

Resolution 2023-041 (Pending City Council Approval April 7, 2023)

PROPOSED FEE SCHEDULE EFFECTIVE JULY 3, 2022 - JUNE 30, 2023		Proposed Fee
COMMUNITY PLANNING & BUILDING		
Design Study and Review		
TRACK 1 DESIGN REVIEW/STUDY - MINOR	\$448 per application	448.00
TRACK 1 DESIGN REVIEW/STUDY - MAJOR	\$813 per application	813.00
TRACK 1 DESIGN REV/STUDY-STREAMLINE	\$203 per application	203.00
TRACK 1 DESIGN REV/STUDY - REFERRAL TO PLANNING COMMISSION	\$1,120 per application in addition to the base Track 1 fee	1,120.00
TRACK 1 DESIGN REV/STUDY-REFERRAL TO HISTORIC RESOURCES BOARD	\$1,120 per application in addition to the base Track 1 fee	1,120.00
TRACK 2 DESIGN REVIEW - MINOR	\$2,360 per application	2,360.00
TRACK 2 DESIGN REVIEW - MAJOR	\$5,392 per application	5,392.00
TRACK 2 DESIGN REV - MAJOR NEW COMMERCIAL BUILDING	\$2,438 per application plus a deposit determined by staff with charges at the fully allocated hourly rates for Project Planner	2,438.00
PRELIMINARY SITE ASSESSMENT	\$1,183 per application	1,183.00
VOLUMETRIC ANALYSIS	\$135 per application plus \$1,500 deposit with charges at the fully allocated hourly rates plus any outside costs.	135.00
Use Permit and Other Services		
USE PERMIT	\$2,730 per application	2,730.00
USE PERMIT AMENDMENT	\$1,818 per application	1,818.00
TEMPORARY USE PERMIT	\$365 per application	365.00
RESTRICTED COMM USE TRANSFER REQUEST	\$521 per application	521.00
WATER CREDIT TRANSFER REQUEST	\$3,663 per application	3,663.00
VARIANCE	\$2,235 per application	2,235.00
PRE-APPLICATION REVIEW - STAFF	\$1,683 per application with 50% of this fee credited towards future planning fees for this project.	1,683.00
PRELIMINARY REVIEW - PLANNING COMMISSION	\$3,485 per application with 50% of this fee credited towards future planning fees for this project.	3,485.00
COASTAL DEV. PERMIT - DEVELOPMENT	\$135 per application - Added to other Planning fees	135.00
COASTAL DEV. PERMIT - EVENT	\$1,417 per application	1,417.00
TOBACCO RETAIL LICENSE	Current fee as adopted by the Monterey County Board of Supervisors	
Amendments, Annexations and Agreements		
SPECIFIC PLAN/SPECIFIC PLAN AMENDMENT		5,210.00
GENERAL PLAN AMENDMENT	\$5,210 deposit with charges at the fully allocated hourly rates plus outside costs	
SPHERE OF INFLUENCE AMENDMENT		
ZONING CODE AMENDMENT		
ANNEXATION	\$10,420 deposit with charges at the fully allocated hourly rates plus outside costs	10,420.00
DEVELOPMENT AGREEMENT		
Environmental Review Maps and Lot Lines		
ENVIRONMENTAL REVIEW (IS/ND/EIR)	Contract cost plus 10%	
ENVIRONMENTAL NOTICE OF EXEMPTION	\$156 per application plus County fees	156.00
MITIGATION MONITORING	\$3,126 deposit with charges at the fully allocated hourly rates plus outside costs.	3,126.00
TENTATIVE/FINAL MAP	\$4,168 deposit with charges at the fully allocated hourly rates plus any outside costs.	4,168.00
AMENDED FINAL MAP	\$1,042 deposit with charges at the fully allocated hourly rates plus any outside costs.	1,042.00
CERTIFICATE OF COMPLIANCE	\$610 per application plus actual contract cost	610.00
LOT LINE ADJUSTMENT/SUBDIV - PLANNING COMMISSION	\$542 per application plus actual contract cost	542.00
LOT MERGER - STAFF REVIEW	\$938 per application plus actual contract cost	938.00
Historic Evaluation		
PRELIM (PHASE 1) HISTORICAL EVALUATION - STAFF	\$474 per application	474.00

