

Organization Information

Email *

hmptyhmp8910@yahoo.com

Name of Applicant Organization: *

Monterey Peninsula Ballet Theatre

Name and Position/Title of staff applying on behalf of the Organization: *

Aungela Fairbanks/Board Member

Organization Mailing Address: *

225 The Crossroads Blvd #253, Carmel CA 93923

Telephone Number: *

8312369603

Email: *

hmptyhmp8910@yahoo.com

Geographic Area(s) the Organization serves: *

Monterey County

Age groups served by the Organization: *

- ☒ 0-12
- ☒ 13-17
- ☐ 18-24
- ☐ 25-34
- ☐ 35-44
- ☐ 45-54
- ☐ 55-64
- ☐ 65 and over

Number of Carmel-by-the-Sea (93921) residents the Organization serves: *

2000

Is this Organization incorporated as a Nonprofit Organization? *

- ☒ Yes
- ☐ No

Is this Organization a Carmel school? *

☐ Yes

☒ No

Project/Program Details

Project/Program Name: *

MPBT Arts Outreach for Local Youth

Amount requested (up to \$3,000): *

3,000

Please provide a description of the Project, Program, or Service that the City of Carmel-by-the-Sea grant funding will be used to support. *

MPBT is committed to giving back to the communities we serve. Our mission is to foster their passion and development of local youth through the performing arts, where talents and life skills may grow in an inspiring and nurturing environment. We provide financial aid assistance to youth of various socio-economic status throughout the Central Coast.

The arts provide many lifelong benefits for children, from increased confidence and empathy development to enhanced academic achievement and critical thinking skills. MPBT engages our region's children in the performing arts so they can experience firsthand the positive development and personal inspiration that arise from those experiences, all while enriching our community with exceptional dance at theater.

Please provide the project, program, or service objectives that the City of Carmel-by-the-Sea grant funding will be used to support. *

Currently, the program's main strategies include; scholarship for children to participate in The Nutcracker production, a free performance of The Nutcracker for nearly 700 children from Salinas schools, outreach performances to local k-12 schools and nonprofit and a partnership with community Partnership for Youth.

MPBT holds auditions for children to perform in our signature production of The Nutcracker. All children who participate in auditions are awarded at least two roles in the production, regardless of dance background. Participation fees directly support the production, helping to offset expenses related to the venue, costumes, technical support, staging, props, etc. Our goal is to ensure that all interested children, regardless of financial constraints, can participate in The Nutcracker.

Please describe the specific benefit to the Carmel-by-the-Sea community that your project, program, or service will provide, including the target population and number of community members that will be served. *

MPBY is working to expand our Arts Outreach for Local Youth program to meet the program's primary goal of providing more opportunities for underrepresented youth to engage in the performing arts.

Please describe how your organization would use the funding awarded, including equipment or services that would be purchased and why. *

This request is to help fund our financial aid program for children to participate in The Nutcracker production. 100% of awarded funds will be used to support the direct expenses incurred for the Outreach Program.

Attachments

Please provide the following attachments via email to cityclerk@ci.carmel.ca.us. Make sure to include the name of the Organization in the subject line of the email and on all attachments.

- A copy of the Organization's proof of non-profit status, with a copy of the letter from the IRS.
- A detailed, line item budget plan for the project, program, or service's use of the grant funds.
- A current, detailed operating budget that includes information on your organization's annual sources of revenue received.

- The Organization's past two year's financial statements - including the current year - with balance sheets, sources of revenue, profit/loss statements and indicating the percentage of revenue that is used for administration, salaries and program costs.

Certification and Signature

The Applicant Organization acknowledges and agrees to the following:

- That it is subject to all City Council Discretionary Funds Grant Program requirements, including submittal deadlines and payment disbursements.
- That it will not spend City Council Discretionary Funds Grant Program funds on ineligible activities/services as outlined in City Council Policy C16- : City Council Discretionary Funds Grant Program.
- The awarding of City Council Discretionary Funds Grant Program funding does not constitute an automatic annual allocation.
- City Council Discretionary Funds Grant Program funding, if allocated, will be for the sole use as reflected in this application form.
- As a condition of receiving funds, an agreement with the City of Carmel-by-the-Sea in a form and with content provided by the City, will be signed and executed by a duly authorized representative of the applicant organization.
- All funds awarded must be spent by the end of the fiscal year (June 30).
- The recipient shall provide a full accounting with documentation on the use of awarded funds within 30 days after the end of the Project/Program/Service or by June 30 of the fiscal year in which funds were awarded.
- The recipient shall return to the City any funds not spent or documented per the signed agreement.
- The City reserves the right to conduct an audit and/or require additional backup information to substantiate how funds received from the City were expended. Failure to provide proper documentation may jeopardize future funding.

