



CITY OF CARMEL-BY-THE-SEA

Fiscal Year 2024-2025
Recommended Budget

Expenditures

May 21, 2024



FY 24-25 Budget at-a-Glance

FY 24-25 Recommended Revenues	\$31,431,249
General Fund Operating Expenditures	28,286,593
Debt Service Expenditures	519,100
Pension Unfunded Liability Mitigation Expenditures	2,375,351
Capital Outlay Expenditures	12,579,000
Workers Compensation Expenditures	127,000
FY 24-25 Total Recommended Expenditures	\$43,887,044
Use of Fund Balance for Capital Projects	\$12,455,795
Funded Full Time Equivalent (FTE) positions	97.25

Updated since May 7, 2024 City Council meeting to reflect the following changes:

1. \$6K added to City Council “Community Promotions” for 2 additional discretionary grants
2. \$31K added to Liability Insurance Premiums per updated estimated received May 16, 2024



FY 24-25 Budget | \$43.9 MILLION



\$18.4M

EMPLOYEES

Salaries & Benefits,
Pension Unfunded
Liability, Worker's Comp



\$12.4M

COMMUNITY

Operating expenditures
for services and supplies



\$12.6M

CIP

public safety, hardscape and
green infrastructure,
technology for operations,
environmentally friendly
vehicles, facilities' deferred
maintenance



\$519K

DEBT

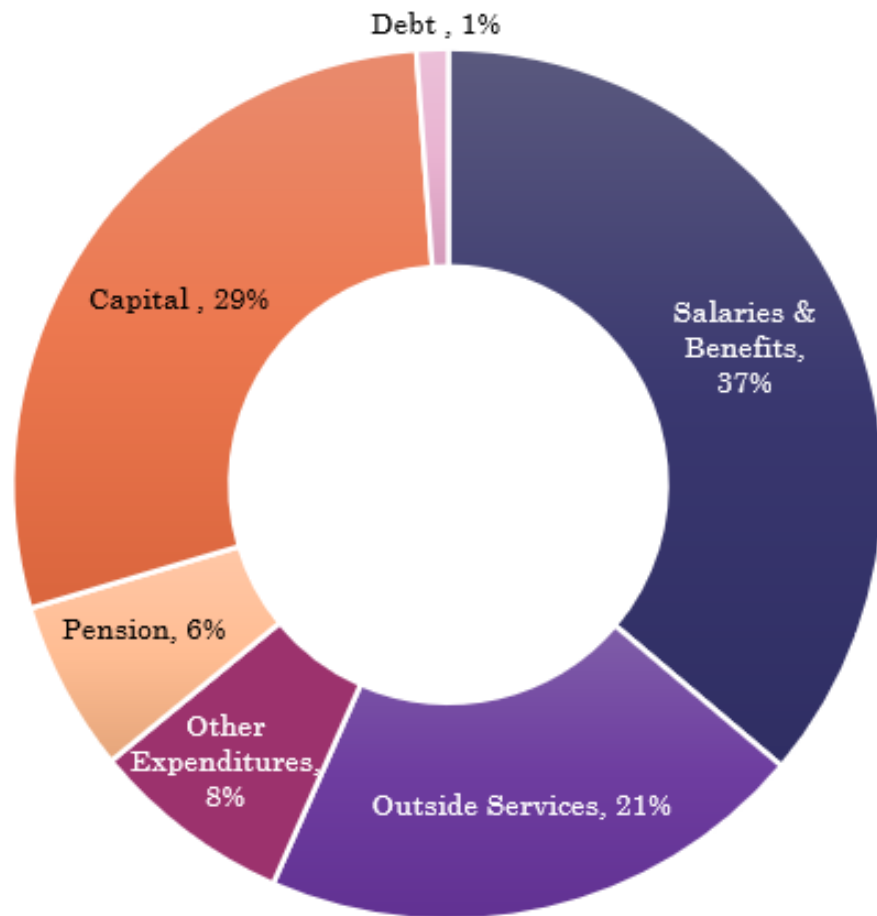
2020 Refunding Lease
Revenue Bonds

\$25M invested in Village



Expenditures at-a-Glance

FY 24-25 Expenditure by Type



Type of Expenditure	Budget	% of Budget	% over PY
Salaries & Benefits	\$16,016,392	36%	6%
Outside Services	9,044,941	21%	9%
Other Expenditures	3,352,260	8%	13%
Pension	2,375,351	5%	18%
Capital Outlay	12,579,000	29%	15%
Debt Service	519,100	1%	-2%
Total	\$43,887,044	100%	10%



