

## Organization Information

Enter applicant's email below:

Email \*

amohamed@chservices.org

Name of Applicant Organization: \*

Community Human Services

Name and Position/Title of staff applying on behalf of the Organization: \*

Anab Mohamed/Grants Manager

Organization Mailing Address: \*

P.O Box 3076 Monterey, CA 93942

Telephone Number: \*

(831) 658-3811

[https://docs.google.com/forms/d/1\\_qtAEKhgMNeGViy-O3UbomAxiNy4tTdXOLyu8gcQJk/edit#response=ACYDBNi6rW3QX83CGvT-BO2XzwE1VR...](https://docs.google.com/forms/d/1_qtAEKhgMNeGViy-O3UbomAxiNy4tTdXOLyu8gcQJk/edit#response=ACYDBNi6rW3QX83CGvT-BO2XzwE1VR...) 1/7

Email: \*

amohamed@chservices.org

Geographic Area(s) the Organization serves: \*

Monterey County

Age groups served by the Organization: \*

- 0-12
- 13-17
- 18-24
- 25-34
- 35-44
- 45-54
- 55-64
- 65 and over

Number of Carmel-by-the-Sea (93921) residents the Organization serves: \*

In FY22-23, we served 19 Carmel-by-the-Sea residents (93921 zip code), and another 31 in 93922, 93923, and 93924 zip codes.

[https://docs.google.com/forms/d/1\\_qtAEKhgMNeGViy-O3UbomAxiNy4tTdXOLyu8gcQJk/edit#response=ACYDBNi6rW3QX83CGvT-BO2XzwE1VR...](https://docs.google.com/forms/d/1_qtAEKhgMNeGViy-O3UbomAxiNy4tTdXOLyu8gcQJk/edit#response=ACYDBNi6rW3QX83CGvT-BO2XzwE1VR...) 2/7

Is this Organization incorporated as a Nonprofit Organization? \*

Yes

No

Is this Organization a Carmel school? \*

Yes

No

#### Project/Program Details

Project/Program Name: \*

Casa de Noche Buena emergency shelter for homeless unaccompanied women and families with children

Amount requested (up to \$3,000): \*

\$3,000

Please provide the name of the project, program, or service that the Carmel-by-the-Sea grant ("grant") funding will be used to support. \*

Funding will be used for general operating support of Casa de Noche Buena emergency shelter for homeless unaccompanied women and families with children. This includes providing case management and rapid rehousing services to guests during their 90-180 day stays, as well as meals, internet and computer access, playground and backyard, and assistance accessing employment, health services, education, and permanent housing.

[https://docs.google.com/forms/d/1\\_qtAEKhgMNeGViy-O3UbomAxiNy4tTdXOLyu8gcQJk/edit#response=ACYDBNi6rW3QX83CGvT-BO2XzwE1VR...](https://docs.google.com/forms/d/1_qtAEKhgMNeGViy-O3UbomAxiNy4tTdXOLyu8gcQJk/edit#response=ACYDBNi6rW3QX83CGvT-BO2XzwE1VR...) 3/7

Please provide a description of the project, program, or service that the grant funding will be used to support. \*

Casa de Noche Buena, an emergency shelter for homeless unaccompanied women and families with children, provides up to 35 beds of emergency shelter depending on the sizes of the families. Guests may stay up to three months, with an additional 3 months possible if needed. This period of respite allows our dedicated case managers /housing navigators to work with our guests to get them the help they need, including healthcare, a permanent home, a job, education, and any support service they may need.

Case managers/housing navigators meet with our shelter guests, help them establish goals, and connect them to the services and information they need to exit out of homelessness. They help find housing and arrange for financial assistance to move in, which can include direct payments to landlords for first month's rent, security deposits, moving expenses, furnishings and more.

Urgently needed emergency homeless shelters like Casa de Noche Buena provide safety and support to help our vulnerable guests get back on their feet and find a safe, permanent place to live.

Our shelter provides temporary living arrangements that include meals, full baths, laundry, mail service, computers, internet access, and inside and outside play areas for the children. Children also benefit from children-specific activities that include tutoring and homework help, birthday parties, arts and crafts, games, books, movies, TV shows, story time, and more.

