



COUNTY OF MONTEREY HEALTH DEPARTMENT

Elsa Jimenez, Director of Health

Administration Animal Services Behavioral Health Clinic Services
Emergency Medical Services Environmental Health Public Administrator/Public Guardian Public Health

May 17, 2024

Chip Rerig
City Administrator
City of Carmel-by-the-Sea
PO Box CC
Carmel-by-the-Sea, CA 93921

Dear Mr. Rerig:

Each year the Monterey County Environmental Health Bureau (EHB) requests a letter of authorization from the City Administrator or designee authorizing the County of Monterey to execute all documents necessary to continue to implement the annual Oil Payment Program Cycle 15 (OPP15) on your city's behalf. A sample letter is enclosed for your convenience. **We request that you return the signed authorization letter to our office by May 31, 2024** to ensure timely submittal to CalRecycle.

For over 15 years, the EHB has administered a successful countywide Used Oil & Filter Recycling Program on behalf of all cities and the unincorporated area of Monterey County. The Program is funded by a grant from the California Department of Resources Recycling and Recovery (CalRecycle) and supports used oil and filter recycling activities throughout the County. Enclosed is the FY 2022-2023 Annual Report Summary detailing the activities, outreach events and volume collected as a result of this program. Below are a few highlights of program activities:

- Ran over 170 ads in English and Spanish through various media outlets.
- Filter exchange program paid for 145 filters for residents that were given vouchers when recycling used oil filters during Community Clean Up Days.
- Collected 194,659 gallons of used oil and 39,405 used oil filters.

Continuing to pool funds allows both the Cities and County to continue to achieve greater efficiencies by maximizing resources, allowing consistency in outreach efforts, and preventing duplication of labor. I look forward to continuing working with your city in providing used oil and filter recycling services to our community.

Please contact Recycling Services at (831) 755-8907 should you need further information regarding this program.

Sincerely,

DocuSigned by:
Ricardo Encarnacion
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Ric Encarnacion, REHS, MPH
Bureau Chief, Environmental Health Bureau



Annual Report Summary

Recipient/Jurisdiction: Monterey County

Status: Open

Fiscal Year: 2022-23

Program Advisor: Batavia, Ashraf

| Oil Collection Type | Oil (Gallons) | Oil Filters |
|------------------------------|----------------|---------------|
| Certified Collection Centers | 100,445 | |
| PHHW and ABOPS | 25,110 | 6,840 |
| Agricultural Collection | 50,375 | 25,750 |
| Residential Collection | 17,359 | 6,315 |
| Marinas | 1,370 | 500 |
| Oil Collection Total: | 194,659 | 39,405 |

Expenditures

PAYMENT NUMBER : OPP12-21-0251

| | | |
|-------------------------------|--------------------------|-----------|
| | AVAILABLE BALANCE | 56,048.11 |
| Administration | Indirect / Overhead Cost | 8,356.73 |
| | Personnel | 4,508.91 |
| Collection | Curbside (allow resident | 5,338.50 |
| | Permanent HouseHold Haza | 26,719.94 |
| Education | DMV Ads | 5,850.00 |
| | Other | 715.55 |
| Materials/Construction | Oil Absorbent Rags/Socks | 1,758.48 |
| | Oil Tanks | 2,800.00 |
| | REMAINING BALANCE | 0.00 |

PAYMENT NUMBER : OPP13-23-0251

| | | |
|-------------------------------|--------------------------|-----------|
| | AVAILABLE BALANCE | 96,136.00 |
| Administration | Indirect / Overhead Cost | 4,597.30 |
| | Personnel | 10,187.17 |
| Collection | Curbside (allow resident | 5,757.25 |
| | Permanent HouseHold Haza | 24,715.48 |
| Education | Other | 821.36 |
| Materials/Construction | Oil Tanks | 4,491.74 |
| | REMAINING BALANCE | 45,565.70 |

Program Highlights

Theme: One of the main activities of the Used Oil Program is to promote/increase used oil filter collection. What activities did you conduct to increase used oil filter collection?