Expenditures by Function

FY 24-25 Expenditures by Function

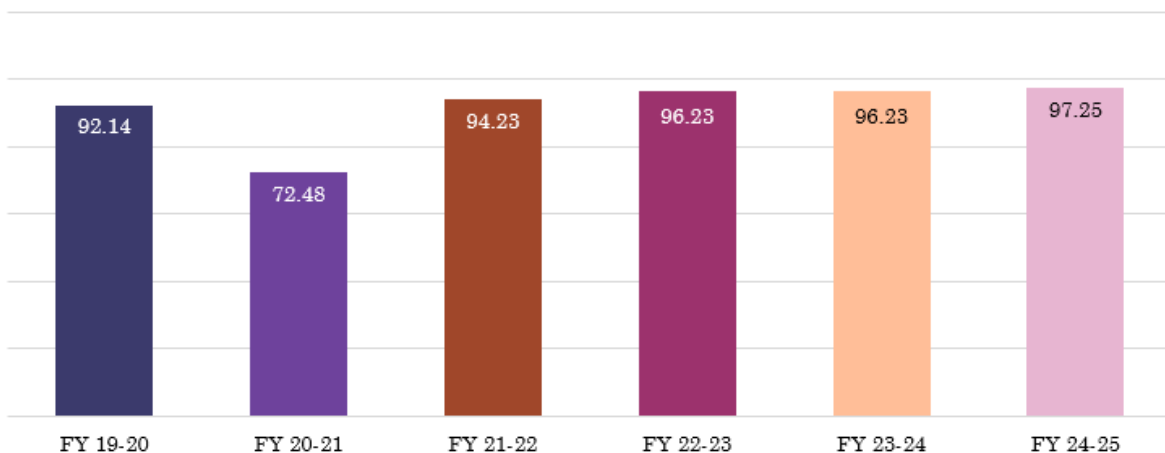


Expenditures	Budget	% of Budget	% over PY
Administration	\$3,409,232	8%	6%
Citywide	4,115,351	9%	-5%
Council	252,934	2%	28%
Legal	517,000	1%	0%
Planning	2,211,584	5%	-1%
Ambulance	1,755,492	4%	-2%
Fire	3,441,874	8%	11%
Police	5,377,455	12%	-7%
Marketing	406,297	1%	6%
Sunset Center	750,000	2%	0%
Library	1,886,724	4%	18%
Public Works	6,538,001	15%	21%
Operating Budget	\$30,661,944	70%	5%
Debt	519,100	1%	-2%
Capital	12,579,000	29%	15%
Workers Comp	127,000	0%	66%
Total	\$43,887,044	100%	7%



Staffing at-a-Glance

Funded FTE by Fiscal Year



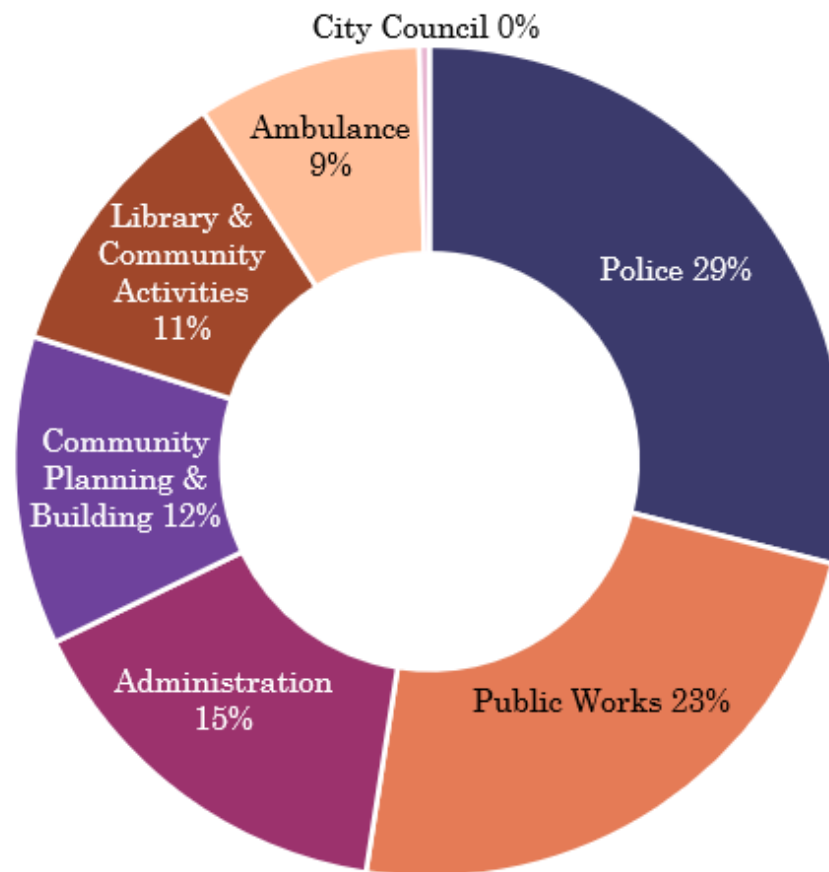
Administration			
Retired Annuitant - Extra help (480 hrs)	0.23	0.00	-0.23
Administrative Coordinator	0.50	1.00	0.50
Finance Specialist	1.50	1.00	-0.50
Library			
Circulation Supervisor	1.00	0.00	-1.00
Library Assistant (full-time)	3.00	4.00	1.00
Hourly Library Assistant	2.00	3.25	1.25
Community Planning & Building			
Principal Planner	1.00	2.00	1.00
Public Works			
Maintenance Worker I/II	7.00	8.00	1.00
Project Manager	1.00	2.00	1.00
Natural Resources Manager	1.00	0.00	-1.00
Assistant City Forester	0.00	1.00	1.00
Tree Permit Technician	0.00	1.00	1.00
Police			
Community Services Officer - 2 year limited term*	2.00	0.00	-2.00
Corporal	2.00	0.00	-2.00
Police Services Supervisor	0.00	1.00	1.00
Police Officer - 2 year limited term*	1.00	0.00	-1.00
Total Change			1.02



Staffing at-a-Glance

FY 24-25 Salaries & Benefits Expenditure by Department

Department	Budget	% of Budget	% over PY
Police	\$4,637,105	29%	-8%
Public Works	3,762,409	23%	20%
Administration	2,467,342	15%	7%
Community Planning & Building	1,925,124	12%	12%
Library & Community Activities	1,759,634	11%	18%
Ambulance	1,401,790	9%	4%
City Council	62,988	0%	35%
Total	\$16,016,392	100%	6%





Department Expenses

Departments At-a-Glance



Departments at-a-Glance

City Council

Discretionary Grants (\$36k): Increased \$6k per Council's direction at May 7, 2024 City Council Meeting

Mail Service (\$87k): Up from FY23-24 of \$63k

Regional memberships (\$51k): *Specifics listed in budget book, may be adjusted according to Council direction*

City Council				
Account Number	Account Description	FY23-24 Amended Budget	FY23-24 Estimated Actual	FY24-25 Recommended
Salaries & Benefits Subtotal		\$46,646	\$46,646	\$62,988
101-110-00-42005	Community Promotions	\$105,793	\$105,796	\$122,600
101-110-00-42007	Regional Memberships	48,996	48,996	50,546
101-110-00-42101	Office Supplies	450	0	450
101-110-00-42302	Conferences & Meetings	8,350	7,100	10,350
Services & Supplies Subtotal		\$163,589	\$161,892	\$183,946
Total		\$210,235	\$208,538	\$246,934

