

**CITY OF CARMEL-BY-THE-SEA  
CITY COUNCIL**

**REGULAR MEETING MINUTES  
Tuesday, December 3, 2024**

**TOUR OF INSPECTION - 3:00 PM**

Prior to calling the regular meeting to order, Council conducted an on-site tour of inspection of the properties listed below:

- A. Southeast Corner of Torres Street and 5th Avenue, Carmel (PERM EN 23-077 - Givens)
- B. Rio Park, East of Dolores Street and Lasuen Drive, Carmel

**CALL TO ORDER AND ROLL CALL**

Mayor Dave Potter called the meeting to order at 4:30 p.m.

Roll call: Councilmembers Jeff Baron, Alissandra Dramov, Karen Ferlito, Mayor Pro Tem Bobby Richards, and Mayor Dave Potter were present.

**EXTRAORDINARY BUSINESS**

**A. Carmel High School Report Out**

Juliette Norman, Carmel High School (CHS) Associated Student Body (ASB) President announced that CHS won 3rd place in the International Mock Trial Competition in Chicago and the CHS Football team has advanced to the Nor Cal Regional Football Championship for the first time in 15 years and mentioned the winter season of several other sports and winter concerts. She spoke about the gift drive the students participated in to donate to local children and the Monterey County Food Bank. She thanked Mayor Potter for his support and years of service on Council on behalf of CHS.

**B. Recognition of Mayor Dave Potter, Mayor Pro Tem Bobby Richards, and Councilmember Karen Ferlito for their years of service on City Council**

City Administrator Rerig said this is an opportunity to recognize the years of outstanding service from Mayor Potter, Mayor Pro Tem Richards, and Councilmember Ferlito as their terms on Council come to an end. He thanked each outgoing Councilmember for their support and dedication to the community through public service. Councilmembers Baron and Dramov also voiced their appreciation for each of the outgoing members, and Mayor Potter, Mayor Pro Tem Richards, and Councilmember Ferlito each spoke about their experience on Council, thanked the community for their support over the years, and offered words of wisdom to the newly elected members of Council.

Public Comment:

Gary Richard Arnold

Ellie

Liz

No name

No name

Sam Farr

Carmel Youth Center outgoing board president

Graeme Robertson

Andi Carr

Sara Hinds

Ian Martin

Catherine

Jean

C Roy

Tim

Brian Rosen

Lara Bezich

Gail Nekunam

No name

Donna Jett

Cindy Lloyd

Linda Califore

**C. Bridge to Everywhere (Rio Park) Committee Presentation**

Ken White, Laura Bolling, Patrick from the Carmel Area Wastewater District (CAWD) gave a presentation on the “Bridge to Everywhere” project, which is to replace a bridge across the Carmel River that is over 70 years old, and turn into pedestrian walking bridge that connects the trails in Carmel-by-the-Sea to the State and Regional Parks south of the Carmel River.

Public comment:

Ian Martin

Victoria Beach

Andi Carr

No name

Council thanked CAWD for their presentation.

**PUBLIC APPEARANCES**

Andi Carr

No name

Council took a recess at 6:21 pm and returned at 6:31 pm.

## **ANNOUNCEMENTS**

A. City Administrator Announcements – City Administrator Rerig requested that the meeting be adjourned in memory of Esther Pardida and John Henson, who are retired members of the City of Carmel who sadly passed away recently.

B. City Attorney Announcements - no announcements

C. Councilmember Announcements

Mayor Pro Tem Richards – Requested to adjourn the meeting also in memory of Brent Bispo, a friend who passed away recently, who lives locally, was a surfing legend, retired Monterey Fire Fighter, and a dear friend to many.

Councilmember Dramov - Reported that although the Veterans Day Celebration was canceled due to rain, she thanked the veterans and said that the City will work on improving the communication when events are canceled. She also reminded everyone that the new Councilmembers and Mayor will be sworn in next week on December 9<sup>th</sup>.

Councilmember Ferlito – Reported that she attended the Jersey Boys play at the Pac Rep Theater and it was a beautiful performance.

D. Ad Hoc Committees - Report Out

Ad Hoc Committee on Housing - Councilmember Ferlito thanked Mayor Pro Tem Richards, Planning Staff, and EMC for their work on adopting the Housing Element, but especially thanked Marnie Waffle for her dedication. She also said that she served on the Street Addresses Ad Hoc, and thanked Emily Garay for her exemplary work and thorough research on street addresses and thanked Chief Tomasi and Chief Miller for their support on street addresses. She also thanked Brian Pierik and his firm for his work on the street addresses item and staff report.

Councilmember Dramov said the Flock Camera Ad Hoc will have a report for Council in February.

## **CONSENT AGENDA**

Councilmember Ferlito pulled consent item #1 for a brief comment. She requested that the AB 413 parking plan be reviewed annually to see if it's working and re-evaluate it if needed.

