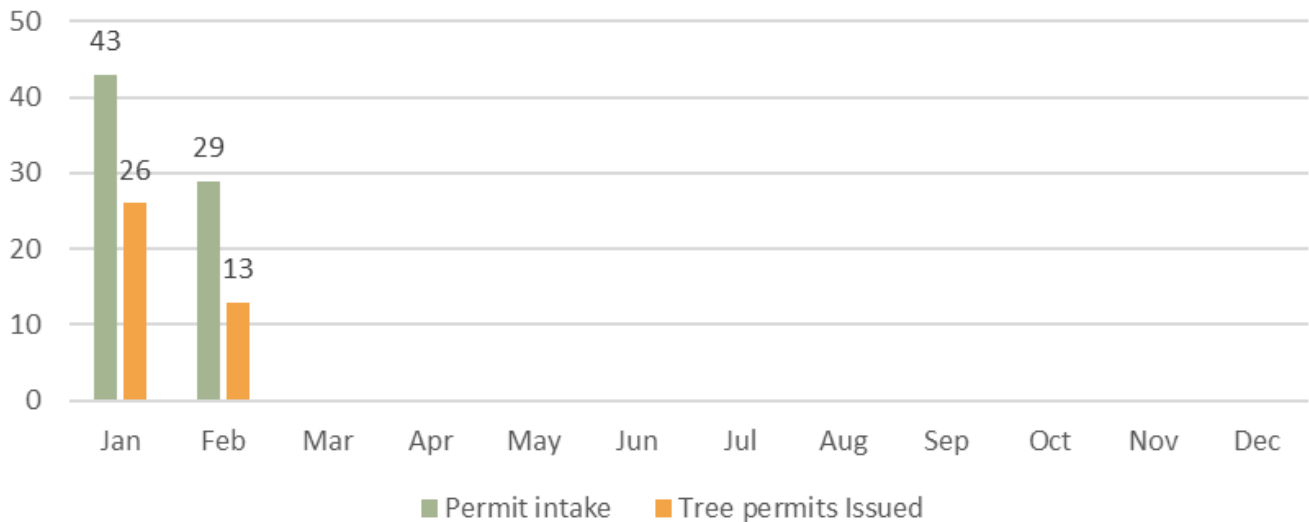
City Staff and Crews:

- Forestry Maintenance Worker Rene Aldama attained his Arborist Certification from the International Society of Arboriculture, enhancing the professionalism and expertise of the division.
- Welcomed new maintenance worker Miguel Manzano to the City Forestry Crew. Miguel has over 18 years of tree work experience with local company Smith Tree Service.
- City Forestry Crew removed 10 dead, dying, or dangerous trees and pruned 22 trees providing clearance for roads and stop signs, as well as maintaining tree health.
- City Crew responded to multiple storm events removing an additional 3 trees that had failed or were damaged in the storm.
- City Crew removed 3 trees to facilitate a CAWD pipe repair at 2nd Ave and Mission Street.

Permit Information

2025 Permitted removals, pruning, and required planting												
	Tree permits received	Tree permits Issued	Site Inspections Performed	Total Prunings	Total Removals	Removal of Upper	Removal of Lower	Required to Plant Upper	Required to Plant Lower	No room for new tree	Meets Density Rec.	Total Number of Trees Required
January	43	26	9	10	18	12	6	7	9	0	2	16
February	29	13	8	15	15	9	6	6	8	0	0	14
March												
April												
May												
June												
July												
August												
September												
October												
November												
December												
2024 Totals	72	39	17	25	33	21	12	13	17	0	2	30