Legal/ City Attorney

Contract Services (\$442k): General City Attorney legal services (\$360k + \$7k annual evaluation) and specialized City Attorney services (\$75k) such as personnel, negotiations

Legal Costs (\$75k): Specialized counsel legal services such as wireless communications

City Attorney				
Account Number	Account Description	FY23-24 Amended Budget	FY23-24 Estimated Actual	FY24-25 Recommended
101-112-00-42001	Contract Services	\$442,000	\$442,000	\$442,000
101-112-00-42004	Legal Costs	75,000	20,000	75,000
Total		\$517,000	\$462,000	\$517,000



Departments at-a-Glance

Office of the City Administrator

(Administration, Clerk, Finance, IT, HR)

Contract Services

- Administration (\$60k): City administrator evaluation, consultants
- Clerk (\$52k): Agenda management software update, PRA software, Monterey County Elections Measures
- Finance (\$48k): GASB reporting, pension consulting, bond compliance reporting, Sales and Transaction Tax services
- HR (\$8k): Third-party administrator benefit admin fees
- IT (\$46k): Network Security Consultant, Laserfische development, IT Strategic plan, Security Policy development

Publications & Subscriptions

- IT (\$246k): software licensing, security monitoring, cloud services
- Finance (\$21k): software licensing

Employee Appreciation: Events such as annual holiday party, spring luncheon, years of service awards, and City Administrator lunches with staff

Computer Replacements: Replacing outdated and aging computers

Office of the City Administrator				
Account Number	Account Description	FY23-24 Amended Budget	FY23-24 Estimated Actual	FY24-25 Recommended
Salaries & Benefits Subtotal		\$2,109,231	\$1,587,349	\$2,270,811
101-111-00-42001	Contract Services	\$512,150	\$360,446	\$213,715
101-111-00-42002	Recruiting Services	41,100	35,000	71,100
101-111-00-42003	Auditing Services	51,650	57,990	87,000
101-111-00-42006	Records Management	6,000	7,333	7,000
101-111-00-42009	Advertising and Legal Notices	22,000	20,932	22,900
101-111-00-42015	Other Services	12,000	26,362	24,800
101-111-00-42101	Office Supplies	8,325	6,775	10,375
101-111-00-42102	Publications & Subscriptions	301,210	302,140	269,480
101-111-00-42106	Small Tools and Equipment	0	0	1,200
101-111-00-42202	Equipment Maintenance	42,500	4,045	24,600
101-111-00-42301	Training & Education	10,700	10,365	10,200
101-111-00-42302	Conferences & Meetings	14,400	14,777	16,125
101-111-00-42304	Dues & Memberships	4,470	3,035	8,550
101-111-00-42305	Mileage Reimbursement	50	0	0
101-111-00-42306	Employee Programs	2,950	2,950	3,000
101-111-00-42307	Employee Appreciation	20,700	16,200	18,500
101-111-00-42403	Printing	14,100	11,107	9,800
101-111-00-42404	Shipping/Postage/Freight	18,700	18,130	24,545
101-111-00-42405	Telephone & Communications	118,000	117,815	80,000
101-111-00-42406	Bank & Merchant Fees	17,500	1,850	4,000
101-111-00-42407	Computer Non Capital	32,000	17,400	32,000
101-111-00-42410	Pre-employment Costs	3,000	1,500	3,000
Services & Supplies Subtotal		\$1,253,505	\$1,036,152	\$941,890
Total		\$3,362,736	\$2,623,501	\$3,212,701



Departments at-a-Glance

Non-Departmental

Liability Insurance and claims deductible (\$1.1M):
16% up over PY

PERS UAL (\$2.4M): UAL costs are up 22% over FY23-24. The fourth tranche of the Section 115 Trust contributions will be transferred and restricted in FY24-25. FY25-26 will be the final \$1M installment

Utilities-Citywide (\$269k)

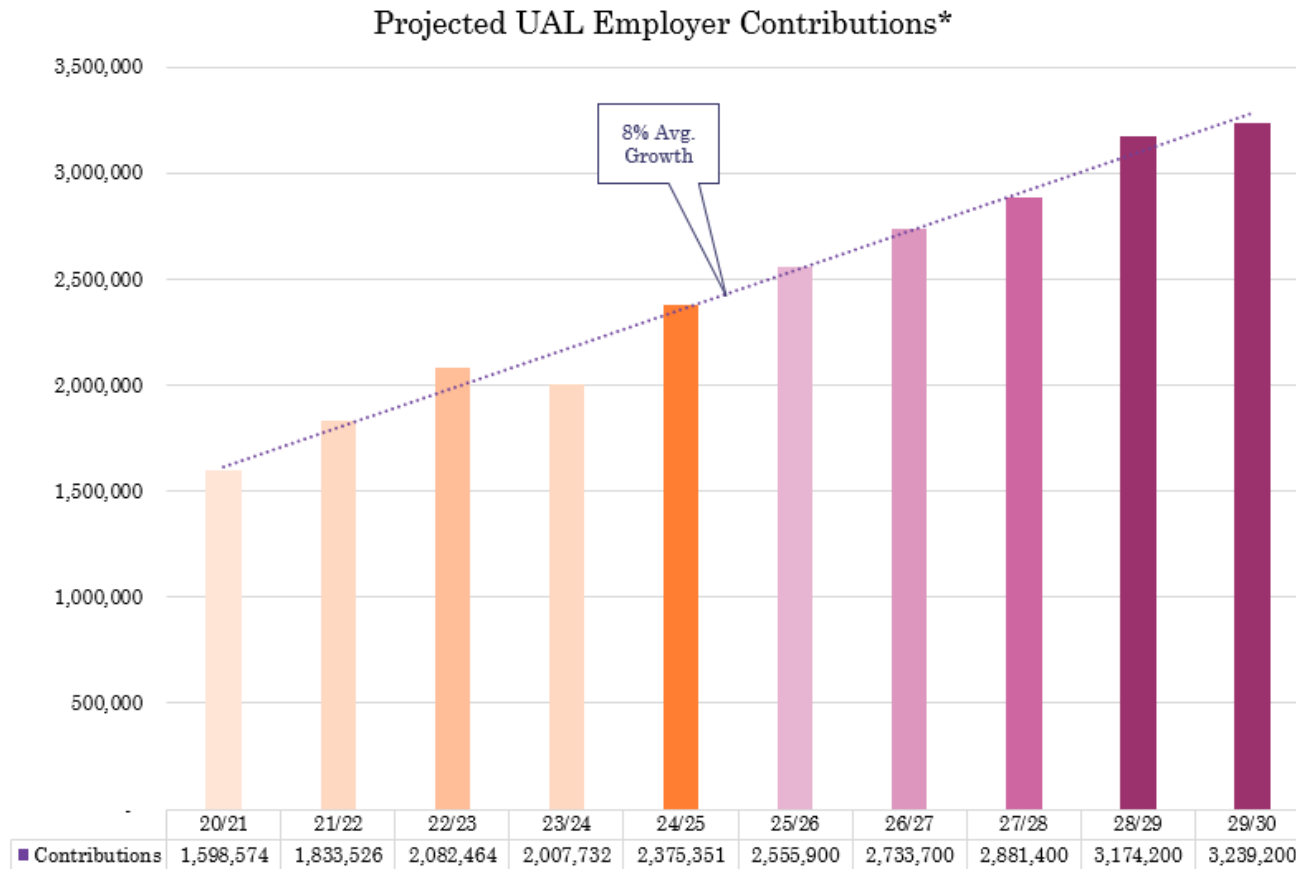
Utilities-Forest Theater (\$10k): per City lease

