CITY OF CARMEL-BY-THE-SEA PLANNING COMMISSION

PLANNING COMMISSION RESOLUTION NO. 2024-043-PC

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF CARMEL-BY-THE-SEA APPROVING A DESIGN STUDY AND ASSOCIATED COASTAL DEVELOPMENT PERMIT FOR ONE-STORY ADDITIONS TOTALING 333 SQUARE FEET TO A ONE-STORY, 562-SQUARE-FOOT COTTAGE AND CONSTRUCTION OF A 230-SQUARE-FOOT DETACHED GARAGE IN THE FRONT YARD SETBACK LOCATED ON OCEAN AVENUE 4 NORTHEAST OF GUADALUPE STREET APN 010-033-011-000

WHEREAS, on October 29, 2021, Ngoc Pham, Engineer ("Applicant") submitted an application on behalf of MARDANI SEYEDEH ("Owner") requesting approval of Track 2 Design Study application DS 21-376 (Mardani) described herein as ("Application"); and

WHEREAS, the Application was submitted for a 2,500-square-foot lot located on Ocean Avenue 4 northeast of Guadalupe Street in the Single-Family Residential (R-1) District (Block 64, Lot 6); and

WHEREAS, the Applicant originally proposed a substantial alteration to an existing single-family residence, including demolition of more than 50 percent of the exterior walls, construction of a 363-square-foot one-story addition, construction of a 200-square-foot attached garage, and associated site improvements; and

WHEREAS, in accordance with Carmel Municipal Code (CMC) Section 17.58.040.B (Residential Track Two Design Study), the construction of new dwellings, rebuilds, and substantial alterations requires approval of a Residential Track Two Design Study by the Planning Commission; and

WHEREAS, CMC Section 17.58.040.B, Step Two: Design Concept Review, requires the Planning Commission to review the design concept plans at a public hearing prior to consideration of the final details review for project approval; and

WHEREAS, on April 12, 2023, the Planning Commission reviewed the Concept design and adopted Resolution 2023-019-PC, with conditions; and

WHEREAS, following the Concept hearing, the Owner decided not to move forward with the project as proposed and submitted a new Design Study application DS 23-221 (Mardani) for a second-story addition and detached garage in the front yard setback; and

WHEREAS, on June 26, 2023, the Owner submitted Tree Permit application TR 23-215 (Mardani) for the pruning of limbs on a significant Coast live oak tree located on the neighboring property to the west to accommodate the proposed second-story addition; and

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WHEREAS, on August 10, 2023, the Forest & Beach Commission reviewed Tree Permit application TR 23-215 (Mardani) and continued the item to a date uncertain, pending review of the revised Design Study application by the Planning Commission; and

WHEREAS, on November 8, 2023, the Planning Commission reviewed the revised Concept design for a second-story addition and denied the project; and

WHEREAS, following the denial, the Owner requested that the previous Design Study application DS 21-376 (Mardani) for a one-story addition be reinstated; and

WHEREAS, on January 23, 2024, the Owner submitted the current plans proposing a 333-square-foot one-story addition and 230-square-foot detached garage in the front yard setback; and

WHEREAS, in accordance with Carmel Municipal Code (CMC) Section 17.58.040.B (Residential Track Two Design Study), the construction of new dwellings, rebuilds, and substantial alterations requires approval of a Residential Track Two Design Study by the Planning Commission; and

WHEREAS, CMC Section 17.58.040.B, Step Two: Design Concept Review, requires the Planning Commission to review the design concept plans at a public hearing prior to consideration of the final details review for project approval; and

WHEREAS, on February 13, 2024, the Planning Commission adopted Resolution 2024-012-PC accepting the concept design with conditions; and

WHEREAS, a Coastal Development Permit is required in accordance with CMC 17.52.090 (Coastal Development Permit Required); and

WHEREAS, on May 31, 2024, a notice of public hearing was published in the Carmel Pine Cone for the June 11, 2024, Planning Commission meeting in compliance with State law (California Government Code 65091) and mailed to owners of real property within a 300-foot radius of the project indicating the date and time of the public hearing; and

WHEREAS, on or before June 1, 2024, the Owner posted the public notice on the project site and hand-delivered a copy of the public notice to each property within a 100-foot radius of the project site indicating the date and time of the public hearing; and

WHEREAS, on or before June 7, 2024, the meeting agenda was posted in three locations in compliance with State law, indicating the date and time of the public hearing; and

