



# City of Carmel-by-the-Sea

**Adopt Resolution Authorizing Amendment #1  
to the Professional Services Agreement  
(PSA) with 4 Leaf and Amendment #2 to the  
PSA with Ausonio for Fiscal Year 2024/25**

City Council Meeting  
July 8, 2024



# Consultant Selection Process

- Qualifications based Consultant selection process for Project Management Services
- 4 Leaf and Ausonio were selected to support CIP projects
- September 2022, Council awarded a two-year PSA to 4 Leaf to support CIP projects
- August 2022 Council awarded a three-year PSA to Ausonio to support facility renovation projects





# 4 Leaf Scope of Work

1. The Police Building Renovation will be the only project covered in the proposed Amendment No. 1 with 4 Leaf
2. 4 Leaf services will be based on providing on-call, as needed services for the Police Building Project
3. Above what can be managed by the City's Project Manager(s) including the pending new hire that will take place as approved in the FY 2024-25 budget
4. Allows for maximum flexibility for the City and 4 Leaf
5. Extend PSA through June 30, 2027



# Ausonio Scope of Work

1. Construction management and inspection for four CIP projects
2. Oversee a structural engineering assessment for Trestle Bridge
3. Park Branch Library Window repairs
4. Project coordination
5. Project updates
6. Pre-bid meetings, issue addenda, evaluate bid proposals
7. Issue NTP letters, construction meetings, schedules, inspections, negotiate change orders, and close out projects.



# Fiscal Impact

- The fee for 4 Leaf, Inc., to provide as-needed services for the Police Building Project is \$150,000.
- The fee for Ausonio, Inc., to provide Project Management Services for CIP Projects is \$125,000.