

**CITY OF CARMEL-BY-THE-SEA  
CITY COUNCIL**

**RESOLUTION NO. 2025-014**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE PROFESSIONAL SERVICES AGREEMENTS WITH CONTI LLC AND A PURCHASE ORDER WITH OUTTA THE WOODS CUSTOM WOODWORKING TO COMPLETE UPGRADES TO THE COUNCIL CHAMBERS WITH A TOTAL NOT TO EXCEED AMOUNT OF \$110,543**

WHEREAS, the City Council Chambers serve as the hub for public meetings, fostering transparency, accessibility, and engagement with the community; and

WHEREAS, the existing audio-visual (AV) systems in the Council Chambers have become outdated and insufficient to meet modern technological needs, including virtual and hybrid meeting capabilities; and

WHEREAS, Conti LLC, the original installer of the Council Chambers AV system, possesses the specialized knowledge of the existing infrastructure and requirements, making them uniquely qualified to perform the proposed upgrades; and

WHEREAS, pursuant to section 3.12.180(C) of the City's Purchasing Ordinance, a sole-source procurement is justified when there is only one vendor qualified to supply the required services, and when the selection of that vendor provides the best value to the City.

**NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES HEREBY:**

1. Authorize the City Administrator to execute a professional services agreement with Conti LLC for a not-to-exceed amount of \$103,333 to complete upgrades to the Council Chambers A/V systems.
2. Authorize the City Administrator to execute a Purchase Order with OuttaTheWoods Custom Woodworking for a not-to-exceed amount of \$7,210 to install flush-mount monitors and construct a new Clerk's station.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 3rd day of February, 2025, by the following vote:**

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

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Dale Byrne, Mayor

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Nova Romero, MMC, City Clerk