WHEREAS, on June 11, 2024, the Planning Commission held a duly noticed public hearing to receive public testimony regarding the Application, including, without limitation, the

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information provided to the Planning Commission by City staff and through public testimony on the project; and

WHEREAS, this Resolution and its findings are made based upon the evidence presented to the Commission at the hearing date, including, without limitation, the staff report and attachments submitted by the Community Planning and Building Department; and

WHEREAS, the Planning Commission did hear and consider all said reports, attachments, recommendations, and testimony herein above set forth and used their independent judgment to evaluate the project; and

WHEREAS, the California Environmental Quality Act (California Public Resources Code §§ 21000, et seq., "CEQA"), together with State Guidelines (14 California Code Regulations §§ 15000, et seq., the "CEQA Guidelines") and City Environmental Regulations (CMC 17.60) require that certain projects be reviewed for environmental impacts and that environmental documents be prepared; and

WHEREAS, the Planning Commission finds the project categorically exempt from CEQA pursuant to Section 15301 (Class 1) — Existing Facilities. Class 1 exemptions include additions to existing structures provided that the addition will not result in an increase of more than 50 percent of the floor area of the structures before the addition or 2,500 square feet whichever is less. The proposed project does not present any unusual circumstances that would result in a potentially significant environmental impact and no exceptions to the exemption exist pursuant to section 15300.2 of the CEQA Guidelines.; and

WHEREAS, the facts set forth in the recitals are true and correct and are incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission of the City of Carmel-By-The-Sea does hereby make the following findings and determinations regarding the **Design Study**:

FINDINGS REQUIRED FOR DESIGN STUDY APPROVAL

For each of the required findings listed below, the staff has indicated whether the application, either as proposed or with conditions, supports adopting the findings. For all findings checked "no," the staff report discusses the issues to facilitate the Planning Commission's decision-making. Findings checked "yes" may or may not be discussed in the report depending on the issues.

CMC 17.64.080.A, Final Details Phase Approval		YES	NO
1. The proposed architectural style and detailing are simple and re-	strained in	✓	
character, consistent and well-integrated throughout the bu	lding, and		
complementary to the neighborhood without appearing monotonous	r repetitive		
in context with designs on nearby sites.			
2. The proposed exterior materials and their application rely on natural materials,		√	
and the overall design will add to the variety and diversity along the str	eetscape.		

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3. Design elements such as stonework, skylights, windows, doors, chimneys, and		✓	
garages are consistent with the adopted design guidelines and will complement the			
	character of the structure and the neighborhood.		
	4. Proposed landscaping, paving treatments, fences, and walls are carefully	✓	
	designed to complement the urbanized forest, the approved site design, adjacent		
	sites, and the public right-of-way. The design will reinforce a sense of visual		
	continuity along the street.		

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission of the City of Carmel-By-The-Sea does hereby make the following findings and determinations regarding the **Coastal Development Permit**:

FINDINGS REQUIRED FOR COASTAL DEVELOPMENT PERMITS

For each of the required findings listed below, the staff has indicated whether the application, either as proposed or with conditions, supports adopting the findings. For all findings checked "no," the staff report discusses the issues to facilitate the Planning Commission's decision-making. Findings checked "yes" may or may not be discussed in the report depending on the issues.

CMC 17.64.010.B, Coastal Development Permits	YES	NO
1. The project, as described in the application and accompanying materials, as	√	
modified by any conditions of approval, conforms with the certified City of Carmel-		
by-the-Sea Local Coastal Program.		
2. If the project is located between the first public road and the sea, the project	✓	
conforms with the public access and recreation policies of Chapter 3 of the Coastal		
Act of 1976 (commencing with Sections <u>30200</u> of the Public Resources Code).		

BE IT FURTHER RESOLVED that the Planning Commission of the City of Carmel-by-the-Sea does hereby APPROVE Design Study application (DS 21-376, Mardani) for a substantial alteration to an existing single-family residence, including demolition of more than 50 percent of the exterior walls, construction of a 333-square-foot one-story addition, construction of a 230-square-foot detached garage in the front yard setback, and associated site improvements located on Ocean Avenue 4 northeast of Guadalupe Street (APN 010-033-011-000), subject to the following conditions:

CONDITIONS OF APPROVAL			
No.	Standard Conditions		
1.	Authorization. This approval of Design Study application DS 21-376 (Mardani) authorizes		
	one-story additions totaling 333 square feet to a one-story, 562-square-foot cottage and		
	construction of a 230-square-foot detached garage in the front yard setback located on		
	Ocean Avenue 4 northeast of Guadalupe Street in the Single-Family Residential (R-1)		
	District as depicted in the plans prepared by NES Consultants approved by the Planning		
	Commission on June 11, 2024, and stamped approved and on file in the Community		
	Planning & Building Department unless modified by the conditions of approval contained		
	herein.		