Property Tax Assessments (\$100k)

County Property Tax Admin Fee (\$98k): Passthrough costs imposed by County to administer property taxes

Non-Departmental				
Account Number	Account Description	FY23-24 Amended Budget	FY23-24 Estimated Actual	FY24-25 Recommended
101-130-00-42501	Liability Insurance Premium	\$946,965	\$946,010	\$1,102,500
101-130-00-42503	PERS Unfunded Accrued Liability Payment	2,942,767	1,942,767	2,375,351
101-130-00-42504	Insurance Claims Paid	30,000	42,500	50,000
101-130-00-42505	Utilities	245,000	307,003	269,500
101-130-00-42506	Property Tax Assessments	91,755	90,910	100,000
101-130-00-42508	Unemployment Costs	15,000	5,000	15,000
101-130-00-42510	Retiree Health Share	84,980	84,850	95,000
101-130-00-42511	County Property Tax Admin Fees	89,335	89,335	98,000
101-130-00-42512	Forest Theater Utilities	10,000	-	10,000
Total		\$4,455,802	\$3,508,375	\$4,115,351

Question: Do we have any projections, out several decades, of what our pension costs with this level of staffing will be?



*Projected contributions assume that all actuarial assumptions will be realized and that no further changes to the assumptions, contributions, benefits, or funding will occur during the projection period. In particular, the investment return beginning with FY 22-23 is assumed to be 6.8% per year, net of investment and administrative expenses. Future contribution requirements may differ significantly from those shown above. The actual long-term cost of the plan will depend on the actual benefits and expenses paid and the actual investment experience of the fund.

CalPERS Actuarial Valuation – June 30, 2022 (most recent)

Assumes staffing remains at FY21-22 levels (80.0 FTE) at 6.8% investment return for FY23-24 forward

FY23-24 FTE is currently 81.0 FTE.



Departments at-a-Glance

Marketing & Economic Development

SCC Operating Grant (\$750k): per agreement

MCCVB (\$227k): based on 3% of FY 24-25 TOT Budget of \$7,543,234.

Visit Carmel (\$120k): per agreement

Carmel Chamber of Commerce (\$60k)

Marketing & Economic Development				
Account Number	Details	FY23-24	FY23-24	FY24-25
		Amended Budget	Estimated Actual	Recommended
101-122-00-42008	SCC- Sunset Center Operating Grant	\$750,000	\$750,000	\$750,000
101-122-00-42008	MCCVB	204,030	204,030	226,297
101-122-00-42008	Visit Carmel	120,000	120,000	120,000
101-122-00-42008	Carmel Chamber of Commerce	60,000	60,000	60,000
		\$1,134,030	\$1,134,030	\$1,156,297





Departments at-a-Glance

Library

Contract Services (\$6.5K): City's art collection storage

Library				
Account Number	Account Description	FY23-24 Amended Budget	FY23-24 Estimated Actual	FY24-25 Recommended
	Salaries & Benefits Subtotal	\$1,283,876	\$1,176,241	\$1,538,899
101-120-00-42001	Contract Services	5,530	4,884	6,530
	Services & Supplies Subtotal	\$5,530	\$4,884	\$6,530
	Total	\$1,289,406	\$1,181,125	\$1,545,429

Community Activities

Contract Services (\$88k): Farmer's Market, 3rd Thursday events, porta potties, sound systems

Community Promotions (\$23k): costs for City event supplies

Community Activities				
Account Number	Account Description	FY23-24 Amended Budget	FY23-24 Estimated Actual	FY24-25 Recommended
	Salaries & Benefits Subtotal	\$203,055	\$61,608	\$220,735
101-121-00-42001	Contract Services	\$35,975	\$34,169	\$88,245
101-121-00-42005	Community Promotions	56,567	56,567	23,465
101-121-00-42009	Advertising and Legal Notice	7,350	7,350	8,300
101-121-00-42101	Office Supplies	300	200	250
101-121-00-42403	Printing	1,050	1,012	300
	Services & Supplies Subtotal	\$101,242	\$99,298	\$120,560
	Total	\$304,297	\$160,906	\$341,295



Departments at-a-Glance

Community Planning & Building

Contract Services

Affordable housing studies (\$42.5K- grant funded)
Historic context update (\$40K-grant funded)
Safety element update (\$40K)
Scanning & digitizing (\$40K)
Engineered Fire Systems review (\$8K)
CSG Plans Check Services (\$40K)

Training & Education, Conferences & Meetings, Dues & Memberships

Continue department professionalization and growth (\$26k)

