



# CITY OF CARMEL-BY-THE-SEA

## Resolution 2023-076 Adoption of Fiscal Year 2023-2024 Fee Schedule

City Council Meeting

11 July 2023



# Background and Purpose

- City provides services to identifiable customers (“user”) and is legally allowed to recover “reasonably-borne” costs
  - City Policy to review fees through cost of services study every three years
  - Attachment 3) Carmel-by-the-Sea Fee Study Update Report
- March 2023 update to original cost of services study
  - Community Planning and Building and Public Works Departments
- Local Area CPI of +4.9% adjustment
  - Public Safety, Administration, and Community Services Departments
- Adoption of FY 23-24 Fee Schedule



# Functional Areas Summary

## Community Planning and Building proposed fees

- Increased Fees: Design Study and Review Fees, Environmental Review Fees
- Decreased Fees: Temporary Use Permit, Coastal Development Permit–Event, Historical Evaluation Preliminary Phase 1, and Appeal to Historic Resources Board
- New Fees: Reasonable Accommodation-Staff, Mills Act Maintenance Plan Review, Mills Act 5-Year Inspection, and Mills Act 10-Year Maintenance Plan Review
- Removed Fees: Temporary Sign Permit Fee
- No proposed changes to the Building Safety Division Fees

## Development fees comparative to neighboring jurisdictions

- Attachment 4), Table 1 for comparative of CP&B's more utilized fees



# Functional Areas Summary

## Public Works proposed fees

- Increased Fees: Tree Removal, Tree Pruning, and Tree Appeals (fees historically subsidized)
- New Fees: Tree Evaluation

## Tree Pruning and Removal fees comparative to neighboring jurisdictions

- Attachment 4), Table 2 for Trees Pruning/Trimming and Tree Removal Fees

## Public Safety, Administration, and Community Activities proposed fees

- Increased Fees: +4.9% CPI adjustment (Local Area San Francisco-Oakland-Hayward)
- Norton Court Garage Parking Rental: currently \$2,000 annually, proposed \$2,400



# Recommendation and Discussion

- Staff recommends the continuation of full cost recovery for charges for services
- Recommend adoption of FY 23-24 fees as proposed (including San Francisco-Oakland-Hayward area CPI of 4.9%)
- New fees will become effective on September 9, 2023