Cribs and toddler beds are available. All shelter guests have internet access, which the youth often need for school, and our case managers work with school district homeless liaisons to coordinate services, meals and transportation to support the youths' academic success.

[https://docs.google.com/forms/d/1\\_qtAEKhgMNeGViy-O3UbomAxiNy4tTdXOLyu8gcQJk/edit#response=ACYDBNi6rW3QX83CGvT-BO2XzwE1VR...](https://docs.google.com/forms/d/1_qtAEKhgMNeGViy-O3UbomAxiNy4tTdXOLyu8gcQJk/edit#response=ACYDBNi6rW3QX83CGvT-BO2XzwE1VR...) 4/7

Please describe the specific benefit to the Carmel-by-the-Sea community that your project, program, or service will provide. Be sure to include the target population and number of community members that will be served. \*

The Monterey Peninsula has one of the most expensive housing markets in the country. Water restrictions further exacerbate the lack of affordable housing in our area. This has negative impacts for the community as a whole and for local businesses. It is difficult to hire for service jobs when the cost of living is so high, and becoming homeless makes it very difficult to continue to hold a job (though studies show that nearly half of shelter guests are employed.) Because housing costs are so high, many households are one emergency away from losing their home - it could be an unexpected job loss, a work-related or car accident or fall, an illness or unexpected medical expenses, death of a family member, or a sudden raise in rent, often when properties pass to new owners or family members. This unfortunately happens in every single community on the Monterey Peninsula.

We serve unhoused Carmel residents in need of help as well as individuals who work in Carmel, often as a care provider or in hospitality, but are currently homeless due to the high cost and low availability of housing in our region.

Casa de Noche Buena does more than provide shelter. We have dedicated case managers who help our guests find a permanent home by helping them get the resources and help they need, and by providing funds to cover rental and utility deposits, first month's rent, application and moving fees directly to the providers, to help overcome the cost of moving into a home.

Homelessness is a national crisis around the country and here in Monterey County, driven by increasingly expensive housing and costs of living. Just in the past year the number of homeless individuals nationally went up 12%. Older women, families with children, and youth 24 and under are three of the most vulnerable homeless populations, and those are the ones we focus on in Monterey County.

Casa de Noche Buena addresses the barriers that women face in securing homeless housing options by offering a low barrier emergency shelter that follows a "Housing First" model—as such income, employment, sobriety, mandatory for program participation and other eligibility requirements are not imposed— so that homeless women and families with children can find a safe place to rebuild their lives.

Childhood abuse, domestic violence, poverty, and sexual violence are homelessness risk factors for women, and survivors often struggle with mental health issues, substance abuse and risky behaviors. We recognize that these factors intersect, so we offer wrap-around services and referrals to ancillary services for our guests to ensure they get the help they need to get back on their feet.

In FY22-23, we sheltered and provided case management and housing support for 82 guests at Casa de Noche Buena, including 42 single women, 14 adults with children, and 26 children. We provided a total of almost 8,000 bed nights, and over 15,000 nutritious meals.

https://docs.google.com/forms/d/1\_qtAEKhhgMNeGViy-O3UbmAxiNy4TtDXOLyu8gcQJk/edit#response=ACYDBNi6iW3QX83CGvT-BO2XzwE1VR...

Please describe how your organization would use the funding awarded, including equipment or services that would be purchased and why. \*

The funds will be used to for general operating support for our shelter, which includes supporting our case managers/housing navigators who directly work with shelter guests to provide case management, and the recurring costs of maintaining Casa de Noche Buena, including providing meals, utilities, and support staff.

#### Attachments

To complete your application, kindly email the following four (4) attachments to [cityclerk@ci.carmel.ca.us](mailto:cityclerk@ci.carmel.ca.us). Please be sure your organization's name is in the subject line of the email and on all attachments.

- 1) **Proof of non-profit status:** provide a copy of the organization's 501(c) letter from the IRS.
- 2) **Budget Plan for the Grant:** provide a detailed line item budget plan explaining how the grant funds will be utilized for the project, program, or service.
- 3) **Current Annual Operating Budget:** provide an up to date operating budget that provides detailed information on your organization's annual revenue sources.
- 4) **Past two year's financial statements:** provide a copy of the **past two year's** financial statements , featuring balance sheets, revenue sources, profit/loss statements, and a breakdown of the percentage of revenue allocated for administration, salaries, and program costs.

