



CITY OF CARMEL-BY-THE-SEA

Public Works Department January 2025 Report

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Mary Bilse, Acting Public Works Director
SUBMITTED ON:	February 13, 2025
APPROVED BY:	Chip Rerig, City Administrator

City Council Meeting of January 7, 13, and 14, 2025

- Appointed Council Member Bob Delves the Mayor Pro Tempore for 2025.
- Council agreed to terminate all existing ad hoc committees, and create new ones as needed.
- Council approved a resolution to approve the mid-year budget adjustments.
- Council directed staff to schedule a community meeting to discuss the Police Department Building Project (meeting is scheduled for February 10, 2025).
- City Administrator announced that the City will have a presentation on the City's wildfire prevention strategies on February 3rd City Council meeting. He announced that the audiovisual (AV) system in Council chambers will be upgraded.

Forest and Beach Commission Meeting of January 16, 2025

- Announced Earth and Arbor Day Scheduled for April 26, 2025.
- Provided a status update and revised the Interim Pickleball Rules.
- Approved a recommendation to the City Council regarding adoption of an Artificial Turf Policy prohibiting the installation of artificial turf/synthetic grass in the City.
- Staff presented the revised Community Engagement Survey for the Carmel Coastal Engineering and Adaptation Study.
- City Forester presented the Forester's Report for December 2024.
- The Acting Public Works Director presented the Public Works Department Report for December 2024.

Volunteer Groups

- Volunteers from Carmel Cares lead over 230 weekly cleanup sessions along the Scenic Pathway.
- Carmel Cares volunteered with Santa Lucia Conservancy at the North Dunes and Forest Theater on Martin Luther King Day. They removed over 300 pounds of invasive species at the North Dunes and two pickup truck loads of trimmings at Forest Theater.
- The Carmel Cares Downtown Detail have 20 regularly scheduled volunteers who deadheaded the median along Ocean Avenue and cleaned up the landscaping in Downtown Carmel.
- The Garden Club is working to maintain and beautify the North Dunes and the City Hall gardens.
- Friends of Mission Trail Nature Preserve will present their Work Effort Overview to the Forest & Beach Commission in February 2025.

Environmental Programs

- Submitted and received grant funds reimbursement for the Coastal Engineering Study, Phase 2 Project from the California Coastal Commission.
- Reviewed and scheduled a time to present the Coastal Engineering Study Adaptation Strategies for the March Forest & Beach and Planning Commission meetings.
- Modified the Community Survey associated with Sea Level Rise based on feedback received at the January 16th Forest and Beach Commission meeting.
- Reviewed and conducted final stormwater plan checks for private construction sites.
- Researched grant opportunities for electric vehicle chargers for Vista Lobos and Sunset Center parking lot.
- Coordinated with Carmel Cares regarding the Carmel Beach Cleanup presentation to the Forest & Beach Commission.
- Attended regional agency meetings (Monterey Regional Stormwater Management Program and ReGen Monterey).
- Issued new waivers in accordance with SB 1383 for recycling/organics program's collection services.
- Continued to coordinate with vendors for the Earth/Arbor Day on April 26, 2025.

Facility Maintenance

- Upgraded the heating, sump system, and coordinated with the roof repairs at City Hall.
- Successfully resolved a plumbing issue at the Vista Lobos facility
- Meetings to review the Sunset Center elevator repairs.
- Discussed Fire Station improvements for the large engine.
- Reviewed ADA railing proposal at Devendorf Park.
- Coordination with Vista Lobos office improvements for carpet installation.
- Coordinate the Fire Station roll-up door and construction project in garage.
- Upgraded the vault epoxy at the Harrison Memorial Library and Children's Library.
- Coordinate the Norton Court roll up door and security system.
- Initiated surveys of City Facilities for maintenance review.
- Coordinated locking/unlocking pickleball nets at Forest Hill Park.

Project Management for the Capital Improvement Program

4 Leaf Projects:

- For the Police Building Project, Council received a Status Report and reviewed the Conceptual Design. Council directed staff to schedule a community meeting (February 10, 2025) to discuss the Police Department Building project further and receive public input.