Public comment on consent agenda:

None

**Motion to approve consent agenda items 1 & 2 by Councilmember Baron, seconded by Mayor Pro Tem Richards, and approved 5-0-0-0 by the following roll call vote:**

**AYES: Councilmembers Baron, Dramov, Ferito, Richards, and Mayor Potter**

**NOES: None**

**ABSENT: None**

**ABSTAIN: None**

**Item 1** - Second Reading and Adoption of Ordinance No. 2024-002, amending Chapter 10.36.010 of the Carmel-by-the-Sea Municipal Code by adding subsection (1), under Section (C); Identifying Commercial Loading Zones to comply with CVC 22500 and Assembly Bill 413-The "Daylighting Bill" ***Approved 5-0-0-0***

**Item 2** - Resolution 2024-094 authorizing the City Administrator to establish and adopt the new class specification and salary schedule of Library Associate, adopt revisions to the current Librarian I and II classes and new salary schedules ***Approved 5-0-0-0***

## **ORDERS OF BUSINESS**

**Item 3** - Resolution 2024-095 Authorizing the Mayor to Execute a Seventh Amendment to the City Administrator At-Will Employment Agreement Effective October 1, 2024.

City Attorney Pierik gave a brief summary of the item.

Public Comment:

No name

Council thanked City Administrator for his leadership and service and said that the raise is well deserved and overdue.

**Motion by Councilmember Ferlito to adopt Resolution 2024-095 to approve a Seventh Amendment to the City Administrator At-Will Employment Agreement Effective October 1, 2024, seconded by Mayor Pro Tem Richards, and approved 5-0-0-0 by the following roll call vote:**

**AYES: Councilmembers Baron, Dramov, Ferito, Richards, and Mayor Potter**

**NOES: None**

**ABSENT: None**

**ABSTAIN: None**

**Item 4** - Resolution 2024-098 authorizing the City Administrator to execute a construction contract with Coastal Paving & Excavating, Inc., in an amount, including contingency, of \$1,285,185, for Projects #1, 2, and 3 of the Drainage System Repairs Projects.

Public Works Director Harary gave a presentation on the item.

Public comment:

Victoria Beach

Donna Kostigan

Kathy Stokes

Councilmembers Baron and Dramov questioned why the City has so many berms, noting they are not natural and cause drainage problems. City Administrator Rerig explained that many residents requested berms to address drainage and erosion on their property, but this often shifts the problem to neighboring properties. Councilmember Ferlito suggested working with the residents affected by the Acacia headwall to help come up with a cost sharing solution to fix the issue. Councilmember Baron emphasized that the primary concern is not the cost but the liability and risk to the City.

**Motion by Mayor Pro Tem Richards to adopt Resolution 2024-098 approving a construction contract with Coastal Paving & Excavating, Inc., for Projects #1, 2, and 3 of the Drainage System Repairs Projects, and explore possibilities for drainage project #4, seconded by Councilmember Baron, and approved 5-0-0-0 by the following roll call vote:**

**AYES: Councilmembers Baron, Dramov, Ferlito, Richards, and Mayor Potter**

**NOES: None**

**ABSENT: None**

**ABSTAIN: None**

**Item 5** - Receive a Report regarding Public Works Department Services, Key Accomplishments over the past seven years, and the 2024 Infrastructure Report Card

Public Works Director Harary gave a presentation to Council reviewing the significant accomplishments of the past 7 years by the public works department, and the status of the city's infrastructure since 2017 which has overall improved.

Public comment:

Cindy Lloyd

Andi Carr

Dale Byrne

Janine Chiccorat

Brandon Swanson

Council thanked Mr. Harary for his thorough presentation and his many years of service to the city and wished him the best in his upcoming retirement.

**Item 6** - Update on City Council Resolution 2024-062 to develop alternative sites and programs that would allow for an amendment to the City's adopted 6th cycle Housing Element to remove Vista Lobos and Sunset Center from the Housing Sites Inventory List.

Assistant City Administrator Brandon Swanson gave a presentation to Council to provide an update on the City's work with the citizen formed Affordable Housing Alternatives (AHA) Group as well as with consultant Veronica Tam on the viability of replacing some of the city owned sites on the housing element with other sites.

Public comment:  
Dale Byrne

## **PUBLIC HEARINGS**

**Item 7** - Resolution 2024-099 - Consideration of a partial after-the-fact Permanent Encroachment Permit, PERM EN 23-077 (Givens), for development in the public right of way which includes a series of terraced retaining walls, a new staircase with handrail, and a new driveway retaining wall located on the southeast corner of Torres Street and 5th Avenue in the Single-Family Residential (R-1) District.

City Administrator Rerig said that the applicant for the Givens Encroachment item has requested to continue this item due to a future meeting date due to the lateness of the meeting.

**Motion by Mayor Potter to continue PERM EN 23-077 (Givens) to January 14, 2025, seconded by Mayor Pro Tem Richards, and approved 5-0-0-0 by the following roll call vote: AYES: Councilmembers Baron, Dramov, Ferito, Richards, and Mayor Potter**

**NOES: None**

**ABSENT: None**

**ABSTAIN: None**

***Item continued to January 14, 2025***

## **FUTURE AGENDA ITEMS**

None

## **ADJOURNMENT**

The meeting adjourned at 8:22 p.m. in memory of John Hansen, Esther Pardido, and Brent Bispo.

APPROVED:

ATTEST:

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Dave Potter, Mayor

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Nova Romero, MMC, City Clerk