The County of Monterey Used Oil and Filter Recycling Program provides outreach and education to residents of Monterey County on how to recycle used oil and filters. During the 2022 calendar year Monterey County Environmental Health (MCEH) placed electronic and radio advertisements, conducted site visits to local Certified Collection Centers (CCC's) and continued to cover the cost of used oil and filter hauling for garbage and recycling haulers, agricultural and marine centers. The program also continues to cover the cost of maintenance and repairs of oil tanks at various oil collection sites.

o Paid for advertisements at CA DMV – Salinas location that ran from April through December 2022.

o Paid for 170 – 15 second radio ads both in English and Spanish radio iHeart Radio on the Total Traffic & Weather Network focusing on the residential and curbside collection programs. Advertisements are played on KDON 102.5, KION 101.1FM, KOCN 105.1, KTOM 92.7 and La Preciosa KPRC.

Staff post information on recycling used oil and filters via Instagram and the County website.

Conducted 29 site visits to Certified Collection Centers.

Did you increase or decrease used oil and filter collection compared to last year? How much and why?

Used oil collection increased in Monterey County in 2022 with a significant increase in used filter collection compared to 2021. The significant increase in filter collection could be the cause of the following:

- Salinas Valley Recycles submitted their used oil and filter collection from DIYers.
- Haulers also improved their tracking of filter collection and submitted their data to the County of Monterey when requested.

The total gallons of used oil collected in 2022: 194,659 gallons. This was a 7% increase compared to the prior year.

The total number of used oil filters collected in 2022: 39,405 filters. This was a 31% increase compared to the prior year.

Oil Collection at CCC's increased by 6%. Filters data is not accurate, no data was provided. MCEH staff would like to know how to obtain the filter data collected by the CCC's so that it can be incorporated in the report.

Collection at PHHW/ABOP's increased by 175% for used oil and 204% in filter collection. The increase of both oil and filters collected is mainly because the staff was able to obtain data from Salinas Valley Recycles HHW collection sites. Information on HHW disposal is listed on Monterey County's website as well as the HHW collection sites' webpages. Also, when staff tables at community clean-up events direct outreach on HHW is provided to the public.

Collection at Agricultural Used Collection centers decreased by 18% for used oil and there was no difference in filter collection. Collection at Sturdy Oil continues to be the main collection center for the Monterey County AG program. MCEH staff annually participates in the AG expo as a way to educate small farmers on how to recycle used oil and filters.

Used oil collection for the Curbside program increased by 37% and over 300% for filter collection. MCEH staff placed electronic and radio advertisements for the curbside program. MCEH utilizes Instagram as a platform for outreach. Staff used the manifest data provided by Bayside Oil, our used oil hauler, and contacted the haulers directly to obtain this data.

Marine

Used oil collection at marine centers decreased 54% in used oil collection while filter collection remained the same for both 2022 and 2021.

Were there any program changes from this year to last year?

MCEH continued with filter exchange events as more community clean-up events resumed after taking a pause during the pandemic. There was a total of 6 filter exchange events in 2022, which resulted in 154 new filters for residents that recycled used filters. MCEH also brought back used oil recycling advertisements for CA DMV Salinas location that began in April 2022.

If you dropped a program or method, why do you think it didn't work?

Mainly due to the decrease in grant funding, the County of Monterey put a pause on radio ads as of June 2022 however they will continue in 2023.

What program or method has worked best for you?

Filter exchange events continue to be the best method for providing education and outreach because staff can connect directly with the public and answer questions that might arise.

Did you develop any best practices or techniques to share with other grantees?

Not at this time.

What can CalRecycle do to help you? Or what would you like to see modified to better assist you?

Provide ideas on how to assist certified collection centers that have a problem with illegal dumping of oil/ filters.

While conducting site visits, we noticed that there were a couple of sites that were no longer collecting oil/ filters from the public. How do we remove these sites from the list?

Annual Report Certification

"I certify under penalty of perjury, under the laws of the State of California, that I have read the Oil Payment Program (OPP) Guidelines (Guidelines), that the submitted Annual Report and Expenditure information is correct, and that all funds received under the OPP have been expended in accordance with the Guidelines."



8/11/2023 | 3:11 PM PDT

Signature of Signature Authority (as authorized in Resolution) or Authorized Designee (as authorized in Letter of Designation)

Date

Elsa Jimenez

Print Name

IMPORTANT! Recipient must print out this page, obtain Signature of Signature Authority, upload signed document to the LoGOPP system, and retain the original document in Recipient's cycle file.