Ausonio, Inc. Projects:

- For the City Hall Roof Replacement Project, contract was awarded to California Constructors in the amount of \$175,340, which includes a 10% contingency, is complete. Construction is 99% complete and Contractor is working through their final punch list items.
- The Sunset Center Cottage Window Repairs Project contract in the amount of \$161,040, which includes a 10% contingency, to Pro-Ex Construction was awarded at the August City Council Meeting. Construction is 99% complete and Pro-Ex is working through their final punch list items. The Notice of Completion has been filed with the County of Monterey.
- For the San Antonio Pathway Repair Project, Second to Fourth Avenues, contract was awarded at the October 2024 City Council meeting to Sharp Engineering and Construction in the amount of \$503,470. Construction on this project began in December 2024 and is now 75% complete. Construction paused on January 28th for the ProAm and will restart construction on February 5, 2025.

- For the Sunset Center Retaining Walls Repair Project, ZFA submitted 90% plans and technical specifications. An extra work authorization was issued to ZFA for repairs of two large cracks in another wall in the north parking lot. This project is being reviewed by Public Works staff and will go to Council for additional funding in March 2025.

Wallace Group Projects:

- For the FY 2023/2024 City-wide Paving Project, staff is reviewing a proposed contract amendment for the creation of the FY 2024/25 conglomerate paving project approved by Council with a budget of 2.8 million. The design for this project is 95% complete and is expected to go out to bid in spring 2024.
- For the Shoreline Infrastructure Repair Project, the Request for Proposal was issued seeking coastal engineering and environmental firms to design and acquire environmental permitting for the repair of two structurally-damaged beach access stairs, reconstruction of the Fourth Avenue seawall/outfall, and to assess, prioritize, and provide cost estimates for all other shoreline infrastructure identified in the Coastal Engineering Study, Phase 1 Condition Assessment Report. The City selected Moffett and Nichol and will go to Council in March 2025.

Additional Capital Improvement Projects:

- For the MTNP 3 Drainage Projects, which includes drainage piping near the Rio Road entrance, an 85-foot boardwalk over a bog, and reconstruction of a large swale. This project was awarded to Monterey Peninsula Engineers in the summer of 2024, and construction was completed by the end of 2024.
- For the four City-wide Drainage Improvement Projects, Neill Engineering completed plans and technical specifications. The project was advertised in September 2024 and the contract was awarded to Coastal Paving & Excavation in January 2025. The start of construction is February 2025.

Street Maintenance

- Continued maintenance of potholes, sign maintenance, and placing decomposed granite in tree wells.
- Painted curbs in Downtown Carmel.
- Prepared and posted 160 No Parking signs for Pro Am Golf Tournament.
- Constructed a rock-lined drainage channel at San Carlos and Second Avenue to prevent further erosion.
- Repaired the split rail fence on Camino Del Monte.
- Initiated the sidewalk and gutter survey for tripping hazards in Downtown Carmel.
- Replaced mutt mitts and cleaned up trash receptacles.
- Repaired plywood at Scenic Avenue and Twelfth beach stairs.
- Picked up massive piles of debris at Mission Trail Nature Preserve.
- Removed exposed gabion rocks and overlay a lift of decomposed granite in Mission Trail Nature Preserve.
- Constructed and installed new signs at Carmel Plaza along Junipero Street.
- Constructed and installed new signs at Forest Hill Park tennis courts.

Forestry, Parks, and Beach

- Refer to City Forester's Report.



CITY OF CARMEL-BY-THE-SEA

Monthly Report

City Forester's Report

TO:	Forest and Beach Commissioners
FROM:	Justin Ono, City Forester
SUBJECT:	January 2025 Forester's Report

Forestry, Parks, and Beach Highlights:

Carmel Forest Master Plan (CFMP):

- Selected consultant (Dudek) to lead the environmental review of our draft update to the Carmel Forest Management Plan. Currently working on their contract.
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Contractors:

- Met with West Coast Arborists and issued task orders for them to remove all logs from Rio Park, as well as to clean up Forest Theater.
- Tree contractors are finishing up current task orders and will receive large task orders for the remainder of the fiscal year.

