



# CITY OF CARMEL-BY-THE-SEA

## Receive Fiscal Year 2024-2025 Fee Schedule

City Council Meeting

May 7, 2024



# Background and Purpose

- City provides services to identifiable customers (“user”) and is legally allowed to recover “reasonably-borne” costs
  - City Policy to review fees through cost of services study every three years
  - Last FY 23-24, Carmel-by-the-Sea Fee Study performed and report updated
- Local Area CPI of +2.6% adjustment (Local Area San Francisco-Oakland-Hayward)
  - Public Works, Community Planning & Building, Public Safety, Administration, and Community Services Departments
- Receive FY 24-25 Fee Schedule



# Functional Areas Summary – Public Works

## Public Works proposed fees

### New Fee: Tree Removal Permit – Dead Tree \$200

- Fee representative of staff time involved in the permitting process, communication with residents, in-person inspection.

### Tree Removal fee comparative to neighboring jurisdictions

- Pacific Grove: Application \$176 + \$33 for each additional tree + Arborist Report (\$300-\$500)
- Monterey: Application \$150 + Arborist Report (\$300-\$500). Applications for dead trees are free.
- Seaside: Application \$126 + sometimes requiring Arborist Report (\$300-\$500)
- Monterey County: Application is \$595. Applications for dead trees are free.



# Functional Areas Summary – Public Works

| TREE FEES  | User Fee Study<br>March 2023 | Adopted<br>FY23-24 | Proposed<br>FY24-25 |
|--|------------------------------|--------------------|---------------------|
| Tree Evaluation  | \$390                        | \$195              | \$200               |
| Tree Removal Permit – Dead Tree  | NA                           | NA                 | \$200               |
| Tree Removal Permit  | \$1,390                      | \$665              | \$682               |
| Tree Pruning Permit  | \$795                        | \$255              | \$262               |
| Pruning or Removal of City Tree Using Private Funds Under City Forester Instructions | \$0                          | \$0                | \$0                 |
| Appeal to Forest & Beach Commission  | \$2,695*                     | \$1,800*           | \$1,847*            |
| Appeal to City Council   | \$2,415*                     | \$1,800*           | \$1,847*            |
| *plus actual outside costs   |                              |                    |                     |



# Recommendation and Discussion

- Staff recommends the continuation of full cost recovery for charges for services
- Recommend adoption of FY 24-25 fees as proposed (including San Francisco-Oakland-Hayward area CPI of 2.6%)
- New fees will become effective 60 days after adoption, on August 4, 2024, per State of California Government Code Section 66017 (a).