



CITY OF CARMEL-BY-THE-SEA

Capital Improvement Program:

Review Completed and Carry-Over Projects
and
First Review of Fiscal Year 2024/25 Projects

City Council Meeting
March 5, 2024



FY 2024/25 CIP – Agenda

- Review CIP definition and sources of projects
- Review 15 CIP & 14 Operating Budget projects completed in FY 24
- Consider 4 projects to cancel/modify
- Review 14 carry-over projects
- Review initial CIP Projects for FY 2024/25:
 - 6 shovel-ready carry over projects requiring \$1.7M to construct
 - 6 vehicle and equipment purchases (Vehicle and Equipment Fund)
 - 12 new CIP projects (Capital Fund)
- Introduction of Updated 5-year CIP



CIP Definition and Sources of Projects

CIP Definition:

- Over \$10,000
- Service life exceeding 10 years

Sources of Projects:

- ADA Transition Plan
- City Departments and Partner Organizations
- Climate Action/Adaptation Plans
- Coastal Engineering Study
- Council Strategic Priorities
- Facility Condition Assessments
- Storm Drain Master Plan, Update, and MTNP Stream Stability Study
- Street Saver Pavement Program



15 Completed CIP Projects in FY 24

No.	Asset Category	Project	City Funds	External Funds
1	Streets	FY22 Paving: Junipero, Santa Fe, San Carlos, Bike Route	\$878,000	\$364,000
2	Streets	Sunset Center – Retaining Walls - Design	40,000	
3	Facilities	ADA Upgrades, Year 6	20,000	
4	Facilities	City Hall Retaining Wall Repair	170,000	
5	Facilities	Electrical Panel Assessments (CH, FS, VL, Junipero)	75,000	
6	Facilities	Harrison Memorial Library Exterior Painting, Ltd Interior, and Sunset Center Exterior Painting	440,000	
7	Facilities	Sunset Center – 8 Bollards	20,000	
8	Facilities	Sunset Center Carpenter Hall Heater Replacement	45,000	
9	Facilities	Sunset Center Portico Concept Design	40,000	



15 Completed CIP Projects in FY 24

No.	Asset Category	Project	City Funds	External Funds
10	Forestry/Parks	MTNP Tank and Pump House Removal, Well Decom	121,000	
11	Forestry/Parks	Urban Forest Master Plan (Outreach and Ordinances continue)	75,000	
12	Fleet	2 Forestry Trucks & 2 PD Admin EV Vehicles	220,000	
13	Fleet	Police Radios Lease, Year 3	30,000	
14	Environment	Coastal Engineering Study, Phase 1	133,000	
15	IT	IT Servers	50,000	
		Totals	\$2,607,000	\$364,000



14 Operating Projects in FY 24

No.	Asset Category	Project	City Funds	External Funds
1	Streets	San Antonio Pedestrian Pathway Repairs – Structural Design	\$25,000	
2	Facilities	Park Branch Library Dumbwaiter Decommissioning	15,000	
3	Facilities	Sunset Center Fire Pump Recirculation System	8,000	
4	Facilities	Fire Station Deck Resurfacing	5,000	\$5,000
5	Forestry/Parks	MTNP Tree Removals (2023 storm - 43 damaged trees),	75,000	
6	Forestry/Parks	Scenic Pathway Gardeners (Reimburse Carmel Cares)	28,000	
7	Forestry/Parks	Beautification - Ocean Ave. Medians Landscaping w/ Carmel Cares (Strategic Priority)	25,000	
8	Forestry/Parks	Wildfire Risk Assessment Plan (Strategic Priority)	20,000	
9	Forestry/Parks	Forest Hill Park and North Dunes Split Rail Fences	9,000	30,000
10	Forestry/Parks	MTNP 11th Ave Footbridge, Entry Road, and Gate	8,000	
11	Forestry/Parks	Forest Hill Park - Nature Play Equipment (Leadership Carmel Donation)	0	
12	Environment	North Dunes Habitat Restoration, Year 8	60,000	
13	Environment	Trash Containers: 20 Dual Trash/Recycle, 10 Trash Only	46,000	
14	Environment	Storm Water Ordinances (Strategic Priority)	0	
		Totals	\$324,000	\$35,000