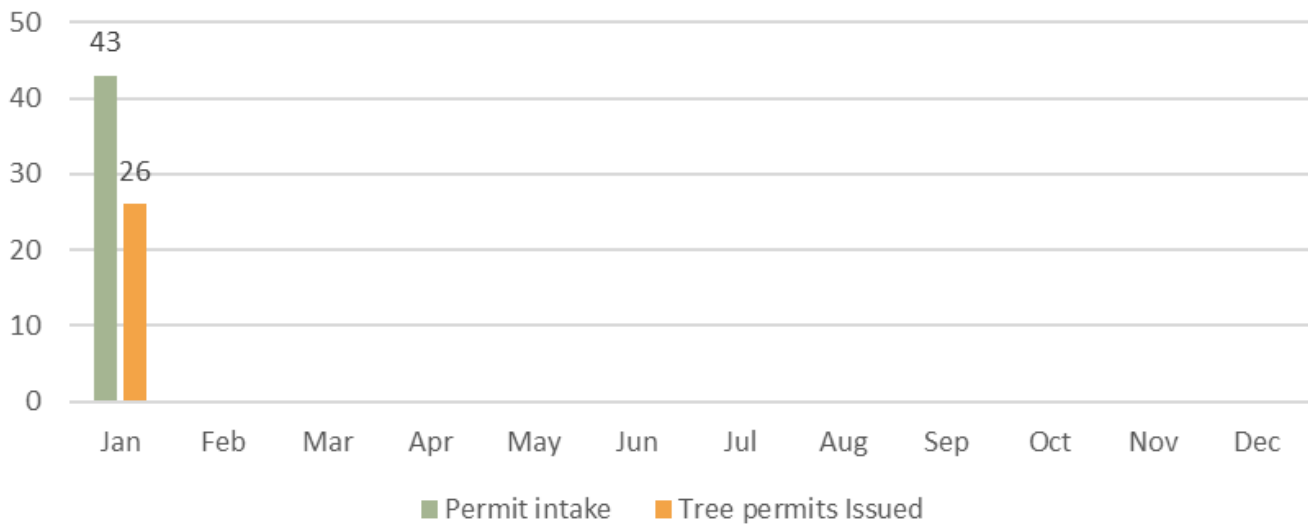
City Staff and Crews:

- City Tree Crew removed 15 dead, dying, or dangerous trees and pruned 27 trees providing clearance for roads and stop signs.
- City staff and contractors started locking pickleball nets on off-days.
- Staff held interviews for an unfilled tree crew position that was created through Council action this for fiscal year.
- City Forester and Administrative Analyst Met with the Friends of Carmel Forest to discuss trees along Scenic as well as planting throughout town.

Permit Information

			2025 Permitted removals, pruning, and required planting									
	Tree permits received	Tree permits Issued	Site Inspections Performed	Total Prunings	Total Removals	Removal of Upper	Removal of Lower	Required to Plant Upper	Required to Plant Lower	No room for new tree	Meets Density Rec.	Total Number of Trees Required
January	43	26	9	10	18	12	6	7	9	0	2	16
February												
March												
April												
May												
June												
July												
August												
September												
October												
November												
December												
2024 Totals	43	26	9	10	18	12	6	7	9	0	2	16

2025 Permits Intake vs. Issued



Historic permitted removals and required planting

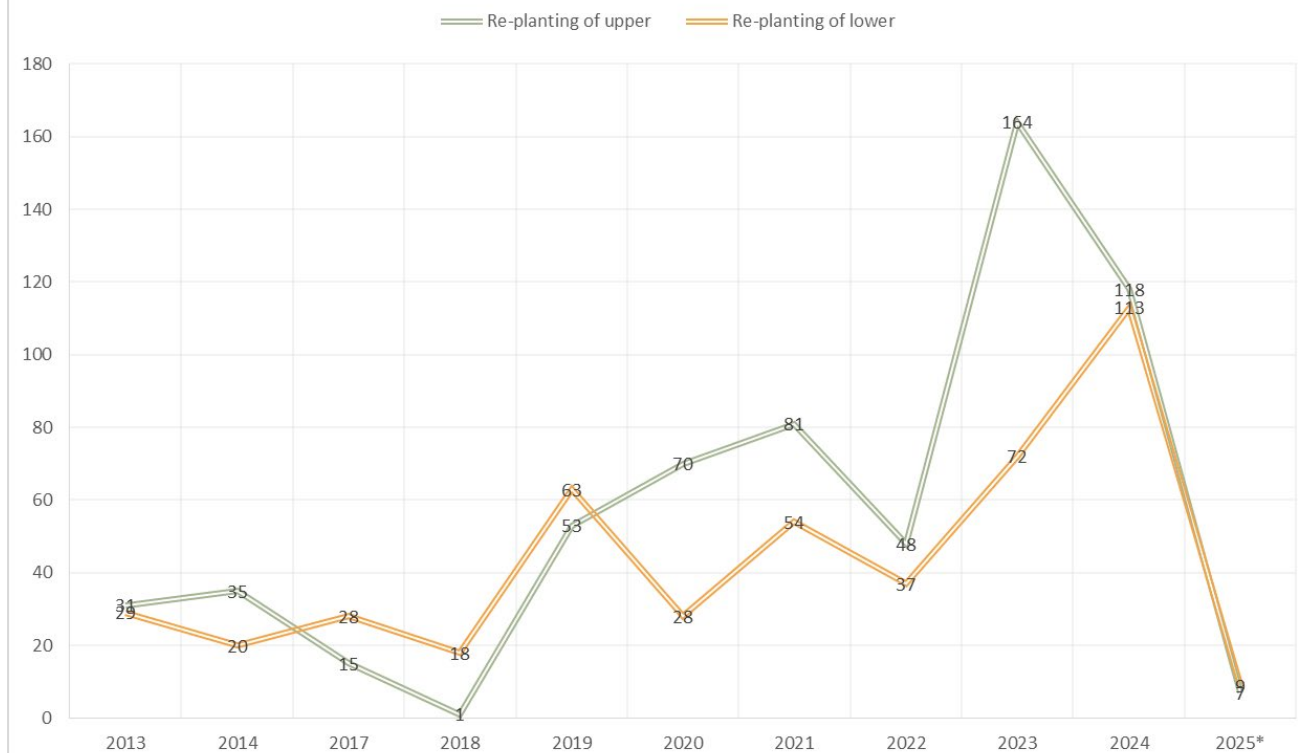
	Re-planting of upper	Re-planting of lower
2013	31	29
2014	35	20
2017	15	28
2018	1	18
2019	53	63
2020	70	28
2021	81	54
2022	48	37
2023	164	72
2024	118	113
2025*	7	9

