



COUNTY OF MONTEREY HEALTH DEPARTMENT

Elsa Jimenez, Director of Health

Administration Animal Services Behavioral Health Clinic Services
Emergency Medical Services Environmental Health Public Administrator/Public Guardian Public Health

May 22, 2023

Chip Rerig
City Administrator
City of Carmel-by-the-Sea
PO Box CC
Carmel-by-the-Sea, CA 93921

Dear Mr. Rerig:

Each year the Monterey County Environmental Health Bureau (EHB) requests a letter of authorization from the City Administrator or designee authorizing the County of Monterey to execute all documents necessary to continue to implement the annual Oil Payment Program Cycle 14 (OPP14) on your city's behalf. A sample letter is enclosed for your convenience. **We request that you return the signed authorization letter to our office by June 16, 2023** to ensure timely submittal to CalRecycle.

For over 15 years, the EHB has administered a successful countywide Used Oil & Filter Recycling Program on behalf of all cities and the unincorporated area of Monterey County. The Program is funded by a grant from the California Department of Resources Recycling and Recovery (CalRecycle) and supports used oil and filter recycling activities throughout the County. Enclosed is the FY 2021-2022 Annual Report Summary detailing the activities, outreach events and volume collected as a result of this program. Below are a few highlights of program activities:

- Ran over 120 ads in English and Spanish through various media outlets including radio, newspaper and online,
- Filter exchange program provided 85 filter vouchers during Community Clean Up Days
- Collected 181,145 gallons of used oil and 30,000 used oil filters.

Continuing to pool funds allows both the Cities and County to continue to achieve greater efficiencies by maximizing resources, allowing consistency in outreach efforts, and preventing duplication of labor. I look forward to continue working with your city in providing used oil and filter recycling services to our community.

Please contact Recycling Services at (831) 755-4579 should you need further information regarding this program.

Sincerely,

DocuSigned by:

Ricardo Encarnacion

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Ric Encarnacion, REHS, MPH
Bureau Chief, Environmental Health Bureau



Annual Report Summary

Recipient/Jurisdiction: Monterey County

Status: Open

Fiscal Year: 2021-22

Program Advisor: Batavia, Ashraf

Oil Collection Type	Oil (Gallons)	Oil Filters
Certified Collection Centers	94,305	
PHHW and ABOPS	9,100	2,250
Agricultural Collection	62,100	25,750
Residential Collection	12,615	1,500
Marinas	3,025	500
Oil Collection Total:	181,145	30,000

Expenditures

PAYMENT NUMBER : OPP11-20-0251

	AVAILABLE BALANCE	77,739.34
Administration	Indirect / Overhead Cost	7,066.21
	Personnel	9,886.80
Collection	Curbside (allow resident	6,673.50
	Permanent HouseHold Haza	33,210.52
Education	DMV Ads	1,950.00
	Other	1,122.20
	Radio Ads	5,595.00
Materials/Construction	Oil Absorbent Rags/Socks	4,069.57
	Oil Tanks	8,165.54
	REMAINING BALANCE	0.00

PAYMENT NUMBER : OPP12-21-0251

	AVAILABLE BALANCE	91,682.00
Administration	Indirect / Overhead Cost	3,563.39
	Personnel	2,762.66
Collection	Curbside (allow resident	1,082.00
	Permanent HouseHold Haza	6,863.73
Education	Other	349.89
	Radio Ads	1,020.00
Materials/Construction	Oil Containers	23,555.61
	REMAINING BALANCE	52,484.72

Program Highlights

Theme: One of the main activities of the Used Oil Program is to promote/increase used oil filter collection. What activities did you conduct to increase used oil filter collection?

The Monterey County Used Oil and Filter Recycling Program provides outreach and education to the residents of Monterey County on how to properly recycle used oil and filters. During the 2021 calendar year Monterey County Environmental Health (MCEH) placed print and radio advertisements, conducted site visits to local Certified Collection Centers (CCC's) and continued to cover the cost of used oil and filter hauling for garbage and recycling haulers, agricultural and marine centers. The program also continues to cover the cost of maintenance and repairs of oil tanks at various oil collection sites.

o Paid for 5 advertisements in local newspapers such as King City Rustler, Soledad Bee, Gonzales Tribune, Greenfield News.
o Paid for 117 radio ads both in English and Spanish radio iHeart Radio on the Total Traffic & Weather Network focusing on the residential and curbside collection programs. Advertisements are played on KDON 102.5, KION 101.1FM, KOCN 105.1, KTOM 92.7 and La Preciosa KPRC.