I certify on behalf of the above named nonprofit applicant organization that I have read, understand and agree that the aforesaid information is accurate, factual, and current.

Name and Title of staff applying on behalf of the Organization *

Aungela Fairbanks

Organization name *

Monterey Peninsula Ballet Theatre

Date *

MM DD YYYY

03 / 30 / 2023

This form was created inside of Carmel-by-the-Sea.

Google Forms

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **AUG 30 2017**

MONTEREY PENINSULA BALLET THEATRE
CORP
225 THE CROSSROADS BLVD STE 253
CARMEL, CA 93923

Employer Identification Number:
81-5074438
DLN:
17053117305027
Contact Person:
CHRIS BROWN ID# 31503
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
April 30
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
January 4, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

MONTEREY PENINSULA BALLET THEATRE

Sincerely,

Stephen a. martin

Director, Exempt Organizations
Rulings and Agreements

Monterey Peninsula Ballet Theatre
Arts Outreach for Local Youth Program Budget
2023-2024

Total Funding Request: 3,000.00

Project Name: MPBT Arts Outreach

Expenses

Scholarships for Nutcracker Participation Fees

Nutcracker Participation Fees 3,000.00

Nutcracker Free Performance at Sunset Center

Advertising & Marketing 500.00

Contractors 5,000.00

Costumes 5,000.00

Total Expenses 13,500.00

Income

Individual Donors (projected) 3,000.00

Foundations: City Council Discretionary Funds 3,000.00

Foundations: Pebble Beach Foundation (applied for grant) 3,000.00

Total Revenue 9,000.00

Total Project Shortfall (4,500.00)

Monterey Peninsula Ballet Theatre, Corp

Budget Overview: FY2024 Budget - FY24 P&L

May 2023 - April 2024

	TOTAL
Income	
3000 Individual Donations	5,000.00
3005 Corporate Donations	2,000.00
3010 Grants	6,000.00
3070 Advertising Revenue	7,500.00
3100 Special Events Income	
3110 Event Auction Items	5,000.00
3125 Event Revenue	20,000.00
3130 Benefit Drawing Tickets	1,500.00
Total 3100 Special Events Income	26,500.00
3200 Fees	
3200.1 Nutcracker Tickets	35,000.00
3200.2 Audition Fees	2,500.00
3200.3 Participation Fees	40,000.00
3200.5 Convenience Fee	300.00
Total 3200 Fees	77,800.00
3500 Sales of Product Income	
3500.1 Sweatshirt Sales	1,200.00
3500.5 Misc Merch. Sales	7,000.00
Total 3500 Sales of Product Income	8,200.00
Total Income	\$133,000.00
GROSS PROFIT	\$133,000.00
Expenses	
6000 Cost of Labor	
6005 Artistic Director	30,000.00
6010 Instructors	11,000.00
6100 Payroll Tax Expense	4,200.00
6150 Payroll Processing Fees	1,100.00
Total 6000 Cost of Labor	46,300.00
7000 Advertising & Marketing	6,000.00
7000.3 Program Advertising	2,500.00
Total 7000 Advertising & Marketing	8,500.00
7020 Bank Charges & Fees	1,000.00
7040 Contractors	14,000.00
7042 Costumes	5,000.00
7047 Fees & Licenses	700.00
7050 Special Events Expenses	
7050.1 Gala Venue / Catering	7,500.00
7050.2 Other Gala Expenses	1,000.00
7050.4 Sponsor Reception	500.00
Total 7050 Special Events Expenses	9,000.00
7060 Insurance	