4 Projects to Cancel/Modify

No.	Asset Category	Project	Reason	Recommendation
1	Facilities	HML – Backup Generator	Cost Prohibitive	Cancel as Separate Project. Merge w/Master Plan
2	Facilities	HML – Carpet Replacement	Part of Master Plan	Cancel as Separate Project. Merge w/Master Plan
3	Facilities	Resilience Infrastructure \$83k	Part of PD Building Project	Transfer Funds to PD Project
4	Environment	North Dunes – Interpretive Signs	No Donor Funds	Defer until Donor Funds Committed



14 Carry-Over Projects (#1-8)

No.	Asset Category	Project	City Funds	External Funds
1	Fleet	Ambulance and Equipment (delivery late 2025)	\$275,000	\$50,000
2	Fleet	Fire Engine – Prepaid \$880k (delivery late 2025)	0	
3	Streets	FY 23 Concrete Street Repairs: Shovel Ready Supplemental Funding Needed FY 26, 27	564,000	441,000
4	Streets	FY 24 Paving Project: 60% Design, Shovel Ready July Supplemental Funding Needed	657,000	439,000
5	Drainage	Drainage System Repairs – 90% Design, Env & ROW IP Supplemental Funding Needed	580,000	
6	Drainage	MTNP – 3 Stream Stability/Drainage Projects – Bidding - Supplemental Funding Needed	85,000	178,000
7	Environment	Coastal Engineering Study, Phase 2	0	500,000
8	Environment	Shoreline Infrastructure Repairs – Staff to fix 5 Stairs; RFP for structural stairs, cost estimating & environmental permitting for all repairs	350,000	



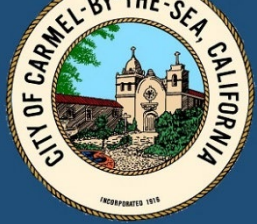
14 Carry-Over Projects (#9-14)

No.	Asset Category	Project	City Funds	External Funds
9	Facilities	Facility Renovation Projects Remaining: <ul style="list-style-type: none"> • City Hall Roof Replacement – Shovel Ready • Sunset Center Cottage Window Repairs – Shovel Ready Supplemental Funding Needed for Both	160,000 100,000	
10	Facilities	Police Building Project	3,239,000	
11	Facilities	Sunset Center North Lot Electrical Panels – 60% Design	100,000	TBD
12	Library	Library Master Plan, Phases II-IV	100,000	TBD
13	Forestry, Parks	Scenic Pathway Hardscape Renovations	100,000	100,000
14	N/A	CIP Contingency: \$337k spent on FY Paving, MTNP Tank/Well, UFMP, Sweeper. Balance of \$163k earmarked for MTNP 3 Drainage Bid Award	500,000	
Totals			\$6,810,000	\$1,708,000



Comparison of Carry-Over Funding

Total CIP Program	No. Projects	City Funds (Balance of..)	External Funds (Balance of...)	Total
FY 22 + 23 Carry Overs	25	\$6,676,000	\$1,122,000	\$7,798,000
FY 24 Carry Over	14	\$6,810,000	\$1,292,000	\$8,102,000



Supplemental Funding Needs FY24/25

No.	Shovel Ready Carry Over Projects	Construction Cost	Available Funding	Additional Funding Needed
1-2	FY22 Bid Additives + FY24 Paving	\$2,517,000	\$1,417,000	\$660,000 FY 25 MOE
	FY25 TAMC Match		440,000	
3	Drainage System Repairs (4)	1,052,000	414,000	\$638,000
4	MTNP 3 Stream Stability/ Drainage Projects	510,000	408,000	102,000
5	City Hall Roof Replacement	350,000	183,000	167,000
6	SC Cottage Window Repairs	200,000	100,000	100,000
	Additional Allocation Needed	\$4,629,000	\$2,962,000	<u>\$1,667,000</u>