2025 Permits Intake vs. Issued



Historic permitted removals and required planting

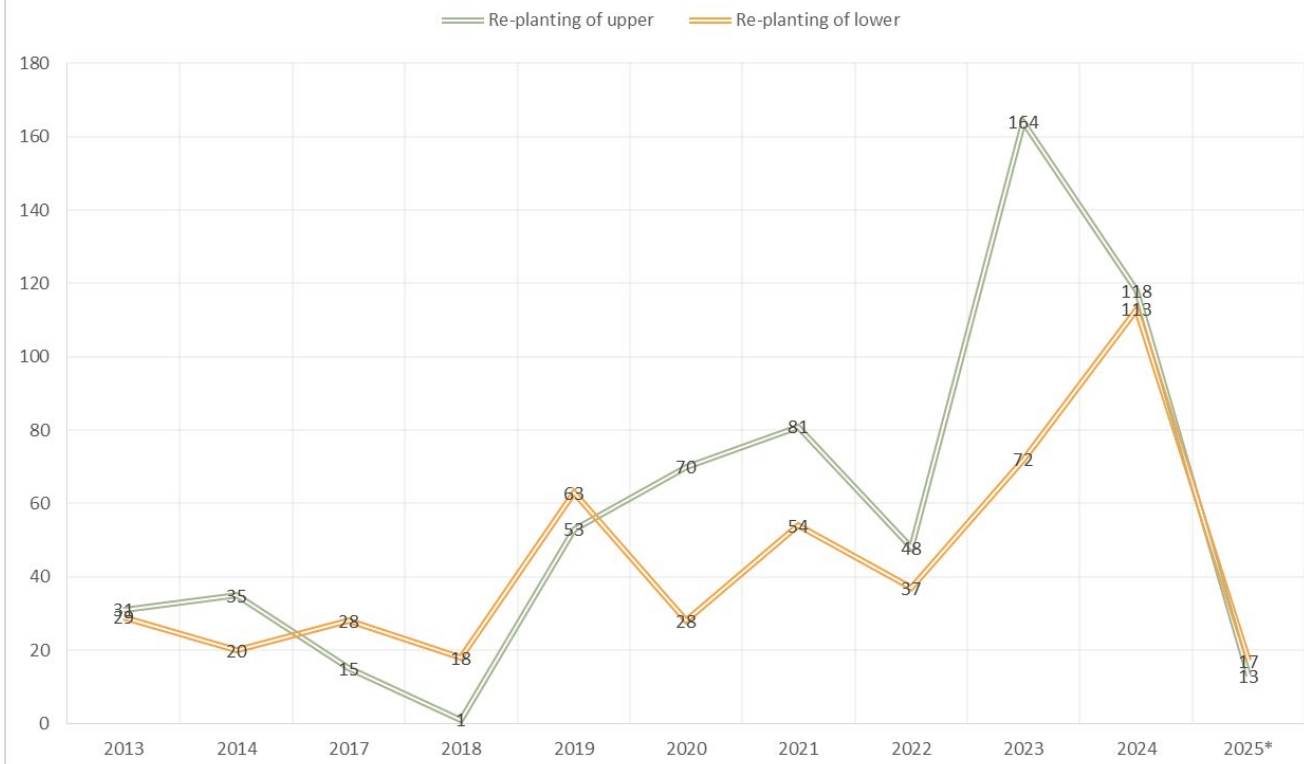
	Re-planting of upper	Re-planting of lower
2013	31	29
2014	35	20
2017	15	28
2018	1	18
2019	53	63
2020	70	28
2021	81	54
2022	48	37
2023	164	72
2024	118	113
2025*	13	17

*Year to date

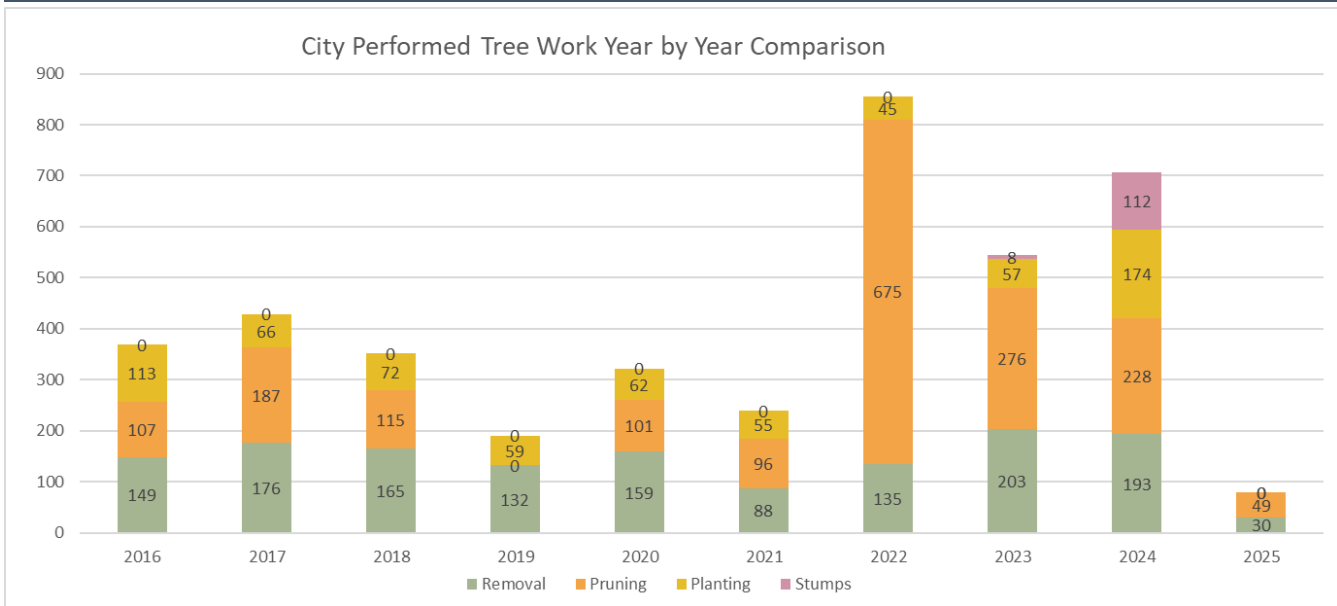
Historic permitted removals and required planting

Year	Permitted removals	Removal of upper	Removal of lower	Replanting Required	Replanting of upper	Replanting of lower	Replanting %	Applications processed
2021	204	81	123	135	81	54	66.18%	213
2022	149	82	67	85	48	37	57.05%	155
2023	324	211	113	223	164	72	68.83%	336
2024	231	110	121	231	118	113	100.00%	391
2025	33	21	12	30	13	17	90.91%	72

