

**CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL**

RESOLUTION 2025-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A MULTI-YEAR CONTRACT WITH MOGO EXPRESS FOR THE DELIVERY OF MAIL FROM THE POST OFFICE TO RECIPIENTS WITHIN THE CITY FOR A NEW NOT TO EXCEED AMOUNT OF \$270,000

WHEREAS, the City of Carmel-by-the-Sea wishes to preserve its quality of life and community character; and

WHEREAS, part of the City's character is the absence of house addresses and the use of post office boxes at the local postal office; and

WHEREAS, some residents are physically unable to collect their mail at the local postal office and the City wishes to support a private mail courier service delivering and collecting mail for residents; and

WHEREAS, on November 6, 2024, Request for Proposal No.24-25-004 for Mail Courier Services was issued by the City; and

WHEREAS, on or before December 6, 2024, the City received four (4) responsive proposals; and

WHEREAS, the City reviewed, evaluated and scored all four responsive proposals; and

WHEREAS, based on a combination of technical ability and cost, the City determined MOGO Courier Services to be their preferred vendor; and

WHEREAS, the City wishes to enter into an agreement with MOGO Courier Services for a six-month contract with three annual options for a total contract amount not to exceed \$270,000; and

WHEREAS, professional services agreements exceeding \$59,999.00 total value require City Council approval to be valid.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA does hereby:

Authorize the City Administrator to execute a multi-year professional services agreement

with MOGO Courier Service with a total term of February 1, 2025 – June 30, 2025, and total not to exceed amount of \$270,000. The first term of the contract will run from February 1, 2025 to June 30 2025. Subsequent terms of the contract will run from July 1 to June 30 of each following year and will require an option to be approved by the City prior to commencing.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE SEA
on this 14th day of January 2025, by the following roll call vote:**

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

Dale Byrne, Mayor

Nova Romero, MMC, City Clerk