#### Certification and Signature

The Applicant Organization hereby acknowledges and agrees to the following terms:

- 1) Compliance with City Council Discretionary Funds Grant Program requirements is mandatory, encompassing submission deadlines and payment disbursements.
- 2) Utilization of City Council Discretionary Funds Grant Program funds for ineligible activities/services, as delineated in City Council Policy C16-- City Council Discretionary Funds Grant Program, is prohibited.
- 3) Receipt of City Council Discretionary Funds Grant Program funding does not guarantee an automatic annual allocation.
- 4) Any allocated City Council Discretionary Funds Grant Program funding must be utilized solely as specified in the application form.

https://docs.google.com/forms/d/1\_qtAEKhhgMNeGViy-O3UbmAxiNy4TtDXOLyu8gcQJk/edit#response=ACYDBNi6iW3QX83CGvT-BO2XzwE1VR...

- 5) The applicant organization must sign an agreement with the City of Carmel-by-the-Sea, as provided by the City, by a duly authorized representative to receive the funds.
- 6) All awarded funds must be expended by the end of the 2024-2025 fiscal year (June 30, 2025).
- 7) Within 30 days after the conclusion of the Project/Program/Service or by June 30, 2025, the recipient must furnish a comprehensive account with supporting documentation regarding fund usage.
- 8) Any unspent funds or funds not properly documented as per the signed agreement must be returned to the City.
- 9) The City reserves the right to conduct audits and/or request additional documentation to substantiate fund expenditure. Failure to provide adequate documentation may impact future funding prospects.

I, acting on behalf of the aforementioned nonprofit applicant organization, certify that I have read, understand and agree that the aforesaid information is accurate, factual, and current.

Name and Title of staff applying on behalf of the Organization \*

Anab Mohamed, Grants Manager

Organization name \*

Community Human Services

Date \*

MM DD YYYY

04 / 05 / 2024

This form was created inside of Carmel-by-the-Sea.

Google Forms

[https://docs.google.com/forms/d/1\\_qIAEKhgMNeGViy-O3UbomAxiNy4TdXOLyu8gcQJk/edit#response=ACYDBNi6tW3QX83CGvT-BO2XzwE1VR...](https://docs.google.com/forms/d/1_qIAEKhgMNeGViy-O3UbomAxiNy4TdXOLyu8gcQJk/edit#response=ACYDBNi6tW3QX83CGvT-BO2XzwE1VR...) 7/7

**Internal Revenue Service**

District  
Director

Community Human Services  
P O Box 3076  
Monterey, CA 93942-3076

**Department of the Treasury**

P.O. Box 2350 Los Angeles, Calif. 90053

Person to Contact:

Barbara S. Cowans  
Telephone Number:

(213) 894-2336

Refer Reply to:

EO(1102)92

Date:

May 18, 1993

RE: Community Human Services  
EIN: 94-6367167

Gentlemen:

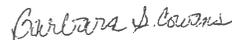
This letter is in response to your request for a copy of the determination letter for the above named organization.

Our records indicate that this organization was recognized to be exempt from Federal Income Tax in June 1982, as described in Internal Revenue Code Section 501(c)(3). It is further classified as an organization that is not a private foundation as defined in Section 509(a) of the code, because it is an organization described in Section 170(b)(1)(A)(vi).

The exempt status for the determination letter issued in June 1982, continues to be in effect.

If you need further assistance, please contact our office at the above address or telephone number.

