

**CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL**

RESOLUTION NO. 2023-069

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH DENISE DUFFY & ASSOCIATES, INC., FOR THE NORTH DUNES HABITAT RESTORATION PROJECT AND ON-CALL ENVIRONMENTAL SERVICES FOR A NOT-TO-EXCEED FEE OF \$111,560

WHEREAS, in June 2023, Council adopted Resolution 2023-067, approving the Fiscal Year 2023/24 Operating Budget, which included funding for the North Dunes Habitat Restoration Project and on-call environmental services; and

WHEREAS, through a rigorous evaluation process, staff identified Denise Duffy & Associates (DD&A) as the most qualified team to provide dune restoration, habitat management and reporting services for the North Dunes Habitat Restoration Project and provide on-call environmental services; and

WHEREAS, on-call environmental services have been necessary over the past many years to periodically provide biological and cultural resource surveys, regulatory consultations and permit application assistance, construction monitoring, and related services; and

WHEREAS, the Professional Services Agreement was negotiated with DD&A to provide services for a base fee of \$86,560 over two fiscal years for the North Dunes Habitat Restoration Project and \$25,000 for on-call environmental services, which brings the total not-to-exceed fee of the Agreement to \$111,560; and

WHEREAS, the Professional Services Agreement expires on June 30, 2025; and

WHEREAS, all services for the North Dunes Restoration Project will be charged to the Public Works/Environmental Programs Division operating budget, and any on-call environmental services associated with a CIP project would be charged to the CIP project.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES HEREBY:

Authorize the City Administrator to execute a Professional Services Agreement with Denise Duffy & Associates, Inc., for the North Dunes Habitat Restoration Project and On-Call Environmental Services for a not-to-exceed fee of \$111,560.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-
THE-SEA this 11th day of July, 2023, by the following vote:**

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

Dave Potter
Mayor

Nova Romero, MMC
City Clerk