Community Planning & Building				
Account Number	Account Description	FY23-24 Amended Budget	FY23-24 Estimated Actual	FY24-25 Recommended
Salaries & Benefits Subtotal		\$1,716,749	\$1,378,260	\$1,925,124
101-115-00-42001	Contract Services	\$468,400	\$437,600	\$241,900
101-115-00-42009	Advertising and Legal Notice	500	500	500
101-115-00-42101	Office Supplies	6,400	6,400	6,400
101-115-00-42102	Publications & Subscriptions	1,425	1,425	1,425
101-115-00-42104	Safety Equipment and Supplies	800	200	2,700
101-115-00-42107	Gas and Oil	250	100	250
101-115-00-42115	Other Supplies	2,900	2,900	3,950
101-115-00-42301	Training & Education	9,805	5,500	11,305
101-115-00-42302	Conferences & Meetings	8,350	2,500	8,350
101-115-00-42304	Dues & Memberships	7,980	2,600	8,680
101-115-00-42403	Printing	1,000	1,000	1,000
Sevices & Supplies Subtotal		\$507,810	\$460,725	\$286,460
Total		\$2,224,559	\$1,838,985	\$2,211,584



Departments at-a-Glance

Public Works

Contract services

Facility Maintenance: Janitorial services (\$280k); facility repairs (*non-CIP*)((\$147k); alarm monitoring, required building & fire sprinkler inspections, services, project management, HazMat testing (\$144k)

Forestry, Parks, Beach: Tree-related services (\$1.2M); landscape maintenance (\$229k)

Environmental Compliance: North Dunes (\$62k), MTNP Invasive removal (\$20k), water sampling (\$51k), Vactor cleaning (\$25k), ABSB Watershed Monitoring (\$26k), regional dues (\$62k), recycling containers (\$60k)

Materials & Supplies

Forestry, Parks, Beach: \$82k

Streets: \$71k

Facilities Maintenance: \$94k

Public Works Department Total				
Account Number	Account Description	FY23-24 Amended Budget	FY23-24 Estimated Actual	FY24-25 Recommended
Salaries & Benefits Subtotal		\$3,067,263	\$2,609,865	\$3,762,409
101-119-00-42001	Contract Services	\$2,216,450	\$1,395,427	\$2,369,162
101-119-00-42009	Advertising and Legal Notice	2,500	67	5,000
101-119-00-42101	Office Supplies	5,000	2,317	3,000
101-119-00-42102	Publications & Subscriptions	6,500	7,670	5,000
101-119-00-42104	Safety Equipment and Supplies	10,000	8,487	10,000
101-119-00-42105	Materials and Supplies	242,000	124,241	247,550
101-119-00-42106	Small Tools and Equipment	2,000	1,063	14,500
101-119-00-42107	Gas and Oil	48,000	23,477	30,000
101-119-00-42202	Equipment Maintenance	20,000	6,775	10,000
101-119-00-42203	Vehicle Maintenance	27,000	25,424	38,000
101-119-00-42301	Training & Education	12,000	10,712	15,000
101-119-00-42304	Dues & Memberships	3,500	475	3,180
101-119-00-42403	Printing	2,000	8,487	2,000
101-119-00-42408	Permits and Licenses	13,000	10,884	13,200
101-119-00-42409	Rentals	9,200	5,732	10,000
Services & Supplies Subtotal		\$2,619,150	\$1,631,238	\$2,775,592
Total		\$5,686,413	\$4,241,103	\$6,538,001



Departments at-a-Glance

Public Works – Forestry, Park, & Beach

Contract Services (\$1.4M):

Tree contractors for removals, pruning, stump grinding, MTNP tree work, beautification projects (\$25K), landscape maintenance contract (\$179K)

Tree Contract Services budget increased to reflect numerous dead/unsafe tree removals and the backlog of stumps; all part of a 3-year tree maintenance catch-up plan.

Materials & Supplies (\$82K)

Type of Expenditure	Budget	Percentage
Tree Related Services	\$ 1,197,000	79%
Landscaping Services	229,200	15%
New trees/plants	54,000	4%
Equipment	14,200	1%
Landscaping & Irrigation Materials	14,000	1%
Total	\$ 1,508,400	100%



Departments at-a-Glance

Ambulance

Contract Services

City of Monterey station coverage (\$85K):

More Ambulance overtime has reduced need for coverage from the City of Monterey

Billing for ambulance services (\$48K)

Admin/regulatory oversight (\$52K)

Medical supplies

Safety equipment

Fuel and vehicle maintenance

Training

Ambulance				
		FY23-24	FY23-24	FY24-25
Account Number	Account Description	Amended Budget	Estimated Actual	Recommended
	Salaries & Benefits Subtotal	\$1,351,817	\$1,235,022	\$1,401,790
101-118-00-42001	Contract Services	\$275,483	\$180,000	\$195,902
101-118-00-42101	Office Supplies	1,000	0	1,000
101-118-00-42103	Medical Supplies	48,150	27,400	48,150
101-118-00-42104	Safety Equipment and Supplies	37,000	18,600	17,500
101-118-00-42107	Gas and Oil	21,000	11,000	21,000
101-118-00-42201	Building Maintenance	7,000	1,600	10,000
101-118-00-42202	Equipment Maintenance	4,000	850	4,000
101-118-00-42203	Vehicle Maintenance	27,000	2,600	37,000
101-118-00-42301	Training & Education	19,150	480	19,150
	Services & Supplies Subtotal	\$439,783	\$242,530	\$353,702
	Total	\$1,791,600	\$1,477,552	\$1,755,492



Departments at-a-Glance

Fire

Contract Services

City of Monterey fire services
(\$3.3M, 10% increase over PY)

Dispatch (\$25k)

Wildfire risk assessment (\$20k)