Sincerely,



Barbara S. Cowans  
Disclosure Assistant

**Community Human Services**  
**Casa de Noche Buena Program Budget & Budget Plan**  
**FY24-25**

		FY24-25
<b>Revenues:</b>		
Contracts	\$	100,000
Grants		370,000
CFMC Special Purpose Fund		100,000
Joint Powers Agency		25,000
Donations		50,000
Other Income		-
<b>Total Revenues</b>	<b>\$</b>	<b>645,000</b>
<b>Expenses:</b>		
Salaries	\$	385,379    3 full-time staff and 5 part-time staff
Employee Benefits	54,219	Employee benefits average 14% of salaries
Occupancy Expenses	92,479	Rent, utilities, maintenance and repairs
Professional Fees	37,080	Housing Navigator provided by Gathering for Women
Office & Program Supplies	13,761	Shelter supplies such as bedding, laundry, etc.
Food	75,705	3 meals a day provided to all shelter guests
Depreciation	157,946	Non-cash item
Equipment Leases	2,410	Leased printer
Communications	4,820	Phone and internet
Insurance	6,983	Commercial general, property and cyber coverage
Conferences & Training	803	Staff training
Vehicles & Mileage	3,054	Fuel and maintenance for shelter van
Dues, Licenses & Publications	2,200	Health Dept. license, homelessness sw licenses
Advertising & Marketing	515	Flyers
Client Assistance	45,000	Rental assistance and other rapid rehousing funds
Administrative Costs	150,089	17.01% Admin Fees forecast for FY24-25
<b>Total Expenses</b>	<b>\$</b>	<b>1,032,444</b>
<b>Net Surplus/(Deficit)</b>	<b>\$</b>	<b>(387,444)</b>

**Budget Plan:**

As of April 2024, we have raised \$645,000 of the \$1,032,444 required to operate the shelter in FY24-25 (beginning July 1, 2024). Aside from the Food and Client Assistance line items, additional funding is required for all of the line items. A \$3,000 grant from Carmel-by-the-Sea would be used to help cover these operating deficits.

**Community Human Services**  
**Total Agency Operating Budget**  
**FY2023-2024**

		Total Agency
<b>Revenues:</b>		
Contracts	\$	8,975,580
Program Fees		150,772
Private Pay		95,556
Grants		2,789,268
Joint Powers Agency Support		261,200
Donations		685,051
<b>Total Revenues</b>	<b>\$</b>	<b>12,957,427</b>
<b>Expenses:</b>		
Salaries	\$	7,476,505
Employee Benefits	1,581,923	
Occupancy Expenses	1,136,905	
Professional Fees	466,589	
Office & Program Supplies	152,880	
Food	271,260	
Depreciation	414,347	
Equipment Leases	34,400	
Communications	99,744	
Insurance	86,035	
Interest	44,173	
Medical Supplies & Medications	96,870	
Conferences & Training	64,395	
Vehicles & Mileage	54,310	
Dues, Licenses & Publications	99,738	
Advertising & Marketing	228,944	
Client Assistance	150,987	
Administrative Costs	-	
<b>Total Expenses</b>	<b>\$</b>	<b>12,460,005</b>
<b>Net Surplus/(Deficit)</b>	<b>\$</b>	<b>497,422</b>

**Note:**

Net Surplus for the Agency of \$497,422 assumes 100% fulfillment of all contracts in the Mental Health and Substance Use Disorder programs. Actual Net Surplus is likely to be significantly less.

**COMMUNITY HUMAN SERVICES**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**FOR THE YEAR ENDED JUNE 30, 2022**

**COMPARATIVE ANALYSIS (Continued)**

**Statement of Net Position (Continued)**

	<u>2022</u>	<u>2021</u>	<u>Changes</u>	<u>% Changes</u>
<b>Liabilities</b>				
Current liabilities	\$ 13,191,867	\$ 10,966,460	\$ 2,225,407	20.3%
Long-term obligations	2,135,343	2,915,930	(780,587)	(26.8%)
<b>Total Liabilities</b>	<u>15,327,210</u>	<u>13,882,390</u>	<u>1,444,820</u>	10.4%
<b>Net Position</b>				
Net investment in capital assets	4,352,757	4,474,885	(122,128)	(2.7%)
Restricted	2,414,014	2,261,649	152,365	6.7%
Unrestricted	(396,901)	(591,213)	194,312	32.9%
<b>Total Net Position</b>	<u>\$ 6,369,870</u>	<u>\$ 6,145,321</u>	<u>\$ 224,549</u>	3.7%

**Major Factors Affecting the Statement of Net Position**

Current year's net position increased by \$224,549 from the prior year. The current year increase was related primarily to slight increases in public grants and contracts offset by decreases in private grants and contributions, due to a major donation received in fiscal year 2021 for a capital project, and increases in salaries and benefits.