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PHASE 1 HISTORIC EVALUATION - QUALIFIED PROFESSIONAL	\$271 per application plus actual cost for Historian review with \$1,500 deposit	271.00
PHASE 2 HISTORIC EVALUATION-HISTORIC RESOURCES BOARD REVIEW	\$1,579 per application plus actual cost for Historian review with \$1,500 deposit	1,579.00
APPEAL TO HISTORIC RESOURCES BOARD	\$2,120 per application plus actual cost for Historian review with \$1,500 deposit	2,120.00
MILLS ACT CONTRACT PROCESSING	\$3,584 per application	3,584.00
Determinations, Extensions and Appeals		
PLANNING COMMISSION CODE DETERMINATION	\$1,214 per application	1,214.00
ZONING COMPLIANCE DETERMINATION	\$573 per application	573.00
TIME EXTENSION - STAFF	\$313 per application	313.00
TIME EXTENSION - PLANNING COMMISSION	\$907 per application	907.00
TIME EXTENSION - CITY COUNCIL	\$1,099 per application	1,099.00
PUBLIC HEARING CONTINUANCE - PLANNING COMMISSION	\$886 per continuance	886.00
PUBLIC HEARING CONTINUANCE - COUNCIL	\$938 per continuance	938.00
APPEAL TO PLANNING COMMISSION	\$2,084 per appeal - Appeal in the Coastal Zone - No Charge by State law	2,084.00
APPEAL TO CITY COUNCIL	\$2,084 per appeal - Appeal in the Coastal Zone - No Charge by State law	2,084.00
Sign and Banners		
SIGN APPLICATION	\$281 per application	281.00
SIGN REFERRAL TO PLANNING COMMISSION	\$865 per application	865.00
RELOCATE EXISTING SIGN	\$182 per application	182.00
TEMPORARY SIGN PERMIT	\$104 per application	104.00
Building Services		
BUILDING RELOCATION	\$1,938 per application	1,938.00
LARGE FAMILY DAY CARE (RESIDENTIAL)	\$761 per application	761.00
GENERAL PLAN UPDATE	3.5% of all Building & Safety permits	
PLANNING TECHNICAL ASSISTANCE	Charge the fully allocated hourly rate for all personnel involved after 15 minutes.	
BUILDING PLAN CHECK	Based on Building and Safety Construction Valuation	
BUILDING INSPECTION	Based on Building and Safety Construction Valuation	
BUILDING RE-INSPECTION	\$146 per re-inspection	146.00
PERMIT APPLICATION EXTENSION	\$94 per extension (maximum of 4)	94.00
PERMIT EXTENSION	\$146 per extension (maximum of 2)	146.00
BUILDING PERMIT PRE-APPLIC. CONFER.	\$318 per application	318.00
BUILDING SINGLE TRADE PERMIT	\$167 per permit	167.00
ON-SITE DRIVEWAY PERMIT	\$271 per permit	271.00
SOLAR PLAN CHECK/INSPECTION PERMIT	Plan Check - \$318	318.00
	Inspection - \$135	135.00
RE-ROOF PERMIT	\$255 per permit	255.00
BUILDING BOARD APPEAL	\$1,052 per appeal	1,052.00
DUPLICATE INSPECTION CARD	\$63 per card	63.00
BUILDING TECHNICAL ASSISTANCE	Charge the fully allocated hourly rate for all personnel involved after 15 minutes.	
STOP WORK INVESTIGATION	\$568 per investigation plus double the permit fee	568.00
TEMPORARY CERTIFICATE OF OCCUPANCY	\$224 per application	224.00
ALTERNATE MATERIALS/METHODS REVIEW	\$214 per application plus actual cost of City Staff for all time over one hour.	214.00
BUILDING PHASED WORK REQUEST	\$302 per application	302.00
LANDSCAPE PLAN CHECK/INSPECTION	\$281 per plan/inspection	281.00
BUILDING TECHNOLOGY SURCHARGE	\$8 per permit	8.00
Bench Program		