Fuel and Vehicle Maintenance

Fire				
Account Number	Account Description	FY23-24 Amended Budget	FY23-24 Estimated Actual	FY24-25 Recommended
101-117-00-42001	Contract Services	\$3,078,609	\$3,078,609	\$3,346,924
101-117-00-42005	Community Promotions	1,000	0	1,000
101-117-00-42103	Medical Supplies	3,000	0	3,000
101-117-00-42104	Safety Equipment and Supplies	27,500	2,000	27,500
101-117-00-42107	Gas and Oil	19,000	10,000	19,000
101-117-00-42202	Equipment Maintenance	6,950	2,700	4,450
101-117-00-42203	Vehicle Maintenance	70,000	70,000	40,000
Total		\$3,206,059	\$3,163,309	\$3,441,874



Departments at-a-Glance

Police

Contract Services

Automated criminal justice system (\$100k)
Monterey County IT Connection (\$50k)
Body cameras & tasers (\$50k)
County jail (\$25k)
Beach patrol (\$10k)

Safety Equipment

Flock Safety Cameras (\$69k)
Ammunition (\$15k)
CERT & VIPS supplies (\$5k each)

Fuel and Vehicle Maintenance

Training

POST training courses (\$10k)

Police				
Account Number	Account Description	FY23-24 Amended Budget	FY23-24 Estimated Actual	FY24-25 Recommended
Salaries & Benefits Subtotal		\$5,063,092	\$3,913,239	\$4,637,105
101-116-00-42001	Contract Services	\$411,707	\$350,000	\$416,555
101-116-00-42005	Community Promotions	1,500	1,200	4,500
101-116-00-42101	Office Supplies	8,800	7,700	8,800
101-116-00-42102	Publications & Subscriptions	420	130	420
101-116-00-42104	Safety Equipment and Supplies	114,000	79,000	101,000
101-116-00-42107	Gas and Oil	50,000	45,600	45,000
101-116-00-42201	Building Maintenance	15,000	320	2,000
101-116-00-42202	Equipment Maintenance	31,675	32,500	81,200
101-116-00-42203	Vehicle Maintenance	28,000	20,120	25,000
101-116-00-42301	Training & Education	30,550	18,500	28,000
101-116-00-42304	Dues & Memberships	1,775	1,200	1,475
101-116-00-42403	Printing	7,300	5,300	6,300
101-116-00-42404	Shipping/Postage/Freight	600	500	600
101-116-00-42405	Telephone and Communications	9,000	4,000	9,500
101-116-00-42415	Other Expenditures	9,000	8,400	10,000
Services & Supplies Subtotal		\$719,327	\$574,470	\$740,350
Total		\$5,782,419	\$4,487,709	\$5,377,455



Debt Service

Debt Service

Sunset Center - 2020 Refunding Lease Revenue Bonds:

9/10/2010: Refinancing of lease revenue bond to finance improvements at the Sunset Center (the Sunset Theater Project)

9/3/2020: Refinancing of existing lease revenue bond of \$3.9m

FY 24-25: Payment includes principal and interest (\$519k)

Matures on November 1, 2032

NGEN Radio - Countywide Radio Project:

Final payment made in FY 23-24

FY 24-25 Debt Service by Bond				
Bond	Principal	Interest	Fee	Total
Sunset Center	375,000	141,600	2,500	519,100
Total	\$375,000	\$141,600	\$2,500	\$519,100



Capital Projects at-a-Glance

Vehicle and Equipment Fund			
Account Number	Account Description	FY24-25 Recommended	Funding Source
503-513-00-43005	Fire Engine	-	Carryover FY25/26
503-513-00-43005	Ambulance	-	Carryover FY25/26
503-513-00-43005	Public Works Dump Truck	\$150,000	V&E Fund Balance
503-513-00-43005	Police EV Patrol Vehicle	90,000	V&E Fund Balance
503-513-00-43006	Police Radios Lease (Year 4 of 6)	30,000	V&E Fund Balance
503-513-00-43007	Council Chambers AV Upgrade	70,000	V&E Fund Balance
503-513-00-43007	Core Networks	50,000	V&E Fund Balance
503-513-00-43007	Network Firewalls	180,000	V&E Fund Balance
Total		\$570,000	



Capital Projects at-a-Glance

Capital Projects Fund			
Fund 301 Account 43008			
Category	Description	FY 24/25 Recommended	Funding Source
Streets	Conglomerate Paving Project FY 24-25	1,373,306	UA Fund Balance/RSTIP
Streets	Conglomerate Paving Project FY 24-25	1,436,694	TAMC: Gas Tax, RMRHA
	Grants Streets	2,810,000	
Streets	San Antonio Pathway Reconstruction	550,000	Unassigned Fund Balance
Streets	Sunset Center Retaining Wall	550,000	Unassigned Fund Balance
Streets	Lincoln/Fourth Trestle Bridge	40,000	Unassigned Fund Balance
Streets	Ocean Avenue, Carpenter to Highway 1- Monterey County Project	-	Monterey County
Drainage	MTNP 3 Stream/Drainage Projects	335,000	UA Fund Balance /Grant
Drainage	Drainage System Repairs	1,218,000	Unassigned Fund Balance
Drainage	Junipero Bypass Drainage Project - Design	175,000	Unassigned Fund Balance



Capital Projects at-a-Glance

Capital Projects Fund			
Fund 301 Account 43008			
Category	Description	FY 24/25 Recommended	Funding Source
Facilities	Police Building Project	3,239,000	Unassigned Fund Balance
Facilities	ADA Upgrades Year 7	20,000	Unassigned Fund Balance
Facilities	Norton Court Garage Security Access	15,000	Unassigned Fund Balance
Facilities	Sunset Center - North Lot Electrical Panel	100,000	Unassigned Fund Balance
Facilities	Vista Lobos: 3 EV Charging Stations and Building Electrical Panel	460,000	UA Fund Balance /Grant
Facilities	Facility Renovations	527,000	Unassigned Fund Balance
Frst/Parks/Bch	MTNP Doolittle Bridge	175,000	Unassigned Fund Balance
Frst/Parks/Bch	Scenic Pathways - Hardscape Renovations	100,000	Unassigned Fund Balance