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- 2. **Codes and Ordinances.** The project shall be constructed in conformance with all requirements of the R-1 District. All adopted building and fire codes shall be adhered to in preparing the working drawings. If any codes or ordinances require design elements to be changed, or if any other changes are requested when such plans are submitted, such changes may require additional environmental review and subsequent approval by the Planning Commission.
- Permit Validity. In accordance with CMC Section 17.52.170 (Time Limits on Approvals and Denials), a residential design study approval remains valid for a period of 12 months from the date of action. During this time, the project must be implemented, or the approval becomes void. Implementation is effected by erecting, installing, or beginning the installation of the improvement authorized by the permit, as determined by the Director. Extensions to this approval may be granted consistent with CMC 17.52.170.C.
- 4. **Water Use**. Approval of this application does not permit an increase in water use on the project site without adequate supply. Should the Monterey Peninsula Water Management District determine that adequate water is unavailable for this site, this permit will be scheduled for reconsideration, and appropriate findings will be prepared for review and adoption by the Planning Commission.
- 5. **Setback and Height Certifications.** A State licensed surveyor shall survey and certify the following in writing:
 - The footing locations are in conformance with the approved plans prior to footing/foundation inspection;
 - The roof heights and plate heights of each building are in conformance with the approved plans prior to the roof sheathing inspection. Roofs and plates shall not exceed the elevation points as identified in the approved project plans, and the roofs include an appropriate allowance for roofing material thickness.

Written certifications prepared, sealed, and signed by the surveyor shall be provided prior to footing/foundation inspection and roof sheathing inspection. In the event that multiple footing/foundation pours are required, a survey letter shall be submitted for each separate section.

- 6. **Service Laterals.** Prior to final inspection, all electrical service laterals to any new building or structure, or to any building or structure being remodeled when such remodeling requires the relocation or replacement of the main service equipment, shall be placed underground on the premises upon which the building or structure is located. Undergrounding will not be required when the project valuation is less than \$200,000, or the City Forester determines that undergrounding will damage or destroy significant trees(s) (CMC 15.36.020).
- 7. **Utility Meter Locations.** The placement of all utility meters shall be behind the front elevation and attached to either the primary residence or the detached garage. Changes to the location of any utility meter location shall require written approval of the Community Planning and Building Department prior to the change.
- 8. **Fire Sprinklers Residential.** Additions, alterations, or repairs to existing structures that involve the addition, removal, or replacement of 50 percent or more of the linear length of the walls (interior and exterior) within a 5-year period shall require the installation of

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an automatic residential fire sprinkler system in accordance with the California Building and Fire Codes (CMC 15.08.135).

- 9. **Modifications.** The Applicant shall submit in writing, with revised plans, to the Community Planning and Building staff any proposed changes to the approved project plans prior to incorporating those changes. If the Applicant changes the project without first obtaining City approval, the Applicant will be required to submit the change in writing, with revised plans, within two weeks of the City being notified. A cease work order may be issued at any time at the discretion of the Director of Community Planning and Building until a) either the Planning Commission or Staff has approved the change, or b) the property owner has eliminated the change and submitted the proposed change in writing, with revised plans, for review. The project will be reviewed for its compliance with the approved plans prior to the final inspection.
- 10. **Exterior Revisions to Planning Approval Form.** All proposed modifications that affect the exterior appearance of the building or site elements shall be submitted on the "Revisions to Planning Approval" form on file in the Community Planning and Building Department. Any modification incorporated into the construction drawings not listed on this form shall not be deemed approved upon issuance of a building permit.
- 11. Conflicts Between Planning Approvals and Construction Plans. It shall be the responsibility of the Owner, Applicant, and Contractor(s) to ensure consistency between the project plans approved by the Planning Staff, the Planning Commission, or the City Council on appeal and the construction plans submitted to the Building Division as part of the Building Permit review. Where inconsistencies between the Planning approval and the construction plans exist, the Planning approval shall govern unless otherwise approved in writing by the Community Planning & Building Director or their designee.