**Statement of Revenues, Expenses and Changes in Net Position**

A comparative summary of the Agency's Statement of Revenues, Expenses and Changes in Net Position, which generally reflects its results of operations as of June 30, is as follows:

	<u>2022</u>	<u>2021</u>	<u>Changes</u>	<u>% Changes</u>
<b>Revenues</b>				
Program revenues:				
Public grants and contracts	\$ 7,728,963	\$ 7,634,580	\$ 94,383	1.2%
Charges and fees	410,670	302,894	107,776	35.6%
Private grants and contributions	561,081	1,466,966	(905,885)	(61.8%)
Joint Powers Agency support	181,875	200,296	(18,421)	(9.2%)
Other revenue / (losses)	(5,210)	193,111	(198,321)	(102.7%)
<b>Total Revenues</b>	<u>8,877,379</u>	<u>9,797,847</u>	<u>(920,468)</u>	(9.4%)

9

**COMMUNITY HUMAN SERVICES**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**FOR THE YEAR ENDED JUNE 30, 2022**

**COMPARATIVE ANALYSIS (Continued)**

**Statement of Revenues, Expenses and Changes in Net Position (Continued)**

	<u>2022</u>	<u>2021</u>	<u>Changes</u>	<u>% Changes</u>
<b>Expenses</b>				
General	\$ 1,249,787	\$ 1,000,845	\$ 248,942	24.9%
Off Main Clinic Methadone Program	1,310,137	1,172,659	137,478	11.7%
Genesis House Residential Program	1,266,181	1,036,871	229,310	22.1%
Access to Treatment Outpatient Mental Health Program	593,372	589,031	4,341	0.7%
Monterey Peninsula Street Outreach Program	380,698	343,458	37,240	10.8%
Safe Passage Program	217,277	202,995	14,282	7.0%
MHSA Parent Education	114,986	151,220	(36,234)	(24.0%)
DAISY Program	205,988	200,602	5,386	2.7%
Pathways to Safety Program	115,685	158,341	(42,656)	(26.9%)
Outpatient Drug Treatment Centers	519,942	413,881	106,061	25.6%
Safe Place Youth Shelter	115,924	122,690	(6,766)	(5.5%)
Supervised Visitation and Exchange Program	31,303	19,103	12,200	63.9%
Domestic Violence/Anger Management Program	24,769	24,067	702	2.9%
Sober Living	81,278	222,903	(141,625)	(63.5%)
SuperKids/Super Teens Program	10,467	-	10,467	100.0%
Substance Use Prevention Program	528,384	412,724	115,660	28.0%
Micro Innovation	26,444	-	26,444	100.0%
Salinas Valley Street Outreach Program	275,744	291,352	(15,608)	(5.4%)
Casa de Noche Buena	772,285	434,007	338,278	77.9%
Heart House	174,180	4,505	169,675	3,766.4%
Short-Term Therapeutic Services	358,056	-	358,056	100.0%
CONNECT	59,130	-	59,130	100.0%
Family Support Groups	45,172	-	45,172	100.0%
Outreach and Engagement	175,641	-	175,641	100.0%
<b>Total Expenses</b>	<u>8,652,830</u>	<u>6,801,254</u>	<u>1,851,576</u>	27.2%
<b>Change in Net Position</b>	<u>\$ 224,549</u>	<u>\$ 2,996,593</u>	<u>\$ (2,772,044)</u>	(92.5%)

**COMMUNITY HUMAN SERVICES**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**FOR THE YEAR ENDED JUNE 30, 2022**

**COMPARATIVE ANALYSIS** (Continued)

**Statement of Revenues, Expenses and Changes in Net Position** (Continued)

**Major Factors Affecting the Statement of Revenues, Expenses and Changes in Net Position**

Current year revenue decreased by \$920,468 from the prior year due to decreases in private grants and donations. A major donation was received in fiscal year 2021 for a capital project.

Current year expenses increased by \$1,851,576 due primarily to new programs and higher wages.

**Capital Assets and Debt Administration**

**Capital Assets**

As of June 30, 2022, the Agency had \$7,219,474 invested in a variety of capital assets as reflected in the following schedule, which represents a net decrease, including additions, deductions and depreciation, of 2.1% or \$155,439 from the prior year.

