

**CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL**

RESOLUTION NO. 2024-014

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA ACCEPTING DONATIONS FROM CARMEL CARES, AN OFFICIAL CITY SUPPORT GROUP, AND APPROVING A BUDGET AMENDMENT TO THE FISCAL YEAR 2023/24 ADOPTED BUDGET

WHEREAS, the City of Carmel-by-the-Sea in general, and the Public Works Department in particular, have benefitted significantly from a number of volunteer non-profit organizations who have stepped up to help us maintain and beautify the City since the start of the Covid-19 Pandemic; and

WHEREAS, a local nonprofit volunteer group, known as “Carmel Cares,” is credited with the creation of unique, community engagement programs such as the “Downtown Detail,” “Median Minders,” “Pick up Posse,” and “Tag Team,” all of which include volunteers who passionately help the City by maintaining and beautifying Carmel under the guidance of the Public Works and other City Departments; and

WHEREAS, the City’s Donation and Gift Policy No. 2017-02 requires the City Council to accept donations of \$2,500 or more; and

WHEREAS, since the City Council last accepted donations from Carmel Cares in December 2022, Carmel Cares donated additional professional services, materials, and supplies for a wide range of projects, at a number of City facilities and properties, collectively valued at \$148,814 plus 5,958 volunteer hours, as itemized below.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES HEREBY:

Accept the following donations related to the Scenic Pathway Barrier Rails, a Capital Improvement Project, with a value of \$50,789 and 500 volunteer hours, from Carmel Cares:

- Scenic Pathway Barrier Rails Project - project management and construction contractor costs. \$50,789 and 500 volunteer hours.

Accept the following donations related to Forest Theater, Downtown, Medians, and other landscaping improvements, with a total value of \$59,457 and 3,590 volunteer hours, from Carmel Cares:

- Forest Theater grounds maintenance and materials, including landscaping, weeding, cleaning seating areas, parking lot, and surrounding streets, sanding, and painting seating area, and installation of a roll-up door. \$45,898 and 350 volunteer hours.
- Architectural services and project planning related to a proposed ADA pathway at Forest Theater. \$5,000 and 40 volunteer hours.
- Weekly downtown maintenance including holiday decorations, cleaning tree wells and gutters, disposing of refuse, acquiring pots and plants, and planting, watering, and landscaping maintenance. \$4,624 and 650 volunteer hours.

- Median Minder cleaning and planting medians and easements. \$2,935 and 150 volunteer hours.
- Scenic Pathway weekly landscaping maintenance, in excess of City reimbursement, by volunteers. \$1,000 and 2,400 volunteer hours.

Accept the following donations related to street improvements, with a total value of \$28,476 and 1,740 volunteer hours, from Carmel Cares:

- Carmel Underground project management and engineering fees related to an underground utility conversion project. \$15,000 and 50 volunteer hours.
- Downtown Detail buckets, pickers, acquiring, designing, purchasing, and installing graphics on butt dispensers and installing dispensers. Picking up litter on Carmel Beach, Scenic Pathway, and downtown, maintaining cigarette butt receptacles, recycling butts, and providing services as “Carmel Ambassadors” with residents and visitors. \$7,900 and 1,600 volunteer hours.
- Scenic Pathway Mutt Mitt dispensers, pink Mutt Mitt bags, and trash enclosure signage in excess of City reimbursement. \$5,255 and 40 volunteer hours.
- Graffiti removal and materials. \$321 and 50 volunteer hours.

Accept the following donations related to facility maintenance improvements, with a total value of \$10,092 and 128 volunteer hours, from Carmel Cares:

- Acquisition, fabrication, painting, and installation of LED lighting at Forest Theater. \$5,117 and 128 volunteer hours.
- Donation of a Viking range for the Carmel Fire Station. \$3,500.
- Acquisition of 30 new helmets for Carmel CERT Team. \$1,475.

Approve a Budget Amendment to the Fiscal Year 2023/24 Adopted Budget, as shown in the attached Exhibit A, to recognize the donations of equipment and other goods.

Recognize and extend our sincere gratitude to all volunteer groups who have stepped up to help the City in so many ways.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 5th day of March 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

Dave Potter
Mayor

Nova Romero, MMC
City Clerk

EXHIBIT A

General Ledger Account	Account Name	Purpose	FY 2023/24 Adopted/ Amended Budget	Adjustment Amount	FY 2023/24 Amended Budget
301-000-00-38004	Capital Projects Revenue – Donations General	To recognize donation from Carmel Cares – Scenic Pathway Barrier Rails	\$125,000	\$50,789	\$175,789
301-311-00-43008	Capital Projects – Construction in Progress	Donated: Scenic Pathway Barrier Rails Installation	\$9,761,100	\$50,789	\$9,811,889
101-000-00-36621	General Fund Revenue Donations-Public Works	To recognize donations from Carmel Cares – Forest, Parks & Beach	\$2,322	\$59,457	\$61,779
101-119-45-42001	General Fund Expenditures PW Forest & Beach Contract Services	Donated Landscape Services: Forest Theater Grounds and ADA Pathway, Downtown Beautification, Median Islands, and Scenic Pathway	\$1,028,700	\$59,457	\$1,088,157
101-000-00-36621	General Fund Revenue Donations-Public Works	To recognize donations from Carmel Cares – Street Maintenance	\$61,779	\$28,476	\$90,255
101-119-41-42001	General Fund Expenditures PW Streets Contract Services	Donated: Underground Utility District Planning	\$65,000	\$15,000	\$80,000
101-119-41-42001	General Fund Expenditures PW Streets Contract Services	Donated: Downtown Detail Litter Pickup on Beach, Downtown, and Scenic Pathway, Cigarette Butts	\$80,000	\$7,900	\$87,900

General Ledger Account	Account Name	Purpose	FY 2023/24 Adopted/ Amended Budget	Adjustment Amount	FY 2023/24 Amended Budget
101-119-41-42105	General Fund Expenditures PW Streets Materials & Supplies	Donated: Mutt Mitt Dispensers, Mutt Mitts, Trash Enclosure Signage	\$67,000	\$5,255	\$72,255
101-119-41-42105	General Fund Expenditures PW Streets Materials & Supplies	Donated items -Graffiti Removal Supplies	\$72,255	\$321	\$72,576
101-000-00-36621	General Fund Revenue Donations-Public Works	To recognize donations from Carmel Cares – Facilities Maintenance	\$90,255	\$10,092	\$100,347
101-119-42-42001	General Fund Expenditures PW Facilities Maintenance Materials & Supplies	Donated Items – LED Lighting at Forest Theater	\$587,000	\$5,117	\$592,117
101-119-42-42001	General Fund Expenditures PW Facilities Maintenance Materials & Supplies	Donated Items – Viking Range for Fire Station	\$592,117	\$3,500	\$595,617
101-119-42-42001	General Fund Expenditures PW Facilities Maintenance Materials & Supplies	Donated Items – 30 Helmets	\$595,617	\$1,475	\$597,092