

**CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL**

RESOLUTION NO. 2024-015

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH EMC PLANNING GROUP FOR THE COASTAL ENGINEERING AND ADAPTATION PLANNING PROJECT, PHASE 2, FOR A NOT-TO-EXCEED FEE OF \$450,000; AND AUTHORIZE AND AMENDMENT TO THE CIP FY 2023/24 BUDGET TO INCLUDE A \$500,000 GRANT

WHEREAS, in June 2022, the City Council approved the Fiscal Year 2022/23 Budget which included a Sea Level Rise/Coastal Engineering Report and a Beach Sand Survey and Wall Inspections in the combined amount of \$175,000; and

WHEREAS, in August 2022, Council adopted the City's Climate Adaptation Plan and Climate Action Plan which recommended the Coastal Engineering Study and Adaptation Planning Project as a key initial project; and,

WHEREAS, in November 2022, Council approved a Professional Services Agreement with EMC Planning Group in the amount of \$175,000 to conduct the first phase of the Coastal Engineering Study and Adaptation Planning Project; and

WHEREAS, in July 2023, the City Administrator executed an Amendment No. 1 to the Professional Services Agreement with EMC Planning Group to amend Phase 1, Task 4, "Coastal Hazard and Sea Level Rise Vulnerability Assessment" and add a new task under Phase 1, Task 5, "Policy Review" with no change in schedule or total fee; and

WHEREAS, Amendment No. 2 to the Professional Services Agreement was negotiated with EMC Planning Group to perform Phase 2 of the Coastal Engineering and Adaptation Planning Project, for a not-to-exceed fee of \$450,000; and

WHEREAS, Amendment No. 2 services will include project management, adaptation feasibilities, public outreach, socio-economic analysis, adaptation strategies for short, medium, and long-term projects, and preparation of a Local Coastal Plan Amendment to update the City's coastal hazard policies; and

WHEREAS, in September 2023, Council adopted Resolution 23-081 authorizing the City Administrator to apply for and accept funds from the California Coastal Commission Local Coastal Program Local Assistance Grant Program for the Coastal Engineering and Adaptation Planning Project; and

WHEREAS, in January 2024, the City of Carmel received a California Coastal Commission grant of \$500,000 to complete Phase 2 of the Coastal Engineering and Adaptation Planning Project and prepare an Amendment to the Local Coastal Plan.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES HEREBY:

1. Authorize the City Administrator to execute Amendment No. 2 to the Professional Services Agreement with EMC Planning Group for the Coastal Engineering and Adaptation Planning Project, Phase 2, for a not-to-exceed fee of \$450,000.

2. Amend the Fiscal Year 2023/24 Adopted Budget as shown in attached Exhibit A to incorporate the California Coastal Commission Grant of \$500,000 into this Project in the Capital Improvement Program (CIP) Budget.
3. Amend the Fiscal Year 2023/24 Adopted CIP Budget to reallocate \$100,000 from the Coastal Engineering and Adaptation Planning CIP Project, Phase 2, to the Shoreline Infrastructure Repairs Project.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA
this 5th day of March, 2024, by the following vote:**

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

Dave Potter
Mayor

Nova Romero, MMC
City Clerk

Exhibit "A"

AMENDMENT TO FISCAL YEAR 2023/24 ADOPTED BUDGET

General Ledger Account	Account Name	Purpose	FY 2023/24 Adopted/ Amended Budget	Adjustment Amount	FY 2023/24 Amended Budget
301-000-00-35011	Capital Projects Revenue – Grants	To recognize California Coastal Commission Grant – Coastal Engineering Study	\$267,000	\$500,000	\$767,000
301-311-00-43008	Capital Projects – Construction in Progress	Coastal Engineering Study – Phase I & II & Beach Survey	\$9,761,100	\$500,000	\$10,261,100

301-311-00-43008	Capital Projects – Construction in Progress	Coastal Engineering Study – Phase I & II & Beach Survey	\$10,261,100	-\$100,000	\$10,161,100
301-311-00-43008	Capital Projects – Construction in Progress	Coastal Engineering Study – Shoreline Infrastructure Repairs	\$10,161,100	\$100,000	\$10,261,100