	<u>2022</u>	<u>2021</u>	<u>Changes</u>	<u>% Changes</u>
Capital assets, not being depreciated:				
Land	\$ 1,948,995	\$ 1,948,995	\$ -	0.0%
Construction in Progress	103,371	44,654	58,717	131.5%
Total capital assets, not being depreciated	<u>2,052,366</u>	<u>1,993,649</u>	<u>58,717</u>	<u>3.0%</u>
Capital assets, being depreciated:				
Buildings and Improvements	5,586,299	5,422,423	163,876	3.0%
Office Equipment	36,294	36,294	-	0.0%
Transportation Equipment	251,588	259,954	(8,366)	(3.2%)
Furniture and Fixtures	186,118	186,118	-	0.0%
Leasehold Improvements	1,768,567	1,764,084	4,483	0.3%
Operating and Other Equipment	15,394	15,394	-	0.0%
Total capital assets, being depreciated	<u>7,844,260</u>	<u>7,684,267</u>	<u>159,993</u>	<u>2.1%</u>
Less accumulated depreciation	<u>2,677,152</u>	<u>2,303,003</u>	<u>374,149</u>	<u>16.3%</u>
Total capital assets, being depreciated – net	<u>5,167,108</u>	<u>5,381,264</u>	<u>(214,156)</u>	<u>(4.0%)</u>
<b>Total Capital Assets</b>	<b><u>\$ 7,219,474</u></b>	<b><u>\$ 7,374,913</u></b>	<b><u>\$ (155,439)</u></b>	<b><u>(2.1%)</u></b>

11

**COMMUNITY HUMAN SERVICES**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**FOR THE YEAR ENDED JUNE 30, 2022**

**COMPARATIVE ANALYSIS** (Continued)

**Capital Assets and Debt Administration** (Continued)

**Debt Outstanding**

Long-term debt obligations at June 30, 2022 and 2021, consist of the following:

	<u>2022</u>	<u>2021</u>	<u>Changes</u>	<u>% Changes</u>
Note payable to Mechanics Bank				
Collateralized by Sonoma Avenue property	\$ 874,859	\$ 904,470	\$ (29,611)	(3.3%)
PPP Loan	-	818,005	(818,005)	(100.0%)
Shuman HeartHouse Note	2,000,000	2,000,000	-	0.0%
Less: current portion	<u>2,030,434</u>	<u>846,545</u>	<u>1,183,889</u>	<u>139.9%</u>
<b>Total Long-Term Debt</b>	<b><u>\$ 844,425</u></b>	<b><u>\$ 2,875,930</u></b>	<b><u>\$(2,031,505)</u></b>	<b><u>(70.6%)</u></b>

Net decrease to long-term debt of \$2,031,505 or 139.9% is a result of the payoff of the Paycheck Protection Program loan as well as an increase in the current portion of the Shuman HeartHouse note.

**Lease Obligations**

Long-term lease obligations at June 30, 2022 and 2021, consist of the following:

	<u>2022</u>	<u>2021</u>	<u>Changes</u>	<u>% Changes</u>
Occupancy leases	\$ 1,553,584	\$ 551,403	\$ 1,002,181	181.8%
Equipment leases	28,451	48,304	(19,853)	(41.1%)
Less: current portion	<u>291,117</u>	<u>196,536</u>	<u>94,581</u>	<u>48.1%</u>
<b>Total Long-Term Lease Obligations</b>	<b><u>\$ 1,290,918</u></b>	<b><u>\$ 403,171</u></b>	<b><u>\$ 887,747</u></b>	<b><u>220.2%</u></b>

Net increase to long-term lease obligations of \$887,747, or 220.2%, is a result of entering into a lease agreement for the Administration office and Outpatient Drug Treatment Monterey during fiscal year 2022 offset by payments made in accordance with other occupancy and equipment lease agreements.

12

**COMMUNITY HUMAN SERVICES**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

**COMPARATIVE ANALYSIS (Continued)**

**Statement of Net Position (Continued)**

	<u>2023</u>	<u>2022</u>	<u>Changes</u>	<u>% Changes</u>
<b>Liabilities</b>				
Current liabilities	\$ 15,913,255	\$ 13,191,867	\$ 2,721,388	20.6%
Long-term obligations	<u>1,026,261</u>	<u>2,135,343</u>	<u>(1,109,082)</u>	(51.9%)
<b>Total Liabilities</b>	<u>16,939,516</u>	<u>15,327,210</u>	<u>1,612,306</u>	10.5%
<b>Net Position</b>				
Net investment in capital assets	7,892,759	4,352,757	3,540,002	81.3%
Restricted	2,766,959	2,414,014	352,945	14.6%
Unrestricted	<u>(1,775,117)</u>	<u>(396,901)</u>	<u>(1,378,216)</u>	347.2%
<b>Total Net Position</b>	<u>\$ 8,884,601</u>	<u>\$ 6,369,870</u>	<u>\$ 2,514,731</u>	39.5%