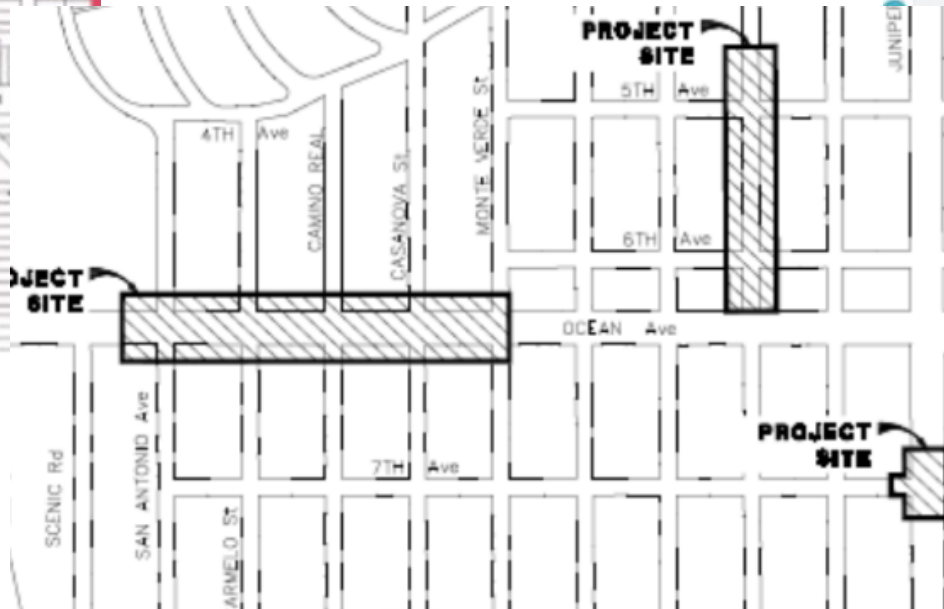


FY 22, 23, 24 Street Projects

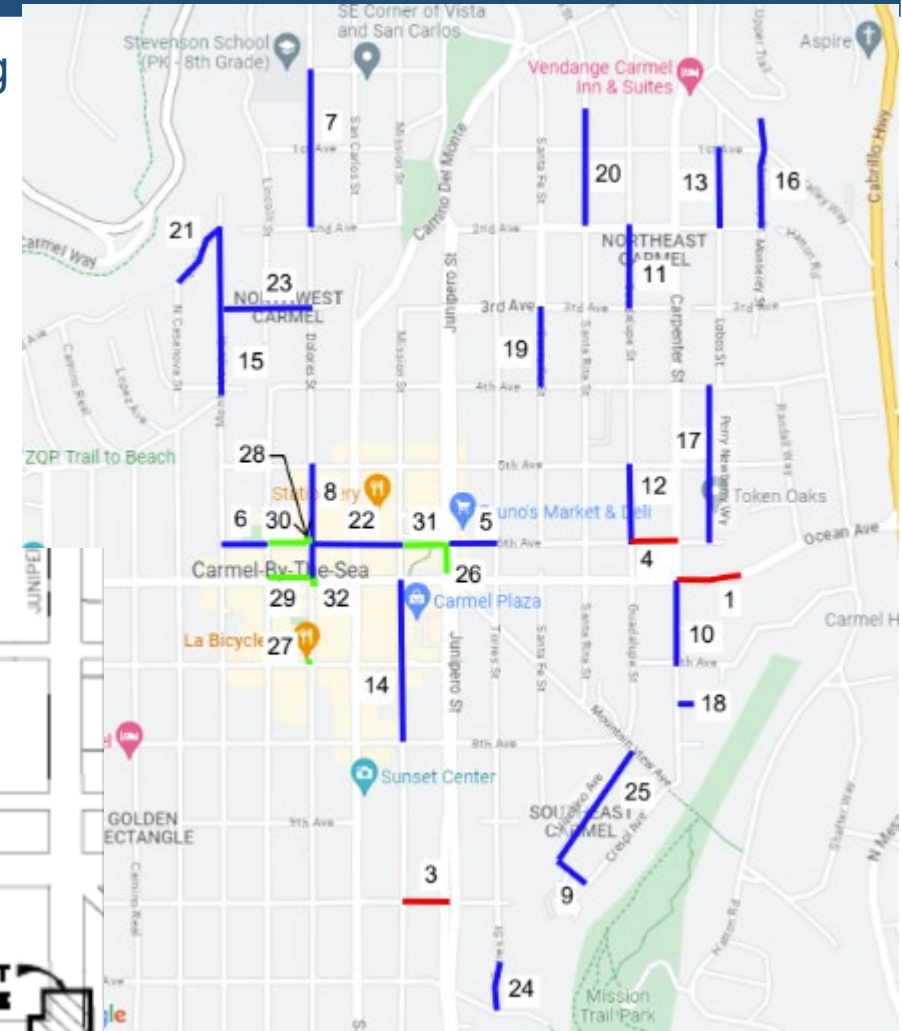
FY 24 Paving



FY 23 Concrete Streets



FY 22 Bid Additives





Supplemental Funding - Streets

No.	Carry Over Street Projects	Construction Cost	Available Funding	Additional Funding Needed
	FY 22 Paving: (Junipero, Santa Fe, San Carlos, Bike Route, 4 S/Ws)	Under Construction		
1	FY 22 Bid Additives: (San Antonio, 2 – 8, MV, 2 – Ocean, Torres 2 – 4)	\$835,000	\$0	\$835,000
2	FY 24 Paving: 4 Overlays, 21 Slurry, 5 Sidewalks)	1,682,000	918,000	764,000
	FY 23 Borrow Funding	0	499,000	
	FY 25 Funding – No New Project	0	MOE 660,000 TAMC 440,000	
	Total	\$2,517,000	\$2,517,000	0
3	FY 23 Concrete Streets: (Ocean, Monte Verde-San Antonio, San Carlos – 5-6, Junipero/7 th)	2,815,000	293,000	
	FY 26 & 27 Funding, No New Projects		MOE 1,320,000 TAMC 880,000	322,000



6 Potential V&EF Projects FY 24/25

No.	Asset Category	Project	City Funds	External Funds
1	IT	Council Chambers AV Upgrade	\$60,000	
2	IT	Core Networks (2016 Arista Switches expire)	50,000	
3	IT	Network Firewalls (2017 end of useful life)	180,000	
4	Fleet	Police Radios, Year 4 of 6	30,000	