*Year to date

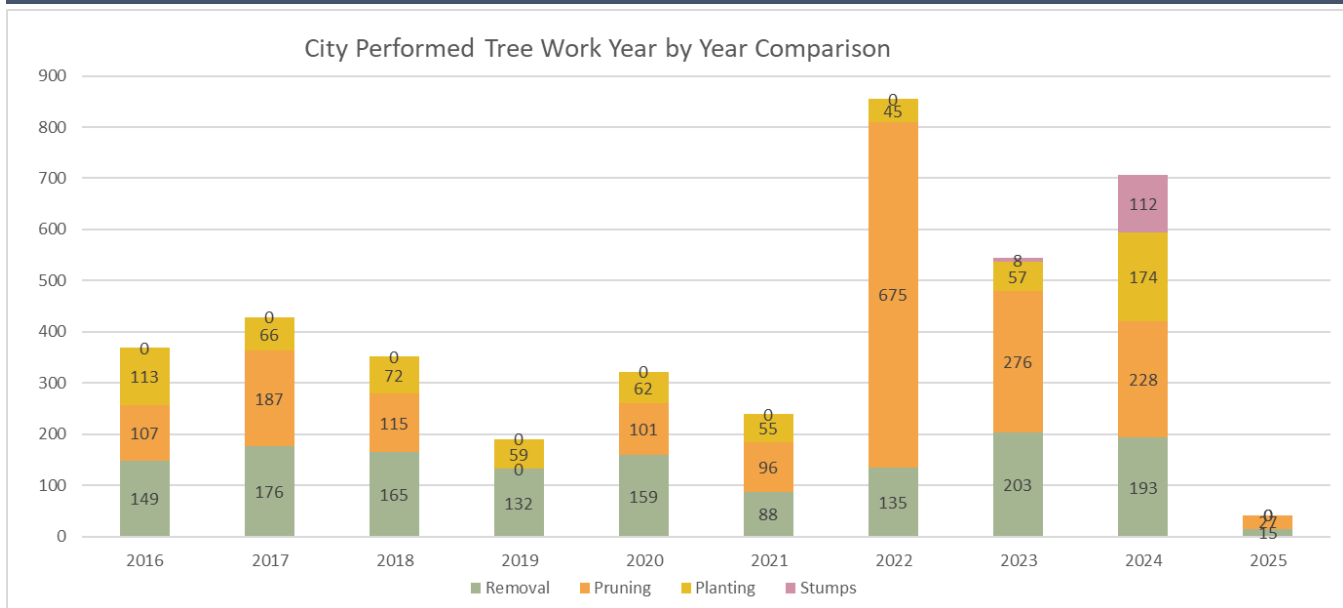
Historic permitted removals and required planting

Year	Permitted removals	Removal of upper	Removal of lower	Replanting Required	Replanting of upper	Replanting of lower	Replanting %	Applications processed
2021	204	81	123	135	81	54	66.18%	213
2022	149	82	67	85	48	37	57.05%	155
2023	324	211	113	223	164	72	68.83%	336
2024	231	110	121	231	118	113	100.00%	391
2025	18	12	6	16	7	9	88.89%	43