**Major Factors Affecting the Statement of Net Position**

Current year's net position increased by \$2,514,731 from the prior year. The current year increase was related primarily to slight increases in public grants and contracts, and a large increase in private grants and contributions due to a major donation and capital campaign in fiscal year 2023 for the Shuman HeartHouse capital project.

**Statement of Revenues, Expenses and Changes in Net Position**

A comparative summary of the Agency's Statement of Revenues, Expenses and Changes in Net Position, which generally reflects its results of operations as of June 30, 2023, is as follows:

	<u>2023</u>	<u>2022</u>	<u>Changes</u>	<u>% Changes</u>
<b>Revenues</b>				
Program revenues:				
Public grants and contracts	\$ 9,841,124	\$ 7,728,963	\$ 2,112,161	27.3%
Charges and fees	266,249	410,670	(144,421)	(35.2%)
Private grants and contributions	2,518,117	561,081	1,957,036	348.8%
Joint Powers Agency support	238,000	181,875	56,125	30.9%
Other revenue / (losses)	<u>89,883</u>	<u>(5,210)</u>	<u>95,093</u>	(1,825.2%)
<b>Total Revenues</b>	<u>12,953,373</u>	<u>8,877,379</u>	<u>4,075,994</u>	45.9%

9

**COMMUNITY HUMAN SERVICES**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

**COMPARATIVE ANALYSIS (Continued)**

**Statement of Revenues, Expenses and Changes in Net Position (Continued)**

	<u>2023</u>	<u>2022</u>	<u>Changes</u>	<u>% Changes</u>
<b>Expenses</b>				
General	\$ 1,496,081	\$ 1,249,787	\$ 246,294	19.7%
Off Main Clinic Methadone Program	1,447,087	1,310,137	136,950	10.5%
Genesis House Residential Program	1,567,694	1,266,181	301,513	23.8%
Access to Treatment Outpatient Mental Health Program	801,668	593,372	208,296	35.1%
Monterey Peninsula Street Outreach Program	349,693	380,698	(31,005)	(8.1%)
Safe Passage Program	256,916	217,277	39,639	18.2%
MHSA Parent Education	94,260	114,986	(20,726)	(18.0%)
DAISY Program	208,591	205,988	2,603	1.3%
Pathways to Safety Program	-	115,685	(115,685)	(100.0%)
Outpatient Drug Treatment Centers	655,178	519,942	135,236	26.0%
Safe Place Youth Shelter	131,092	115,924	15,168	13.1%
Supervised Visitation and Exchange Program	39,391	31,303	8,088	25.8%
Domestic Violence/Anger Management Program	34,507	24,769	9,738	39.3%
Sober Living	85,206	81,278	3,928	4.8%
SuperKids/Super Teens Program	43,247	10,467	32,780	313.2%
Substance Use Prevention Program	874,457	528,384	346,073	65.5%
Micro Innovation	10,739	26,444	(15,705)	(59.4%)
Salinas Valley Street Outreach Program	449,246	275,744	173,502	62.9%
Casa de Noche Buena	823,765	772,285	51,480	6.7%
Shuman HeartHouse	146,968	174,180	(27,212)	(15.6%)
Short-Term Therapeutic Services	589,415	358,056	231,359	64.6%
CONNECT	65,228	59,130	6,098	10.3%
Family Support Groups	49,055	45,172	3,883	8.6%
Outreach and Engagement	<u>219,158</u>	<u>175,641</u>	<u>43,517</u>	24.8%
<b>Total Expenses</b>	<u>10,438,642</u>	<u>8,652,830</u>	<u>1,785,812</u>	20.6%
<b>Change in Net Position</b>	<u>\$ 2,514,731</u>	<u>\$ 224,549</u>	<u>\$ 2,290,182</u>	1,019.9%

**COMMUNITY HUMAN SERVICES**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

**COMPARATIVE ANALYSIS** (Continued)

**Statement of Revenues, Expenses and Changes in Net Position** (Continued)

**Major Factors Affecting the Statement of Revenues, Expenses and Changes in Net Position**

Current year revenue increased by \$4,075,994 from the prior year due primarily to increases in private grants and donations. A major donation was received in fiscal year 2023 for the Shuman HeartHouse capital project.