5	Fleet	Police EV Patrol Vehicle (2017)	75,000	\$15,000
6	Fleet	Public Works Dump Truck (1995)	150,000	
		Total	\$545,000	\$15,000



12 Potential CIP Projects FY 24/25

No.	Asset Category	Project	City Funds	External Funds
1	Drainage	Junipero Bypass Drainage Project – Design	\$175,000	
2	Streets	San Antonio Pathway Reconstruction – PM, Construction	275,000	
3	Streets	Sunset Center Retaining Walls – PM, Construction	550,000	
4	Streets	Lincoln/Fourth Trestle Bridge – Env & Design	175,000	
5	Facilities	Sunset Center Portico – PM, Design & Construction	450,000	
6	Facilities	Vista Lobos: 3 EV Charging Stations and Building Electrical Panel – Construction	400,000	\$60,000
7	Facilities	ADA Upgrades, Year 7	20,000	
8	Facilities	Norton Court Garage Security Access System	15,000	



12 Potential Projects FY 24/25

No.	Asset Category	Project	City Funds	External Funds
9	Forestry/Parks	MTNP Laiolo Bridge and Path Realignment – Env & Design	175,000	
10	Environment	Shoreline Wall: Fourth Ave Outfall – PM, Env & Design	250,000	
11	Library	Park Branch Library – Windows and Dry Rot	45,000	
12	Contingency	CIP Contingency FY 25	400,000	
		Totals	\$2,880,000	\$60,000