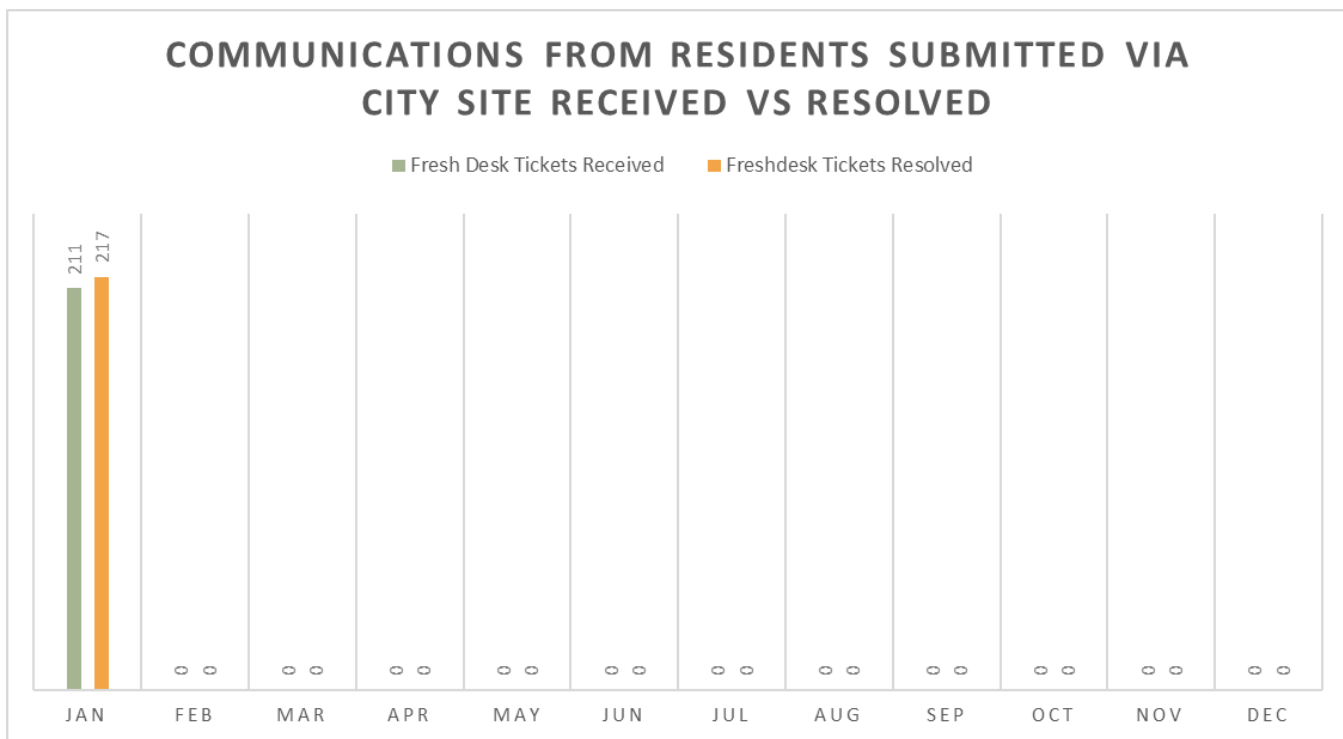
HISTORIC REQUIRED REPLANTING



City Forestry, Parks, and Beach Activities



Year to date – Includes work performed by City crew as well as on call tree contractors.



*Numbers only represent correspondences received via the City's website and do not include live calls, voicemails, drop-in visitors, and emails sent directly to employees from residents, nor return calls and emails from staff.

Master Plan Inventory Catch up

ORIGINAL LIST PRESENTED TO COUNCIL (2024)							
	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Very Poor</u>	<u>Dead</u>	<u>Totals</u>
<u>PROW</u>	119	4,827	4,886	726	127	186	10,871
<u>Median</u>	17	44	15	2	3	5	86
FEBRUARY 2025							
	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Very Poor</u>	<u>Dead</u>	<u>Totals</u>
<u>PROW</u>	119	4,904 (+77)	4,915 (+29)	718 (-8)	124 (-3)	162 (-24)	12813 (+1,942)
<u>Median</u>	17	182 (+138)	180 (+165)	24 (+22)	6 (+3)	6 (+1)	456 (+370)