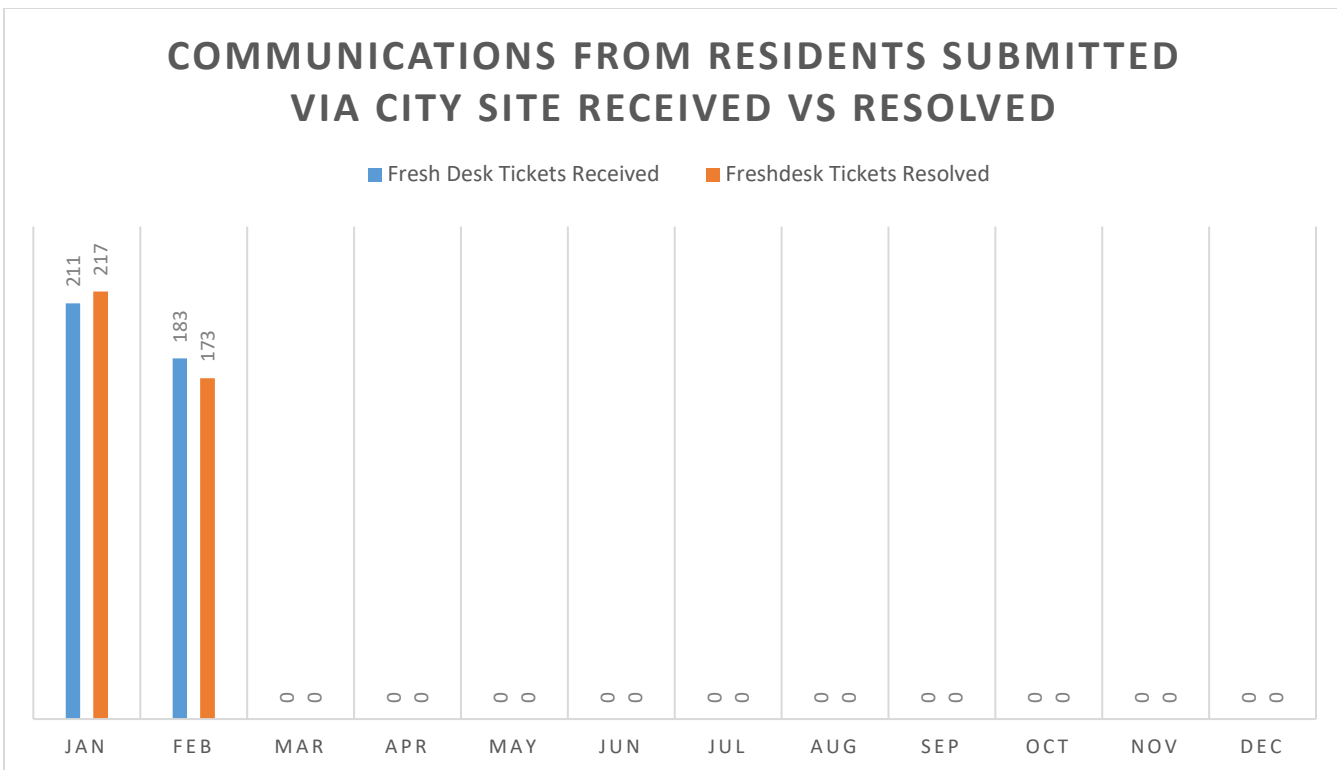
HISTORIC REQUIRED REPLANTING



City Forestry, Parks, and Beach Activities



Calendar year to date – Includes work performed by City crew as well as on call tree contractors.



*Numbers only represent correspondences received via the City’s website and do not include live calls, voicemails, drop-in visitors, and emails sent directly to employees from residents, nor return calls and emails from staff.

Master Plan Inventory Catch up

ORIGINAL LIST PRESENTED TO COUNCIL (2024)							
	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Very Poor</u>	<u>Dead</u>	<u>Totals</u>
<u>PROW</u>	119	4,827	4,886	726	127	186	10,871
<u>Median</u>	17	44	15	2	3	5	86

MARCH 2025							
	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Very Poor</u>	<u>Dead</u>	<u>Totals</u>
<u>PROW</u>	119	4,827 (+73)	4,886 (+29-9)	717 (-9)	122 (-5)	143 (-43)	10905*
<u>Median</u>	17	182 (+138)	180 (+165-2)	24 (+22-2)	5 (+3-1)	6 (+1)	410*

*not including trees labeled as "N/A" condition.

Differences from numbers presented to council in 2024. Not including ~1000 trees added.

February 2025 decline in Health of tree removals						
	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Very Poor</u>	<u>Dead</u>
<u>Excellent</u>						
<u>Good</u>		3				1
<u>Fair</u>			3			3
<u>Poor</u>				3		1
<u>Very Poor</u>					1	1

*Good and Fair trees either failed or broke in storms, or were part of a utility project. Y-axis represents condition at time of inventory.