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NEW BENCH LOCATION	\$964 per application plus the actual cost of the bench and plaque (plus 20% for future maintenance) plus \$1,325 if a public hearing is required.	964.00
ADOPTION OF EXISTING BENCH	\$313 per application plus the actual cost of the bench and plaque (plus 20% for future maintenance) plus \$580 if a public hearing is required.	313.00
REPLACEMENT OF BENCH PLAQUE	\$406 per application plus the actual cost of the plaque plus \$380 if a public hearing is required.	406.00
Encroachment Permits		
TEMPORARY ENCROACHMENT PERMIT	\$219 per permit	219.00
PERMANENT ENCROACHMENT PERMIT	Street Excavation - \$766 per permit and \$4.25/lineal foot	766.00
	Other - \$432 per permit and \$4.25/lineal foot or \$432 per permit and \$2.13/lineal foot (aerial installation) Plus cost of damage to public right-of-way or street as determined by the Public Works Director.	432.00
TRAFFIC CONTROL PLAN REVIEW/INSPECTION	\$370 per review plus \$210 per each additional review	370.00
USE OF ELECTRONIC PAYMENT (ONLINE)	3.5% OF CHARGED AMOUNT (New!)	
USE OF CREDIT CARD/ DEBIT CARD	2.5% OF CHARGED AMOUNT 3.5% OF CHARGED AMOUNT	
PUBLIC WORKS/FORESTRY		
TREE REMOVAL PERMIT	\$255 per tree removal assessment (initial Forester assessment); \$340 per permit for removal of 1-5 trees; \$585 per permit for removal of 6 or more trees	255.00
TREE PRUNING REQUEST	\$255 per permit	255.00
PRUNING OR REMOVAL OF CITY TREE USING PRIVATE FUNDS UNDER CITY FORESTER INSTRUCTIONS	No permit fee required	-
TREE APPEAL TO FOREST & BEACH COMMISSION	\$1,485 per appeal plus actual outside costs	1,485.00
TREE APPEAL TO CITY COUNCIL	\$1,485 per appeal plus actual outside costs	1,485.00
PRIVATE TREE FALL IN PUBLIC RIGHT-OF-WAY	Charge the fully allocated hourly rate for all personnel involved plus any outside costs	
DAMAGE TO CITY PROPERTY	Charge the fully allocated hourly rate for all personnel involved plus any outside costs	
USE OF ELECTRONIC PAYMENT (ONLINE)	3.5% OF CHARGED AMOUNT (New!)	
USE OF CREDIT CARD/ DEBIT CARD	2.5% OF CHARGED AMOUNT 3.5% OF CHARGED AMOUNT	
PUBLIC SAFETY		
Police Services		
LOUD PARTY PUBLIC DISTURBANCE RESPONSE	First Response - No Charge	-
	Second Response the same day - \$208 per response	208.00
	Third Response within a calendar year - \$521 per response	521.00
POLICE FALSE ALARM RESPONSE	First Activation - \$104	104.00
	Second Activation - \$125	125.00
	Each Subsequent Activation in a calendar year - \$188	188.00
ALARM PERMIT	New - \$36 per permit	36.00
	Renewal - \$26 per permit	26.00
VEHICLE IMPOUND RELEASE	\$146 per vehicle	146.00
MISDEMEANOR BOOKING	Non-Carmel bookings - \$156 per booking	156.00
MISCELLANEOUS POLICE PERMIT	\$193 per application plus DOJ fees	193.00
FINGERPRINTING ON REQUEST	\$36 plus outside agency fees	36.00
CLEARANCE FORM TRAVEL LETTER	\$52 per letter	52.00
VIN VERIFICATION	\$52 per vehicle	52.00
CITATION SIGN-OFF	Non-Carmel citations - \$26 per citation	26.00
SIGN ABATEMENT	\$26 per sign	26.00
POLICE COURT WITNESS	Fees are set by the court	
POLICE REPORT COPY	1st 10 pages - No Charge, Each additional page - \$0.20	0.20

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POLICE PHOTOGRAPH COPY	photo - \$5 per photo, digital - \$5 per disk	5.00
Animal Services		
ANIMAL IMPOUND	Within a calendar year: First impound - \$104 Second impound - \$125 Third and subsequent impounds - \$146	- 104.00 125.00 146.00
ANIMAL TRANSPORT	Local Transport - \$26 per transport To County Animal Shelter - \$94 per transport	26.00 94.00
Parking		
RESIDENT/EMPLOYEE PARKING PERMIT	\$31 per permit	31.00
	\$115 Misuse of Residential Permit	115.00
CONTRACTOR PARKING PERMIT	\$16 non specific	16.00
	\$26 space specific	26.00
Fire Services		
FIRE PLAN CHECK/ REVIEW/INSPECTIONS	Current fee schedule as adopted by City of Monterey Council	
USE OF CREDIT CARD/ DEBIT CARD	2.5% OF CHARGED AMOUNT	
ADMINISTRATIVE SERVICES		
Business License		
NEW BUSINESS REGISTRATION PROCESS	Fixed Location - \$323 per application + \$4 State fee In & About - \$21 per application Home License - \$135 per application	323.00 21.00 135.00
BUSINESS REGISTER RENEWAL PROCESS	\$16 per renewal	16.00
DUPLICATE BUSINESS LICENSE	\$10 per license	10.00
CHANGE BUSINESS NAME	\$21 per business	21.00
Finance		
NSF CHECK PROCESSING	\$42 per NSF check	42.00
City Clerk		
DOCUMENT REPRODUCTION/SCANNING	First 10 copies - No Charge Additional copies - \$0.20 per copy FPPC copies - \$0.10 per copy plus \$5 for retrieval of documents if more than five years old plus postage cost if mailed	- 0.20 0.10
ELECTRONIC FILE COPY	\$5 per device	5.00
DOCUMENT CERTIFICATION	\$10 per document	10.00
RECORD COMPILATION	Record Compilation/Creation - charge the fully allocated hourly rate for all personnel involved plus any outside costs.	
LOCAL CANDIDATE FILING	\$25 per candidate- Fee is set by the State	25.00
LOCAL INITIATIVE PROCESSING	\$200 per initiative- This fee is limited by the State Law - Elections Code Section 9202(b) - Fee is refundable to the filer, if within one year of filing the notice of intent, the elections official certifies the sufficiency of the petition.	200.00
USE OF CREDIT CARD/ DEBIT CARD	2.5% OF CHARGED AMOUNT	