Potential FY 25 Projects



Dump Truck



Junipero Drainage Bypass



Potential FY 25 Projects



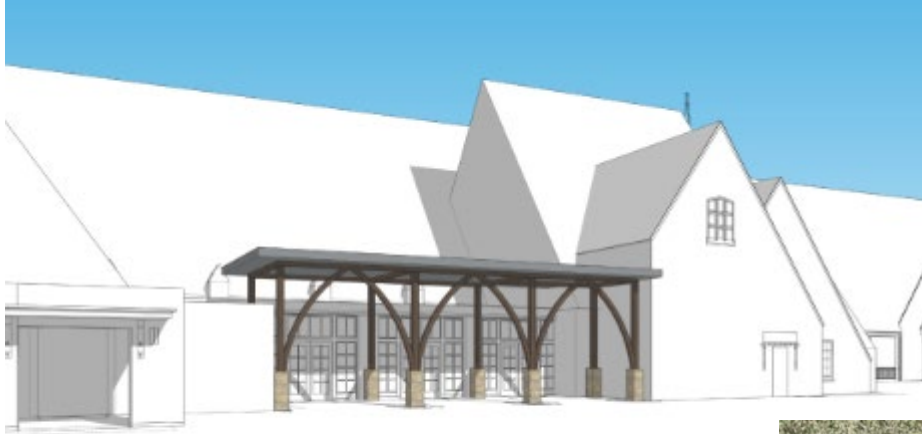
**San Antonio
Pathway**



**Sunset Center
Retaining wall Repairs**



Potential FY 25 Projects



... CARMEL STONE COLUMNS, PAINTED METAL ARCHES AND METAL P...

**Sunset Center
Portico**

**Lincoln/Fourth
Trestle Bridge**



**Shoreline:
Fourth Avenue Outfall**



Total Funding for FY 24

Total CIP Program	City Funds	External Funds
14 Carry Over FY 24 Projects	\$6,810,000	\$1,708,000
FY 24 Supplemental Funding – Shovel Ready Projects	1,667,000	440,000
6 New FY 25 Equipment/IT Projects	545,000	15,000
12 New FY 25 CIP Projects	2,880,000	60,000
32 Projects Totals	\$11,902,000	\$2,223,000

General Comments:

- 1. Supplemental and Funding for 18 new FY 25 projects = \$5,092,000;
Should be reduced!**
- 2. Staff completed 14 CIP Projects in FY 23 and 15 in FY 24**
- 3. 14 Carry Over Projects is a full year of backlog**



5-Year CIP: Funding Needs Years 2-5

Asset Category	Major Projects	Estimate Years 2 - 5
Drainage	Junipero Bypass, 4 th Ave. CDS, Priority Repairs	\$3,325,000
Street Improvements	Concrete Streets, FY 28, 29 Paving	5,250,000
Facilities	Police Building, Scout House Relocation, City Hall, Fire Station and Sunset Center Repairs, ADA	25,145,000
Forestry/Parks	MTNP 2-4 Stream Stability Projects, Laiolo Bridge	1,500,000
Fleet	Ambulance, Bucket, Water, and Patch Trucks	1,600,000
Environment	Shoreline Repairs: Fourth Ave Outfall, Structural Stairs, Revetments , Climate Action Projects	3,850,000
IT	Ongoing Equipment and Updates, PD Records	580,000
Library	Master Plan Renovations	4,000,000
Contingency	Contingencies	1,000,000
	Total Needs	\$46,250,000



Recommendations/Council Direction

- Accept 15 FY 24 CIP projects completed in FY 24
- Accept 14 FY 25 Operating Budget projects completed in FY 24
- Tentatively approve 4 projects to cancel/modify
- Tentatively approve 14 carry over projects from FY 24 into FY 25
- Tentatively approve Supplemental Funding for 6 of the carry over projects that are shovel-ready
- Refine initial list of 6 Equipment/IT Projects for FY 25 to meet budget
- Refine initial list of 12 CIP Projects for FY 25 to meet budget
- Guidance for first review of 5-year CIP
- Return in April for 2nd Review and Impacts to FY 25 Budget forecast

Questions?