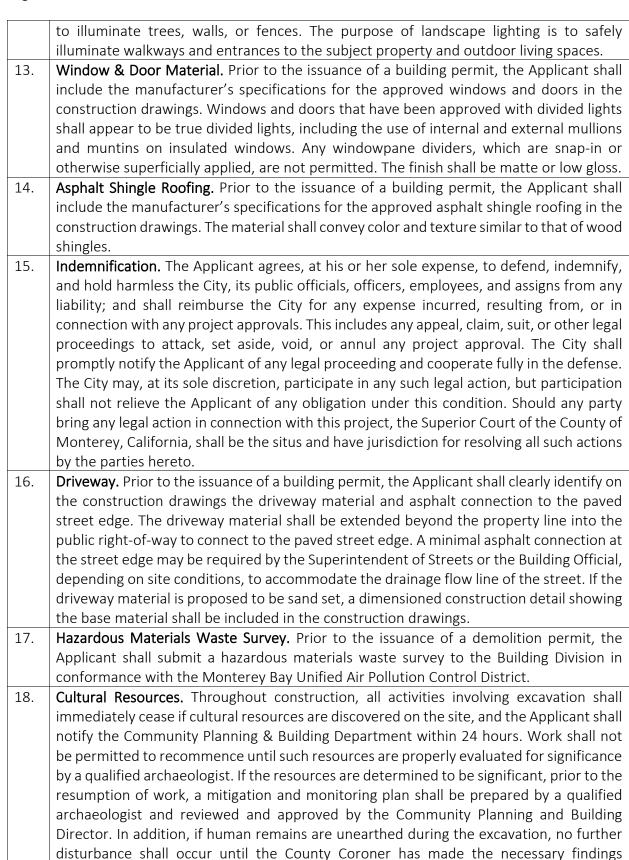
When changes or modifications to the project are proposed, the Applicant shall clearly list and highlight each proposed change and bring each change to the City's attention. Changes to the project incorporated into the construction drawings that were not clearly listed or identified as a proposed change shall not be considered an approved change. Should conflicts exist between the originally approved project plans and the issued construction drawings that were not explicitly identified as a proposed change, the plans approved as part of the Planning Department Review, including any Conditions of Approval, shall prevail.

12. **Exterior Lighting.** Prior to the issuance of a building permit, the Applicant shall include in the construction drawings the manufacturer's specifications, including illumination information, for all exterior light fixtures. All fixtures shall be shielded and down-facing.

Exterior wall-mounted lighting shall be limited to 25 watts or less (incandescent equivalent or 375 lumens) per fixture and shall be installed no higher than 10 feet above the ground or walking surface.

Landscape lighting shall not exceed 18 inches above the ground nor more than 15 watts (incandescent equivalent or 225 lumens) per fixture and shall be spaced no closer than 10 feet apart. Landscape lighting shall not be used as accent lighting, nor shall it be used

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Beach Commission.

24.

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regarding origin and distribution pursuant to California Public Resources Code (PRC) Section 5097.98. **Truck Haul Route.** Prior to the issuance of a building permit, the Applicant shall submit 19. for review and approval by the Community Planning & Building Director, in consultation with the Public Works and Public Safety Departments, a truck-haul route and any necessary traffic control measures for the grading activities. The Applicant shall be responsible for ensuring adherence to the truck-haul route and implementation of any required traffic control measures. USA North 811. Prior to any excavation or digging, the Applicant shall contact the 20. appropriate regional notification center (USA North 811) at least two working days, but not more than 14 calendar days, prior to commencing that excavation or digging. No digging or excavation is authorized to occur on-site until the Applicant has obtained a Ticket Number and all utility members have positively responded to the dig request. (Visit USANorth811.org for more information) **Conditions of Approval.** Prior to the issuance of a building permit, the Applicant shall print 21. a copy of the Resolution adopted by the Planning Commission and signed by the property owner(s) on a full-size sheet within the construction plan set submitted to the Building Safety Division. **Landscape Conditions** Landscape Plan Required. Prior to the issuance of a building permit, the Applicant shall 22. submit a landscape plan for review and approval by the Community Planning & Building Department and the City Forester. The landscape plan shall be included in the construction drawings and will be reviewed for compliance with the landscaping standards contained in the Zoning Code, including, but not limited to, the following: 1) All new landscaping shall be 75% drought-tolerant; 2) Landscaped areas shall be irrigated by a drip/sprinkler system set on a timer; and 3) The project shall meet the City's recommended tree density standards unless otherwise approved by the City based on on-site conditions. The landscape plan shall identify the location where new trees will be planted when new trees are required to be planted by the City code, the Forest and Beach Commission, or the Planning Commission. Tree Planting Requirements. Prior to issuance of a building permit, the Applicant shall 23. identify on the landscape plan the location, size, and species of required tree plantings. All new trees shall be installed prior to the final inspection. Trees shall be recorded and monitored for at least five years to ensure their establishment and growth to maturity. Trees that do not survive or are removed shall be replaced with new trees that are equivalent in size to the measured or projected growth of the original trees and shall be