Current year expenses increased by \$1,785,812 due primarily to new programs and higher salaries and benefits.

**Capital Assets and Debt Administration**

**Capital Assets**

As of June 30, 2023, the Agency had \$8,724,234 invested in a variety of capital assets as reflected in the following schedule, which represents a net increase, including additions, deductions and depreciation, of 20.8% or \$1,504,760 from the prior year.

	<u>2023</u>	<u>2022</u>	<u>Changes</u>	<u>% Changes</u>
Capital assets, not being depreciated:				
Land	\$ 1,948,995	\$ 1,948,995	\$ -	0.0%
Construction in Progress	1,885,802	103,371	1,782,431	1,724.3%
Total capital assets, not being depreciated	<u>3,834,797</u>	<u>2,052,366</u>	<u>1,782,431</u>	86.9%
Capital assets, being depreciated:				
Buildings and Improvements	5,677,026	5,586,299	90,727	1.6%
Office Equipment	36,294	36,294	-	0.0%
Transportation Equipment	251,588	251,588	-	0.0%
Furniture and Fixtures	186,118	186,118	-	0.0%
Leasehold Improvements	1,768,567	1,768,567	-	0.0%
Operating and Other Equipment	55,390	15,394	39,996	259.8%
Total capital assets, being depreciated	<u>7,974,983</u>	<u>7,844,260</u>	<u>130,723</u>	1.7%
Less accumulated depreciation	<u>3,085,546</u>	<u>2,677,152</u>	<u>408,394</u>	15.3%
Total capital assets, being depreciated – net	<u>4,889,437</u>	<u>5,167,108</u>	<u>(277,671)</u>	(5.4%)
<b>Total Capital Assets</b>	<b><u>\$ 8,724,234</u></b>	<b><u>\$ 7,219,474</u></b>	<b><u>\$ 1,504,760</u></b>	<b>20.8%</b>

11

**COMMUNITY HUMAN SERVICES**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

**COMPARATIVE ANALYSIS** (Continued)

**Capital Assets and Debt Administration** (Continued)

**Debt Outstanding**

Long-term debt obligations at June 30, 2023 and 2022, consist of the following:

	<u>2023</u>	<u>2022</u>	<u>Changes</u>	<u>% Changes</u>
Note payable to Mechanics Bank				
Collateralized by Sonoma Avenue property	\$ 843,319	\$ 874,859	\$ (31,540)	(3.6%)
Shuman HeartHouse Note	-	2,000,000	(2,000,000)	(100.0%)
Less: current portion	<u>843,319</u>	<u>2,030,434</u>	<u>(1,187,115)</u>	(58.5%)
<b>Total Long-Term Debt</b>	<b><u>\$ -</u></b>	<b><u>\$ 844,425</u></b>	<b><u>\$ (844,425)</u></b>	<b>(100.0%)</b>

Net decrease to long-term debt of \$844,425, or 100.0%, is a result of the remaining portion of the note payable to Mechanics Bank maturing in October 2023.

**Lease Obligations**

Long-term lease obligations at June 30, 2023 and 2022, consist of the following:

	<u>2023</u>	<u>2022</u>	<u>Changes</u>	<u>% Changes</u>
Occupancy leases	\$ 1,281,815	\$ 1,553,584	\$ (271,769)	(17.5%)
Equipment leases	9,100	28,451	(19,351)	(68.0%)
Less: current portion	<u>264,654</u>	<u>291,117</u>	<u>(26,463)</u>	(9.1%)
<b>Total Long-Term Lease Obligations</b>	<b><u>\$ 1,026,261</u></b>	<b><u>\$ 1,290,918</u></b>	<b><u>\$ (264,657)</u></b>	<b>(20.5%)</b>

Net decrease to long-term lease obligations of \$264,657, or 20.5%, is a result of payments made during the year in accordance with occupancy and equipment lease agreements.

12