Monterey Peninsula Ballet Theatre, Corp

Budget Overview: FY2024 Budget - FY24 P&L

May 2023 - April 2024

	TOTAL
7060.1 D &O Insurance	800.00
7060.2 General Liability Ins	1,000.00
7060.3 Worker's Comp Ins	1,500.00
Total 7060 Insurance	3,300.00
7070 Supplies	
7070.1 Nutcracker	2,000.00
7070.2 Kingdom of Sweets	5,000.00
7070.3 Wrap Party	500.00
Total 7070 Supplies	7,500.00
7075 Professional Services	
7075.1 Accounting Services	800.00
7075.4 Videography/Photography	2,500.00
Total 7075 Professional Services	3,300.00
7083 Merchandise Purchase	5,000.00
7085 Office Supplies	1,500.00
7086 Outreach	1,000.00
7090 Postage	50.00
7092 Printing & Copying	1,000.00
7093 Props	4,000.00
7095 Rent & Lease	18,000.00
7120 Travel	10,000.00
7130 Utilities	200.00
Total Expenses	\$139,350.00
NET OPERATING INCOME	\$ -6,350.00
NET INCOME	\$ -6,350.00

Monterey Peninsula Ballet Theatre, Corp

Balance Sheet As of August 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 BUSINESS CHECKING (8782)	135,530.85
Total Bank Accounts	\$135,530.85
Accounts Receivable	
1100 Accounts Receivable (A/R)	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
1300 Uncategorized Asset	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$135,530.85
Other Assets	
Prepaid Expenses	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$135,530.85
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
1350 Sales Tax Payable	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
2050 Retained Earnings	136,741.07
Net Income	-1,210.22
Total Equity	\$135,530.85
TOTAL LIABILITIES AND EQUITY	\$135,530.85

Monterey Peninsula Ballet Theatre, Corp

Profit and Loss May - August, 2021

	TOTAL
Income	
3005 Corporate Donations	106.31
3010 Grants	2,500.00
3200 Fees	
3200.2 Audition Fees	2,328.35
3200.3 Participation Fees	3,020.00
Total 3200 Fees	5,348.35
3250 Uncategorized Income	3,734.45
Total Income	\$11,689.11
GROSS PROFIT	\$11,689.11
Expenses	
6000 Cost of Labor	
6010 Instructors	295.32
6100 Payroll Tax Expense	13.17
6150 Payroll Processing Fees	609.57
Total 6000 Cost of Labor	918.06
7000 Advertising & Marketing	470.00
7042 Costumes	2,799.61
7047 Fees & Licenses	460.00
7060 Insurance	
7060.1 D & O Insurance	595.00
7060.2 General Liability Ins	912.00
7060.3 Worker's Comp Ins	516.46
Total 7060 Insurance	2,023.46
7070 Job Supplies	5.41
7075.3 Website	83.88
7080 Meals & Entertainment	179.26
7085 Office Supplies	70.00
7093 Props	1,337.95
7095 Rent & Lease	3,504.00
7120 Travel	1,047.70
Total Expenses	\$12,899.33
NET OPERATING INCOME	\$ -1,210.22
NET INCOME	\$ -1,210.22

Monterey Peninsula Ballet Theatre, Corp

Balance Sheet As of April 30, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 BUSINESS CHECKING (8782)	164,550.31
Total Bank Accounts	\$164,550.31
Other Current Assets	
1300 Uncategorized Asset	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$164,550.31
Other Assets	
Prepaid Expenses	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$164,550.31
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
1350 Sales Tax Payable	818.69
Total Other Current Liabilities	\$818.69
Total Current Liabilities	\$818.69
Total Liabilities	\$818.69
Equity	
2050 Retained Earnings	177,982.91
2051 Restricted Donation-Financial AID	12,360.00
Net Income	-26,611.29
Total Equity	\$163,731.62
TOTAL LIABILITIES AND EQUITY	\$164,550.31