planted in the same location unless otherwise directed by the City Forester or Forest &

Tree Removal Prohibited. Throughout construction, the Applicant shall protect all trees

identified for preservation by methods approved by the City Forester. Trees on or

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adjacent to the site shall only be removed upon the approval of the City Forester or Forest and Beach Commission.

- 25. **Tree Protection Measures.** Requirements for tree preservation shall adhere to the following tree protection measures on the construction site.
 - Prior to grading, excavation, or construction, the developer shall clearly tag or mark all trees to be preserved.
 - Excavation within 6 feet of a tree trunk is not permitted.
 - No attachments or wires of any kind, other than those of a protective nature, shall be attached to any tree.
 - Per Municipal Code Chapter 17.48.110, no material may be stored within the dripline of a protected tree, including the drip lines of trees on neighboring parcels.
 - Tree Protection Zone. The Tree Protection Zone shall be equal to dripline or 18 inches radially from the tree for every one inch of trunk diameter at 4.5 feet above the soil line, whichever is greater. A minimum of 4-foot-high transparent fencing is required unless otherwise approved by the City Forester. Tree protection shall not be resized, modified, removed, or altered in any manner without written approval. The fencing must be maintained upright and taught for the duration of the project. No more than 4 inches of wood mulch shall be installed within the Tree Protection Zone. When the Tree Protection Zone is at or within the drip line, no less than 6 inches of wood mulch shall be installed 18 inches radially from the tree for every one inch of trunk diameter at 4.5 feet above the soil line outside of the fencing.
 - Structural Root Zone. The Structural Root Zone shall be 6 feet from the trunk or 6 inches radially from the tree for every one inch of trunk diameter at 4.5' above the soil line, whichever is greater. Any excavation or changes to the grade shall be approved by the City Forester prior to work. Excavation within the Structural Root Zone shall be performed with a pneumatic excavator, hydro-vac at low pressure, or another method that does not sever roots.
 - If roots greater than 2 inches in diameter or larger are encountered within the approved Structural Root Zone, the City Forester shall be contacted for approval to make any root cuts or alterations to structures to prevent roots from being damaged.

If roots larger than 2 inches in diameter are cut without prior City Forester approval or any significant tree is endangered as a result of construction activity, the building permit will be suspended, and all work stopped until an investigation by the City Forester has been completed, and mitigation measures have been put in place.

Foundation Work Near Significant Trees. All foundations within 15 feet of significant trees shall be excavated by hand. If any tree roots larger than two inches (2") are encountered during construction, the City Forester shall be contacted before cutting the roots. The City Forester may require the roots to be bridged or may authorize the roots to be cut. If roots larger than two inches (2") in diameter are cut without prior City Forester approval or any significant tree is endangered as a result of construction activity, the building permit will be suspended and all work stopped until an investigation by the City Forester has been completed. Six inches (6") of mulch shall be evenly spread across the inside the dripline of all trees prior to the issuance of a building permit.

