

**CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL**

SPECIAL MEETING MINUTES

Monday, January 13, 2025

TOUR OF INSPECTION - 4:00 PM

Prior to calling the meeting to order, the Council conducted an on-site tour of inspection of the property listed below:

- A. Southeast Corner of Torres Street and 5th Avenue, Carmel (PERM EN 23-077 - Givens)

CALL TO ORDER AND ROLL CALL - 4:30 PM

Mayor Byrne called the meeting to order at 4:30 p.m.

Roll call: Councilmember Jeff Baron, Hans Buder, Alissandra Dramov, and Mayor Dale Byrne were present. Mayor Pro Tem Delves was absent.

Mayor Byrne said that his father passed away recently. He shared that his brother had presented him with his grandfather's hammer, a cherished family heirloom, to use as his gavel during City Council meetings. Mayor Byrne then requested that the meeting be adjourned in memory of his father, Charles Lee Byrne.

PUBLIC APPEARANCES

Sara

James

Ken White

Andi Carr

CONSENT AGENDA

Mayor Byrne pulled consent agenda items #1-5 for a separate vote and discussion and gave a brief summary of what the consent agenda item is and how the Council votes to approve these items.

Agenda 1 - December 2 & 9, 2024, Special Meeting Minutes and December 3, 2024, Regular Meeting Minutes

Public Comment: None

Motion by Councilmember Dramov to approve the meeting minutes, seconded by Councilmember Baron, and approved 4-0-1-0 by the following roll call vote:

AYES: Councilmembers Baron, Buder, Dramov, and Mayor Byrne

NOES: None

ABSENT: Mayor Pro Tem Delves

ABSTAIN: None

Item 2 - November 2024 Monthly Reports

Public comment: none

Motion by Councilmember Baron, to approve the November 2024 monthly reports, seconded by Councilmember Dramov, and approved 4-0-1-0 by the following roll call vote:

AYES: Councilmembers Baron, Buder, Dramov, and Mayor Byrne

NOES: None

ABSENT: Mayor Pro Tem Delves

ABSTAIN: None

Item 3 - November 2024 Check Register Summary

Public comment: none

Motion by Councilmember Baron, to approve the November 2024 Check Register Summary, seconded by Councilmember Buder, and approved 4-0-1-0 by the following roll call vote:

AYES: Councilmembers Baron, Buder, Dramov, and Mayor Byrne

NOES: None

ABSENT: Mayor Pro Tem Delves

ABSTAIN: None

Item 4 - Resolution 2025-03 adopting the Fiscal Year 2025-2026 budget schedule

City Administrator Rerig summarized that the Municipal Code requires that at the beginning of every year the Council adopts a budget meeting schedule leading up to the July 1st budget adoption deadline. He announced that Councilmember Baron will be out of town for a couple weeks in March Councilmember Baron and suggested moving the special meeting on the 5-Year Capital Improvement Plan (CIP) and Financial Forecast from the week of March 10th to the week of March 24th. He added that the budget meeting schedule should note that the Planning Commission will review the approved CIP project list the week of May 14th as part of the budget meeting cycle.

Public Comment: None

Motion by Councilmember Baron, to approve Resolution 2025-03 as presented with the exception that the 5-year CIP forecast meeting be held week of March 24, and note that the Planning Commission will review the CIP project list the week of May 12th, seconded by Councilmember Buder, and approved 4-0-1-0 by the following roll call vote:

AYES: Councilmembers Baron, Buder, Dramov, and Mayor Byrne

NOES: None

ABSENT: Mayor Pro Tem Delves

ABSTAIN: None

Item 5 - Resolution 2025-04, Authorizing one (1) free use day of the Sunset Cultural Center theater and lobby for the 2025 AIM Ideas Lab Youth Presentation and Awareness Design Challenge Reception

Mayor Byrne pulled the item from consent and invited Mark Stillwell from AIM to briefly present their Youth Mental Health event. Mr. Stillwell provided an overview of AIM, including its mission and focus on raising awareness about youth mental health challenges. Connie Cumming also shared information on how the public can contribute to AIM.

Public comment:

Andi Carr

Motion by Councilmember Baron, to adopt Resolution 2025-04 authorizing a free use day of the Sunset Center for AIM Youth Mental Health, seconded by Councilmember Buder, and approved 4-0-1-0 by the following roll call vote:

AYES: Councilmembers Baron, Buder, Dramov, and Mayor Byrne

NOES: None

ABSENT: Mayor Pro Tem Delves

ABSTAIN: None

ORDERS OF BUSINESS

Item 6 - Resolution 2025-05 authorizing the City Administrator to execute a multi-year contract with MoGo Express for the delivery of mail from the Post Office to recipients within the City for a new not to exceed amount of \$270,000, granting the contract through June 30, 2025, with options to extend annually thereafter

Finance Manager Fields gave a presentation summarizing the history of mail delivery service, and presented a proposal to execute a new multi-year contract with MoGo Express for mail delivery services, highlighting immediate cost savings. She added that tonight the recommendation is to enter into a new agreement with MoGo, and that further discussion regarding the long-term provision of this service should be discussed at a future meeting.

Public comment:

Sara

Andi Carr

Councilmember Buder expressed concern about subsidizing mail delivery costs for residents who can afford the service and suggested adding income eligibility requirements to apply for this service, while Councilmember Baron opposed this idea. Councilmember Dramov advocated for maintaining the current service for residents with medical necessity. Councilmember Baron proposed reducing delivery frequency to three days per week to potentially save 20% on costs.

Mayor Byrne suggested that he and Councilmember Buder explore alternative solutions and cost saving measures as an informal ad hoc committee, and Buder agreed. Councilmember Baron supported authorizing the current contract through the end of June, followed by negotiations with the vendor to reduce costs rather than switching providers again.

Motion by Councilmember Buder, to approve Resolution 2025-05 to execute a contract with MoGo Express for mail delivery services with the option to renew annually, and have Mayor Byrne and Councilmember Buder research means testing and explore reducing delivery to 3 days a week to lower costs, seconded by approved 4-0-1-0 by the following roll call vote:

AYES: Councilmembers Baron, Buder, Dramov, and Mayor Byrne

NOES: None

ABSENT: Mayor Pro Tem Delves

ABSTAIN: None

CLOSED SESSION

City Attorney Pierik read the closed session title.

A. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6:

Agency Designated Representatives: Assistant City Administrator Brandon Swanson, Senior HR Analyst Marisa Bermudez, Police Commander Todd Trayer, and Police Chief Paul Tomasi
Employee Organization: Carmel Fire Ambulance Association

Public comment: None

ADJOURNMENT

Council moved to Closed Session at 5:40 p.m., and adjourned at 6:30 p.m. The meeting adjourned in memory of Charles Lee Byrne.

APPROVED:

ATTEST:

Dale Byrne, Mayor

Nova Romero, MMC, City Clerk