Monterey Peninsula Ballet Theatre, Corp

Budget vs. Actuals: FY2023 Budget - FY23 P&L

May 2022 - April 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
3000 Individual Donations	4,600.00	6,000.00	-1,400.00	76.67 %
3005 Corporate Donations	2,208.72	1,200.00	1,008.72	184.06 %
3010 Grants	2,000.00	6,000.00	-4,000.00	33.33 %
3070 Advertising Revenue	6,560.00	7,500.00	-940.00	87.47 %
3100 Special Events Income				
3110 Event Auction Items	4,370.00		4,370.00	
3130 Benefit Drawing Tickets	640.00	1,500.00	-860.00	42.67 %
Total 3100 Special Events Income	5,010.00	1,500.00	3,510.00	334.00 %
3200 Fees				
3200.1 Nutcracker Tickets	38,120.14	25,000.00	13,120.14	152.48 %
3200.2 Audition Fees	2,803.00	4,000.00	-1,197.00	70.08 %
3200.3 Participation Fees	40,640.00	40,000.00	640.00	101.60 %
3200.5 Convenience Fee	209.25		209.25	
Total 3200 Fees	81,772.39	69,000.00	12,772.39	118.51 %
3301 Costume Sales	800.00		800.00	
3500 Sales of Product Income				
3500.1 Sweatshirt Sales	1,160.80	1,500.00	-339.20	77.39 %
3500.5 Misc Merch. Sales	7,617.77	7,600.00	17.77	100.23 %
Total 3500 Sales of Product Income	8,778.57	9,100.00	-321.43	96.47 %
Total Income	\$111,729.68	\$100,300.00	\$11,429.68	111.40 %
GROSS PROFIT	\$111,729.68	\$100,300.00	\$11,429.68	111.40 %
Expenses				
6000 Cost of Labor				
6005 Artistic Director	30,000.00	30,000.00	0.00	100.00 %
6010 Instructors	11,930.85	7,400.00	4,530.85	161.23 %
6100 Payroll Tax Expense	4,190.12	4,020.00	170.12	104.23 %
6150 Payroll Processing Fees	1,685.61	1,080.00	605.61	156.08 %
Total 6000 Cost of Labor	47,806.58	42,500.00	5,306.58	112.49 %
7000 Advertising & Marketing	7,093.13	11,000.00	-3,906.87	64.48 %
7000.3 Program Advertising	2,200.00		2,200.00	
Total 7000 Advertising & Marketing	9,293.13	11,000.00	-1,706.87	84.48 %
7020 Bank Charges & Fees	902.54	240.00	662.54	376.06 %
7040 Contractors	12,980.09	16,000.00	-3,019.91	81.13 %
7042 Costumes	12,354.24	9,000.00	3,354.24	137.27 %
7047 Fees & Licenses	760.00	90.00	670.00	844.44 %
7050 Special Events Expenses				
7050.4 Sponsor Reception		500.00	-500.00	
Total 7050 Special Events Expenses		500.00	-500.00	
7060 Insurance				
7060.1 D & O Insurance	744.00	595.00	149.00	125.04 %

Monterey Peninsula Ballet Theatre, Corp

Budget vs. Actuals: FY2023 Budget - FY23 P&L

May 2022 - April 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
7060.2 General Liability Ins	912.00	912.00	0.00	100.00 %
7060.3 Worker's Comp Ins	1,424.32	1,000.00	424.32	142.43 %
Total 7060 Insurance	3,080.32	2,507.00	573.32	122.87 %
7070 Supplies				
7070.1 Nutcracker	1,706.03	2,000.00	-293.97	85.30 %
7070.2 Kingdom of Sweets	3,654.96	7,000.00	-3,345.04	52.21 %
7070.3 Wrap Party	373.45		373.45	
Total 7070 Supplies	5,734.44	9,000.00	-3,265.56	63.72 %
7075 Professional Services				
7075.4 Videography/Photography	2,523.75		2,523.75	
Total 7075 Professional Services	2,523.75		2,523.75	
7083 Merchandise Purchase	9,198.72	5,000.00	4,198.72	183.97 %
7085 Office Supplies	1,524.00	200.00	1,324.00	762.00 %
7086 Outreach	782.29	1,000.00	-217.71	78.23 %
7090 Postage	25.85	70.00	-44.15	36.93 %
7092 Printing & Copying	125.76	3,000.00	-2,874.24	4.19 %
7093 Props	5,975.84	7,500.00	-1,524.16	79.68 %
7095 Rent & Lease	17,062.03	11,515.00	5,547.03	148.17 %
7108 Sales Tax	87.80		87.80	
7110 Software/IT		720.00	-720.00	
7120 Travel	8,015.54	10,000.00	-1,984.46	80.16 %
7130 Utilities	108.05		108.05	
Total Expenses	\$138,340.97	\$129,842.00	\$8,498.97	106.55 %
NET OPERATING INCOME	\$ -26,611.29	\$ -29,542.00	\$2,930.71	90.08 %
NET INCOME	\$ -26,611.29	\$ -29,542.00	\$2,930.71	90.08 %