MCEH participated in the Agricultural Expo vendor slideshow. Staff created a slide that was shown at multiple points throughout the webinar. Staff posted information on recycling used oil and filters via Instagram. The County's website is also a source for providing information on recycling used oil and filters.

Conducted 31 site visits to Certified Collection Centers.

Did you increase or decrease used oil and filter collection compared to last year? How much and why?

Overall, Monterey County used oil and filter collection data shows a slight increase in used oil collection and a decrease in filter collection compared to 2020. The decrease could be the cause of the following:

- Filter data for Auto Zone and O'Reilly collection centers was not provided therefore was not able to be incorporated in this report.

The total gallons of used oil collected in 2021: 181,145 gallons. This was a 4% increase compared to prior year.

The total number of used oil filters collected in 2021: 30,000 filters. This was a -3.79% decrease in used oil filters compared to prior year. The decrease is mainly attributed to no filter collection data collected from a majority of the CCC's.

Oil Collection at CCC's increased by 10%. Filters data is not accurate, no data was provided. MCEH staff would like to know how to obtain the filter data collected by the CCC's so that it can be incorporated in the report.

Collection at PHHW/ABOP's decreased by -53% for used oil and -39% in filter collection. The decrease of both oil and filters collected is mainly because staff was not able to obtain data from one of the HHW collection sites. Information on HHW disposal is listed on Monterey County's website as well as the HHW collection sites webpages. Also, when staff table at community clean up events direct outreach on HHW is provided.

Collection at Agricultural Used Collection centers increased by 23% for used oil and 32% for filters. Collection at Sturdy Oil continues to be the main collection center for the Monterey County AG program. MCEH staff annually participates in the AG expo as a way to educate small farmers on how to recycle used oil and filters.

Used oil collection for the Curbside program decreased by 40% and by 22% for filter collection. MCEH staff placed print and radio advertisements for the curbside program. MCEH utilizes Instagram as a platform for outreach. Staff used the manifest data provided by Bayside Oil, our used oil hauler and contacted the haulers directly to obtain this data.

Marine

Used oil collection at marine centers increased in both categories; 34% in used oil and 50% used oil filters compared to 2020.

Non-certified Centers:

In 2021, a total of 9,880 gallons of non-DIY oil was reported from Monterey Regional Waste Management District HHW facility. This category was not included in the total gallons of used oil collected in 2021.

Were there any program changes from this year to last year?

The COVID19 pandemic cancelled all close contact outreach, therefore, no filter exchange events were held in 2020. MCEH staff resumed normal activities in 2021. There was a total of 3 filter exchange events in 2021. Staff established an agreement to provide an educational video at the local Salinas DMV; this will be reported in the 2022 annual report.

If you dropped a program or method, why do you think it didn't work?

Mainly due to the decrease in grant funding, we are not continuing our contract with Save Our Shores the contractor that performed outreach to boaters at the local marinas.

What program or method has worked best for you?

Filter exchange events continue to be the best method for providing education and outreach.

Did you develop any best practices or techniques to share with other grantees?

Not at this time.

What can CalRecycle do to help you? Or what would you like to see modified to better assist you?

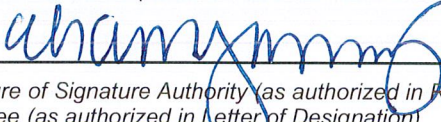
Provide ideas on how to assist certified collection centers that have a problem with illegal dumping of oil/ filters.

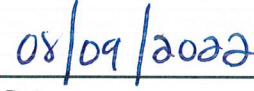
While conducting site visits, we noticed that there were a couple sites that were no longer collect oil/ filters from the public. How do we remove these sites from the list?

Annual Report Certification

"I certify under penalty of perjury, under the laws of the State of California, that I have read the Oil Payment Program (OPP) Guidelines (Guidelines), that the submitted Annual Report and Expenditure information is correct, and that all funds received under the OPP have been expended in accordance with the Guidelines."

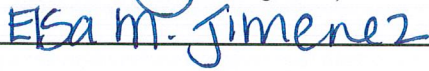
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Signature of Signature Authority (as authorized in Resolution) or Authorized Designee (as authorized in Letter of Designation)

Date



Print Name

IMPORTANT! Recipient must print out this page, obtain Signature of Signature Authority, upload signed document to the LoGOPP system, and retain the original document in Recipient's cycle file.