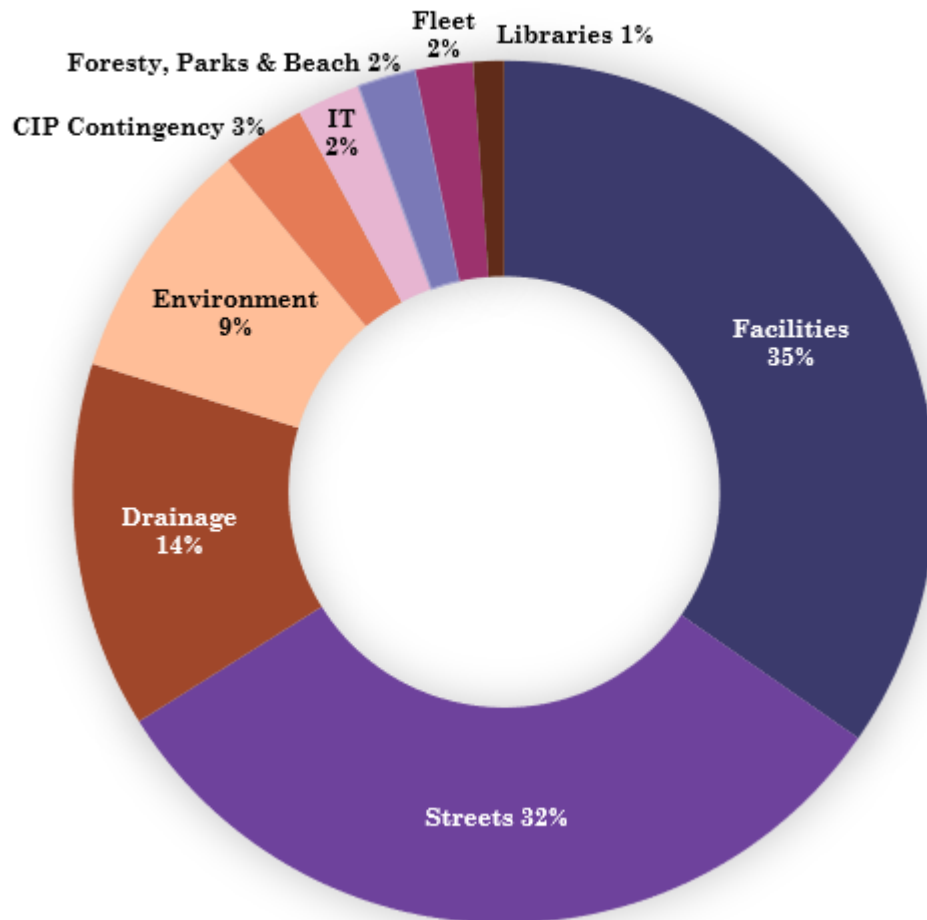
Capital Projects at-a-Glance

Capital Projects Fund			
Fund 301 Account 43008			
Category	Description	FY 24/25 Recommended	Funding Source
Environmental	Coastal Engineering Study - Phase II	500,000	UA Fund Balance /Grant
Environmental	Shoreline Infrastructure Repairs	400,000	UA Fund Balance /Grant
Environmental	Shoreline Wall: Fourth Avenue Outfall	250,000	Unassigned Fund Balance
Environmental	PG&E Rule 20A Undergrounding	-	PG&E
Libraries	Library Master Plan - Phases II-IV	100,000	Unassigned Fund Balance
Libraries	Park Branch - Windows and Dry Rot Treatment	45,000	Unassigned Fund Balance
Contingency	CIP Contingency	400,000	Unassigned Fund Balance
Total		\$ 12,009,000	



Capital Projects at-a-Glance

FY 24-25 CIP Funding by Category



Category	Amount	% of Budget	% over PY
Facilities	4,361,000	35%	-2%
Streets	3,950,000	31%	31%
Drainage	1,728,000	14%	160%
Environment	1,150,000	9%	138%
CIP Contingency	400,000	3%	-20%
IT	300,000	2%	500%
Foresty, Parks & Beach	275,000	2%	-50%
Fleet	270,000	2%	-76%
Libraries	145,000	1%	45%
Total	\$12,579,000	100%	15%

Category/Project	Budget
Streets- Paving	\$2,810,000
Streets- San Antonio Pathway	550,000
Streets- Sunset Ctr Retaining Wall	550,000
Streets- Lincoln/Fourth Trestle Bridge	40,000
Drainage- MTNP 3 Stream	335,000
Drainage- System Repairs	1,218,000
Drainage- Junipero Bypass	175,000
Facilities- PD Rennovation	3,239,000
Facilities- ADA	20,000
Facilities- Norton Garage	15,000
Facilities- Sunset Ctr N Lot Electrical Panel	100,000
Facilities- Vista Lobos: 3EV & Panel	460,000
Facilities- Facility Renovation	527,000
FP&B- MTNP Doolittle Bridge	175,000
FP&B- Scenic Pathways	100,000
Env- Coastal Engineering Study	500,000
Env- Shorline Inf Repair	400,000
Env- Shorline Wall: Fourth Ave. Outfall	250,000
Library - Park Branch Windows	45,000
Library - Master Plan	100,000
CIP Contingency	400,000
IT- Council Chambers AV Upgrade	70,000
IT- Core Networks	50,000
IT- Network Firewalls	180,000
Fleet-Dump Truck	150,000
Fleet-Police EV	90,000
Fleet-Radios	30,000
Total	\$12,579,000



4 Potential Projects to Defer

1 - Doolittle Bridge and Pathway Realignment

- **Need:** 4th of 8 stability improvements along MTNP creek, pedestrian safety
- **Cost:** FY25 = \$175k environmental, design, FY 26 = \$125k construction
- **Consideration:** FY25 includes construction of 3 Stream/Drainage Projects
- **Recommendation:** Defer for 1 or more years

2 - Junipero Bypass Drainage Project

- **Need:** High priority in Storm Drain Master Plan Update to eliminate bottleneck
- **Cost:** FY25 = \$175k Design, FY26, FY 27 = \$1.5M Construction
- **Consideration:** FY25 includes construction of 3 Drainage Repair Projects, \$1.2M
- **Recommendation:** Defer for 1 year



