

**CITY OF CARMEL-BY-THE-SEA CITY
COUNCIL**

RESOLUTION NO. 2023-0##

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH HAMMOND+PLAYLE ARCHITECTS, LLP (INDIGO) FOR PREPARATION OF A FUNCTIONAL PROGRAM REPORT, CONCEPTUAL DRAWINGS, AND COST ESTIMATES FOR A NOT-TO-EXCEED FEE, INCLUDING CONTINGENCY, OF \$300,000 FOR THE POLICE BUILDING PROJECT

WHEREAS, the Police/Public Works building was constructed in 1967; and

WHEREAS, this facility now requires essential maintenance repairs, building code upgrades, and modernization to accommodate current and future police functionality; and

WHEREAS, in February 2023, Council directed staff to issue a Request for Proposal to retain an architectural firm with a strong background in police station remodels to prepare a detailed functional program report and other services for the building; and

WHEREAS, four proposals were received and independently ranked by a selection committee, and it was determined that Hammond+Playle Architects (Indigo) was the best qualified firm for this project; and

WHEREAS, the scope of services, fees, and schedule were extensively negotiated with Indigo, and it was agreed upon to complete the functional program report, conceptual drawings, and cost estimates within approximately eight months for a base fee of \$252,800; and

WHEREAS, a contingency of \$47,200 is recommended so that the project can proceed expeditiously if unanticipated, but potential, supplemental services are warranted; and

WHEREAS, Council appropriated \$2.0 million for this project in Fiscal Year 2021/22, plus an additional \$1.3 million in Fiscal Year 2022/23, sufficient to award this Professional Services Agreement.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES HEREBY:

Authorize the City Administrator to execute a Professional Services Agreement with Hammond+Playle Architect, LLP (Indigo) to prepare a functional program report, conceptual drawings, and cost estimates for a not-to-exceed fee, including contingency, of \$300,000 for the Police Building Project.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 6th day of June 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

Dave Potter
Mayor

Nova Romero, MMC
City Clerk