



CARMEL PUBLIC  
LIBRARY FOUNDATION

December 14, 2023

Chip Rerig, City Administrator and City Council  
Monte Verde Street between Ocean and 7th Aves.  
P.O. Box CC  
Carmel, CA 93921

Dear Mr. Rerig,

The Carmel Public Library Foundation respectfully requests consideration of our request to hold our donor cultivation event, the Donor Salute on Sunday - March 10, 2024 from 3:00pm-5:00pm and our legacy appreciation event, the Sterling Circle on Sunday – June 9, 2024 from 3:00pm-5:00pm at the Main Library.

We plan to serve wine at each of the events. We are eager to obtain whatever approvals are necessary. Please let us know the necessary steps involved and if you require any additional information or documentation.

Thank you for your consideration of our request.

Sincerely,

Alexandra Fallon  
Executive Director