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Environmental Compliance Conditions 27. **Drainage Plan.** Prior to the issuance of a building permit, the Applicant shall submit for review and approval by the Community Planning & Building and Public Works Departments a drainage plan that meets the requirements of the City's drainage guidance, SOG 17-07. At a minimum, new and replaced impervious area drainage must be dispersed around the site rather than focused on one corner of the property; infiltration features must be sized appropriately and located at least 6 feet from neighboring properties. The drainage plan shall include information on drainage from new impervious areas and semi-pervious areas. **BMP Tracking Form.** Prior to issuance of a building permit, the Applicant shall submit for 28. review and approval by the Community Planning & Building and Public Works Departments a completed BMP Tracking form. Semi-Permeable Surfaces. Prior to issuance of a building permit, the Applicant shall 29. submit for review and approval by the Community Planning & Building and Public Works Departments cross-section details for all semi-permeable surfaces. **Erosion and Sediment Control Plan.** Prior to issuance of a building permit, the Applicant 30. shall submit for review and approval by the Community Planning & Building and Public Works Departments an erosion and sediment control plan that includes locations and installation details for erosion and sediment control BMPs, material staging areas, and stabilized access. 31. Erosion Control in the Right-of-Way. Prior to issuance of a building permit, the Applicant shall identify on the landscape plan any natural slope within the right-of-way immediately adjacent to the property where parking is not practical. Jute netting and a droughttolerant ground cover to manage post-construction erosion control shall be installed. Plants installed within the drip line of trees shall be selected from the City's "List of Compatible Plants Under and Around Native Trees" in the Forest Management Plan. The Public Works Director, or their designee, may waive this requirement. **Special Conditions** Pre-Construction Meeting. Prior to the issuance of a building permit, the contractor 32. overseeing the project shall schedule a pre-construction meeting with the Project Planner for the purpose of reviewing the conditions of approval and expectations during construction. Conditions of Approval Acknowledgement. Prior to the issuance of a building permit 33. revision, a completed **Conditions of Approval Acknowledgment** form shall be included in the construction drawings. The form shall be signed by the Property Owner, Applicant, and Contractor prior to the issuance of a building permit. 34. Copper Gutters & Downspouts Not Permitted. Prior to the issuance of a building permit, the applicant shall clearly identify the material for gutters and downspouts. Copper is not permitted. 35. Construction Management Plan. Prior to the issuance of a building permit, the Applicant shall submit a Construction Management Plan for review and approval by the Community Planning & Building Director. **Required Tree Plantings.** Prior to issuance of a building permit, the applicant shall identify 36.

the type, size, and location of one upper canopy tree on the project site. The applicant

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	shall work with the City Forester in selecting an appropriate upper canopy tree and
	identifying the location for planting. Required tree planting shall be installed prior to final
	inspection.
37.	Proposed Stone Wall in the Public Right-of-Way. Prior to the issuance of a building permit,
	the applicant shall work with staff on a wall design for safe vehicular access revise the
	plans to eliminate the proposed stone wall-on the east side of the driveway in the public
	right-of-way.
38.	Exterior Color Scheme. Prior to the issuance of a building permit the applicant shall
	submit for review and approval by the Community Planning & Building Department an
	alternative color scheme for the window/door color and/or body color that reflects
	muted earthtones.
39.	Root Protection Zone. Prior to the issuance of a building permit the applicant shall revise
	the plans to provide a minimum 6-foot setback between the addition, including the
	foundation system, and tree no. 4 and 5 OR shall design a foundation system that avoids
	any significant roots.
40.	Number of Exterior Light Fixtures. Prior to the issuance of a building permit the applicant
	shall revise the plans to show no more than one exterior wall mounted light fixture at
	each exterior door.
<u>41.</u>	Roof Form. Prior to the issuance of a building permit, the applicant shall revise the roof
	plan to reflect a hip roof on the bedroom addition.
<u>42.</u>	East Elevation Window at Stairs Leading to the Bedroom Addition. Prior to the issuance
	of a building permit, the applicant shall revise the window schedule to reflect obscure
	glass for window Type B in bedroom two on the east elevation at the stairs leading from
	the kitchen to the bedroom addition.

Acknowledgment and acceptance of conditions of approval:

DocuSigned by:	Azadeh Mardani	6/13/2024
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Property Owner Signature	Printed Name	Date

PASSED, APPROVED, AND ADOPTED BY THE PLANNING COMMISSION OF THE CITY OF CARMEL-BY-THE-SEA this $11^{\rm th}$ day of June 2024, by the following vote:

AYES: DELVES, KARAPETKOV, LOCKE, LEPAGE

NOES:

ABSENT: ALLEN

ABSTAIN:

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APPROVED:

ATTEST:

DocuSigned by:

Michael LePage

Chair

—DocuSigned by:

Leah R. Young

Leah Young

Planning Commission Secretary