4 Potential Projects to Defer

3 - Park Branch Library Windows and Dry Rot

- **Need:** 18 Windows fog up, dry rot around window and trim
- **Cost:** FY25 = \$45k, fix all at once
- **Consideration:** Could be performed incrementally as Facility Maintenance projects
- **Recommendation:** FY25 = \$15k to fix dry rot, FY26 = \$30k to replace windows

4 - Ocean Avenue, Carpenter to Highway 1

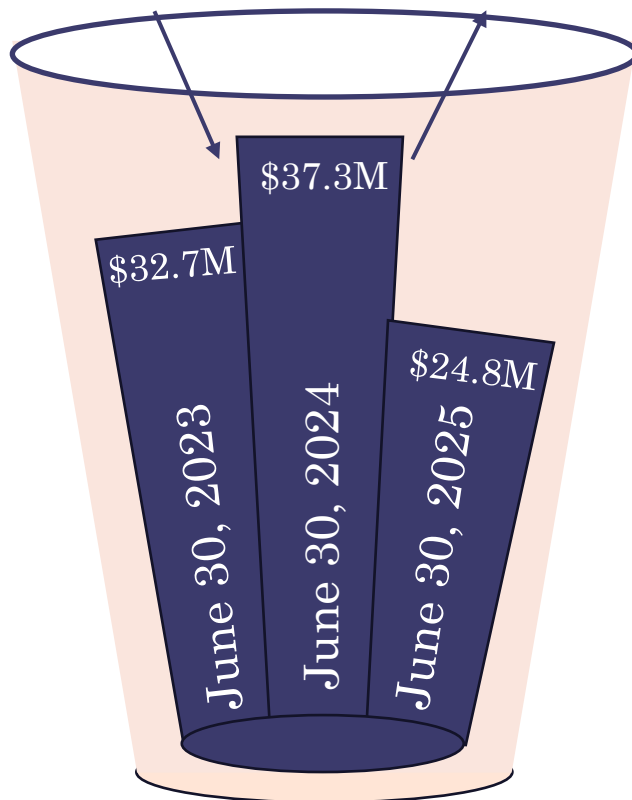
- **Need:** Deteriorated pavement along arterial entryway from Highway 1 into downtown
- **Cost:** Borne by County. Initial Estimate = \$500k. Staff Opinion = \$1- 2M
- **Consideration:** Monterey County claims they will undertake project within a few years
- **Recommendation:** Support County's efforts to advance project, but not lead role

Question: Maybe a discussion in the budget book about “What is Fund Balance?” will help people know the difference between Reserves and Fund Balance and how that works.

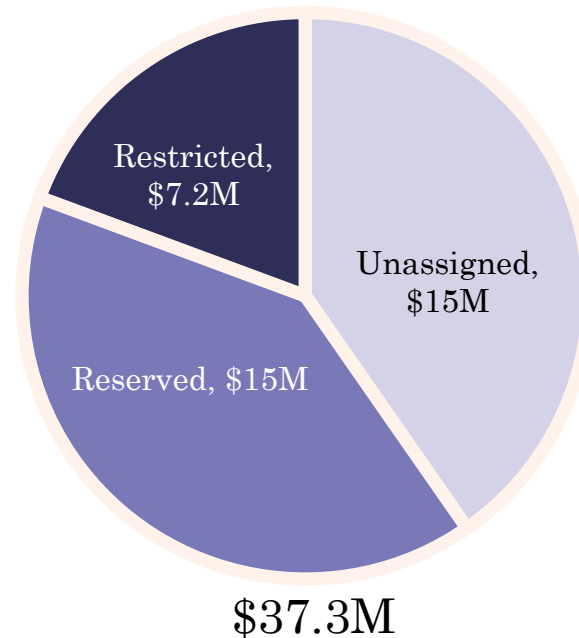
FY23-24
Surplus
\$4.6 M

FY 24-25
Deficit
(\$12.5M)

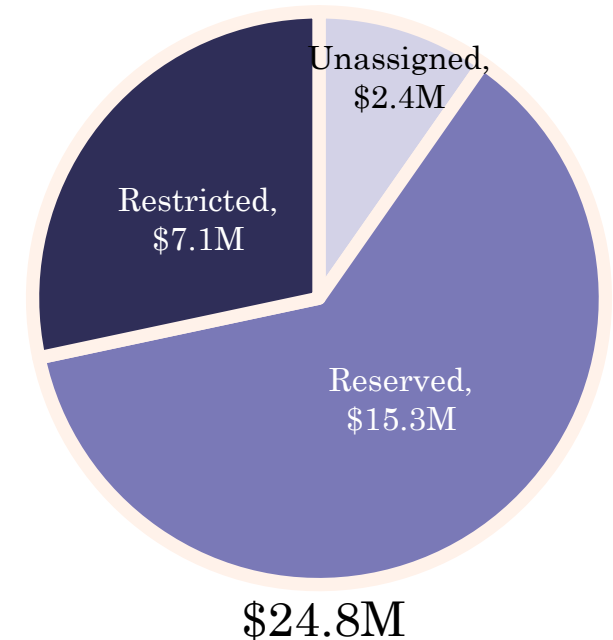
Fund Balance is the bucket that holds difference between budgeted revenues and budgeted expenditures.



ESTIMATE
June 30, 2024



ESTIMATE
June 30, 2025



Question: Maybe a discussion in the budget book about “What is Fund Balance?” will help people know the difference between Reserves and Unassigned Fund Balance and how that works.



RESERVE &
RESTRICTED
FUNDS



UNASSIGNED
FUND
BALANCE



Question: What projects/programs may need extraordinary funding (Undergrounding, Police Building, etc.). and what are the options for funding (Bond, State or Federal Grants, etc.). Will there be public engagement?

Response:

- None of the upcoming major projects are far enough along to understand their total fiscal impact/need.
 - Too early in process
- All potential major projects like Police Building and Undergrounding could require additional funding outside what our normal revenue streams can cover.
- As projects become more refined, the City will have a better understanding of exactly how much additional funding is needed.
 - At that point, there will be a conversation with Council and the Community about the different funding mechanisms.



CITY OF CARMEL-BY-THE-SEA

QUESTIONS...